

Minutes of the meeting held at CVC Grafton - Thursday 19th April commencing at 10:00am

1. Attendees:	Ben Riley, Transport for NSW (Chair) (BR) Albert Kelly, Community Rep (AK) Lauraine Ford, Community Rep (LF) Richard Allen, Grafton Taxis(RA)	Jarren Gwyne, Busways JG Linda Wirf, NRSDC (Minute taker)(LW) Di Anson, NCAHS (DA)
	CVC contacts Anne D'Arcy(AD) Tina Bultitude (TB)	

Item	Discussion	Action & Officer	Due
2.	Apologies		
	Dave Davies, Busways (DD) Warwick Foster, Clarence Community Transport (WF) Julie Dodds, NCAHS advised that she is no longer able to attend meetings.		
	Ben made an Acknowledgement of Country and welcomed Richard Allen to the meeting		
3.	Confirmation of minutes		
	Minutes of last meeting read and confirmed by LF/AK		
4.	Matters Arising from Minutes		

Item	Discussion	Action & Officer	Due	
.1	Restructure of CVTC	<ul style="list-style-type: none"> CVCT unable to provide a staff member to take on the secretariat role of the committee for this meeting but Warwick has obtained approval from his Board and has committed a staff member to provide secretariat support for the next and future meetings. 	LW will take minutes, write up and email to AD for this meeting.	
		<ul style="list-style-type: none"> Follow up re review of membership of the CVTC. <ul style="list-style-type: none"> - Criminal Justice -Department of education – TAFE liaison -Department of Health- Aboriginal Health Education Officer/ Close the Gap workers -Taxi service providers - Richard Allen will attend meetings - Youth – NORTEC, YDO at CVC - Aboriginal community- Police liaison -2 x CVC Councillors (Grafton/Maclean) 	BR will write a letter of invitation and send to the suggested reps. LW will check which Councillor is on the Traffic Committee and follow up.	
		Vote of thanks for LW re letter to Pip LF/AK		
4.2	Options for Moving People promotion 2012	LW & DA reported back on this event, well organised but low attendance as the other Seniors Week Events at Grafton Shopping World did not happen. Suggested that we target a different group next year eg link to youth week and promote CAT Bus. It was agreed to brainstorm ideas at the next meeting	Add to Agenda for next meeting- CVCT secretariat Everyone to bring ideas for events that we could link with to next meeting.	
5.	Business arising from previous minutes			
4.1	Infrastructure reports	<ol style="list-style-type: none"> AK reported that conflicting signs at each end of the River St. bus stop zone have been rectified. LF raised issue of bus stop maintenance and was referred to CVC as first option 	JG to check bus stop is now OK	
4.2	Youth Transport funding submission.	Deferred as WF an apology	WF to update at next meeting	
4.4	Ngaru village bus stop	Warwick was to follow up with Ngaru village community – deferred to next meeting	WF to update at next meeting	
4.5	NR Transport Guide	To be considered for funding contribution at next meeting. It was noted that all remaining funds in CVTC budget must be spent before end of June	LW will <ul style="list-style-type: none"> contact TB re amount 	

Item	Discussion		Action & Officer	Due
			currently in CVTC budget <ul style="list-style-type: none"> prepare a proposal for consideration and email to committee (cc to AD & TB) for decision at June meeting. 	
5.	General Business			
5.1	CVACC Transport Issues	Nil		
5.2	DAs for Review	Nil		
5.4	Travel reimbursement	AK & LF enquired about travel reimbursement process.	AK & LF to pick up forms from CVC office and submit for reimbursement as required	
5.5	Clarenza Cycleways Study	DA tabled Local Area Health feedback submission. Mvd. LW/ Scd.LF that CVTC send letter of support	LW to write letter of support and email to CVC	
5.6	Clarence St Closure	RA noted that the timing of the closure is impacting on taxi services, esp to airport.	RA will approach Traffic Committee re adding 'taxis exempt' signage to Road Closure signage	
5.7	Grafton- Late night transport	It was noted that there are safety issues for taxis in providing late night transport. There is a lack of designated late night transport in Grafton eg Late Nighter buses. BR advised that it is difficult to source funding for these services but it may be an issue for CVTC to consider at a future meeting.		
6.	Other Items			

Item	Discussion	Action & Officer	Due
6.1	JG present detailed info on proposed changes to Busways routes. CVTC commend Busways on their extensive community consultation process and support the positive changes that Busways are implementing to help alleviate transport disadvantage Mvd BR/Scd LW. Busways plan to widely promote the changes to ensure bus users know about the changes.		
6.2	Ben provided update on Transport Master Plan. Information available at http://haveyoursay.nsw.gov.au/transportmasterplan		
6.3	Discussion around school bus interchange		
7.	Conclusion & confirmation of next meeting		
<p>Meeting closed at 12.00 noon</p> <p>Next meeting to be held on Thursday 21 June 2012 Committee Room Council Offices Maclean</p>			

Thursday 21 June	Committee Room Council Offices Maclean
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MINUTES OF TUCABIA COMMUNITY HALL MANAGEMENT COMMITTEE
2nd APRIL 2012 AT 7 PM

- PRESENT ALBA, LAINIE, ALAN, DAVID
- MINUTES ALBA
- CORRESPONDENCE CVC Updated Hall Hire & Attachments and Hall Rent sheets.
- FINANCIAL \$4,068.11
- BUSINESS ARISING
1. The Eucha Tornado was a very small group who turned up 16th March 12. No monies was exchanged as not enough Support . Friendly games played. Will hold another night In summer.
- GENERAL BUSINESS
1. The Mens Toilets are currently under repair by Council
 2. The Lawns have not been mowed by the Grafton Jail workers Since December 11. Contact was made with the overseer – Mr. Shaun Cleary in Sydney. Lawns are back on their list and due To be mowed Friday 4th May 12.
In the meantime David Bultitude mowed the lawns. Thanks David.
 3. THE SURROUNDING FENCES TO HALL FRONT/BACK.
These fences are a disgrace and falling down with nails showing. Panels off and on ground or just sitting on the posts. Very Dangerous. Maybe an OH & S issue. CVC need to come and inspect These fences. The Oval is also in need of a new fence right round. A suggestion by David that CVC be contacted and maybe if they Supply the timber the Committee can reconstruct the fence and Paint the fence. A letter to the General Manager requesting them To oversee this requirement.
 4. Outstanding list of jobs with James O'Hara to be inserted in the minutes continuing until all done.

MEETING CLOSED 8.00 PM
NEXT MEETING MONDAY 4th June 2012 7.pm



MINUTES OF TUCABIA COMMUNITY HALL MANAGEMENT COMMITTEE
MONDAY 6TH FEBRUARY 2012 AT 7 PM

- PRESENT ALBA, LAINIE, KRIS, ALAN, DAVID
- MINUTES DAVID
- CORRESPONDENCE McGrath Electrical
- FINANCIAL 4,003.11 County Eng. A/c \$154.42
- BUSINESS ARISING
1. Hall sprayed on 3/12/2011 (Sat) by Tom Commerford.
 2. Front corner post and down pipe (Front Awning) have been replaced by Council.
- GENERAL BUSINESS
1. A Eucha Tornment was suggested by David and maybe Friday 23rd March 2012. Packs cards to buy. 6.30pm start. BYO Advertise in School News and Shop board & Ulmarra Notice B.
 2. No other business to discuss

MEETING CLOSED 7.45PM
NEXT MEETING MONDAY 2ND APRIL 2012



MINUTES OF TUCABIA COMMUNITY HALL MANAGEMENT COMMITTEE
 MONDAY 7TH NOVEMBER 2011 AT 7 PM

PRESENT	LAINIE, ALBA, ALAN, DAVID
PREVIOUS READ	ALBA
CORRESPONDENCE	N I L
FINANCIAL	\$3555.53

BUSIN.ARISING The lock-up cupboard for microphone be left till next year.

- GENERAL BUSINESS
1. Alan & Lainie did a decobweb & windows clean inside & out in September ready for "Patchwork Day" 11th sept 11.
 Also Lainie & friend Joyce did a full internal clean out of all three Rooms in sept also. A job well done crew!
 2. The big day "Patchwork Zone Gathering" was a huge success with 255 women and displays of Patchwork quilts on display. All persons bought their own lunches and we supplied the morning/aft teas.
 TUCABIA HALL CAME ALIVE THIS DAY – there was so much praise and admiration for our village hall along with the parking and the country feel.
 3. A kind gesture came out of this "Zone Day" (above). A Grafton couple made a LECTRAN especially for this day- then IAN & WENDY GIBBS donated the Lectran to our Hall. The committee to thank Mr.& Mrs Gibbs and a plaque engraved with their names on to be attached to the Lectran.
 4. Tom Commerford phoned to arrange a date for spraying the hall of spiders. The date was made after the election day (19/11/11). Tom suggested a Saturday morning as the preschool was closed. Date to be set.

SPECIAL BLUE GEN.BUSINESS – OUTSTANDING – have not been bought forward this Minutes but will be discussed at the first meeting in February 2012 as a couple of jobs are being done soon.
 (The blue list appears on previous Minutes)

MEETING CLOSED 8PM
 NEXT MEETING MONDAY 6TH FEBRUARY 2012

Alan Kearns

MINUTES OF TUCABIA COMMUNITY HALL MANAGEMENT COMMITTEE
 MONDAY 5th September 2011 AT 7.PM

PRESENT ALAN, DAVID, LAINIE, ALBA KRIS

PREVIOUS READ: Alan

CORRESPONDENCE: NIL

FINANCIAL REPORT: \$3,481.16

BUSINESS ARISING: A Lockable cupboard for microphone on stage - suggest The Mens Shed be approached to build. David drew up a sketch.

All tables 23 good tables 10 moulded plastic and black tops have now all been labelled with TUCABIA HALL. Done by Lainie.

GENERAL BUSINESS: THE MEETING DISCUSSED *THE OUTSTANDING* LIST OF JOBS RE JAMES O'HARA'S VISIT SO THE BALANCE OF JOBS ARE LISTED BELOW AND WILL APPEAR IN FUTURE MINUTES UNTIL JOB IS COMPLETED:

Water runs into the annex (from front side) through the lower lattice down to halfway therefore deeming the annex to be very wet and unusable.

The outside door to oval in the annex has been "sun rotted" suggestion was stainless steel To be placed over the timber.

Fences around the Hall are shabby, rotting, rails missing – replacement needed.

A suggestion to have hall sprayed for spiders and wasps inside and out. ✓ *DONE*. 3/12/11

Back platform at rear hall needs to be re-nailed or timber slats replaced.

Front Post and downpipe at Front entry awning is very loose and timber post is rotten. ✓ *DONE*

Inside ceiling in parts need to be re-supported with dowling as the water has weakened the chipboard on ceiling in places.

GENERAL BUSINESS:

Alan and Lainie did a Kitchen clean and a stock take of goods in cupboards For the record: List is held on file.

It was decided not to hold Meeting Oct. but in November the last for year.

Closed 8.05 pm

Next Meeting 7th November 2011 7pm

Alan Keenan

Clarence Valley Council
Grafton Regional Gallery Advisory Committee
Wednesday 11 April 2012 from 5.30pm to 7.05pm at the Gallery Studio
Minutes

Attendance: Jude McBean, Lesley Apps, Matt Dougherty, Heather Brown, Pam Fysh, Clr Sue Hughes, Simon Peters, Heather Prowse
 Avron Thompson-minutes

Item		Discussion/ Comments	Reporting Officer	Actions	Action Officer
01	Welcome	Jude McBean			
02	Apologies	Marlene Szepsy, Robyn Tychsen and Anne D'Arcy			
03	Declarations of Interest	Nil			
04	Confirmation of Minutes of previous meeting held on 8 February 2012 1. Heather Brown 2. Pam Fysh				
05	Business Arising from the Minutes				
05.01	Report on Museums Australia Conference	Report to be emailed to Committee members	Jude McBean		
06	Business for this meeting				
06.01	Summary of Gallery Programs for 1/1/12 – 31/3/12.	Boondies, billboards, accessible artworks and blockbusters feature in 2012 at the Grafton Regional Gallery. Indigenous arts and culture of the North Coast are supported, artists from our collection get their art at large on billboards and our collection becomes more accessible through education programs and literally through accessible artworks.	Jude McBean	The summary has changed to match in with Arts NSW subheadings so as to show how aims and objectives have been met as per grant applications.	

Item	Discussion/ Comments	Reporting Officer	Actions	Action Officer
	<p>How to Make a Monster, 2012 JADA and 2012 Archibald will block bust our attendance at the gallery and our outreach programs reach throughout the Clarence Valley. All this through partnerships, participation and engagement with our community of all ages and cultures including employing artists to present public programs.</p> <p>In this period we have demonstrated this by:</p> <ul style="list-style-type: none"> • Promoting a creative and diverse arts and cultural sector <ul style="list-style-type: none"> ➤ Art at Large - John Witzig's <i>Fresh Mullet</i> is up on the east side of the Pacific Highway at New Italy for southbound traffic and three new billboards have selected for 2012 • Improved industry capacity <ul style="list-style-type: none"> ➤ Partnerships -Clarence Valley Council in presenting ; The Gallery Foundation Ltd in 2012 D'Art at the Barn, Grafton Showground; Arts Northern Rivers for <i>Return to Country</i> • Increased access to arts and cultural activities for <ul style="list-style-type: none"> ➤ Aboriginal arts and cultural activities through the development of the exhibition <i>Return to Country</i> and creating the display unit for the three boondies ➤ Supported CALD arts and cultural activities <ul style="list-style-type: none"> ➤ For young people ➤ People with disability ➤ Regional and rural NSW through exhibitions, events, outreach programs and collection development • Audience development and participation <p>Increased participation rates as per the NSW State Plan - 2011 first quarter 8645, second quarter 9980, third quarter 10,846 and fourth quarter 11,547; 2012 first quarter 9,228.</p>			

Item	Discussion/ Comments	Reporting Officer	Actions	Action Officer	
06.02	Attendances	<p>Attendances increased across all four quarters of 2011 and figures for 2012 indicate a continuation of this pattern and a recovery from the global financial crisis.</p> <p>Website visitation Website visitation is booming with visitations increased by over 40%. 3,494 people visited the gallery website from 1 January to 31 March 2012 with 2,534 being unique visits or 960 people being return visitors. There were 9,482 page views with an average of 2.71 pages per visit and 2 minutes. The average time spent on this website was 14 seconds per visit and 63.48% were new visitors. This information will be charted for comparison for the next meeting. <i>Refer Attachments</i></p>			
06.03	Finance	<p>Increased sales of exhibition artworks due primarily to the Clarence Valley Indigenous Art Award, where sales exceeded expectations. Gallery shop sales are improving, particularly with the sale of cards. Shop artist's consignment sales are behind target due to the financial downturn.</p> <p>Both Geoff Crispin's touring exhibition and the 2010 JADA have brought in income of \$6600 this financial year in venue hire fees.</p>			
06.04	Past exhibitions	<p>8 February – 25 March 2012 Flora – collection show Visitors have found it very welcoming and friendly introduction to the gallery. The longer collection exhibition periods allows visitors to become familiar with the collection and to develop education and public programs.</p> <p>Catherine O'Donnell: Venetian Visions Well received, a touring show from Albury Regional Gallery. Catherine was a 2008 and 2010 JADA finalist. 10 catalogues were sold and visitors' comments were positive and appreciative of her fine subject matter and technique.</p> <p>Tracey Moffatt: Narratives</p>	Angela de Martino Rosaroll		

Item	Discussion/ Comments	Reporting Officer	Actions	Action Officer
	<p>Received well with mixed comments, people either loved it or disliked it for various reasons. This exhibition brought one of Australia's important contemporary artists to Grafton. Committee members commented on the lack of movement in the drawings.</p> <p>My Life Programs A community group based show supporting community groups. 8 February - 11 April</p> <p>Francisco Goys: Los Caprichos An extremely popular exhibition by an internationally renowned artist. Provided the opportunity to view a well known series of prints usually found in metropolitan and overseas galleries yet held by a regional gallery. Many out of area visitors to this exhibition.</p>			
06.05	<p>Current exhibitions</p> <p>28 March – 20 May 2012</p> <p>Collection: the way of the sky Second collection exhibition, part of the extended collection exhibition period program for audience development and visitor experience. Most artworks in the exhibition were presented in the <i>From the Collection</i> column in The Daily Examiner.</p> <p>John Giese: Life of a river Part of the regional exhibition program to showcase and support local regional artists.</p> <p>Shell Shocked: Australia after Armistice An Australian wide and community focused exhibition especially programmed to coincide with ANZAC day.</p> <p>Maclean High School: Photography and Art Supporting high school students' arts practice and showcasing youth talent.</p> <p>FUTURE EXHIBITIONS</p> <p>15 April – 20 May 2012</p> <p>Tinker Tailor Soldier Sailor Contemporary Australian jewellery toured by Artisan. 100 great Australian women celebrated by 100 talented women jewellers. Combining history and art, anticipating it will be a popular show.</p>			

Item	Discussion/ Comments	Reporting Officer	Actions	Action Officer	
	<p>23 May – 1 July 2012 Currently preparing two gallery initiated exhibitions, <i>Clarence Valley Houses of the 50s 60s & 70s</i> and <i>Return to Country</i>.</p>				
06.06	Touring exhibitions	<p>2010 JADA The 2010 JADA has returned to us on Wednesday 28 March. Some works were collected from the Gold Coast City Art Gallery where they had their final condition report completed. The works returned to us have had their condition reports completed and are in the process of being returned to the artist, the artist gallery representative and collector.</p> <p>Form Fire & Fruition Is currently on display at the Redcliffe City Art Gallery from 29 February to 14 April 2012. After this time it will be stored until September where it will travel to Cowra Regional Art Gallery from 20 October to 18 November 2021, the last venue of the tour.</p>	Angela de Martino Rosaroll		
06.07	Education and Public Programs	Fourteen education programs and seventeen public programs one of which was an outreach program were presented. Four artists and five contractors were employed and 718 people attended them. See attached list for details.	Rose Marin		
06.08	Art at Large	<p>The first of the three billboards for the 2012 Art at Large is up on the Pacific Highway northbound approach to Grafton on western side just before Bunnings. 34 entries from 24 artists from artists who are in our collection or who reside in the Clarence Valley were received. Robert Moore, Steven Giese and Tony Windberg were the successful artists selected by the Art at Large Committee. The Advisory Committee viewed the selected designs.</p> <p>Promoted lively and constructive debate with good feedback on the end visual result.</p> <p>Art at Large is an outdoor exhibition on billboards not an advertisement</p> <p>Platform is not good for such avant garde works as</p>	Jude McBean	<p>The remaining two billboards will be redesigned. Steven Giese's work requires greater difference between the artwork and the Gallery's title and logo.</p> <p>Tony Windberg's pixellated image was not appropriate for the Gwydir Highway site as it is a 'Welcome to Grafton' board.</p> <p>Decision to use the gallery's name rather than the website address due to the use of smart phones, tablets and small laptops.</p> <p>The Gallery Director Jude McBean is to keep the committee informed of what happens with the billboards.</p>	

Item	Discussion/ Comments	Reporting Officer	Actions	Action Officer	
		<p>Stephen Giese's <i>Behave with Grace and Intelligence</i>. Committee felt that the public wouldn't connect some billboards with art and the Art Gallery and suggested several design changes. Ultimately the committee can't make a final decision on what goes onto the billboards but comments will be taken on board for next time.</p>			
06.09	Artist in Residency	<p>Two artists were selected from the 23 submissions were received for this year's residencies by Marlene Szepty, Rose Marin, Angela de Martino Rosaroll and the Gallery Director Jude McBean. The first artist is Dr Josh Wodak who works mainly in photography and media arts. In 2010 he completed a Practice Based Research PhD in Media Arts at the Australian National University on how Responsive Environments may be created to evoke environmental responsibility. Josh Wodak will be doing an interesting program on Grafton's floods and flood levels which has a strong community involvement.</p>	Rose Marin		
06.10	Acquisitions 1 January to 31 March 2012	<p>Thirty one artworks were acquired into the collection of which one was acquired through the acquisitive Clarence Valley Indigenous Art Award, twenty two were donated, two acquired through subscription and six were purchased. Of the twelve artists three are working and living in our region, four are Aboriginal or Torres Strait Islanders and six are national artists.</p>	Jude McBean		
07	General Business				
07.01	Professional Development	<p>18 Jan ABC NSW Radio interview 10 Jan Arts Northern Rivers (ANR) Board Meeting 16 Jan ANR Festivals & Events Annual Meeting, Newrybar Hill 1 March Recruitment & Selection Training 5 & 6 March WH&S Training 21 March Chamber of Commerce breakfast meeting, Albion Hotel, Grafton 28 March Finish of LMA Challenge of Leadership</p>	Jude McBean		

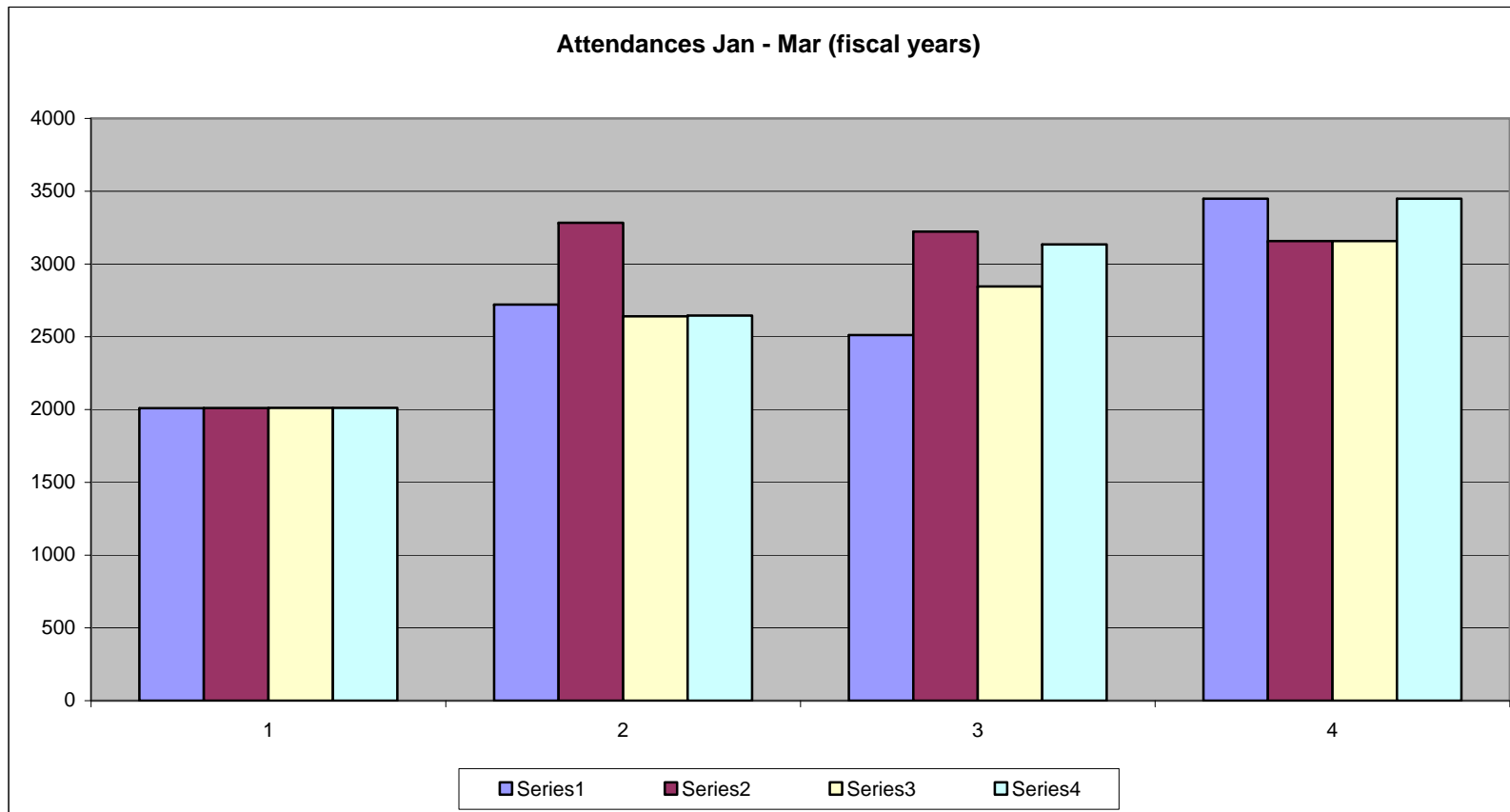
Item	Discussion/ Comments	Reporting Officer	Actions	Action Officer	
	<p>course</p> <p>30 March Official Opening of the 2012 Archibald Prize, Art Gallery of NSW</p>				
07.02	Grafton Regional Gallery Strategic Plan	<p>Plan adopted by Clarence Valley Council at its first February meeting.</p> <p>Strategy 1 on page 19 referencing putting in a DA for proposed extension – removed</p>	Jude McBean	The Gallery Director Jude McBean has reviewed most of the objectives and strategies.	
07.03	Grafton Regional Gallery Summer Survey	<p>Results of the survey discussed at length..</p> <p><i>Refer Attachment</i></p> <p>8% of visitors were from the Lower Clarence and a similar figure for the Northern Rivers.</p> <p>125 people completed the survey. The main reasons were to view exhibitions and have a meal or coffee</p> <p>The Strategic Plan reflects the survey results well in terms of meeting the desires expressed by the survey.</p> <p>It is important to let people know about the gallery as we are all ambassadors.</p>	Jude McBean	<p>Committee suggestion –</p> <p>Advertising on the DEX website</p> <p>Lesley Apps will have a DEX officer contact Rose Marin to organise.</p>	
07.04	Acquiring Artists' in Residences works into the collection	<p>Discussion on relevance to the Gallery and the community, does the artist have a relationship with the Gallery apart from the artist in Residency?</p> <p>The gallery Director is against automatically placing works by Artists in Residence into the collection. It commits the limited acquisition fund further to acquiring at least two more works and it may not may not be relevant to the Gallery's Collection Policy.</p>	Jude McBean	End result is that the Gallery Director Jude McBean uses her discretion within the bounds of the Collection Policy.	
07.05	Friends of the Gallery	<ul style="list-style-type: none"> • Planning meeting held in February • Objects that Remember project launched 10 April to celebrate International Museums Day with links to <i>Shell Shocked: Australia after Armistice</i>. This outreach project allows for community members to exhibit objects in their personal or community collections from times of conflict in an online exhibition linked to the Grafton Regional Gallery website. The 			

Item	Discussion/ Comments	Reporting Officer	Actions	Action Officer
	FOGG is in a working partnership with the Clarence Valley Council to deliver this project. <ul style="list-style-type: none"> • Winter Solstice Art & Craft Market being held on Sunday 17 June is taking bookings for stalls. • Soup Day is Sunday 29 July. 			
07.06	Gallery Foundation <ul style="list-style-type: none"> • 18 February Planning Day held at Pam Fysh's residence • D'Art 7th Anniversary Dinner on Friday 2 March had over 100 guests. <i>Grafton Chair</i> by Keith Cameron was presented to the Gallery. Members of the public can email images of people sitting on it to the gallery. • Donor event at the Ken Done Gallery on Thursday 29 March had over 80 guests. Hon Chris Gulaptis and Hon Don Page were the guest speakers. Dr George Burkitt, Chairperson for the Foundation, introduced the foundation and Jude McBean introduced the gallery. • Planning for Art on the Hill, the third Art in the Paddock, is underway. Artists are being invited from throughout the region to participate at San Ramon, Ashby Heights on Sunday 20 May. Gate to Plate planning underway. Currently negotiating with Council on the event and seeking admin support for a few hours per week.	Clr Sue Hughes		
08	Items for next meeting			
09	Time, date and venue of next meeting	Wednesday 11 July in the Gallery Studio		
10	Meeting close	7.05pm		

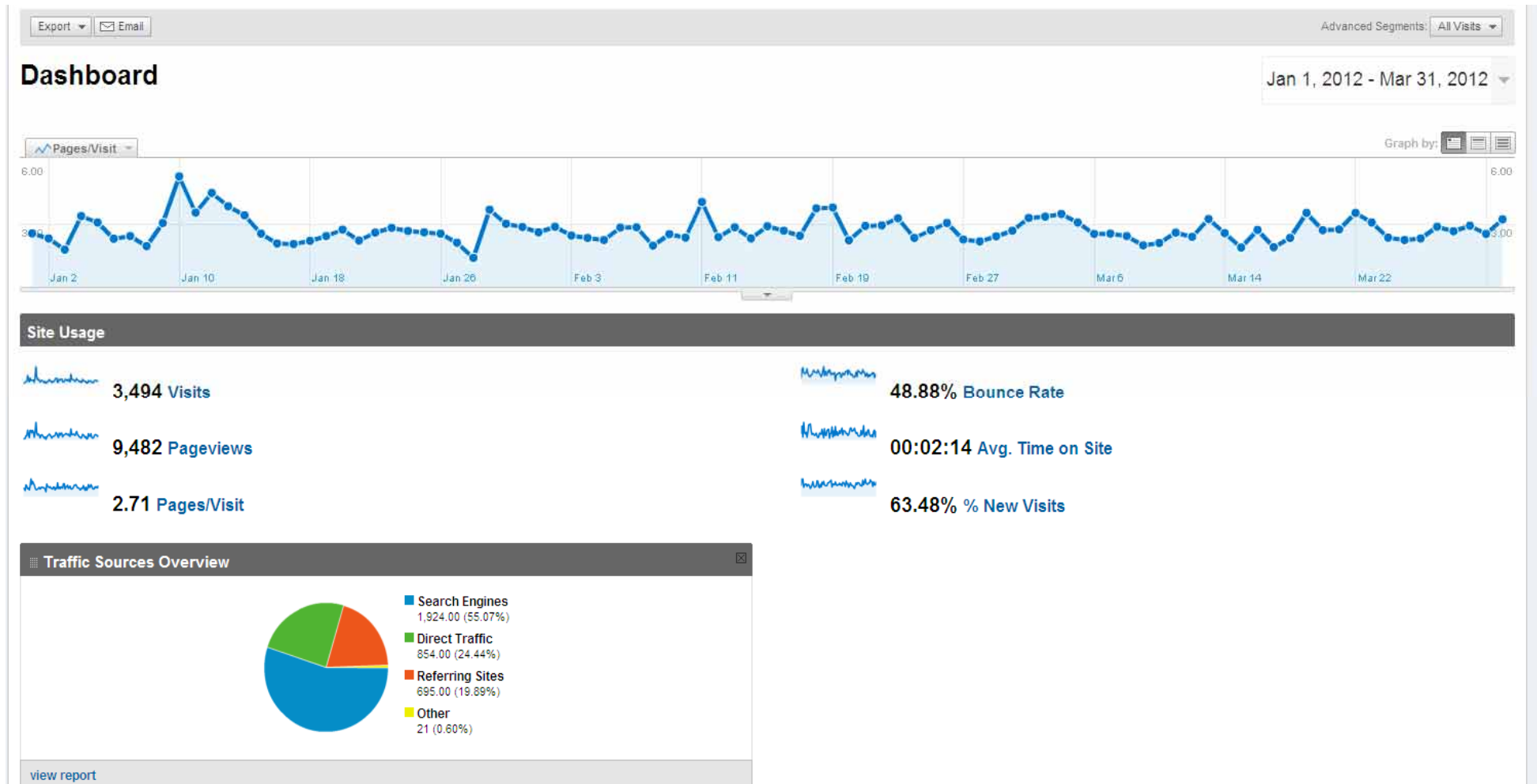
Attachment - Gallery Attendances

Attendances January - March (Fiscal Year)

Series		JAN	FEB	MAR	TOTALS
1	2009	2721	2512	3448	8681
2	2010	3283	3222	3158	9663
3	2011	2641	2846	3158	8645
4	2012	2646	3134	3448	9228



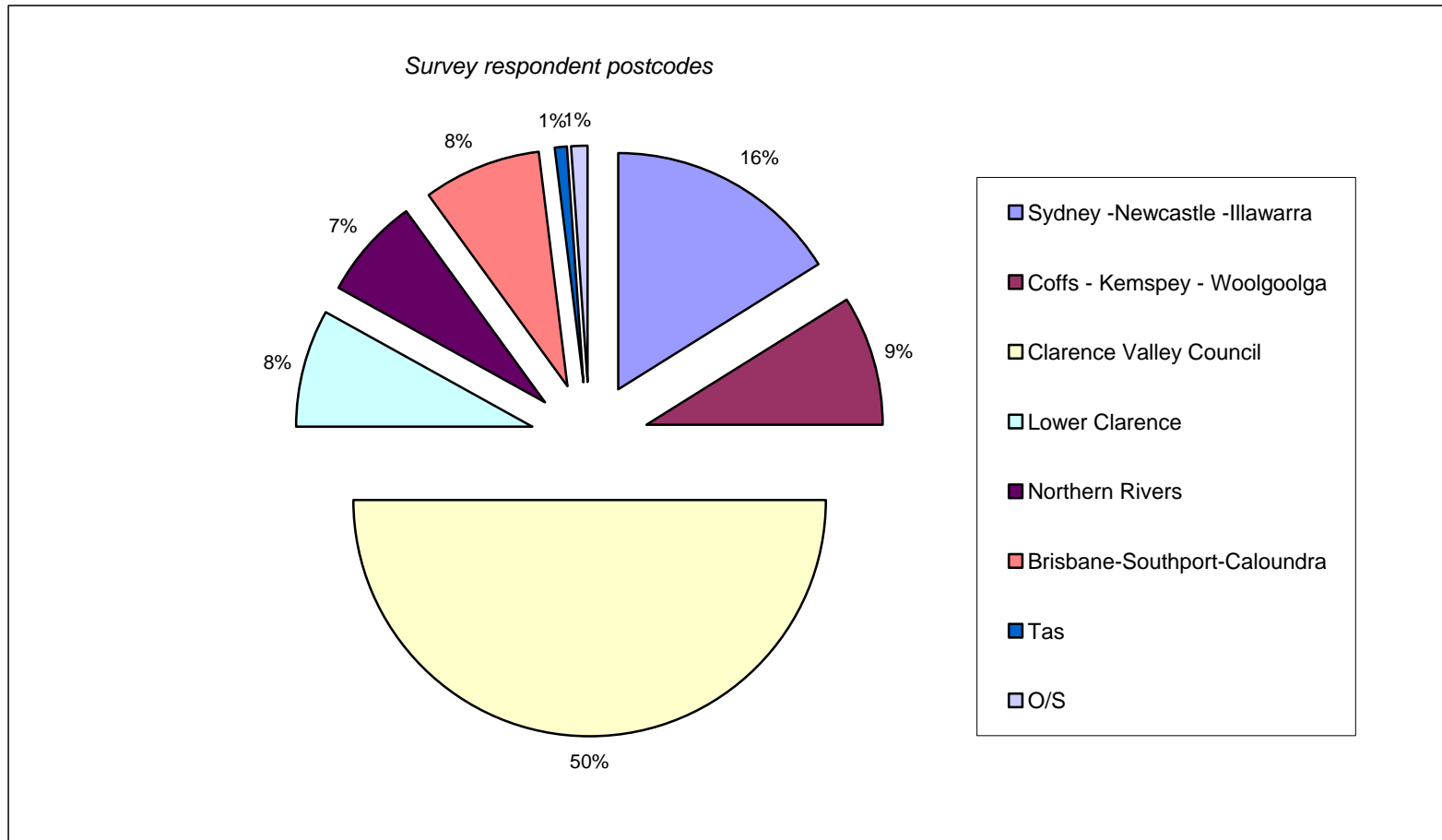
Attachment - Website attendances



Grafton Regional Gallery website statistics 1 January – 31 March 2012

Attachment – Grafton Regional Gallery Summer Survey

Grafton Regional Gallery Summer Survey 2011 - 2012



Total of 123 respondents

Attachment - Report on GRG 2011 – 2012 Summer Survey

From 1 December 2011 until 5 February 2012 there were 125 surveys completed.

1. What is your postcode? 50% from 2460, 8% from the Lower Clarence, 9% from Kempsey to Coffs Harbour area, 7% from the Northern Rivers, 1% from overseas and the remaining 25% elsewhere which includes a strong representation of 16% from the Sydney Newcastle Illawarra area.

2. What is your reason for visiting the gallery? Viewing an exhibition and having a meal or coffee at the café are the major reasons for visitation, followed by meeting with friends.

3. Are you a member of the FOG? 12% of people were members. The question was placed to promote the idea of being a member.

4. Average visitation Over a quarter of people come monthly and 21% of people were first time visitors. 31% of visitors come 2 to 6 times a year.

5. Overall enjoyment 91% of respondents enjoyed their visit very much with the remaining 9% were satisfied. 32 visitors did not answer this question. Similar levels of enjoyment of exhibitions, café and spare time with more satisfaction and no enjoyment with public programs.

6 & 7. Viewing of gallery television advertisement 27% had seen the ad an average of 3.3 times

8 . How did you hear about the gallery for your visit? Very high word of mouth at 43% and other sources.

9. How do you find out about the gallery? Friends or family the highest with 49% followed by The Daily Examiner, the gallery mailout and website and other.

10. Gallery involvement 88% had attended an exhibition or a public program at the gallery in the last year followed by 28% attending a Friends of the Gallery event, 12% at a Foundation event.

11. Seen Art at Large? 54% had seen the billboards

12. Types of exhibitions & events desired 62 respondents did not answer this question. A wide range of answers – top selection:

111111111111- Anything, Happy, Like what the gallery does

111111111 - Landscapes Australian landscapes Classical Traditional

1111111 - Archibald

111111 - Modern Contemporary Abstract Touring

111111 - Local artists

1111 - Aboriginal, Indigenous

1111 - Wide variety

1111 - History eg Grafton Bridge Saga, Buildings, Surfing, Sixties Lifestyle

Items for attention by Executive Officers Group Meeting

Item	Heading	Additional Comment if required
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Minutes approved by Gallery Director : signature_		30/04/2012	Dataworks # : 722570
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