



**Contact Details:**  
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2 Prince Street, Grafton  
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## Application for Erection of a Road Side Memorial

Office use only -

Date Lodged: \_\_\_\_/\_\_\_\_/\_\_\_\_

DWS: \_\_\_\_\_

### Applicant's Details

Surname:

Given Name:

Postal Address:

\_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Business Telephone:

Home Telephone:

Email:

Signature:

\_\_\_\_\_ Date: / /

### Location of Roadside Memorial

Please provide accurate details of the location (draw a map in the section over the page)

Locality: \_\_\_\_\_ Road Name: \_\_\_\_\_

Location description:

\_\_\_\_\_  
\_\_\_\_\_

### Type of Memorial

Description: (i.e., floral tribute, cross, etc)

\_\_\_\_\_

Proposed size approx (height & width in cm): \_\_\_\_\_

Name of person being placed on the memorial: \_\_\_\_\_

### Alternate Contact Person Details

*(To assist Council in making contact about the Memorial if necessary)*

Surname:

Given Name:

Address:

Business Phone:

Home Phone:

Email:

Please attach or draw a map in this block showing the **location** of the proposed roadside memorial

Council permits the erection or placement of such memorials on its road reserves on the conditions set out below:

1. A roadside memorial can only be located within immediate vicinity to the site of the accident.
2. Only one (1) roadside memorial is to be erected in respect of each accident or incident.
3. A memorial must be located in a position where it will not distract drivers' attention from the driving task or interfere with the role of any traffic control item.
4. A memorial must not be located in a position where it will be hazardous to passing traffic (vehicles, bicycles and pedestrians) or prevent appropriate maintenance of a road reserve.
5. Roadside memorials must not exceed a height and width of 300mm. The material composition and location of these memorials will be considered in respect to their potential risk to road users. Memorials must not be constructed of materials that may cause hazard to vehicles, bicycles and pedestrians. (eg, large metal or stone components are not permitted).
6. Memorials must be secured to prevent dispersion by weather conditions.
7. A memorial must not unreasonably restrict access for utility and emergency services.
8. Wherever possible the location of a memorial should be chosen to minimise risk. Persons erecting or visiting a roadside memorial do so at their own risk.
9. The location of a memorial should not unreasonably detract from the amenity of the local area or seriously detract from the reasonable quality of life as expected by adjacent landowners or property occupiers and other members of the public.
10. Council reserves the right to remove, without notice, any memorial that does not comply with these guidelines.

#### **Privacy Advice**

The personal information that Council has collected or is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA). Council will only use this information in accordance with the PPIPA.

The supply of this information by you is voluntary. However, if you cannot provide or do not wish to provide the information sought, the Council may be limited in dealing with your application/request. Council requires this personal information from you in order to process your application

You may make application for access or amendment to your personal information held by Council. Council will consider any such application in accordance with the PPIPA.

Council is to be regarded as the agency that holds the information.