

MINUTES

Thursday, 20 August, 11am

Venue: Online (due to social distancing requirements)

Attendance	Glenn Bailey (Chair, Social Futures); Malcolm Britt (Busways); Howard Avery (Cycling/Active Transport Representative); Kerry Little (Connect You Too – Clarence Community Transport); Dan Griffin (Clarence Valley Council (CVC)); Robyn Barlow (Clarence Correctional Centre – Serco); Arnab Roy, Steve Finnan and Kathy Carr (TfNSW Rural and Regional Planning); Penny Sutton and Chantel Ensby (TfNSW Road User Safety Team); Iesha Timmins (TfNSW Northern Region Aboriginal Project Officer).
-------------------	---

Item		Discussion	Action
1.	ACKNOWLEDGEMENT OF COUNTRY	We acknowledge the Traditional Custodians of these lands on which we are meeting and pay tribute and respect to the Elders past, present and future.	
2.	Apologies	Cr. Jim Simmons (CV Councillor); Kate Collins (NNSWLHD); Ross Chalmers (TfNSW North Coast Area Manager); Djaan Jarrett (Healthy North Coast – Aboriginal Health); Mark Ruthven (Rabbit Ride Share).	
3.	Confirmation of minutes	<ul style="list-style-type: none"> Meeting minutes from 21 May 2020 confirmed as a true and accurate representation of the previous meeting with a quorum. Moved by Howard Avery. 	
4.	Declarations of Interest	<ul style="list-style-type: none"> Nil 	
5.	Actions arising from previous minutes		
5.1	Update re development of a safe school ride/walk route in Grafton	<ul style="list-style-type: none"> Howard met with CVC in June regarding crossings around Grafton Public School and Grafton High School. Noted Mary Street works will cost in the order of \$40k. After the surface is resealed a hard rubber kerb will be installed to prevent motorists doing U-turns in the vicinity of the crossing. Road line marking will be also updated. 	Howard Avery to provide update at next CVTC

Item	Discussion	Action
	<ul style="list-style-type: none"> Noted in the vicinity of the Bacon Street crest, bright yellow 'audible' paint either side of the road will be used to reduce vehicular risk to pedestrians. Culturally sensitive road safety awareness signage will be installed on some streets in the local residential area including Summerland Way. 	
5.2	<p>Update regarding Maclean Services Hub</p> <ul style="list-style-type: none"> Dan indicated the building to be used for the Maclean Services Hub at 1 McNaughtan Place is expected to open from late September. Karrin DeBono (CVC) will be responsible for co-ordinating the transport information board and transport feedback box at the Hub. Noted Dan advised council is liaising with UNSW who is conducting a transport barriers survey to reveal current transport access issues. Council will be distributing the survey throughout the community. Here is the direct link: https://systemeffects.com/#/39 	<p>Dan to link Glenn with council staff member involved with Maclean Services Hub Dan to share survey contact person with Arnab</p>
5.3	<p>Recent transport promotion activity</p> <ul style="list-style-type: none"> Glenn confirmed Clarence Valley transport information including school bus routes had been updated on www.goingplaces.org.au and extensive community services network email promotion occurred in June. These activities were undertaken as a COVID adaptation strategy in recognition of NSW Health social distancing requirements. 	<p>All to provide Glenn with any further updates that may be required for the Clarence Valley transport information on goingplaces</p>
6.	<p>Development Applications Review</p> <ul style="list-style-type: none"> No relevant applications to review. 	
7.	<p>Business arising</p>	
7.1	<p>Clarence Correctional Centre (CCC) Transport Update from Serco Asia Pacific</p> <ul style="list-style-type: none"> Robyn acknowledged the CCC General Manager is interested to deliver trauma informed care education to local organisations that work with the public and other interested community members. However the COVID 19 pandemic is currently a barrier to delivering workshops to the public. Noted the workshop content is currently being updated and improved based on the learnings from delivery to staff and people housed at the CCC to date. The Commissioner of Corrective Services NSW has ordered that no visitors may attend NSW correctional facilities currently due to COVID 19. Noted family connections are being encouraged through online means at this time. Determining transport need as part of the strategy in the Sustainable Transport Plan CCC advised to TfNSW is therefore postponed until pandemic restrictions change. Noted that 	<p>CVTC meeting attendees are welcome to contact Robyn via email regarding CCC activities</p> <p>Arnab and Robyn to communicate in due course regarding transport behaviour between Grafton and CCC for staff and visitors</p>

Item	Discussion	Action	
	<p>many people housed at the CCC are from outside the local area which may lower visitor numbers. Video conferencing is important for many families.</p> <ul style="list-style-type: none"> Based on experience at other correctional facilities CCC anticipates single occupancy vehicle use will be minimal as often 60-70% of staff rideshare. CCC currently have an arrangement with Rabbit Ride Share (local TfNSW registered Point to Point transport service) for transporting people to Grafton when exiting CCC. 	Robyn to provide an update on CCC transport matters at next meeting	
7.2	Update on TfNSW Transport Improvement Planning activity for Grafton	<ul style="list-style-type: none"> The 16 Cities Project focuses on transport improvement actions for regional cities across NSW including Grafton. Presentation material delivered by Arnab during the meeting will be distributed in the week commencing 7 September 2020 when the information becomes available to the public. 	<p>Arnab to share Grafton Transport Improvement actions to Glenn for distribution to CVTC</p> <p>Arnab to provide progress update at next CVTC</p>
7.3	Transport promotion activity for late 2020	<ul style="list-style-type: none"> Unfortunately due to the evolving COVID 19 situation the Grafton Jacaranda Festival has been postponed till 2021. The CVTC had hoped to organise local transport promotion around this event. It was agreed to discuss appropriate alternatives at the next meeting. 	All to consider alternative transport promotion activities to discuss at the next meeting
8	Business without notice		
	None		
9	Conclusion & confirmation of next meeting		
	Meeting closed at 12:30pm	Next meeting will be on 19 November 2020. Pending NSW Health Order updates the meeting will be held in Maclean (address below) or via Zoom online.	

Meeting Schedule 2020

Meeting Date	Venue
11am – 1pm Thursday 19 November 2020	Maclean Council Chambers - Committee Room



Clarence Valley Transport Committee
S355 Committee of Council

