Addenda No 1

Pre-Tender Meeting (Mandatory)
Tender T13-011 – Sports Amenities

Location: Ngayundi Yamba Sports Complex, Yamba
Date:       Wednesday 6 May 2013
Start:      3:00 pm

Minutes of Meeting

1.0 Attendance
Peter Birch – CVC; Greig McDowall – CVC
K Hitchings       Bannister Building
Tony McFarlane    Builder
Geof Morgan       Tiltsafe
B Whiting         Nanobuild
Sai Giridhar Abbaraju Boulus Constructions
Kent Hermansen    Dave Custom Building
Jacob Pritchet    Ware Building
Darryl Smith      Darryl Smith Electrical
Roger Varcoe      Yamba Flooring Extra

Note
Alex Kasas       Cavalier Homes
Attended at approximately 3.30pm and missed meeting, was considered late and not eligible to tender

2.0 Tender Document - Conditions of Tendering
Peter Birch welcomed all to this mandatory meeting and gave a brief background and overview of the project. Copies of the agenda, an aerial and services plan and survey with levels was provided to each person attending.

The tender documents include all information that is required to place a tender for this project including -

- the conditions of tendering,
- the tender schedules
• general conditions of contract and contract information
• preliminaries
• architectural plans and specifications
• engineering plans

The Tender is a Lump Sum tender. The 1 Tender Form with tenderer details and Tender Schedules, where noted to ‘Submit with Tender Form’, must be completed and submitted. Note that Tender Schedule 2 – Schedule of Prices is required to be completed to assist the tender panel with assessment but the Principal is not bound to use it.

Tenders close at 3.00 pm on Thursday 23 May 2013. The tender documents can only be lodged through the Tenderlink web site via e-tendering. No Emails, faxes, or hard copies will be accepted in the tender box in No 2 Prince Street Grafton.

Discussion then focused on specific aspects of building project. Questions were asked during this discussion and replies are provided as responses as follows that are to be considered Addenda for the purposes of the tender.

3.0 **Set Out of Site**
1. The floor level is to be 2.54 m AHD and confirmed by registered survey prior to slab being poured. This is approximately 900 mm above existing natural ground level as indicated in the slab set out plan.
2. The building will be set out immediately to the rear of the existing mound with the front of the building to be approximately in line with the electricity meter box. The mound will not require relocation however minor earthworks may be required to reduce height of exiting mound at completion of project. Mound relocation can be removed as a tenderable item.
3. The existing container at lower level will be removed by others and awning structure can remain in position during construction and used as a wet weather shelter by the contractor.
4. The existing awning and will be removed by others upon completion or as required.

4.0 **Slab Construction**
5. The slab will be constructed as per the engineers design by Michael Samms and Associates. Stages of base construction will be required to be certified to be in accordance with the engineers design during construction and certification submitted and prior to any pouring of slab.

5.0 **Services**
7. All internal sewer drainage is to be connected to allow connection to a single sewerage connection point made available at north west corner of building. – delete need for pump to sewer system. Work to connect from this point to Council’s sewerage system will be undertaken/coordinated by Council and/or others.
8. Water supply connection point is available external to existing mound perimeter on eastern side near mound based at half way line (approximately midpoint of building) for connection to water service on edge of football field.
9. Power supply will be from the existing stainless steel electricity supply box on site – assume supply is adequate for purpose.
10. Electricity design - provision is to be made for at least 2 double power points, one light switch and two lights as future demand to any upper floor second stage to be located over the first aid room area. A single phase future connection is to be made available for a future lift – location to be determined on site adjacent the recessed slab where shown on plan.

11. A telephone conduit with draw wire is to be provided under the slab to connect to a future lift plant area adjacent to the recessed slab where shown on plan. Exact location to be determined on site. No telephone service to be provided to building (future provision only).

6.0 Plans and Specifications
12. Upper floor joists shown in engineering plan for future first floor is not to be provided.
13. Note that toilet partitions are required within female public toilet (currently noted in text as required).
14. Showers will have taps located in the external walls that will be finished with a rendered coating to conceal tapware and wall chasing. All wet areas will be water proof treated to AS3740 and showers areas will be finished with high gloss epoxy painted finish over block walls. Waterproof laminated panels are to be used for internal partitions where shown on plan.

7.0 Assessment
All tenders must submit a lump sum price to meet the requirements of the tender document, plans and specifications and any tenderer submitting an alternative product or item will only be considered if the tenderer has submitted a complying tender.

A Tender Evaluation Panel will assess all tenders against a tender evaluation plan.

The tender will be assessed as 80:20 being price:non-price criteria. Ensure that all tenderers provide adequate information to address non-price criteria – refer to schedules.

The matter will be reported to the June meeting of Council.

8.0 Further Questions
• What is the exhaust fan in kitchen specified?
• What type of smoke detection system is required?

Principal to provide post meeting. No further questions on notice were asked.

Meeting finished at 3.35 pm.

9.0 Supplementary Information

Exhaust System in Kitchen
15. A provisional allowance of $500 is to be made for the exhaust system in the kitchen using a single phase power supply.

Smoke Detection System/Fire Extinguishers
16. No provision is to be made for provision of a smoke detection system within the building. An allowance is to be made for a fire blanket and fire extinguisher to AS 1841 within the kitchen area by tenderer.
Addenda No 1 Items

The following items, as identified at the pre tender meeting and as contained in these minutes, form part of Addenda No 1 for the purposes of this tender.

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3. The existing container at lower level will be removed by others and awning structure can remain in position during construction and used as a wet weather shelter by the contractor.
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DIRECT ROOF WATER PAST PROPOSED MOUND TO APPROVED STORMWATER SYSTEM

PROPOSED AMENITIES

EXACT LOCATION TO BE DETERMINED ON SITE BY C.V.C. REP.

DEMOELISH EXISTING STRUCTURE EXTEND EXISTING EARTH MOUND TO SUIT. ADJUST SIZE. PROPOSED MOUND TO BE APPROVED FOR BEARING CAPACITY BY ENGINEER DURING CONSTRUCTION.

600 X 600 GRATED JUNCTION PITS

ITEM 13.125/13 - 5

CVC

STAGE 1 NGAYUNDI YAMBA SPORTING COMPLEX

SITE PLAN

PROJECT NUMBER 11-32
DATE 5-4-13
DRAWN MC
DESIGN CVC

SCALE A2: 1:500

coastal building design
23 lakes, mulgoa road, woolooweyah
2740 po box 443 yamba nsw 2464
phone (02) 6646 8711
fax (02) 6646 8721
e-mail coastal.design@bigpond.com

Building Designers
Association of NSW inc.
Accredited Member

1 : 500

11/04/2013 3:44:08 PM
ROOF FRAMING PLAN

ROOF SHEETING AND TRIM TO BLUESCOPE STEEL COLORBOND ULTRA GRADE CUSTOM ORB AND FOLDED METAL.
SUPPLY AND INSTALL TO MANUFACTURERS SPEC. COLOURBOND QUAD GUTTER 115, PVC DOWNPIPES.

NOTE: ALL PURLINS ARE TO BE GALVASPAN BY BLUESCOPE STEEL.
REFER ENGINEERS DRAWINGS FOR DETAILS.