

Clarence Sports Committee Meeting – Rushforth Park, South Grafton - Monday 23 August 2021 - 4.30pm to 6:00pm

		Sport	Sport Delegate		Alternate 1		Alternate 2		Alternate 3	
Cr Debrah Novak	<input checked="" type="checkbox"/>	CR Cricket & Jnr Cricket	Derek Woods	<input type="checkbox"/>	Brett Loveday	<input checked="" type="checkbox"/>	Adam Brown	<input type="checkbox"/>	Brendan Palmer	<input type="checkbox"/>
Cr Jim Simmons	<input type="checkbox"/>	CR Sailing Club	Karl Cooksley	<input type="checkbox"/>	Dennis Boyd	<input type="checkbox"/>	Robert Fish	<input checked="" type="checkbox"/>		
Peter Birch	<input type="checkbox"/>	CR Yacht Club	Margy Dougherty	<input type="checkbox"/>	Alex Purvis	<input checked="" type="checkbox"/>	Max Dickson	<input type="checkbox"/>		
David Sutton	<input type="checkbox"/>	CV BMX Club	David Landenberger	<input type="checkbox"/>	Marnie Brighton	<input type="checkbox"/>	Jenn Chisholm	<input type="checkbox"/>		
Rachelle Passmore	<input checked="" type="checkbox"/>	Copmanhurst Campdraft	Karen Metcalfe	<input type="checkbox"/>	Peter Weatherstone	<input type="checkbox"/>	Judy Disson	<input type="checkbox"/>		
Andrew Auglys	<input type="checkbox"/>	Copmanhurst Tennis Club	Philippa Page	<input type="checkbox"/>	Ayesha Beckman	<input type="checkbox"/>	Jim Fahey	<input type="checkbox"/>		
Gavin Beveridge	<input type="checkbox"/>	Coutts Xing Croquet	Peter Martin	<input checked="" type="checkbox"/>	Ken Davison	<input type="checkbox"/>	Helyn Davison	<input type="checkbox"/>		
Natalie Sear	<input checked="" type="checkbox"/>	Coutts Xing Football	Judy Tickle	<input type="checkbox"/>	Dave Towns	<input type="checkbox"/>	Matthew Godwin	<input type="checkbox"/>		
Other Attendees		Coutts Xing Recreation Inc	Julie Burke	<input type="checkbox"/>	Wayne Burke	<input checked="" type="checkbox"/>	Greg Cowan	<input type="checkbox"/>		
NCF - David Anderson	<input checked="" type="checkbox"/>	Gtn Athletics	Natasha Rudder	<input type="checkbox"/>	Lynn Rudder	<input checked="" type="checkbox"/>	Terry West	<input type="checkbox"/>		
NCF- Giuseppe Terranova	<input type="checkbox"/>	Gtn AFL F/Ball-Tigers	James Hourigan	<input type="checkbox"/>	Luke Stanford	<input type="checkbox"/>				
NCF - Andrew Woodward	<input type="checkbox"/>	Gtn Basketball	Patrick Hagan	<input type="checkbox"/>	Bryan Robinson	<input type="checkbox"/>	Kate Unitt	<input type="checkbox"/>		
Sports Awards Bruce Carle	<input type="checkbox"/>	Gtn City Tennis	Ayesha Beckman	<input type="checkbox"/>	Anne Awbery	<input type="checkbox"/>	Michelle Champion	<input type="checkbox"/>		
Hawthorne Park Alan Watkins	<input type="checkbox"/>	Gtn Dragon Boats	Judy Keeley	<input type="checkbox"/>	Krys Tyson	<input type="checkbox"/>		<input type="checkbox"/>		
Ulmarra C/D – Sean Davis	<input type="checkbox"/>	Gtn Ghosts Jnrs	Ben Ellis	<input type="checkbox"/>	Amy Blanch	<input type="checkbox"/>	Troy Carter	<input type="checkbox"/>		
Street O – Gavin Rayward	<input checked="" type="checkbox"/>	Gtn Ghosts RLFC	Amy Blanch	<input type="checkbox"/>	Michelle Gilbert	<input type="checkbox"/>		<input type="checkbox"/>		
Canoe Club - Gavin Rayward	<input checked="" type="checkbox"/>	Gtn Hockey	Kerry Barton	<input type="checkbox"/>	Rick Sampson	<input checked="" type="checkbox"/>		<input type="checkbox"/>		
		Gtn Netball	Brooke Burton	<input checked="" type="checkbox"/>	Kim Blinman	<input type="checkbox"/>	Rhee Searle	<input type="checkbox"/>		
		Gtn Rowing Club	Dennis Darke	<input checked="" type="checkbox"/>	John Brien	<input type="checkbox"/>	Michael Collins	<input type="checkbox"/>	Don Noble	<input type="checkbox"/>
Guest		Gtn Pistol Club	Philip Lee	<input checked="" type="checkbox"/>	Nathan Miller	<input type="checkbox"/>	Stacy Chard	<input type="checkbox"/>		
Peter Johnston - SOS	<input checked="" type="checkbox"/>	Gtn Redmen-Union	Owen Turner	<input checked="" type="checkbox"/>	Guy Robertson	<input type="checkbox"/>				
	<input type="checkbox"/>	Supa Oldie Soccer	Michael Woodward	<input type="checkbox"/>	Robert Bryant	<input checked="" type="checkbox"/>				
		Hawthorne Users	Alan Dixon	<input type="checkbox"/>	Ralph Connors	<input type="checkbox"/>		<input type="checkbox"/>		
		J/Hill Tennis Club	Megan Albert	<input checked="" type="checkbox"/>	Sue Albert	<input type="checkbox"/>	Jamie Smith	<input type="checkbox"/>		
		Rushforth Town Clubs	Brett Reynolds	<input type="checkbox"/>	Tabatha Ellem	<input type="checkbox"/>	Lynn Rudder	<input checked="" type="checkbox"/>		
		SG M/Cycle Club	Bruce Shorrocks	<input checked="" type="checkbox"/>	David Ford	<input type="checkbox"/>				
		SG Jnr RLFC	Erin Gallagher	<input type="checkbox"/>	Andrew Jabour	<input type="checkbox"/>				
		SG Rebels RLFC	Terry Power	<input type="checkbox"/>	John Mathews	<input type="checkbox"/>				
		Westlawn F/Ball	Michael Salvestro	<input type="checkbox"/>	Skye Sear	<input type="checkbox"/>				
		Grafton Touch Assoc Inc	Craig Nipperess	<input checked="" type="checkbox"/>	Amber Watters	<input type="checkbox"/>				

Clarence Sports Committee Meeting
2 Prince Street, Grafton - Monday 23 August - 4.30pm to 6:00pm
Minutes

Item	Discussion/Comments	Reporting Officer	Actions	Action Officer
01	Welcome	Chair		
02	Apologies	Max Dickson, Michael Woodward, Peter Deece,		
03	Confirmation of Minutes of Previous Meeting held 17 May, 2021 <p style="text-align: center;">Moved: Robert Fish Seconded: Phil Lee CARRIED</p>			
04	Delegate / Alternate Forms	Delegate/Alternate membership update forms have still not been returned from the following groups: <ul style="list-style-type: none"> - South Grafton Junior Rugby League Club (Rebels, juniors) - South Grafton Rugby League Football Club (Rebels) Please complete and return to: rachelle.passmore@clarence.nsw.gov.au		
05	Correspondence In Change of Delegate/alternate form – Grafton Rowing Club CVC – Section 355 Committees – 2021 Local Government Election CVC – Notice of Motion regarding a review of the Sports Management Policy Change of Delegate/alternate form – Grafton Touch Football Club Change of Delegate / alternate form – Grafton Netball Association			
06	Correspondence Out CVC – Routine minutes and agendas distributed with attachments where appropriate CVC – COVID-19 updates			
07	Business Arising from the Minutes:			

Item	Discussion/Comments	Reporting Officer	Actions	Action Officer
7.01	<p>Sports Awards 2021 – Report from Sub-Committee</p> <p>Recently met and have booked the Yamba Bowling and Leisure Club for 20/11/21. Looking at a QR code options and going to be more active on social media via Facebook page.</p>	Lynn Rudder	Nil	
08	Sports Committee Funded Projects - Status			
8.01	<p><u>2020/21 (Round 1) Projects</u></p> <p>Big River Canoe Club - Storage Racks</p> <p>Council endorsed the Committee’s recommendation at its December 2020 meeting (Item 6c.20.188) \$270.91 Ex GST – Install racks at the Mann River Caravan Park.</p> <p>Project Status: Steel has been purchased, not sure if installed yet.</p>	Gavin Rayward		
8.04	<p>Grafton Pistol Club - Road Remedial/Range Upgrade Works</p> <p>Council endorsed the Committee’s recommendation at its December 2020 meeting (Item 6c.20.188) \$13,000 Ex GST – Remedial road and range upgrade works.</p> <p>Project Status: Completed all remedial works, spent \$15-\$16K of club money.</p>	Phil Lee		
8.05	<p>Grafton City Tennis Club - New Scoreboards</p> <p>Council endorsed the Committee’s recommendation at its December 2020 meeting (Item 6c.20.188) \$686.00 Ex GST – new scoreboards at Fisher Park.</p> <p>Project Status: No delegate in attendance.</p>	Delegate		
8.06	<p>Grafton Supa Oldie Soccer - Rushforth Park Defibrillator</p> <p>Council endorsed the Committee’s recommendation at its December 2020 meeting (Item 6c.20.188) \$1524.00 Ex GST – Install defibrillator at Rushforth Park.</p> <p>Project Status: Project complete but could consider signage.</p>	Peter Johnstone	Report to be completed and submitted to Council to finalise project funding requirements.	SOS Club

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8.07	<p>Clarence River Cricket Association – Improve Practice Nets</p> <p>Council endorsed the Committee’s recommendation at its June 2021 meeting (Item 6a.21.023) \$372.27 Ex GST – Improve practise nets at Ellem Oval, Grafton.</p> <p>Project Status: Working bee on hold due to COVID issues.</p>	Brett Loveday		
8.07	<p>Grafton Netball Association – Netball Court Redevelopment</p> <p>Council endorsed the Committee’s recommendation at its June 2021 meeting (Item 6a.21.023) \$10,000 Ex GST –If successful in the external funding application, that this amount is allocated to the netball court redevelopment at Westward Park, Grafton.</p> <p>Project Status: Application was not successful. Funds not required at this time.</p>	Brooke Burton		
8.08	<p>Clarence River Yacht Club – Kitchen facilities & storage shelves</p> <p>Council endorsed the Committee’s recommendation at its June 2021 meeting (Item 6a.21.023) \$5,981.82 Ex GST – For kitchen facilities and storage shelves at Corcoran Park, Grafton.</p> <p>Project Status: The plans and design are completed, waiting on some materials, expected in about a month. Once received can move forward.</p>	Alex Purvis		
8.09	<p><u>Regional Sport Facility Fund</u></p> <p>Council, with the support of the Grafton Netball Association submitted an application for the redevelopment of the netball courts at Westward Park. The application included the demolition of the existing court and construction of 8 new courts. The current courts are at the end of their useful life and require replacement.</p> <p>This application was not successful. We will continue to look for other suitable funding sources.</p>	Rachelle Passmore		

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9	Business for this meeting:			
9.01	<p><u>2021/22 Sports Committee Funding</u></p> <p>Due to the delay of caretaker period, Council elections and the reinstatement of a new Council, <u>there will be only one round of funding for 2021/22.</u></p> <p>Online applications will open from 16 August and closed on Monday 31 January, 2022.</p>	Rachelle Passmore	All sports consider projects, check funding guidelines, and speak with a Council Officer.	All
9.02	<p><u>Scaffolding at Sporting Facilities</u></p> <p>Council has reviewed the requirements for the scaffold used in Open Spaces including sporting facilities as follows:</p> <ul style="list-style-type: none"> • The scaffold requires a qualified scaffolder to erect it. The name, contact details and a copy of the licence will need to be submitted to Council. • Regular inspections (not greater than 30 days) are required by a licensed scaffolder. • The ‘Scafftag’ needs to be completed to meet the minimum requirement for the scaffold to be used. • If the scaffold is moved in and out of a building for use/storage, then it would need to be inspected by a licenced scaffolder prior to use on each occasion. • Please refer to this information page from SafeWork NSW https://www.safework.nsw.gov.au/hazards-a-z/scaffolding 	Rachelle Passmore	All Sports to ensure correct procedures are in place if scaffold is used.	All

Item	Discussion/Comments	Reporting Officer	Actions	Action Officer
9.03	<p><u>COVID-19 Safety Plans</u></p> <p>Reminder - COVID-19 Safety Plans must be completed and should be consistent with the Public Health (COVID-19 Gathering Restrictions) Order (No 2) 2021. The Safety plans must be updated as regulations change. A copy of the plan must also be kept onsite and available for inspection by an authorised officer. Additionally, all sports should nominate a COVID-19 Safety Officer who will oversee the implementation of the plan.</p> <p>Lynn Rudder – Is it mandatory for community sport to have a QR code? RP – At this stage, it is not mandatory for outdoor community sport to have a QR code, though it is encouraged. It is mandatory for closed facilities like recreation centres and swimming pools. Businesses/locations where it is mandatory are listed on the NSW Government webpage here: https://www.nsw.gov.au/covid-19/covid-safe/customer-record-keeping/mandatory-electronic-check-in</p>	Rachelle Passmore	<p>All Sports – please ensure your COVID-19 Safety plan is current and implemented.</p> <p>All sports - Please stay updated with COVID-19 Restrictions and legislation.</p> <p>Public Health (COVID-19 Mandatory Face Coverings) Order (No 4) 2021</p> <p>Public Health (COVID-19 Additional Restrictions for Delta Outbreak) Order (No 2) 2021</p>	All
9.04	<p><u>NSW Government Stronger Country Communities Fund (Round 4)</u></p> <p>Stronger Country Communities Fund (SCCF), Round 4 closed in June 2021. Council has submitted applications for the following priority projects:</p> <ol style="list-style-type: none"> 1. McKittrick Park - change room and public toilet renovation 3. Yamba Sports Complex, Yamba soccer - change room renovation 4. Hawthorne Park, Roy Hawthorne Stand - replacement and aluminium grandstand installation 5. JJ Lawrence Field - basketball court replacement <p>Applications are currently under assessment.</p> <p>Number 2 was the Grafton netball court redevelopment, however the outcome notification for the Regional Sport application was not received in time to complete an application under this fund.</p>	Rachelle Passmore		

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9.05	<p>Item 07.21.012 – Notice of Motion regarding the proposed Sports Management Policy Amendment</p> <p>A report was presented to the July meeting of Council, Item 07.21.012 to make amendments to the Sports Management Policy. The resolution is as follows:</p> <p>COUNCIL RESOLUTION – 07.21.012</p> <p style="text-align: center;">Kingsley/Novak</p> <p>That</p> <ol style="list-style-type: none"> 1. Council make the following amendments to the Sports Management Policy: <ol style="list-style-type: none"> a. Amend point 7 (Traditional/non exclusive use and sub letting), dot point 3 to read “In cases where a conflict arises between different sporting organisations and/or with staff, they may be referred to and resolved by the Director responsible for Open Spaces & Facilities or an alternate staff member from the executive team (an alternate Director or the General Manager) in consultation with said sporting organisations. At the Directors discretion, this may include a meeting between the sporting organisation and/or staff with the meeting facilitated by the Director.” b. Include the following definition under point 2. (Legislation and definitions), “Multi-use’ means intended or suitable for more than one use or purpose”. c. Include the following additional dot point under point 3 (Policy statement), “Council promotes the use of all sportsgrounds and facilities under their ownership and/or management that have the capacity for multi-use grounds and facilities.” d. Include the following additional dot point under point 7 (Traditional/non exclusive use and sub letting), “That all sportsgrounds and facilities under the ownership and/or management of council that have the capacity for multi use be classified as multi-use allowing for much wider use of the grounds or facilities. This includes multiple line markings to all outdoor grounds and indoor facilities that have the capacity for multi use to ensure multi-use by different sporting organisations, sporting codes or sporting type.” 2. The amended policy be forwarded to the Clarence and Lower Clarence Sports Advisory Committees for review and comment. 3. The amended policy be placed on public exhibition for a period of 42 days and if there are no submissions made, that the amendments to the policy be adopted. <p>Voting recorded as follows: For: Simmons, Kingsley, Baker, Ellem, Clancy, Novak, Williamson, Toms Against: Nil</p> <p style="text-align: right;">CARRIED</p> <p>Sporting groups should consider if/how this may impact their group and if appropriate, submissions can be made to Council.</p>	Rachelle Passmore	<p>All Sporting groups to have a look at the proposed changes to the Sports Management policy and make a submission if appropriate by the due date.</p> <p>The proposed changes to the policy is available on Council’s webpage:</p> <p>https://www.clarence.nsw.gov.au/On-exhibition/Amended-Sports-Management-Policy</p> <p>Submissions close 23 September 2021.</p>	All

Item	Discussion/Comments	Reporting Officer	Actions	Action Officer
<p>9.05 Cont</p>	<p>Some points to consider with the proposed changes:</p> <ul style="list-style-type: none"> • There could be increased impact to the playing surface. • Increased risk of injury to participants if different sports have different level of impact on the facilities. For example - some sports will leave divots, making it unsafe for other sports to use. • Economic Impact for local community – multi lining marking and overuse of grounds will make the grounds and facilities not suitable for some competition. This will not only impact the sporting groups, but the local economy as well if events are not able to proceed. • Some facilities have been used or working towards hosting regional/state competition. Greater impact to the facilities and multi line marking could put this in jeopardy. • The Manager of Open Spaces has delegation to resolve issues which has worked well as he has a solid understanding of the open spaces, turf management and facility use. • Most sports facilities, parks and open spaces are available for general recreation by the community with no bookings required. We encourage the community to use the facilities outside of bookings (training and competitions). <p>Wayne Burke – in that document there are two different review periods, in council report it is 28 days for consultation and committee has 42 days.</p> <p>RP - Definitely 42 days. Was placed on exhibition last week and will close on 23 September, 2021.</p>			
<p>9.06</p>	<p><u>Meeting location – Prince Street Chambers</u></p> <p>The upgrades to the Prince Street administration building are due for completion in September. Our next meeting, scheduled for November will be held in the new facility. Location and entry details will be provided.</p>	<p>Rachelle Passmore</p>	<p>Note – change in location for meetings from November 2021</p>	<p>All</p>

Item	Discussion/Comments	Reporting Officer	Actions	Action Officer
10	<p>General business</p> <p>General Business to be limited to an update of sports club / association business only.</p> <p>All operational items to be directed to Council via (02) 6643 0200 or council@clarence.nsw.gov.au</p> <p>Round Table – All Sports</p> <p>Craig Nipperess (Touch Football) – Nothing to report.</p> <p>David Anderson (North Coast Football) – Hoping restrictions ease and can recommence playing this Saturday.</p> <p>Rob Fish (Clarence River Sailing Club) - Season starts at the beginning of September.</p> <p>Rob Bryant & Peter Johnstone (Grafton Supa Oldies Soccer Club) - COVID is disrupting the season, but the club are continuing with online meetings.</p> <p>Lynn Rudder (Athletics) - NSW Little Athletics has advised that they are delaying registrations as not sure if the season will go ahead. Season is supposed to commence around 11 Oct 2021.</p> <p>Lynn Rudder (Rushforth Park Town Clubs) – waiting to see if lockdown is eased for last round to be played on Saturday, then finals.</p> <p>Alex Pervis (Clarence River Yacht Club) – Has been quiet. Normally run a cruise from Grafton to Iluka in October but it’s doubtful to go ahead this year.</p> <p>Bret Loveday (Clarence River Cricket Association) - Hoping to get season up and running in early October. Wanting to use McKittrick lights for night cricket with extra teams from Coffs joining the competition.</p> <p>Brooke Burton (Netball) – Currently waiting to see if lockdown will continue.</p> <p>Dennis Darke (Grafton Rowing Club) – Exciting news is the \$1.8M govt grant to rebuild rowing club facility. Getting project management and engineering plans together before being able to move ahead. This will create a fantastic facility and be aligned with Councils riverfront plan.</p> <p>Gavin Rayward (Big River Canoe Club) – Received funding through <i>Our Healthy Clarence</i> and established the MAD (Men Against Depression) paddlers – 16 men participated over 3 weekends, just chatting and looking out for each other.</p> <p>Megan Albert (Junction Hill Tennis) – Received a small grant to run the family fun nights, however they’re currently on hold. Night comp just commenced and was getting good numbers before COVID hit. Looking for options to resurface the hard courts.</p> <p>Owen Turner (Grafton Rugby Union) – In holding pattern. Hosted a successful semi finals day a couple of weeks ago and hopefully continue on with finals series.</p> <p>Peter Martin (Coutts Crossing Croquet) – AGM next month and have a contested election in all positions. Have players win state championships. Currently all croquet tournaments in NSW have been cancelled until the end of the year.</p> <p>Phil Lee (Grafton Pistol Club) – All activity cancelled at this time.</p> <p>Rick Sampson (Grafton Hockey Association) – Nothing to report.</p> <p>Wayne Burke (Coutts Crossing Recreation Incorporated) – Currently suspended all competitions until lockdown lifted, cricket club will be having a sign on day on 11/9/2021, Can organised sport be being played at this time?</p>			

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10 cont	<p>RP – The NSW Government via the Office of Sport have listed sports that can be solo or played in pairs to continue as exercise - golf, croquet, tennis and rowing etc, however this advice is changing regularly. RP to send link out to committee.</p> <p>Cr Novak – Our Healthy Clarence can help with support and information. COVID-19 Message: this is a difficult time, you don't have to go it alone, support is available. Stay connected and reach out to others. Our community is strong and resilient. We are all in this together</p> <p>https://www.ourhealthyclarence.org.au/</p> <p>Clarence Conversations Community Strategic Plan</p> <p>Our CSP is perhaps the single most important document of all strategic planning documents produced by Council. It is developed after wide consultation and identifies the type of community we want to have in 10 years. It reflects our aspirations and sets the broad parameters that guide decision making. From Council's perspective, all decisions should be consistent with the direction set out in the plan.</p> <p>Please take a few minutes and complete our short survey or share some of your ideas:</p> <p>https://www.clarenceconversations.com.au/csp-2021-2025</p>			
11	<p>Time, date and venue of next meeting: Monday 15 November, 2021 – Prince Street Council Chambers, Grafton</p>			<p><i>Bookings made</i></p> <p>15 Nov 2021</p> <p>14 Feb 2022</p> <p>16 May 2022</p> <p>15 Aug 2022</p> <p>14 Nov 2022</p>
	Meeting closed:	Closed 5:19 pm		