

CLARENCE VALLEY AUSTRALIA DAY AWARDS

FREQUENTLY ASKED QUESTIONS

How does the awards process work?

- Clarence Valley Council residents are invited to nominate someone who makes them proud
- Nominations are short-listed
- Nominations are judged by a community Australia Day selection panel. The selection panel is chaired by a Councillor nominated by Council as the Australia Day Advocate who oversees the selection process
- All those nominated are invited to the Awards
- Award winners in each category are announced at the the awards ceremony in January 2021.

When do nominations open and close?

Nominations open Wednesday, 1 July 2020 and close Thursday, 1 October 2020.

Who is eligible to be nominated?

Any Clarence Valley resident.

Who can nominate?

Any Clarence Valley resident.

How do I nominate?

To nominate, you simply need to complete the form online or fill in a form located at Grafton and Maclean Council Customer Service Centres.

Do I have to know the person I nominate?

No. You can nominate a friend, family member, community leader, colleague or even someone well-known - absolutely anyone, as long as they are a Clarence Valley resident.

Who should I use as a referee?

Ideal referees are people who can personally comment on the achievement and service of the person nominated. We suggest you ask the referee before you identify them as a referee for your nomination.

What is supporting documentation?

Supporting documentation can include (but is not limited to):

- Personal references
- Portfolios
- Resumes
- Newspaper articles
- Websites

If you are nominating online, you can attach supporting documentation to the form. If you use a hard copy nomination form you need to provide additional information as a hard copy.

How can I check if my nomination has been received?

If you have submitted your nomination online – you will receive an automatic message confirming Clarence Valley Council has received your nomination.

What are the selection criteria for nominees?

Selection criteria can be found in the Guidelines document on our website.

If someone has previously received an Award, can they be nominated again?

Yes! However, a person cannot receive a second award in the same award category, for example a nominee can not receive Citizen of the Year if they have already been awarded Citizen of the Year previously, but can be considered for recognition in a separate category, for example Young Citizen of the Year and then Citizen of the Year.

If I nominate someone and they do not receive an award, can I nominate them the following year?

Yes, you can nominate them for as many future years as you like.

How are the recipients selected?

Nominations are judged by a community Australia Day selection panel. The selection panel is chaired by a Councillor nominated by Council as the Australia Day Advocate who oversees the selection process.

The panel endeavours to be a representation of residents from across the whole Clarence Valley including professionals, volunteers, young, elderly, Indigenous and those of culturally diverse backgrounds.

What happens after I have completed a nomination?

- Entries will be judged by a community Australia Day selection panel
- The selection panel's decision will be final and no correspondence will be entered into
- Winners will be announced at a special awards ceremony in January 2021

Nominees and nominators will receive written invitations to the awards ceremony.

The information collected in this nomination form will be used by Council only for the purpose of considering and selecting the recipients of the Australia Day awards and in the announcement of the awards.