

MINUTES

Thursday, 16 May 2019, 11am

Venue: Clarence Valley Chambers in Maclean

Attendance	Glenn Bailey (Chair, Social Futures), Malcolm Britt (Busways) (by phone), Tina Bultitude (CVC), Cr. Jim Simmons (CV Councillor), Howard Avery (Cycling/Active Transport Rep).
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Item		Discussion	Action
1.	ACKNOWLEDGEMENT OF COUNTRY	We acknowledge the Traditional Custodians of these lands on which we are meeting and pay tribute and respect to the Elders past, present and future.	
2.	Apologies	Dan Griffin (CVC), Kathleen Porteus (Grafton Taxis), Sarah Robin (PHN), Kate Collins (NNSWLHD), Warwick Forster (Clarence Valley Community Transport), Ross Chalmers (TfNSW)	
3.	Confirmation of minutes	<ul style="list-style-type: none"> Meeting minutes confirmed as a true and accurate representation of the previous meeting minutes. Moved by Jim Simmons. 	
4.	Declarations of Interest	<ul style="list-style-type: none"> Nil 	
5.	Matters arising from previous minutes		
5.1	Update on discussions with Council for safe school ride/walk route/drop off zone in Grafton.	<p>Howard Avery advised council did not endorse any aspect of the original submission in 2016.</p> <p>After a student recently experienced a potentially fatal near miss with a car a meeting was instigated with MP Chris Gulaptis and his assistant, along with Mayor Jim Simmons to discuss future options to address risk of traffic accidents. Noted strategy proposed between them is to reduce traffic in the area and conduct a survey by early June of parents of the approximately 2,000 students to determine willingness to use new traffic arrangements to support council proceeding with changes. Howard provided a digital picture of a sketch of current needs (attached) including crossings needed at Doby, Villias and Prince Street and to convert the existing four designated</p>	Jim to ask Tim Jenkins from council works to contact Howard Avery for a clear understanding of the safety needs.

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	<p>crossings to zebra crossings, include additional signage, and suggestion to colour bitumen either side of signage. Noted group agreeing it is imperative the safety of the children be made a priority in the decision making process.</p> <p>Recommendation: Council take immediate action to prevent/minimise students and family members being at risk of traffic danger when travelling to and from school.</p> <p>Noted Mal Britt advised after repeated communication with Clarence council that Busways school buses were continuing to be damaged by overhanging branches and a significant pot hole on the road at bus depot.</p>	<p>Tina to advise council of recommendation noted within discussion.</p> <p>Jim to email Tim Jenkins to clarify with Mal what actions/timelines council will undertake to remedy trees and road damaging school buses.</p>	
5.2	<p>Healthy Towns Maclean Transport Background Paper</p>	<p>Mal Britt from Busways confirmed larger font sized timetables would be replaced when he is next in Maclean, most likely in June.</p> <p>Glenn shared that Dan Griffin mentioned by phone prior to the meeting that (1) the company proposing a commercial arrangement with council regarding interactive digital signage at bus stops was unlikely to proceed at this stage due to their changing interest, and (2) that recruitment for Clarence Youth Action is in process.</p> <p>Glenn awaiting response from careers advisor at Maclean High to clarify how many students would require transport to Grafton TAFE.</p> <p>Mal Britt advised Busways is open to transporting students to TAFE for free (subject to confirmation with TfNSW) as long as each student provided a school letter confirming their participation in TAFE courses.</p> <p>Sarah Robin (North Coast Primary Health Network) advised via email the Healthy Towns project is coming to a close on 30 June 2019 and there is no longer a project officer on the ground for undertaking actions in Maclean. Sarah said the purpose of the report was to highlight the need for actions for the CVTC to address.</p>	<p>Mal installing large font timetables when in Maclean.</p> <p>Glenn to provide update from Maclean High at the next CVTC.</p> <p>Mal to clarify with Ross Chalmers (TfNSW) if students would be required to pay for TAFE travel.</p> <p>Tina to arrange hard copies of transport guide at council enquiry desk and available for Maclean service day post 1 July</p>

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	<p>Tina Bultitude indicated the service day for community services to provide outreach would commence post 1 July 2019 in the Maclean Civic Hall most likely on Tuesdays (TBC). Part of the PHN funding for the Service Centre includes staff for the day however that person is yet to be organised. The “transport board” will be for sharing transport information and providing a transport feedback box as a mechanism for the public to provide feedback to the CVTC on transport matters.</p>	<p>PHN to arrange “transport board” and feedback box at Maclean Service days.</p>
5.3	<p>Clarence Valley Transport Guide</p> <p>Glenn Bailey distributed hard copies of updated Clarence Valley transport guide and reminded a downloadable version is available via goingplaces website.</p>	<p>All to check accuracy of updated transport guide on goingplaces website.</p>
5.4	<p>Clarence Youth Action</p> <p>As noted in item 5.2 Dan advised recruitment for Clarence Youth Action is in process.</p>	<p>Dan to update on progress at next meeting.</p>
5.5	<p>DDA compliant bus stops</p> <p>Noted that council works have made a small proportion of bus stops DDA compliant with the remaining an ongoing project until 2022 as required.</p>	
6.	<p>TfNSW TDP future funding</p> <p>The Transport Development Project (TDP), for which TfNSW funds Social Futures to undertake activity to address transport disadvantage in Northern Rivers, is yet to be renewed for the next financial year.</p>	<p>Glenn to advise CVTC when TfNSW communicate a decision.</p>
7.	<p>Development Applications Review</p> <p>No relevant applications to review</p>	
8.	<p>Transport Information Activity</p> <p>Relevant conversation summarised in items 5.2, 5.3 and 5.4.</p> <p>Additionally noted that Car Free February (CFF) engaged over 5000 people through social media and goingplaces website. Acknowledgement that it was difficult to determine how many new patrons used the bus services other than the regulars and CFF impact will penetrate further in future years.</p>	

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9.	Northern Rivers Regional Gathering emerging from Unmet Aboriginal Transport Needs Report	Glenn shared through engagement to date with Aboriginal communities across Northern Rivers regarding unmet transport needs there was interest in a regional gathering to bring communities and community workers together. This gathering will occur early June 2019. The Northern Rivers Unmet Aboriginal Transport Need report will be finalised late June.	Glenn to distribute a copy of the report to CVTC members.
9	Conclusion & confirmation of next meeting		
10	Meeting closed at 12:30pm Next meeting will be on Thursday 15 August 2019 at 11am Venue: Maclean Council Chambers		

Meeting Schedule 2019 – All meetings will commence at 11.00 am

Meeting Date	Venue
Thursday 15 August	Maclean Council Chambers - Committee Room
Thursday 21 November	Maclean Council Chambers - Committee Room