

## Minor Works or Maintenance to a Heritage Item or Within a Heritage Conservation Area Application Form

<b>Owner's Name</b>	
<b>Phone no:</b>	
<b>Email Address</b> <i>*This is Council's preferred method of contact or</i>	
<b>Postal Address</b>	
<b>Project Address</b>	
<b>Lot/DP</b> <i>*You can find this on your rates notice</i>	
<b>Heritage Item</b>	YES    NO <a href="#">Hyperlink to heritage item layer</a> <i>Type in address in the search field</i>
<b>Heritage Conservation Area</b>	YES    NO <a href="#">Hyperlink to heritage conservation area</a> <i>Type in address in the search field</i>
<b>Proposal</b>  <i>Please attach supporting information.</i>  <i>Free heritage advice is available if you wish to discuss your proposals.</i>	<input type="checkbox"/> <b>Repainting of exterior (painted surfaces, not brick)</b> Please provide colour swatches/paint names/paint company. Colours should be selected from the heritage palette and be appropriate to the historic era of the building and/or complementary to the Heritage Conservation Area. Free heritage advice is available <ul style="list-style-type: none"> <li>Walls</li> <li>Trims</li> <li>Joinery</li> </ul> <input type="checkbox"/> <b>Fencing in front setback (side and front fences forward of building line)</b> (Please provide fence details. Height is not to exceed 1200mm and the fence style should match the era of property.) <input type="checkbox"/> <b>Fencing rear of building line</b> (Applies only to heritage items or property adjoining the boundary of a heritage item. Hardwood timber to a maximum height of 1800mm is recommended.) <input type="checkbox"/> <b>Lopping or removal of trees</b> (Please provide details, location plan & tree report from arborist for proposed removal where tree is deemed to be dangerous or dying) <input type="checkbox"/> <b>Other</b>
<b>Owners Signature</b>	<b>DATE</b>

## APPENDIX 1 Heritage Provisions

### CLARENCE VALLEY LEP 2011 HERITAGE PROVISIONS

#### Clause 5.10(3) When is consent not required

However, consent under this clause is not required if:

- (a) the applicant has notified the consent authority of the proposed development and the consent authority has advised the applicant in writing before any work is carried out that it is satisfied that the proposed development:
  - (i) is of a minor nature, or is for the maintenance of the heritage item, archaeological site, or a building, work, relic, tree or place within a heritage conservation area, and
  - (ii) would not adversely affect the significance of the heritage item, archaeological site or heritage conservation area, or
- (b) the development is in a cemetery or burial ground and the proposed development:
  - (i) is the creation of a new grave or monument, or excavation or disturbance of land for the purpose of conserving or repairing monuments or grave markers, and
  - (ii) would not cause disturbance to human remains, relics, Aboriginal objects in the form of grave goods, or to a place of Aboriginal heritage significance, or
- (c) the development is limited to the removal of a tree or other vegetation that the Council is satisfied is a risk to human life or property, or
- (d) the development is exempt development.

#### Privacy Advice

The personal information collected on this form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA). Clarence Valley Council (CVC) will only use this information in accordance with the PPIPA.

The supply of this information by you is voluntary. However, if you cannot provide or do not wish to provide the information sought, CVC may be limited in dealing with your request.

You may make application for access or amendment to your personal information held by CVC. CVC will consider any such application in accordance with the PPIPA.

CVC is to be regarded as the agency that holds the information.