

Application – Development and/or Construction Certificate (Building)/Subdivision

Application No: Construction Certificate No: Date Lodged:
File Number:

Applications Submitted on this Form

- Application Type – Indicate the type of application you are lodging. Please tick all boxes relevant to your application.
- | | |
|--|--|
| <input type="checkbox"/> Development Application | <input type="checkbox"/> Construction Certificate (Building) |
| <input type="checkbox"/> Modify a Development Consent (\$4.55) | <input type="checkbox"/> Review (Division 8.2) |
| <input type="checkbox"/> Amend Construction Certificate (Building) | <input type="checkbox"/> Occupation Certificate |
| <input type="checkbox"/> Complying Development Certificate | |

Details of the Applicant

The applicant is the person(s) who are submitting the application to Council for determination. If the applicant is not the owner of the land, then all owners' written consent to lodge the application is required. It is important that we are able to contact you if we need more information. Please give us as much detail as possible.

Name/s:		
Company/Organisation:		
Postal Address:		
Town/Locality	State:	Postcode:
Email:		
Daytime Telephone:	Mobile:	
Applicant Signature(s):		

Land to be Developed

This information is found on the rates notice for your property.

Lot:	Sec:	Deposited Plan No:
No:	Street:	
		Town/Locality:

Owners Details

This section must be completed by ALL owners. If agreements for the sale of the property have been exchanged, the names of both the vendor and the purchaser must be provided.

Applications involving a strata can be signed by an office holder of the owner's corporation bearing the seal of the owner's corporation.

If the owner of the property is a company, the company seal or proof of authority to sign must be provided.

Name/s:		
Postal Address:		
Town/Locality	State:	Postcode:
Email:		
Daytime Telephone:	Mobile:	
Owner's Signature(s):		
Owner's Signature(s):		

As the owner(s) of the property, I/we consent to this application and to any authorised Officers of Clarence Valley Council entering onto the land to carry out inspections, take measurements or photographs as required in the assessment of the application in accordance with the requirements of the Environmental Planning and Assessment Act 1979, Local Government Act 1993 and Building Code of Australia as applicable..

Appointment of Principal Certifier – (PC)

As the owner of the land / person having benefit of a Development Consent or Complying Development Certificate involving building work you may authorise Clarence Valley Council to act as the Principal Certifier (PC) (**Note: The builder cannot appoint the PC unless the builder is also the owner of the land**) or you may nominate a Private Certifier to undertake relevant functions associated with works subject to this application. The PC is responsible for inspecting works and issuing Occupation Certificates.

Do you wish Clarence Valley Council to be the Principal Certifier? Yes No

If yes complete standard PC contract.

Signature:.....

Estimated Value of Work or Contract Price

Refer to Councils Guide to Estimating Costs of Work or provide a quote/contract

\$

The value of the development or contract price is subject to a check by Council before final acceptance.

Description of Development

- It is important that you accurately describe the proposal. If the application involves demolition / removal / conversion of an existing building as well as new building work this should also be stated.
- The description as provided will appear on the Notice of Determination.
- Integrated Development requires development consent from Council and other State Government Authority/ies, in most instances this is for subdivision of bushfire prone land.
- If the development is integrated or requires concurrence a cheque for \$320 is required made out to each respective authority.

Describe what you propose to do:

Proposed Use (e.g. residential, commercial, industrial, non habitable, rural etc.)

Type of Consent Sought: - Development Application only

Local Integrated Other -

If integrated, under what Authority and Act is approval required?

NSW Rural Fire Service
 Rural Fires Act 1997

Office of Environment and Heritage
 National Parks and Wildlife Act 1974
 Heritage Act 1977

Roads & Maritime Services
 Roads Act 1993

Environment Protection Authority
 Protection of Environment Operations Act 1997

Department of Primary Industries – Fisheries
 Fisheries Management Act 1994

Department of Primary Industries - Water
 Water Management Act 2000

Is the development likely to significantly affect threatened species, populations or ecological communities or their habitats?

Yes No

Development Applications Requiring Modification

- Where applicable, plans highlighting the proposed modifications must be provided.

Original DA / SUB No: _____

Modification minor

Section 4.55(1) is for modifications involving minor error, misdescription or miscalculation. S4.55(1) are carried out at no cost to the applicant. Prior approval must be sought prior to lodging a S4.55(1) application

Modification minimal impact

Section 4.55(1A) is for modifications involving minimal environmental impact.

Modification .Section 4.55(2) is for other modifications

Please describe the modifications proposed:

Builder / Owner Builder - Construction Certificate/Complying Development Only

This provides Council with contact details for the builder or owner builder, and verifies that appropriate licenses/permits are held.

Name/s

Postal Address

Town/Locality

State

Post Code

Daytime Telephone

Fax

Mobile

Builder License No

Expiry Date

Required Attachments

Applications not containing the required attachments will not be accepted.

Refer to the Checklist attached for a full list of documents required.

Unless otherwise stated, 3 Copies of each attachment are required. For Advertised and or Integrated Development 1 additional copy is required for each external authority.

- | | |
|---|--|
| <input type="checkbox"/> Scaled Site Plan. | <input type="checkbox"/> 3 X A3 or larger copies Plans, Sections & Elevations. |
| <input type="checkbox"/> A4 or A3 copy of Site Plan & Elevations for Exhibition (<u>No</u> internal floor plans allowed) | <input type="checkbox"/> Specifications (Const Cert/Complying Dev only) |
| <input type="checkbox"/> Statement of Environmental Effects - Minor Developments 1copy. | <input type="checkbox"/> Copy of original consent if 4.55 Modification or Division 8.2 Review. |
| <input type="checkbox"/> Statement of Environmental Effects- Development Applications | <input type="checkbox"/> Other information. |

Environmental Impact - Development Application Only

It is important to provide the correct level of environmental impact assessment. Council staff can assist in determining requirements.

- Proposed development is considered to have negligible environmental impact potential. Minor Checklist to be completed & attached.
- Proposed development is considered to have moderate environmental impact potential A Statement of Environmental Effects is to be attached.
- Proposed development is Designated Development as defined under Schedule 3 Of the EP&A Regulations. Copies of An Environmental Impact Statement are attached.

Privacy and Personal Information Protection Notice

This Development application and its attachments will be made publicly available as required under the *Environmental Planning and Assessment Act 1979*. You have a right to access and amend any of the personal information held by Council to ensure that it is correct.

Purpose of Collection: As stated on the document & for the lawful purposes of Council.

Intended Recipients: Council staff, Councillors and the public in accordance with the requirements of the *Environmental Planning and Assessment Act 1979*.

Supply Legally Required: Yes

Consequence of Non-Supply: The application will not be processed.

Storage: Electronic

Fees Payable (Office Use Only)

There is no guarantee that application fees will be refunded if you cancel or withdraw your application

	Amount	Receipt Number	Receipt Date	Office Use Only
DA Application including PlanFirst Construction Certificate				
Complying Development Certificate				
Records Archiving				
Advertising				
Long Service Levy				Create at CC stage
Building Inspections				
Water Plumbing Inspection				
Sewer Connection & Insp.				
Rural Road Numbering				
Live On Site				
Integrated App				
Integrated App– Admin				
Subdivision Application				
Water Connection				
Kerb & Gutter				
Relocation of Dwelling				
Driveway Application				
OSM				
Administrative fee for Processing refunds (refer to fees & charges)				
TOTAL:				

MATRIX OF INFORMATION TO ACCOMPANY APPLICATION

	Seniors Living	Flood Mounds/Earthworks/Retaining Walls	Residential Dwellings	Alteration and Additions to residential dwellings	Garage, Outbuilding, Awning, Carport, etc	Farm Shed	Swimming Pool	Dual Occupancy	Multi Unit Housing	Commercial/Industrial Building/retail/shop residential	Alteration and additions to Commercial/Industrial	Demolition	Subdivision of land	On Site Wastewater	Advertising Sign	Home Business	Applicant Checklist	Council Checklist
Site plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Floor plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		❖	✓		✓		
Elevation plan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				✓	❖		
Section plan	✓	✓	✓	✓	✓	✓	✓			✓					❖	❖		
Specifications	✓	❖	❖	❖	❖	❖	❖	❖	❖	❖	❖				❖	❖		
Statement of Environmental Effects/Specialist Report	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	❖	✓		
BASIX Certificate	❖		✓	❖			❖	✓	✓	❖								
Shadow diagram	❖		❖	❖				❖	❖	❖	❖							
Notification Plan A4 or A3	✓	✓	✓	✓	✓	❖		✓	✓	❖	❖		❖			✓		
Landscaping Plan	✓		❖	❖	❖			✓	✓	✓	❖							
Erosion/Sediment Control	✓		✓	✓	❖	❖	❖	✓	✓	✓	❖	✓	❖	❖	❖			
Stormwater	✓	✓	✓	✓	❖	❖		✓	✓	✓	✓		❖					
Fire Safety Schedule	❖								❖	❖	❖							
Onsite Waste System Details	❖		❖	❖			❖	❖	❖	❖								
Bushfire Threat Assessment	❖		❖	❖	❖			❖	❖	❖	❖		❖					
Geotechnical Report	❖		❖				❖	❖	❖	❖			❖	❖				
Flood Statement		✓		❖	❖	❖	❖	❖	❖	❖			❖					
SEPP 1 Objection			❖										❖					
Waste Management Plan	✓		✓	✓	✓	✓		✓	✓	✓	✓	✓				✓		
Water & Sewerage Plan	❖	❖	✓	❖	❖				❖	✓	✓		❖		✓			
Liquid Trade Waste Application										❖	❖					❖		
Fees	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		

- This information is not required if you are applying for a complying development certificate.
- ❖ This information is not required for minor construction and demolition works involving a construction footprint of less than 50m².

The table above indicates the minimum information required to be supplied for your particular type of application. Please note that the development application will not be accepted without this minimum information.

- ✓ Indicates this information is required.
- ❖ Indicates this information is required if you are applying for a Construction Certificate or Complying Development Certificate.
- ❖ Indicates this information may be required

Certain applications may require the submission of additional information that has not been listed above. Council encourages consultation prior to lodging your application. This ensures that many issues may be resolved before an application is lodged and that each application contains all necessary information to enable prompt processing by Council.