

Saleyards Advisory Committee Minutes

Date : 10 May 2012
Time: 9:00 am to 9:35 am
Venue : 42 Victoria Street, Grafton

Present: George Kriflik, Terry Goddard, David Farrell – Farrell McCrohon Stock & Station Agents, Brian Kennedy – Elders Rural, Ray Donovan – Ray Donovan Stock & Station Agents, Fred Morgan, Bruce Finlay, Chris Moran – Saleyards Operator

Apologies: Clr Sue Hughes

<i>Item</i>		<i>Discussion</i>	<i>Recommendation</i>	<i>Action Officer</i>
1.	Welcome	Meeting Opened: 9:00am Chair: George Kriflik		
2.	Confirmation of Minutes of Meeting Held 10 November 2011	1 st : Ray Donovan 2 nd : Bruce Finlay	Accepted	
3.	Matters Arising from Prior Meetings			
	3.1 Store Sale Procedure	Investigation by TG/CM indicated that the Saleyard Plus display programme was not able to display average weight as required. Alternative proposal is to connect screens to the scales computer and enter weight via an Excel spreadsheet using largest fond. Spreadsheet has been tested on PC screen, waiting for IT to provide VGA switch and cable to connect to TV monitors for final trial	Demonstrate to agents once connections set up.	Agents/ Chris Moran
	3.2 Letter to Chamber of Commerce	Letter sent but no response. Matter held over pending clarification from Clr Hughes on discussion with Jeremy Challacombe	Noted	Terry Goddard/ George Kriflik
	3.3 Yard maintenance	Gravel delivered and laid. More will be ordered when funds permit	Noted	Agents/ Terry Goddard
	3.4 Alcohol in the saleyard	Employer of involved party has been notified and has issued direction. Matter closed apart from monitoring	Noted	

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	3.5 Office upgrade	2 quotes now received, one builder has declined. Builders believe work can be completed between sales.	Decide on preferred quote and agree date for work. Arrange with electrician	Terry Goddard
4	Financial Report To		Noted	Terry Goddard
5	Stock Throughput Figures to 28 February 2012		Noted Attached graph.	Terry Goddard
6	Workplace Health and Safety Coordination			
	6.1 Impact of 2011 WHS Act	<p>All agents have provided examples of WHS documentation. Follow up meeting with Ray Donovan, other agents to follow.</p> <p>Agents OH&S documentation likely to need enhancement to meet new legislation. Elders have corporate documentation but will need local content.</p> <p>Agents will need to evidence risk assessments, Safe Work Method Statements as well as induction and training records.</p> <p>Whilst each agent will need their own OHS management policy there will be many common elements, so a coordinated approach will be beneficial.</p> <p>Brian Kennedy offered to share relevant Elders WH&S documentation.</p>		Agents Terry Goddard to co-ordinate
7	General Business			

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8	Date & Time of Next Meeting	26 July 2012 at 9:00am		
9	Items for Next Meeting			
10	Closure	Meeting closed at 09:35am		

Action List

Date & Item #	Item	Action	Responsibility	Due date

South Grafton Aerodrome Committee Meeting Minutes

Date : 26 April 2012
 Time: 5:30 pm to 6:30 pm
 Venue : 42 Victoria St, Grafton

Present: Ken Dawes (Chair), Warren Grant, Bruce Gordon, Col Redding, Des Muir, Terry Martin, John Thurtel, George Kriflik, Keiran Shanley (Minutes)
Apologies: Stuart Campbell

<i>Item</i>	<i>Discussion</i>	<i>Recommendation</i>	<i>Action Officer</i>
1.	Welcome	Meeting opened 5.27pm	
2.	Confirmation of Minutes of Meeting Held 29 March 2012	1 st : Des Muir 2 nd : Warren Grant	Minutes accepted
3.	Business Arising from Prior Meetings		
	1. Aero Club and purchase of council Club House	Discussion in regards to letter received from Aero Club, including type of lease.	George to respond in writing to Aero Club. George Kriflik
	2. Inspection Sheets	Inspection sheets now up to date.	Resolved Ken Dawes.
	3. Signage	Various signs around Aerodrome still with 'Grafton City Council' on them. Main sign at gate has been covered with new sticker stating 'Clarence Valley Council' by Glen & Nicky. Unable to locate other 3 signs and have asked for the location of other signs to be marked on map.	Resolved Glen McPhillips/ Nicky Winters.

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	4. Grass around Cones down airstrip	Members continuing to spray around cones. Acmena idea abandoned due to risk management concerns.	Ongoing Resolved	
	5. Ongoing drainage problems	Col and Warren have drafted a letter and it has been sent to Council addressing the ongoing drainage issues.	Awaiting response from Council.	Ken Dawes/ Warren Grant.
	6. Emergency Access Gate	New sign required. Large sign "EMERGENCY ACCESS AUTHORISED PERSONS ONLY"	George to ask Glen to make new sign	George Kriflik
4.	Correspondence	<p>Out Nil</p> <p>In</p> <p>Letter – Grafton Aero Club Letter received regarding purchase of Club House.</p> <p>Letter – Clarence Valley Flying Club Letter received regarding Mowing of either side of runway.</p>	<p>Issue discussed in General Business</p> <p>Issue discussed in General Business</p>	
5.	Treasurers Report Finance Report	<p>Financial report distributed</p> <p>Income of \$30 received fro landing fees.</p> <p>Australia Post Account \$93 for PO Box renewal.</p>	Resolved	

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<i>Item</i>		<i>Discussion</i>	<i>Recommendation</i>	<i>Action Officer</i>
6.	General Business			
	1. Resealing of Runway	<p>Discussion that Runway needs to be resealed. Quote received \$3.80/sqm. Agreed to include this as part of Grafton Regional Airport reseal.</p> <p>Grass 1m either side of the runway needs to be poisoned in preparation.</p> <p>Motion carried – Undertake resealing runway 1m either side of existing runway pending inspection. 1st - Warren Grant 2nd – Bruce Gordon Against – Nil</p>	Committee to inspect road base & measure the exact width of the runway this weekend.	Warren Grant/Ken Dawes. Bruce Gordon
	2. Mowing around Airstrip	<p>Letter from Aero Club stated 4 complaints had been made. Committee notes the following complaints: 1st – received in person at March committee meeting 2nd – a week prior to this meeting</p> <p>Discussion around issues with contractor equipment. Committee then stepped in and completed mowing.</p>	Resolved	
7.	Closure	Meeting closed: 6:35pm		

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ACTION LIST	RESPONSIBILITY	DUE DATE
1. Letter to Grafton Aero Club in response to purchase of Council clubhouse	George Kriflik	May 2012
2. Removal of grass around cones	Bruce Gordon	Ongoing
3. New sign required for Crash Gate	George Kriflik	May 2012
4. Inspection of road base either side of runway	Warren Grant / Ken Dawes	May 2012
5. Poison of grass 1m either side of runway	Bruce Gordon	Ongoing
6. User fee list to be updated in May 2012	Bruce Gordon	May 2012



The Hon Katrina Hodgkinson MP

Minister for Primary Industries
Minister for Small Business

IM12/9565

22 MAY 2012

Mr Scott Greensill
General Manager
Clarence Valley Council
Locked Bag 23
GRAFTON NSW 2460

Dear Mr Greensill

Thank you for your letter dated 12 March 2012 advising of Council's resolution to seek inclusion of sewerage schemes for Brooms Head and Woombah in the Country Towns Water Supply and Sewerage Program (CTWS&SP).

The NSW Government is committed to the CTWS&SP, which provides a significant direct benefit to regional NSW through funding for the construction of essential water and sewerage infrastructure. Since the Country Towns Water Supply and Sewerage program's inception under the Fahey Coalition Government in 1994, the CTWS&SP has suffered as a result of a lack of adjustment for the impact of CPI increases, and more recently the 2008 mini-budget, which reduced the annual budget allocation available to be delivered to projects such as this.

The depth of these problems, coupled with the budget black hole the NSW Liberals and National Government inherited from the former Labor State Government, mean that a long-term solution needs to be devised in order to adequately resource the program to the level that I desire.

All funds within the CTWS&SP are fully committed to nominated projects, meaning that it is not possible to add new projects to the CTWS&SP at this point in time.

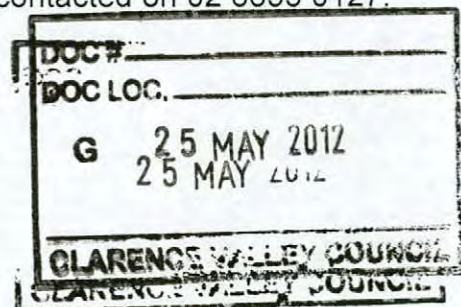
I am committed to developing and implementing a sound, long-term solution to this problem, and will work with Infrastructure NSW to implement a program that I am confident will provide a better long-term outcome for all rural and regional NSW. Following the implementation of a revised program, Council will be contacted to provide further information on projects that may be eligible for funding.

I have asked that Mr Glenn George, NSW Office of Water, Coffs Harbour, be available to discuss this matter further with you. Mr George may be contacted on 02 6653 0127.

Yours sincerely

Katrina Hodgkinson MP
Minister for Primary Industries

SCANNED



Circular No. 12-14
Date 25 May 2012
Doc ID. A260812

Contact Helen Gustus
02 4428 4219
helen.gustus@dlg.nsw.gov.au

CANDIDATE DIVERSITY STRATEGY AND *THINKING ABOUT BECOMING A COUNCILLOR?*

Purpose

I am writing to inform councils of new resources to help attract people from diverse backgrounds to stand for election to local government.

Issue

Despite past efforts to improve representation, the demographic make up of elected councils across NSW does not generally reflect the make up of the communities that they represent.

These resources are designed to help councils develop local strategies to attract a diverse range of candidates to stand for election at the upcoming elections in September 2012.

Resources

Webpage – Council Elections 2012

A webpage is available on the Division's website containing resources for councils and others to use to implement local strategies to attract people from diverse groups to stand for election. The webpage, [Council Elections 2012](#), includes all of the resources listed below.

Brochures - Stand for your community. Be a councillor.

A series of brochures, developed in partnership with the Local Government and Shires Associations of NSW, aim to encourage people from diversity groups to stand for election by providing information on what is involved. A brochure aimed specifically at encouraging women to stand for election has been developed in partnership with the Australian Local Government Women's Association. A brochure aimed specifically at encouraging Aboriginal and Torres Strait Islander people to stand for election has also been developed. Some printed copies of these brochures are currently being distributed to councils. Limited additional copies may also be available from the Division by phoning (02) 4428 4100. Versions translated into community languages are available on the Division's website.

Publication - Thinking about becoming a councillor?

The *Thinking about becoming a councillor? A guide for candidates in NSW* publication, updated in cooperation with the Local Government and Shires Associations of NSW, provides information to potential candidates to assist

them make an informed decision about standing for election. It includes information about what local government is, the role of a councillor, what support is provided to councillors and election processes.

Candidate Information Seminars

The Division is supporting a series of Candidate Information Seminars being organised across NSW by the Election Funding Authority. The Division is providing information aimed at potential candidates to assist them make an informed decision about standing for election. This includes the role and responsibilities of a councillor, key relationships and what support is provided to councillors. The Australian Local Government Women's Association has been invited to share the Division's platform at the seminars to encourage more women to stand.

Details about these seminars, which are being held between May and July 2012, including some targeted at councils holding their own elections, are available on the Election Funding Authority's website. A link to the seminar details is available from the Division's [Council Elections 2012](#) webpage.

Action

I encourage councils to make use of these resources to attract a more diverse group of candidates for Council and I welcome your views on whether you find them useful.

Councils are requested to provide the Division with information about current or past local strategies that they have used and found successful in attracting diverse people to stand for election in their area to share with other councils on the webpage. Please contact Helen Gustus on Tel: (02) 4428 4219 or via email: helen.gustus@dlg.nsw.gov.au to provide this information.



Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet



Circular No. M12-04
Date 24 May 2012
Doc ID. A277140

50:50 VISION – COUNCILS FOR GENDER EQUITY PROGRAM

The purpose of this circular is to encourage all NSW councils to participate in the '50:50 Vision' – Councils for Gender Equity Program.

The '50:50 Vision' - Councils for Gender Equity Program is a national initiative and encourages councils across Australia to address gender equity issues within the organisation and among their elected representatives.

The Program is an accreditation and awards program which will make it easier for councils to attract and keep quality women candidates and officers.

Achieving greater diversity in the candidates and councillors elected to local government is an ongoing priority for our sector, and the under-representation of women in elected positions in local government is well known.

In addition, women are under-represented in leadership roles within the ranks of council employees. This Gender Equity Program seeks to address this issue by having councils 'sign up' to take steps to improve women's access to these important local government roles.

In 2010 only 21% of mayors and 27% of councillors were women, and women made up only about 20% of senior staff in NSW councils, and only 5% of general managers. Ideally the proportion of women in such positions would reflect the proportion of women in our community, i.e. at least 50%.

As we prepare for the next local government elections in September 2012, it is timely to give some focus to gender equity both across the sector and within individual councils. The '50:50 Vision' – Councils for Gender Equity Program is a tool to support councils to achieve this, so I encourage councils to register for the Program and work towards the achievement of its goals.

More information about the Gender Equity Program and how to register to get involved can be found at: <http://5050vision.com.au>

ALGWA representatives will be participating in the Election Funding Authority Candidate Information Seminars to be held across NSW from May to July this year.

This is a fantastic level of commitment from ALGWA and I thank all of the women involved in this important work

A handwritten signature in black ink, appearing to read 'Don Page', is centered on the page. The signature is written in a cursive, flowing style.

The Hon Don Page MP
Minister for Local Government
Minister for the North Coast