

## Application for Certificates

Application No: \_\_\_\_\_

Date Lodged: \_\_\_\_\_

File Number: \_\_\_\_\_

### URGENT FEE PAID

(Tick Box)

Type of Certificate	Fee (\$) 2020/21	Office Use Only
<input type="checkbox"/> Special Water Meter Reading	119.50	CertRat
<input type="checkbox"/> Special Water Meter Reading Urgency Fee (within 48 hours)	90.00	CertRat
<input type="checkbox"/> Outstanding Notices Certificate (Notices, Orders, LGA, EP&AA) NOTE: ONLY 1 LOT & DP/SP IS APPLICABLE PER OUTSTANDING ORDER	150.00	OrdNot
<input type="checkbox"/> Outstanding Notices Urgency Fee (within 72 hours)	82.50	OrdNot
<input type="checkbox"/> Section 64 Certificate (repealed Noxious Weeds Act) – under Biosecurity Act 2015 Schedule 7 – transition arrangement	74.00 (per hour)	OrdNot
<b>Administration Fee for Processing Refunds</b>		<b>\$41.00</b>

#### Property Details

House Number: \_\_\_\_\_

Lot No (s): \_\_\_\_\_

Street: \_\_\_\_\_

Deposited Plan (DP/SP)No(s): \_\_\_\_\_

Locality: \_\_\_\_\_

Vacant

Improved

#### Owners Details

Owners Names: \_\_\_\_\_

#### Applicant Details

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Pick up  or post:  **NOTE: \$10.25 fee applies for hardcopy (per certificate)**

Phone No: \_\_\_\_\_

Reference No: \_\_\_\_\_

### **Privacy Advice**

The personal information that Council has collected or is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA). Council will only use this information in accordance with the PPIPA.

The supply of this information by you is voluntary. However, if you cannot provide or do not wish to provide the information sought, the Council may be limited in dealing with your application/request. Council requires this personal information from you in order to process your application.

You may make application for access or amendment to your personal information held by Council. Council will consider any such application in accordance with the PPIPA.

Council is to be regarded as the agency that holds the information.