

2017-2018
+ ANNUAL
REPORT

OUR VISION

 TO MAKE
THE
CLARENCE
VALLEY A
COMMUNITY
FULL OF
OPPORTUNITY

OUR MISSION

 TO PLAN
AND
DELIVER
SERVICES
VALUED BY THE
COMMUNITY

2017-2018

+ANNUAL REPORT

OUR AREA



1,081,000

TOURISM VISITORS ANNUALLY

51,367

TOTAL POPULATION



60

VILLAGES

3

TOWNS



100

KMS OF COASTLINE

4

COASTAL LAGOONS AND LAKES

8

RIVERS

36

BEACHES



2,262 KM²

NATIONAL PARKS, STATE FORESTS & RESERVES



ABOUT US

COUNCIL AREA: **10,441 KM2**

NUMBER OF FULL-TIME EQUIVALENT STAFF: **512.47**

GENERAL MANAGER: **ASHLEY LINDSAY**

DIRECTOR CORPORATE & GOVERNANCE PUBLIC OFFICER: **LAURA BLACK**

DIRECTOR CIVIL & WORKS: **TROY ANDERSON**

DIRECTOR ENVIRONMENT, PLANNING & COMMUNITY: **DES SCHRODER**

WHAT WE MANAGE

OPEN SPACE AND COMMUNITY FACILITIES

It's been a busy year consulting with community on a number of significant community projects including the playground equipment at Lion's Park Yamba, Bailey Park Ulmarra and the Yamba Community Precinct.

Another major milestone was the completion of the redevelopment of McLachlan Park in Maclean. This was a difficult project in a high-profile location and done under intense public scrutiny.

The number of people now using the park shows the effort was worthwhile. Council will soon start on the next phase of the Maclean Riverside Precinct Plan, which will involve opening other sections of the Maclean CBD to the river for people to enjoy.

7,681^{HA}

OF PARKS & OPEN SPACE

EQUIVALENT TO APPROX. 845 FOOTBALL FIELDS

58



BBQ FACILITIES



24

SPORTS GROUNDS

10

SKATEPARKS



478

PUBLIC BUILDINGS MAINTAINED

5

POOLS 1 RIVER & OCEAN POOL

44

PLAYGROUNDS MAINTAINED



6,912^{HA}

OF MOWING COMPLETED



116,469

POOL ENTRIES



3,589

PARK BOOKINGS MADE

GRAFTON

REGIONAL

GALLERY

We extended our hours of operation to host the Archibald Prize 2017 Regional Tour presenting the work of the 51 finalists, including Ahn Do's portrait of Jack Charles and Peter Smeeth's Winning Packing Room Prize portrait of Lisa Wilkinson. The exhibition attracted close to 5000 visitors.



23,640

VISITORS

515

LOCAL ARTISTS ENGAGED (INCLUDING SCHOOL EXHIBITIONS)

45

EXHIBITIONS

5

JADA TOURING VENUES

41

COLLECTION ACQUISITIONS (24 DONATIONS AND 17 PURCHASE)

3,948

VOLUNTEER HOURS (\$126,336 WORTH OF LABOUR AT \$32 PER HOUR)



CIVIC

In January we celebrated our local Australia Day award recipients, Jeremy Jablonski took out the Young Citizen of the Year, the Local Hero award was presented to Phil Bailey, the Community Achievement award to the Clarence Valley Conservation in Action group, while the Citizen of the Year award was shared by Melissa Livermore and Des Harvey.



5,223

NUMBER OF COUNCIL AND COMMITTEE MEETING MINUTES

58

PUBLIC ADDRESSES MADE

555

MATTERS CONSIDERED

WHAT WE MANAGE

myclarencevalley

We opened our sixth My Clarence Valley information portal during the year, providing ready access to residents and visitor about all the things to do and see in the area. Our Stories also got a boost with a Grafton's July Racing Carnival and pop-up business Two Bridges Espresso joining the story board on www.myclarencevalley.com

f MORE THAN **10,000**

myclarencevalley
FACEBOOK PAGE LIKES

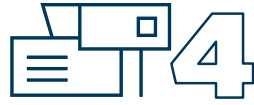
2,078 DAILY POST ENGAGEMENTS
BY **150** DAILY USERS

Instagram DAILY POST REACH:
513

3,580 DAILY POST IMPRESSIONS

150 DAILY USERS OF
www.myclarencevalley.com

LIBRARY SERVICES



LIBRARIES
AND **1** MOBILE LIBRARY

Over the years, libraries have become community and social hubs and to support that we host a number of complementary programs and activities. One of the more memorable was Speed Dating for library lovers, which required participants to bring a loved, hated or recently-read book as an ice breaker.



NUMBER OF DOWNLOADS:

EBOOKS:
6,149

EMAGAZINES:
3,550

EAUDIO:
2,827



NUMBER OF MEMBERS:
22,366

43.3% OF THE POPULATION



NUMBER OF VISITS:
198,897



ITEMS ACQUIRED:
8,149

ITEMS IN COLLECTION:
341,352

ITEMS LOANED:
236,630

ITEMS RESERVED:
24,236

ROAD NETWORK

Work started in November on riverbank restoration on the Maclean-Lawrence Road, following severe flooding that caused subsidence of the riverbank and threatened the road surface.

While commuters were inconvenienced throughout the work, the road was reopened in February. The efficiency and revenue measures that have set Council on a path to financial stability will also signal a change to the way we manage some of our civil works, particularly work on our 960km of unsealed roads. Through necessity, our approach in the

past has been to patch roads so they are trafficable, but this approach did not result in long-term improvements. In fact, much of our unsealed road network has been in slow decline because we have not had the resources necessary to give them the attention they need.

Our approach now will be to provide more lasting improvements. Council has initiated a study that will examine different ways of managing unsealed roads so that, over time, their condition will improve. It is this approach we want to bring to all our asset management.

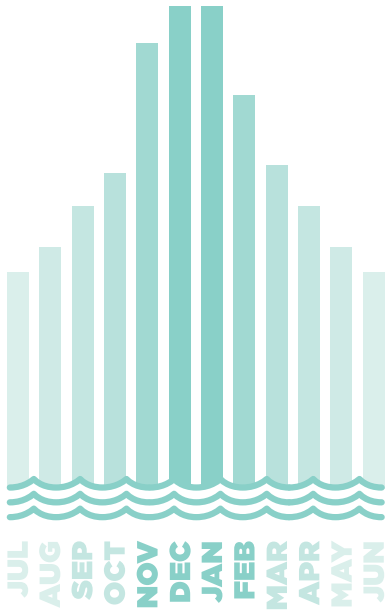
4,209^{M2}
OF UNSEALED ROAD GRADING

58,283^{M2}
OF HEAVY PATCHING

1,141,110^{M2}
OF ROAD RESEALING

HOLIDAY PARKS

All holiday parks are now wifi enabled.



HIGHER OCCUPANCY IN SUMMER MONTHS



ANNUAL INCOME

- \$1,644,856** BROOMS HEAD
- \$2,469,560** CALYPSO
- \$1,225,766** ILUKA
- \$276,784** MINNIE WATER
- \$220,444** WOOLI
- \$70,973** DIGGERS HEADLAND



PERCENTAGE OF AVERAGE CAMPSITE OCCUPANCY



PERCENTAGE OF AVERAGE CABIN OCCUPANCY



SALEYARD

25,924 HEAD SOLD



THROUGHPUT:
\$24,001,812

WATER AND SEWER



94 SEWER PUMP STATIONS

125 KM OF RISING SEWER MAINS

285 KM OF GRAVITY TRUNK MAINS & RETICULATION



287 KM TRANSFER AND TRUNK WATER MAINS

964 KM OF RETICULATION

624,763 ML OF RECYCLED WATER REUSED

47,636 ML OF SEWAGE TREATED

11,921 ML OF WATER EXTRACTED FROM NYMBOIDA

1,194 ML OF WATER PUMPED FROM SHANNON DAM

1,976 ML OF WATER SUPPLIED TO COFFS HARBOUR

5,792 ML OF WATER CONSUMPTION BY CLARENCE VALLEY

149 NEW WATER CONNECTIONS

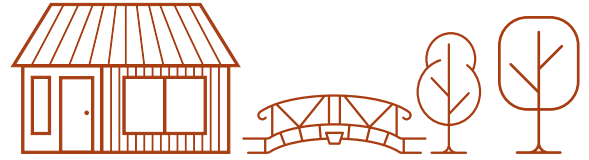
100% COMPLIANCE WITH AUSTRALIAN DRINKING WATER GUIDELINES

WHAT WE MANAGE

REVENUE



12,138 WATER REMINDERS SENT
15,763 RATES REMINDERS SENT



91,086 RATES NOTICES SENT

19,054
 INVOICES \$\$\$\$\$

102,704 WATER NOTICES SENT

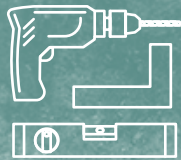
5.51% RECEIVING ENOTICES AT END OF YEAR

DEVELOPMENT

We started a study of the development of Ulmarra and Nymboida to piece together the history of settlement in the area. In May, we topped the \$100 million mark in development application value.



492
 CONSTRUCTION CERTIFICATES



82
 MODIFICATIONS



858
 DEVELOPMENT APPLICATIONS

35
 COMPLYING DEVELOPMENTS

251
 BUILDING CERTIFICATES

35
 SUBDIVISION APPLICATIONS

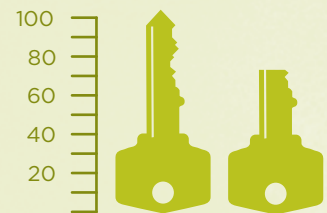
69
 SUBDIVISION CERTIFICATES

CIVIC

Beer coasters and lanyards are not the most obvious tools to tackle crime, but in the Lower Clarence both have contributed to reducing crime rates by almost a third over summer.

Three hundred thousand beer coasters and 2500 lanyards with the 'Look Lock Leave' slogan were handed out to residents and holiday makers in the Lower Clarence over the Christmas holiday period to encourage people to lock their homes, tents and caravans when they went out.

Over the same period, there was a 29 per cent drop in incidents of break and entering and stealing from holiday parks and caravan parks, according to crime statistics released by the Coffs Clarence Local Area Command.



*PERCENTAGE (%)

29% DECREASE IN NUMBER OF BREAK AND ENTERING AND STEALING FROM HOLIDAY AND CARAVAN PARKS DURING HOLIDAY SEASON

CEMETERIES

13
 CEMETERIES

189
 CEMETERY BURIALS

53
 ASH INTERMENTS

CUSTOMER TOUCH POINTS

Council adopted a new community consultation strategy, which is supported by a communication plan software toolkit developed by our staff. Our focus is on being clear in our consultation, setting expectations and ensuring we close the loop.



85%

OF CUSTOMERS SAY THEY RECEIVED EXCELLENT SERVICE AT OUR CUSTOMER SERVICE CENTRES.



65,728

PHONE CALLS TO CUSTOMER SERVICES



31,597 EMAILS RECEIVED AT:

council@clarencenew.gov.au



352

LIVE CHAT ENQUIRIES

10,538

CUSTOMER REQUESTS RECEIVED &

85%

ANSWERED WITHIN 15 SECONDS



33,821

RECEIPTS ISSUED



2,402

149 CERTIFICATES ISSUED

1,644

603 CERTIFICATES ISSUED

99,714

DOCUMENTS REGISTERED

396

SOCIAL MEDIA POSTS



227

MEDIA RELEASES

137

CEMETERY ENQUIRIES



130

JP SERVICES

WASTE

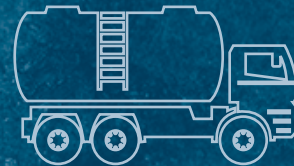
Shortly after Christmas in early 2018, we were diverted to the clean up following a disastrous storm that whipped through the Lower Clarence. Many residents took advantage of the opportunity to self-haul storm generated waste to the Townsend Transfer Station, where it was accepted free of charge.

Regional landfill, two transfer and recycling centres and five waste disposal and recycling facilities.



TONNES OF KERBSIDE FOOD & ORGANICS COLLECTED:

7,804



8,455

TONNES OF KERBSIDE WASTE TO LANDFILL

1,141

TONNES OF KERBSIDE BULKY WASTE TO LANDFILL

6,561

TONNES OF KERBSIDE RECYCLING COLLECTED



231

REPORTS OF ILLEGAL DUMPING



RECYCLING SERVICE CONTAMINATION RATE:

2.8%

THE 2017/18 FINANCIAL YEAR WAS ONE OF SIGNIFICANT MILESTONES – SOME PHYSICAL, SOME FINANCIAL – FOR THE CLARENCE VALLEY COUNCIL

The biggest, or at least the most important of these, was charting an accepted course to financial sustainability. That has been achieved in almost equal measure through efficiency improvements and the adoption of a Special Rates Variation that will be a permanent part of Council's rates base. After initially meeting only two of the NSW Government's seven Fit for the Future benchmarks, Council's plans have now been declared "Fit for the Future" by the State Government.

This significant achievement was reached less than half way through the current Council term and was the result of a lot of effort from councillors working as a team. Council is also committed to paying down its debt which, at 30 June 2018, outstanding loans were \$117.76M down from \$129.72M at 30 June 2016. Council's current long-term financial plans do not include any further General Fund borrowings.

The efficiency improvements have not come without some pain to the organisation. They resulted in the loss of the equivalent of 27 full-time positions, some changes to the services we provide and some increased user charges.

The revenue improvements come largely through the adoption of a Special Rates Variation that will result in 8% increases (inclusive of the rate-pegged limit) for each of the next three years. These measures will be incorporated permanently into the rate base and will add about \$10 million above the rate pegged limit to the general fund by 2020/21. These funds will be used first to achieve

a balanced General Fund net operating result and later to meet the funding ratio gaps for asset renewal and asset maintenance.

It has also been a big year for the rationalisation of council assets. All the former Grafton and South Grafton-based works depots have now been sold and closed and all the staff who were based in those depots are now working from the new depot in Rushforth Road, South Grafton.

Most of the administration staff who worked from our former offices in Victoria Street, Grafton, have also moved into the new depot. The facility is now fully operational and operating effectively.

COUNCIL IS ALSO COMMITTED TO PAYING DOWN ITS DEBT WHICH, AT 30 JUNE 2018, OUTSTANDING LOANS WERE \$117.76M DOWN FROM \$129.72M AT 30 JUNE 2016.

FROM TIMBER TO CONCRETE STRUCTURES

The deck of the new **WHITEMAN CREEK BRIDGE** is over a metre higher than the old bridge, resulting in improved access during floods. The old bridge was overtopped frequently by storms with an average recurrence interval of less than five years, while the new bridge should remain above flood waters until close to the 1 in 10 year storm.

The vertical alignment of the road

has been improved at the bridge location removing the sharp dip in the road. As a result the speed limit reduction at the bridge has been removed.

BILLYS CREEK NO 2 BRIDGE was located on a sharp bend and approaches to the new culvert have been constructed to provide improved sight distance with the culvert being widened to improve traffic safety.

149

CONCRETE BRIDGES

128

TIMBER BRIDGES



ON OUR ROAD NETWORK

KIMBIN PIKAPENE ROAD contained asbestos contaminated gravel. And sealing 1.5km of it is part of Council's commitment to seal all unsealed sections of roads on which we had previously used asbestos contaminated gravel, providing a safe environment for road users.

ORARA WAY reconstruction is a continuation of an ongoing program to upgrade Council's Regional road network. A section of the road has now been widened

to improve road safety and the road pavement upgraded in other sections to extend the life of the road. The road was then resealed.

On the **CLARENCE WAY**, we undertook two different types of projects. An unsealed section of road was sealed to remove asbestos contaminated gravel and we also heavy patched another section of road pavement to remove major defects. The road will get some further treatment in 2018/19 when it is resealed.

We have started heavy patching sections of road where there are defects, but the road is not at the stage of reconstruction in full. This means the dollar goes further and the life of the road is extended. A reseat is applied the following year.

From the rock armouring of the road at 'Civilisation Corner' to stabilise it, to the road widening and improved alignment at known accident sites, the works on **ARMIDALE ROAD** all relate to improving road safety.



963.6

KMS OF SEALED ROADS

1,431.5

KMS OF SEALED ROADS

STATUTORY ANNUAL REPORT 2017/2018

SECTION 428(1) – LOCAL GOVERNMENT ACT 1993

1. Delivery Program 2017/2018 – s428(1)

Section 428(1) of the Local Government Act requires a council to prepare a report each year “reporting as to its achievements in implementing its delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.”

Under the Integrated Planning and Reporting Framework, each council in NSW is required to develop a Community Strategic Plan (CSP), which is a high-level strategic document that sets out the goals and aspirations of its community over the longer term. This is supported by a four year Delivery Program and an annual Operational Plan that sets out a range of objectives, tasks and projects that will deliver on these goals and aspirations in the medium and short term respectively. The Delivery Program is a four year document designed to be aligned with the four year term of Council.

The “July 2017 To June 2021 Delivery Program and 2017/2018 Operational Plan” document was adopted by Council in June 2017.

A report on Council’s performance against these plans was presented to Council in August 2018 for the 2017/2018 financial year. Overall Council achieved an 98% success rate in the delivery of the actions and projects contained in the 2017/2018 Operational Plan. This report is available on Council’s website www.clarence.nsw.gov.au (Item 15.142/18).

2. Financial Report – s428(4)(a)

Clarence Valley Council’s audited financial reports for the year 2017/2018 are reported separately in

the Clarence Valley Council General Purpose Financial Report for the year ended 30 June 2017. A summary of the Financial Statements is provided on the following page and a full copy can be viewed on Council’s website.

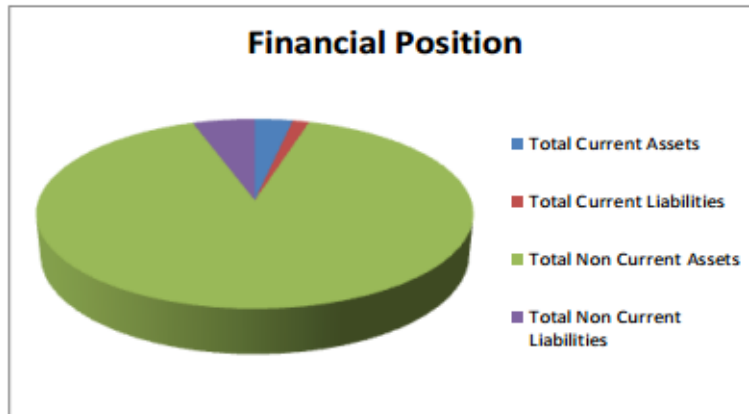
Financial Report – s428(4)(a)

Clarence Valley Council's audited financial reports for the year 2017/18 are reported separately in the Clarence Valley Council General Purpose Financial Report for the year ended 30 June 2018. A summary of the Financial Statements is provided on the following page and a full copy can be viewed on Council's website www.clarence.nsw.gov.au.

A summary of the Financial Statements is provided below:

	2018	2017
	\$'000	\$'000
Income Statement		
Total income from continuing operations	141,014	134,670
Total expenses from continuing operations	135,726	146,366
Operating result from continuing operations	5,288	(11,696)
Net operating result for the year	5,288	(11,696)
Net operating result before grants and contributions provided for capital purposes	(11,567)	(18,994)
Statement of Financial Position		
Total current assets	73,070	90,921
Total current liabilities	(31,784)	(31,313)
Total non-current assets	2,039,945	2,039,193
Total non-current liabilities	(119,789)	(124,903)
Total equity	1,961,442	1,973,898
Other financial information		
Unrestricted current ratio (times)*	4.29x	4.97x
Operating performance ratio (%)*	-6.0%	-3.8%
Debt service cover ratio (times)*	2.89x	3.17x
Rates and annual charges outstanding ratio (%)	6.0%	6.3%
Buildings and infrastructure renewals ratio (%)	21.3%	25.6%

* 2017 includes the prepaid Financial Assistance Grant



3. Particulars of any environmental agreement entered into in accordance with any requirements imposed under s406 – S54P

Council did not enter into any environmental agreements in 2017/2018.

4. Report on special variation expenditure (if required) – s508(2)

In 2017/2018 Council did not generate income from a Special Rate Variation.

5. Amount of Rates and Charges written off during the year – Reg. cl132

Rates and charges written off in the financial year 2017/2018 were:

TYPE	AMOUNT
Small balance write offs (<\$3.00 as per Revenue Policy)	\$1,979.63
Other Rates & Charges and Debtors write-offs (reported to Council)	\$3,338.01
Postponed rates write offs	\$41,218.40
Sale of land for unpaid rates	\$103,470.48
Voluntary conservation agreements	\$8,961.47
Pensioner abandonments*	\$1,012,617.58
Total	\$1,171,585.57

* Eligible pensioners who have been issued with a pension card by Centrelink or the Department of Veteran's Affairs.

This amount does not include the 55% DLG subsidy

6. Details of overseas visits by councillors, council staff or other persons representing council – s428(4)(b) and cl 217(1)(a)

There were no overseas visits by Councillors, council staff or other persons representing Council during the year.

7. Payment of expenses and the provision of facilities to councillors in relation to their civic duty – cl 217(1)(a1)

Annual fees were paid to the Mayor and Councillors as required by the Local Government Act and in accordance with the determination of the Local Government Remuneration Tribunal.

In 2017/2018 the total amount of money expended on mayoral and councillors' fees is as follows:

Mayoral and Councillors' Fees	\$195,570
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A breakdown of the payment of these fees on a per Councillor basis is provided in the schedule on the following page:

Itemised cost of the following Councillor expenses	\$ Cost
The provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors' homes (including equipment and line rental costs and internet access costs but <u>not</u> including call costs)	\$4,240
Telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors' homes	Included in line rentals
Attendance at conferences and seminars	\$4,412
Training of Councillors and the provision of skill development for Councillors	\$5,073
Interstate travel expenses conferences and seminars	\$4,596
Overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses	Nil
The expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the <i>Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW</i> prepared by the Director-General from time to time	Nil
Expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions	Nil

	Councillor									Un-allocable	Totals
	Baker	Clancy	Ellem	Kingsley	Lysaught	Novak	Simmons	Toms	Williamson		
Councillor / Mayoral Allowance	17,490	17,490	17,490	20,425	17,490	17,490	52,715	17,490	17,490	-	195,570
Office Equipment eg Mobile Phones, Printers, I pads, Internet, etc including Call Costs	980	323	157	322	325	329	971	506	326	-	4,240
Conferences & Seminars	60	1,776	-	-	-	-	2,516	60	-	-	4,412
Training & Skill Development	564	564	564	564	564	564	564	564	564	-	5,073
Interstate Visits (Conferences & Seminars)	-	2,145	-	-	-	-	2,451	-	-	-	4,596
Overseas Visits	-	-	-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance* / Expense	3,131	2,453	3,206	-	-	5,270	15,000	-	2,166	-	31,226
Civic Activities/Functions/ Meetings	-	-	317	-	-	68	969	165	-	5,838	7,357
Newspaper & Others	-	-	-	-	-	-	-	-	-	-	-
Councillor Totals	22,225	24,750	21,734	21,311	18,378	23,720	75,185	18,785	20,546	5,838	252,473

* May include costs of travel to Conferences & Seminars using own motor vehicle

8. Contracts awarded by council – cl 217(1)(a2)

Contracts awarded by Council during the year exceeding \$150,000 (not including employment contracts) are as follows:

Council Meeting Minute	CONTRACTOR NAME	DETAILS OF CONTRACT	TOTAL ESTIMATED VALUE (INC. GST)
16.012/17	Jarah Management Pty Ltd	Management & Operation of Minnie Water Holiday Park & Diggers Headland Camp Ground - 31/07/2017 to 30/06/2020.	Retainer of \$147,800.00 Plus Commissions
16.013/17	COLAS New South Wales Pty Ltd	Supply and Delivery of Bitumen Sealing Works 2017/2018, with 2 x 1 year Extension Options.	Over \$150,000.00
16.015/17	Panel of Suppliers: Bretmart Pty Ltd CW & VJ Cooper Pty Ltd Green Bros Investments Pty Ltd Holmes Pty Ltd John Lacey Earthmoving Pty Ltd Kremnos Quarries Pty Ltd McLennan Earthmoving Pty Ltd Mt Zion Quarry Pty Ltd Thorley Sand & Gravel Pty Ltd VK & NJ Ellem	Supply of Gravel, Crushed Concrete and Rock for 2017/2018.	Over \$150,000.00
16.017/17	Valley Earthworks Pty Ltd	Grafton Regional Landfill Cell 4a Civil Construction.	\$993,594.50
16.019/17	Recoveries & Reconstruction (Aust) Pty Ltd	Debt Recovery Services for a three (3) year period to 30 June 2020.	Over \$150,000.00
16.020/17	Panel of Suppliers: Barrier Signs Pty Ltd Artcraft Pty Ltd	Supply and Delivery of Traffic Safety Signage - 01/01/2018 to 31/12/2019. Provision allowed for a 12 month extension based on satisfactory supplier performance which will take this contract through to 31 December 2020.	Over \$150,000.00
16.021/17	Hitachi Construction Machinery Australia Pty Ltd	Supply of two John Deere 670G Graders.	\$777,700.00
16.001/18	Nanobuild Pty Ltd	Construct the Rural Fire Service	\$731,250.00

		Air Base at the Grafton Regional Airport.	
16.002/18	R G Ladd Pty Ltd	Supply electrical switchboards for sewer and water pump stations.	Over \$150,000.00
16.004/18	Tutt Bryant Equipment	Supply of one Bomag BC772 RB-2 Landfill Compactor.	\$795,410.00
16.006/18	Panel of Suppliers: Amediat Pty Ltd (t/a Coffs Coast Under Road Boring) Antem Pty Ltd (t/a Hydro Digga) Ledonne Constructions Pty Ltd Eljo Pty Ltd & the Trustee for the Rico Family Trust (t/a Clarence Valley Septics)	Vacuum Sewer Cleaning/Vacuum Excavation services for the period 1 April 2018 to 30 June 2020 - 12 month contract extension option.	Over \$150,000.00
16.007/18	Panel of Suppliers: Amediat Pty Ltd (t/a Coffs Coast Under Road Boring) Jones Group NSW Pty Ltd Ledonne Constructions Pty Ltd Maxibor Australia Pty Ltd	Horizontal Directional Drilling services for the period 1 April 2018 to 30 June 2020	Over \$150,000.00
13.018/18	Andrew Tom Builder	Maclean Showground - Jim Thompson Pavilion & Lower Toilet Block - Repairs	\$198,544.50
16.010/18	Panel of Suppliers: GRI Road Services Pty Ltd A J & L J Irwin Family Trust Trading as Irwin Fencing Pty Ltd Roadverge Pty Ltd trading as Ontime Guardrail	Supply and Install of Road Safety Barriers - 1 April 2018 to 31 March 2020 - 12 month contract Supply and Install of Road Safety Barriers - 1 April 2018 to 31 March 2020 - 12 month contract extension option.	Over \$150,000.00
16.011/18	Panel of Suppliers: Complete Staff Solutions K & Traffic Management Pty Ltd Workforce Road Services Pty Ltd	Provision of Traffic Control Services - 1 May 2018 to 31 March 2020 - 12 month contract extension option.	Over \$150,000.00
16.012/18	Panel of Suppliers: Boral Resources Country Pty Ltd Holcim Pty Ltd Clarence Coast Concrete Pty Ltd	Supply and Delivery of Ready Mixed Concrete - 1 April 2018 to 31 March 2021 - 12 month contract extension option.	Over \$150,000.00
16.013/18	Schlencker Mapping Pty Ltd	Clarence Valley Floodplain Floor Level Survey	\$179,333.14
16.015/18	CM & PA Easdown Pty Ltd	Management and operation of the Brooms Head Holiday Park	Retainer of \$363,000 Plus Commissions

9. Legal Proceedings: Expenses and Progress – Reg. cl 217(1)(a3)

There were six instances of legal proceedings taken against Council to 30 June 2018. Of the six, two cases were finalised at a cost of \$5,709.00. The other four cases had not been finalised as at 30 June 2018.

10. Work on Private Land – s67(3) and Reg. cl 217(a4)

Council passed the following resolutions during the year under section 67 of the Local Government Act concerning work carried out on private land:

- **Harwood Oval** – Council Minute 14.056/17 on 27 June 2017. Council approved a 2017/18 budget allocation to the maintenance and mowing of Harwood Oval that is on privately owned land in Harwood for \$7,500.

11. Contributions/Grants to Organisations and Individuals – Reg. Cl. 217(a5)

Council made donations during the year under Section 356 of the Act to community organisations, including schools, totalling \$78,306. In addition, it approved grants totalling \$4,250 from the Clarence Valley Sports and Cultural Trust Fund to assist elite young sportspersons and cultural performers, and gave a further \$109,856 in financial assistance to various organisations to assist with the running of festivals, exhibitions and celebration events staged within the Council area.

12. Statement of all external bodies that exercised functions delegated by council – Reg. cl (1)(a6)

External bodies exercised the following Council functions in the year 2017/2018:

- **North West Weight of Loads Group (Newlog)** - Inspection of motor vehicles and the policing of overloading on Council roads.
- **North East Waste** - researching waste management issues and investigating opportunities for regional cooperation in the Northern Rivers area.
- **Braunstone Social and Tennis Club** - Management of the Braunstone Hall and Reserve.
- **Kungala Community Centre Committee** – Management of the Kungala Community Centre located at Lanitza.
- **Lawrence Golf and Sports Club Inc.** – Management of the Lawrence (R96692) Public Recreation Reserve.

Other organisations performing services in the Clarence Valley Council area but without any delegations from Council were:

- **Clarence Regional Library** - provides library services for libraries in the Clarence Valley and Bellingen Council areas. The Regional Library is part of Clarence Valley Council, which employs the Regional Library staff and provides these services to the Bellingen Shire Council under delegations it has received from Bellingen Council.

13. Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which council held a controlling interest - Reg. cl. 217(1)(a7)

Council did not hold a controlling interest in any corporations, partnerships, trusts, joint ventures, syndicates or other bodies in 2017/2018.

14. Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which council participated - Reg. cl. 217(1)(a8)

Council participated in the following corporations, partnerships, trusts, joint ventures, syndicates or other bodies during the year:

- **North West Weight of Loads Group (Newlog)** - setting and policing vehicle weights on Council roads.
- **North East Waste** - researching waste management issues and investigating opportunities for regional cooperation.
- **Statewide Mutual** - a self-insurance mutual providing public liability and professional indemnity cover for Council.
- **Statewide Property Mutual** - a self-insurance mutual providing property insurance for Council.
- **StateCover** – a self-insurance mutual providing workers compensation insurance for Council.
- **NSW Forests** - plantation joint ventures at Alipou Creek and Regional Landfill site

For further financial details on Controlled Entities, Associated Entities and Interests in Joint Ventures, refer to Note 15, of the Clarence Valley Council General Purpose Financial Report 2018.

15. Statement of activities to implement its Equal Employment Opportunity (EEO) management plan – Reg cl 217(1)(a9)

Council's adopted EEO Protocol and EEO Management Plan have been reviewed and reported to the Executive and Joint Consultative Committee (which incorporates the EEO committee).

The EEO Plan commits Council to:

- using identified and targeted positions to increase the representation of EEO groups in Council's workforce;
- recruitment and selection practices that provide equal opportunity and flexibility for all employees and potential employees – including EEO representation on selection panels;
- job advertisements that include standard EEO statement and are written in plain English and free from bias.

There are 13 positions on Council's organisation structure designated as Aboriginal and Torres Strait Islander identified positions. In addition to those identified positions, Council has engaged a number of employees from Aboriginal and Torres Strait Islander backgrounds through the open recruitment

process. A total of 19 employees identify as indigenous. In addition, during 2017/2018 Council engaged 4 indigenous trainees under the Arts Ready Program. The Aboriginal Employment Strategy seeks to have approximately 5% (or 25 positions) representation of Aboriginal and Torres Strait Islanders in the Council workforce.

Following the introduction of the Prevention of Bullying and Harassment in the Workplace Protocol in 2012, Council has conducted training on the prevention of bullying and harassment with all members of staff undertaking the training. Staff at all levels have been required to participate in the training every two to three years with an continual awareness campaign. The Protocol support Council's commitment to a workplace that is free from harassment, discrimination, bullying and workplace violence. Clarence Valley Council considers all types of harassment, discrimination, bullying and workplace violence to be unacceptable forms of behaviour that will not be tolerated under any circumstances. A network of self-nominated EEO contact officers has been established across Council with supporting posters and information pamphlets displayed in all workplaces.

Council's Workforce Management Strategy 2017/2018 - 2020/2021 addresses workforce challenges faced by Clarence Valley Council. In particular, issues associated with creating a diverse workforce and responding to an ageing workforce is discussed. Council employs staff across a range of age groups with the majority of the workforce in the 51 to 60 (36%) age group. Council's workforce comprises of 69% male and 31% female employees. The associated action plan identifies workplace diversity as a key area of focus. In an effort to increase access from a diversity of candidates, Council has implemented an online recruitment process which allows a diverse range of candidates from across the globe to apply for positions with Council.

16. Statement of the total remuneration package of the general manager – cl 217(1)(b)

The total remuneration comprised in the remuneration package of the General Manager during the year was as follows:

The total value of remuneration package	\$272,366
The total value of the salary component of the package	\$236,228
The total amount of any bonus payments, performance payments or other payments that do not form part of the salary component of the general manager	\$3,216
The total amount payable by Council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which the general manager may be a contributor	\$32,922
the total value of any non-cash benefits for which the general manager may elect under the package	Nil
the total amount payable by the council by way of fringe benefits tax for any such non-cash benefits	Nil

17. Statement of the total remuneration packages of the senior staff members – cl 217(1)(c)

As at 30 June 2018, Clarence Valley Council Senior staff members are the:

- Director (Works and Civil)
- Director (Corporate and Governance)
- Director (Environment, Planning and Community)

The total remuneration comprised in the senior staff remuneration packages, including salary component and superannuation and all other benefits, was as follows:

The total value of remuneration package	\$530,768
The total value of the salary components of their packages	\$469,353
The total amount of any bonus payments, performance payments or other payments that do not form part of the salary components of their packages	\$1,322
The total amount payable by Council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which any of them may be a contributor	\$60,094
the total value of any non-cash benefits for which any of them may elect under the package	NIL
the total amount payable by the council by way of fringe benefits tax for any such non-cash benefits	NIL

18. A statement detailing the stormwater management services provided (if levied)

Council did not levy any annual charges for stormwater management services in 2017/2018.

19. A statement detailing the coastal protection services provided (if levied)

Council did not levy any annual charges for coastal protection services in 2017/2018.

20. Companion Animals

Statement of activities relating to enforcing and ensuring compliance with the Companion Animals Act 1998 and Companion Animals Regulation 2018 – Local Government (General) Regulation 2005 cl 217(1)(f) and Guidelines on the Exercise of Functions under the Companion Animals Act

Lodgement of Pound data collection returns with the Office of Local Government – 16.2(a) Guidelines

Following are some statistics and information about Council’s activities for the year under the Companion Animals legislation:

Companion animals taken in at the pound:	
Seized by CVC Rangers	
Dogs	501
Cats	294
Dangerous and nuisance dog actions and orders:	
Dangerous Dog Declaration Orders	4
Restricted Breeds	2
Nuisance Dog Orders	35
Registration Notices	103
Seizure Notices	266

Lodgement of data relating to dog attacks with the Office of Local Government - 16.2(b) Guidelines

Council’s Rangers have attended 112 dog attacks this year.

Amount of funding spent on companion animal management and activities - 16.2(c) Guidelines

Expense	
Staffing Wages	\$145,827
Income	
Fines	\$17,743
Impounding and Deterrent Fees	\$11,373
Micro-chipping Fees	\$5,109
Sustenance fees charged	<i>Included in impounding fees</i>
Sales Fees	\$13,918

Companion animal community education programs carried out - 16.2(d) Guidelines

Plans for a social media presence and animal foster network to improve community awareness and promote responsible pet ownership are completed and will support Pound operations and the Companion Animals Management Plan.

Clarence Valley Council has continued to be actively involved in the Pet's in Prison Programme at ACMENA Juvenile Justice Centre. Four dogs have been placed at the Centre in the last financial year and the program continues to benefit animal and offender rehabilitation. All dogs placed have found homes following their stay.

Strategies Council has in place to promote and assist the de-sexing of dogs and cats - 16.2(d) Guidelines

Council's policy on sale animals is they all must be desexed before sale. This has once again contributed to a reduction in the number of kittens and puppies brought to the Pound as abandoned.

Council continues to hold reduced fee micro-chipping days to assist as many members of the public as possible in getting their animals identified and returned home.

Strategies in place to comply with the requirement under section 64 of the Act to see alternatives to euthanasia for unclaimed animals - 16.2(e) Guidelines

Animal control staff have been working tirelessly in liaising with animal rescue groups throughout the area and interstate and have forged strong partnerships to provide a rescue pathway for unwanted animals.

Off leash areas provided in the council area - 16.2(f) Guidelines

In accordance with the [Companion Animals Act 1998](#) and the [Local Government Act 1993](#), dogs are allowed off-leash in 18 parks, reserves and beaches throughout the Clarence Valley. A full list of off leash areas can be found on Council's website www.clarence.nsw.gov.au

21. Report on Capital Works Projects – Capital Expenditure Guidelines

The Office of Local Government has issued guidelines (in 2010) that apply to capital projects for infrastructure facilities, including renovations and extensions that are expected to cost in excess of 10% of Council's annual ordinary rate revenue or \$1 million, whichever is the greater (GST exclusive). In addition to the minimum requirements for a capital expenditure review, a council is also required to complete additional requirements in cases where a project's cost is forecast to exceed \$10 million (GST exclusive).

The guidelines do not apply to:

- capital expenditure on land purchases, land remediation, water supply networks, sewerage networks, stormwater drainage, domestic waste management facilities, roads, footpaths, bridges;
- projects where funding has been approved under the *Public Reserves Management Fund Act 1987*;
- projects that are classified as public-private partnerships; and
- project designs and feasibility studies that do not commit council to the project (the cost of such studies are to be included if council subsequently proceeds with the project).

During 2017/2018, no capital projects were above the threshold identified in the Capital Expenditure Guidelines.

22. A Statement of compliance with the Carers Recognition Act

Compliance with the NSW Carers (Recognition) Act, 2010 s8(2)

Services for Carers

Council, through its Care & Support Services provides information, support, direct services and advocacy for people who care for family members with a disability, chronic illness or are frail aged. The direct services include the Older Parent Carer program, My Plan My Choice for carers and Your Choice Respite. These services operate at capacity with over 300 families and carers benefiting from education, support in the home, respite with holidays, equipment and other individual needs. Care & Support also have a range of aged care services that may be of assistance to working carers who are responsible for their parents or older family members.

The service has assisted families and carers to transition to the NDIS during this year.

Compliance with the NSW Carers (Recognition) Act, 2010

HR Policies to support carers

Council updated the Flexible Working Arrangements policy in February 2017, to provide flexibility in handling work and family responsibilities. Council utilises its Consultative Committee as a consulting mechanism with employees during the development of HR policies.

Employees are encouraged to speak with their direct supervisor in the first instance regarding their personal circumstances and the requirement for flexible working arrangements. All employees are eligible for Carer's Leave and the Sick, Carers, Health and Wellbeing Leave Protocol was updated and adopted in March 2018 to meet all Award requirements.

Council has an Employee Assistance Program for all staff to access and its use is encouraged through the regular HR Bulletin. Staff can access this service for personal reasons in complete privacy. Partners and carers are also eligible to use this service. Staff are encouraged to contact Care & Support Services for any information about services that may be required in their caring role.

23. Implementation of the Disability Inclusion Action Plan

Compliance with the Disability Inclusion Act, 2014 s13(1)

The Council's 2017-2021 Disability Inclusion Action plan provides a guide to how Council will meet its responsibilities in regard to people with disability and the NSW Disability Inclusion Act 2014

The plan has four focus areas:

- Positive Community Attitudes and Behaviours;
- Creating Liveable Communities;
- Access to Meaningful Employment;
- Improve access to systems and processes

The development of the plan involved extensive community consultation and Council continues to engage the community to ensure the priorities are current.

24. Environmental Planning and Assessment Act

Particulars of compliance that will effect planning agreements in force during the year – Environmental Planning and Assessment Act 1979 s93G(5)

Council entered into one new voluntary planning agreements in 2017/2018.

ITEM	Developer	Project	Summary of Planning Agreement	Status 2017/2018
1	Robyn Rosa Gordon	Subdivision of Lot 441 DP 1187959, McIntyre Lane, Gulmarrad (SUB2016/0022)	Contribution of \$650 towards the Biodiversity Offset Trust Fund	Executed

25. Recovery and Threat Abatement Plans

Compliance with the Fisheries Management Act, 2014 s220ZT

The *Regional State of the Environment 2016 Report (SoE)* provides information on how Council is responding to actions with the following plans -

- Removal of Large Woody Debris Threat Abatement Plan
- Black Rockcod Recovery Plan
- Eastern Freshwater Cod Recovery Plan
- Oxleyan Pygmy Perch Recovery Plan

26. Details of Inspections of Private Pools

Compliance with the Swimming Pools Act 1992 s22F and Swimming Pools regulation 2018 cl23

Number of inspections of tourist and visitor accommodation	8
Number of inspections of premises with more than 2 dwellings	47

Number of inspections that resulted in issuance of certificate of compliance under S22D of SP Act	40
Number of inspections that resulted in issuance of certificate of non –compliance under cl21 of SP Reg	12

27. Government Information (Public Access)

Information included on GIPA activity – under the Government Information (Public Access) Act 2009 s125(1) and Government Information (Public Access) cl 7 schedule 2

Under Section 125(1) of the Act, each agency must, within 4 months after the end of each reporting year, prepare an annual report on the agency’s obligations under this Act for submission to the Minister responsible for the agency. A copy of the report is to be provided to the Information Commissioner.

Under paragraph 7 of the Government Information (Public Access) Regulation 2009 the annual report must include:

(a) details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review, Section 7 (3), provides that, An agency must, at intervals of not more than 12 months, review its program for the release of government information under this section to identify the kinds of government information held by the agency that should in the public interest be made publicly available and that can be made publicly available without imposing unreasonable additional costs on the agency.

(b) the total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

Applications received	28
In hand at 1 July 2017	0
Applications processed	28
In hand at 30 June 2018	0

(c) The total number of access applications received by the agency during the reporting year that the agency refused, either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (Information for which there is conclusive presumption of overriding public interest against disclosure),

Note: Table D in Schedule 2 also requires information relating to access applications in respect of which there is a conclusive presumption of overriding public interest against disclosure.

Applications refused during 2017/2018, wholly or partly 0

- (d) Information, as set out in the form required by the tables in Schedule 2, relating to the access applications (if any) made to the agency during the reporting year.

Schedule 2 - Statistical information about access applications to be included in annual report cl7

Table A: Number of applications by type of applicant and outcome*								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	1	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private sector business	0	0	0	0	0	0	0	0
Not for profit organisations or community groups	0	0	0	0	0	0	0	0
Members of the public (application by legal representative)	9	0	0	0	0	0	0	0
Members of the public (other)	16	0	1	0	0	0	1	0
Total	25	0	1	1	0	0	1	0

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications*	3	0	1	0	0	0	0	0
Access applications (other than personal information applications)	18	0	2	0	0	0	1	0

Table B: Number of applications by type of application and outcome								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Access applications that are partly personal information applications and partly other	1	0	0	2	0	0	0	0
Total	22	0	3	2	0	0	1	0

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications	
Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure matters listed in Schedule 1 to Act	
	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0

Table D: Conclusive presumption of overriding public interest against disclosure matters listed in Schedule 1 to Act	
	Number of times consideration used*
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

** More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.*

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act	
	Number of occasions when application not successful
Responsible and effective government	2
Law enforcement and security	1
Individual rights, judicial processes and natural justice	2
Business interests of agencies and other persons	3
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

Table F: Timeliness	
	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	19
Decided after 35 days (by agreement with applicant)	6
Not decided within time (deemed refusal)	3
Total	28

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)			
	Decision varied	Decision upheld	Total
Internal review	0	2	2
Review by Information Commissioner*	0	1	1
Internal review following recommendation under section 93 of Act	0	0	0
Review by NCAT	0	0	0
Total	0	3	3

**The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.*

Table H: Applications for review under Part 5 of the Act (by type of applicant)	
	Number of applications for review
Applications by access applicants	3
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

28. Public Interest Disclosure Act

Information on number of public interest disclosures and whether public interest disclosure policy is in place – Public Interest Disclosure Act 1994 s31 and Public Interest Disclosure Regulation cl 4

Public authorities, including councils, are required to report annually on their obligations under section 31 of the [Public Interest Disclosures Act 1994](#). In 2017/2018, no public officials made a Public

Interest Disclosure (PID) to Clarence Valley Council, no PIDs were received via other agencies and no PIDs were finalised in the reporting period.

Schedule of Public Interest Disclosures	July 2017 to June 2018		
	Made by public officials performing their day to day functions	Under a statutory or other legal obligation	All other PIDs
Number of public officials who made PIDs directly	-	-	-
Number of PIDs received	-	-	-
Of PIDs received, number primarily about:	-	-	-
Corrupt conduct	-	-	-
Maladministration	-	-	-
Serious and substantial waste	-	-	-
Government information contravention	-	-	-
Local government pecuniary interest contravention	-	-	-
Number of PIDs finalised	Nil		

29. State of the Environment Report – s428A(1)

The *Regional State of the Environment 2016 Report (SoE)* meets the reporting requirements of the IP&R framework and provides environmental benchmarks that councils and natural resource managers can use for better decision-making. The SoE Report can be viewed on Council's website www.clarence.nsw.gov.au.

30. Management of complaints against Council

A complaint is defined as an expression of dissatisfaction with Council's policies, procedures, employees or quality of service.

Any items raised as part of a public consultation process or concern for service levels that are the result of limits set by Council Policy are not regarded as complaints, but rather a customer request.

A request for a service or for information about a service is not a complaint.

The following table summarises the complaints received each year, with data from past years shown for comparison:

Year	B/fwd. from previous year	Previous year complaints finalised in period	Current Year 1 July 2017 to 30 June 2018	Current Year Completed within policy timeline*	Current Year Completed outside policy timeline*	Incomplete as at 30 June 2018
2017/2018	0	51	10	7	3	0

* Policy provides for the complaint to be responded to within 21 calendar days after it is received. If it is not possible to respond substantially to a complaint within that time, the designated officer is to forward an acknowledgement letter to the complainant within that time period advising that the complaint is being investigated and that a response will be forwarded within a further 28 days

In the reporting period all outstanding complaints from previous years and new complaints have been finalised.

31. Privacy Management Plan

Information on the number of complaints made under Council's privacy management plan.

Whilst not a statutory requirement, Council's Privacy Management Plan provides that Council must report on the number of reviews and complaints received in its Annual Report to demonstrate accountability and transparency.

In 2017/2018 two complaints were received. Following an independent review both complaints were found to be baseless.

32. Clarence Coast Reserve Trust (CCRT)

Note the activities/funds balance of the CCRT.

The Clarence Coast Reserve Trust (CCRT) has a reserve balance as at 30 June 2017 of \$2,806,523. The activities of the CCRT are reported with other Crown reserves that Council manages through the NSW Government Crown Reserve Reporting System. A summary of the operational, maintenance and capital works undertaken on CCRT reserves for 2017/2018 follows:

- Completed Stage 2 of the upgrade to McLachlan Park Maclean and planning completed for the next stage of the Maclean Riverside Precinct Plan
- Renewed amenities at Turners Beach Yamba
- Upgraded the Aboriginal tourism signage across the Lower Clarence and CCRT reserves
- Supported the extension to the Iluka Rowing Shed
- Managed erosion rehabilitation within Iluka Bay
- Extended the pathway around Iluka Bay
- Installed a water tank for bushfire fighting purposes at Diggers Camp
- Adoption of the Calypso Yamba Holiday Park Business Development Strategy Masterplan
- Undertook renewal works to replace flooring, curtains/blinds, air conditioners and hot water heaters at the existing cabins at Calypso Yamba Holiday Park
- Adoption of the Brooms Head Holiday Park Masterplan

- Installed a new playground at Brooms Head Holiday Park and Reserve
- Supported the Yamba Surf Life Saving Club to install photovoltaic power system at the Club
- Continued bush regeneration and weed management activities on CCRT reserves
- General maintenance and operation of CCRT reserves.