



Contact Details:
 Postal Address: Locked Bag 23, Grafton 2460
 Telephone: (02) 66430 200
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Office Locations:
 2 Prince Street, Grafton
 50 River Street, Maclean

EQUESTRIAN CASUAL USER APPLICATION

Hawthorne Park, South Grafton

Rider + 1 Horse \$90.00 Family with up to 4 Horses \$170.00
 CODE: GL HawthRodeoGndFees

Key Deposit (Refundable) - \$90.00 (See Cond 4 for key loss)
 CODE: GL Deposits&Bonds

Date Paid: _____ Receipt No: _____

Received by: _____

Accounts: *Please return to Administration Officer, OSF*

Casual User Details

Hirer Name:		Date:	
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Address:			

Phone	Home:	Wk:	Mobile:	
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Email Address:				
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List Names of all Persons this Application Covers				
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IF UNDER 18 YEARS OF AGE

Any hirer or identified rider under 18 years of age must be accompanied by a supervising adult (over 18 years of age)

Date of Birth (if under 18 yrs of age)				
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Note: If you are under 18 years of age, this form must be signed by your parent or guardian

Name of Parent/Guardian:				
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Address:				

Phone	Home:	Wk:	Mobile:	
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The applicant must be a current member of an Equestrian Club affiliated with the Hawthorne Park User Group

I am a current member of
 (Name of Club)
which is affiliated with the Hawthorne Park Equestrian User Group. I will ensure that only those persons listed above will be given access to Hawthorne Park.
 (A copy of a current receipt or letter with membership expiry date is required to be sighted by Council Staff)

Privacy Advice

The personal information collected on this form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA). Clarence Valley Council (CVC) will only use this information in accordance with the PPIPA.

The supply of this information by you is voluntary. However, if you cannot provide or do not wish to provide the information sought, CVC may be limited in dealing with your request.

You may make application for access or amendment to your personal information held by CVC. CVC will consider any such application in accordance with the PPIPA. CVC is to be regarded as the agency that holds the information.

CHECKLIST

RECEIPT NO	
ATTACH COPY CURRENT MEMBERSHIP	
KEY NO RETURNED	
KEY NO ISSUED	
COMPLETE and ATTACH A KEY HOLDER RESPONSIBILITIES FORM	
RETURN FORM TO ADMIN OFFICER, Open Space & Facilities	

CONDITIONS FOR CASUAL USE/TRAINING

1. For User Group Club members only. It is not intended the park be used for agistment - type activities. Proof of current membership with a Hawthorne Park Equestrian User Group affiliated club must be produced with this application form. These groups are:
 - Grafton Riding Club
 - Grafton Pony Club
 - Big River Campdraft Club
 - Big River Cutting Club
 - North Coast Western Riders
 - Horse Driving Trials Club
 - Grafton Polocrosse Club
 - Clarence Valley Team Penning Club
 - Far North Coast (NSW) Australian Stock Horse Society
 - Clarence Valley Working Equitation Inc.

Please note that as part of this application it is a requirement of the applicant to attend 50% of the HPEUG meetings each financial year (1 July and 30 June). Applicant contact details will be given to the HPEUG secretary for inclusion in group information details.

2. This application is valid for a financial year (1 July to 30 June or part thereof) as per Council's fees and charges shown on the council website www.clarence.nsw.gov.au
3. As well as the application fee, a key deposit fee is required and will be refunded on return of key.
4. If key/s are lost the fee per key will be charged or whatever fee is listed in the current Fees and Charges PLUS the at cost value for rebarrelling locks, and provision of replacement keys.
5. Casual use is prohibited during 'sole use' (whole of park) bookings. Regular club use and bookings will have priority over casual users. If a user conflict occurs, please report this to the secretary of your club or to Council.
6. Use is not to affect grazing lessee's rights. Any problems with stock must be reported to your club secretary.
7. All gates and yards to remain closed and front gate to be locked on entry and departure.
8. Please report damages or need for maintenance (leaking taps, faulty lights, power outlets etc) as soon as possible to Council's Customer Service Officers on 66430 200, or your club secretary, so that repairs can be arranged.
9. User not to gallop horses.
10. User not to access rear paddocks/cross country course.
11. Casual users can access use of the arenas, yards and wash-bays for day use only (no overnight camping/stabling etc)
12. Stables used are to be cleaned prior to, and after, use and rubbish placed into bins.
13. All areas to be used must be pre-inspected by the user to ensure the safety of the area.
14. Casual User keys are not to be given/loaned to any person nor access provided to Hawthorne Park to any person not listed in this application.
15. Grounds and arenas are to be returned to safe working conditions at the end of use. User to consider rotating areas of use to minimise wear.
16. I have read, understand and accept the above conditions.
17. Horse riding at Hawthorne Park is at the applicant's risk. Council does not accept any responsibility for the condition of the grounds at the time of hire or for any personal, or other injury, or damage.
18. No commercial use of the facility is permitted that includes coaching or instruction by a qualified person.

APPLICANTS SIGNATURE

DATE