

MINUTES

Wednesday, 9 June 2021, 9:45am – 11:30am

Venue: Clarence Valley Council Office in Maclean

Attendance	Glenn Bailey (Chair, Social Futures); Heather Tannock (Minutes, Social Futures); Howard Avery (Cycling/Active Transport Representative); Kerry Little (Connect You Too – formerly Clarence Community Transport); Claudia (Clarence Valley Council (CVC)) via phone; Cr. Jim Simmons (CVC Councillor); Greg Aitken (TfNSW Community Partnering in Brad Crispin’s team); Malcolm Britt (Busways) via phone.
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Item		Discussion	Action
1.	ACKNOWLEDGEMENT OF COUNTRY	We acknowledge the Traditional Custodians of these lands on which we are meeting and pay tribute and respect to the Elders past, present and future.	
2.	Apologies	Kate Collins (NNSWLHD); Ross Chalmers (TfNSW North Coast Area Manager); Djaan Jarrett (Healthy North Coast – Aboriginal Health); Mark Ruthven (Rabbit Ride Share); Dan Griffin (CVC); Robyn Barlow and Bree Hiatt (Clarence Correctional Centre – Serco); Arnab Roy (TfNSW); Iesha Timmins (TfNSW Northern Region Aboriginal Project Officer); and Tina Bultitude (CVC).	
3.	Confirmation of minutes	<ul style="list-style-type: none"> Meeting minutes from 19 November 2020 confirmed as a true and accurate representation of the previous meeting with a quorum. Moved by Howard Avery. 	
4.	Declarations of Interest	<ul style="list-style-type: none"> Nil 	

Item	Discussion	Action
5.	Actions arising from previous minutes	
5.1	<p>Update re development of a safe school ride/walk route in Grafton</p> <ul style="list-style-type: none"> • Since the last meeting Howard met with two engineers at CVC regarding crossings around Grafton Public School and Grafton High School. • The crossing reconstruction outside of the primary school commenced in January and is yet to be completed. • Glenn acknowledged Howard's efforts and persistence over a long period of time and thanked him on behalf of the committee and the local community. • Howard agreed to share the letters he has sent to Ministers and Councillors with the CVTC to share in the minutes. • Greg (TfNSW) clarified that 'Kiss and Drop' is a policy which requires a dedicated staff member to manage the drop off and pick up and educate a change in behaviour of parents and carers. • Greg acknowledged the application for the school regarding pedestrian nominations for works was currently being considered by TfNSW and recommendations prepared for council. Funding for crossing supervision for the primary school is also being considered. • Noted that Council Traffic Committees can support education and enforcement procedures for safer and more effective drop off and pick up school zones. • Greg advised contact details for Brad Crispin Manager of TfNSW, North Precinct, Community Partnering email: bradley.crispin@transport.nsw.gov.au as the contact for TfNSW queries 	<p>School Principal and P&C to work together regarding safe parking, drop off and pick up issues and share with TfNSW</p> <p>School to write to CVC and ask for an update of the recommendations for the nominations for clarity of funding</p> <p>Howard Avery to provide update at next CVTC</p>
5.2	<p>Update regarding Maclean Services Hub</p> <ul style="list-style-type: none"> • There are two "pop-up" locations available: 1. The Out of the Box facility in Wherrett Park, a trendy youth space near the hospital (available now) 2. Two rooms in the Anglicare building on Wharf Street, a lovely old house with all mod coms (one room available from July, for once a month). 	<p>Claudia to provide more thorough update which Glenn will include as an attachment in the email distribution of minutes</p>
5.3	<p>Recent transport promotion activity</p> <ul style="list-style-type: none"> • Glenn reminded the group Clarence Valley transport information including school bus routes were researched and updated on www.goingplaces.org.au in the previous financial year as a transport promotion activity possible during COVID restrictions. • Glenn has provided flyers printed from the website for community distribution. • COVID has impacted activities in the current financial year and as agreed promoted transport information and the going places website at local interagencies. 	<p>Glenn to leave hard copy flyers with council reception (Done)</p>

Item		Discussion	Action
6.	Development Applications Review	<ul style="list-style-type: none"> No relevant applications to review. 	
7.	Business arising		
7.1	Clarence Correctional Centre (CCC) Transport Update from Serco Asia Pacific	<ul style="list-style-type: none"> All matters to be held over until next meeting 	Robyn/Bree to provide an update on CCC transport matters at next meeting
7.2	Update on TfNSW Transport Improvement Planning activity for Grafton	<ul style="list-style-type: none"> The 16 Cities Project focuses on transport improvement actions for regional cities across NSW including Grafton. To be held over until next meeting. 	Arnab to provide progress update at next CVTC
7.3	TfNSW cessation of Transport Development Project Funding	<ul style="list-style-type: none"> Glenn shared due to changes within TfNSW the funding stream for TDP is no longer available and asked whether stakeholders are interested to continue meeting. All agreed this was an important forum for community consultation and collaborating on local transport solutions. Glenn posed the question who in Council could manage the future secretariat duties and responsibility for the ongoing meetings given in this LGA this is a CVC Committee. Jim agreed on behalf of Council to host another meeting in 3 months' time with Claudia's assistance. Claudia highlighted all CVC committees are reviewed after each new Council election and this would be the case with this committee in September following the election. Greg recommended that this committee continue and that TfNSW would like to contribute and participate, however this is viewed as a Council run Committee, not something TfNSW would do. Greg to clarify questions raised from the Committee with his manager Brad Crispin. 	<p>Jim agreed to hosting the next meeting at the Maclean office</p> <p>Claudia to distribute a calendar invite for the next quarterly meeting.</p> <p>Greg request Brad Crispin email the CVTC to offer answers to the Committee about how this decision was made and what other funding options could keep this important project running.</p>

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	<ul style="list-style-type: none"> • Kerry asked how much the website costs to operate and how could this online resource continue into the future. Kerry will raise this issue next week when she meets regionally with community transport services (Grafton to Tweed) • Jim suggested that contact be made with the local members to let them know the current situation and the impact created by the loss of this project. • More pressure needs to be placed upon TfNSW to understand the impact of this decision and the void it will create across the region. • Jim suggested a letter from Social Futures to be forwarded to the General Manager (Acting) Laura Black. 	<p>Glenn to provide follow up regarding possibilities for goingplaces to continue (see far below for update).</p> <p>Glenn to facilitate a letter to local members and the CVC Acting General Manager regarding the change in circumstances.</p> <p>Jim to table with CVC current situation regarding CVTC.</p>
Motion to thank Glenn and Social Futures	<ul style="list-style-type: none"> • Jim expressed his sincere thanks to Glenn for his dedication, focus and follow through in all activities relating to transport and connecting people experiencing transport disadvantage both in the Clarence Valley and across the Region. He acknowledged Glenn’s ability to adapt to changing circumstances during the COVID restrictions and his ability to ensure the recent Regional Transport Gathering proceeded online after restrictions forced a late face-to-face meeting cancellation, stating this was a huge effort. Jim wished Glenn well in his future endeavours. 	
8	Business without notice	
Last comments and Success of the TDP	<ul style="list-style-type: none"> • Kerry acknowledged the valuable resources the project has offered such as the goingplaces website and the Northern Rivers Unmet Aboriginal Transport Interim Report that is assisting her service planning for the Clarence Valley. • Regional Transport Gathering is an excellent and relevant activity of the TDP which will be missed. Who will do this in the future? This is a forum that allows a broad range of interested groups to come together such as health, correctional services, transport, aged care, education, active transport, TfNSW, community services and general community members. • Promotion Days were acknowledged as great source of targeted community engagement, which allows both the general public and people experiencing transport disadvantage access to new transport information and local transport contacts. 	

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	<ul style="list-style-type: none"> • Goingplaces website offers local and targeted information that is not found on the State based online resources NSW Trip Planner. • Mainstream services such as TAFEs, employment and other community service providers, and schools have been impressed by the website and have shared this information with their stakeholders. The website offers a downloadable transport guide and current transport information to be printed and shared with people who can't access online services. • Many resources would never have come to fruition without the direction and facilitation of the TDP. • Provides grassroots opportunities within the local community to gather information and respond. • This regular Committee has facilitated many conversation that have benefited this community and provided face to face networking and collaborations including opportunity to establish relationships with stakeholders such as the Clarence Correctional Centre. • Provided a forum to support safety around schools. 	
9	Conclusion & confirmation of next meeting	
Meeting closed at 11:30am	Claudia advised the next meeting will likely be Tuesday 7 or 14 September 2021.	Claudia to distribute calendar invite.

Important update on future of goingplaces website post 30 June 2021 when the Transport Development Project ceases.

Social Futures recognizes the Northern Rivers community benefit from www.goingplaces.org.au that the TfNSW Transport Development Project has funded in the past. We will maintain the hosting and functions of the goingplaces website until at least 30 June 2022, including updates to transport information details within the Regional tab within the site that can be requested via communications@socialfutures.org.au.

However there is uncertainty if we will also have capacity to specifically maintain downloadable LGA transport guides. At this stage, annual updating and editing of each downloadable LGA transport guide will need to be the **responsibility of each transport working group**. Social Futures Marketing and Communications Team contactable at communications@socialfutures.org.au on request can provide editable transport guide documents to transport working group stakeholders for this task. Social Futures is pleased to assist in the continuation of this important transport information resource.

To all Social Services Providers in the Clarence Valley,

New spots available at the Maclean Service Centre

Have you heard of the Maclean Service Centre? At this new service hub, Lower Clarence Valley residents can access social, legal, mental health and other support services without having to travel to Grafton, Coffs Harbour, Ballina or Lismore. The reason for this letter is that some spots have come available on Tuesdays for selected service providers in the social & health sectors.

There are two “pop-up” locations available:

1. The Out of the Box facility in Wherrett Park, a trendy youth space near the hospital (available now)
2. Two rooms in the Anglicare building on Wharf Street, a lovely old house with all mod cons (one room available from July, for once a month).

Both venues offer a quiet, private space to meet with clients from the Lower Clarence. For the duration of this project, these rooms are available free of charge on Tuesday, 9.30 am - 3.30 pm.

Background

In 2018 the North Coast Primary Health Network (NCPHN) funded the Healthy Towns program. One of the outcomes of the community survey was the need to have more support and social services available in Maclean. With funding from the NCPHN, Clarence Valley Council has provided a space for social services to do just that...right in the heart of Maclean. Council pays for room hire including WiFi, promotes the service and provides support if needed. While this is just a trial project until the end of 2021, our hope is that this initiative will lead to more social services setting up shop in Maclean.

If you have questions or want a tour, feel free to email me, or call me Monday/Tuesday 8.30am- 4pm.

Kind Regards,

Barbara Winters, Maclean Service Centre Project Officer (CVC)

Tel. 0477 894 342 Email barbara.winters@clarence.nsw.gov.au

We acknowledge the Bundjalung, Gumbaynggirr and Yaegl people as the Traditional Owners of the land on which we live and work. We honour the First Nations people's connection to land, sea and community. We pay our respects to their Elders past, present and emerging.