

# Corporate, Governance & Works Committee

## Business Paper

20 July 2021

**Chair:** Cr Karen Toms

**Members:** Cr Peter Ellem

Cr Jason Kingsley

Cr Arthur Lysaught

Cr Jim Simmons



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<b>ITEM</b>	<b>6c.21.084</b>	<b>LOT 81 DP 1052936 &amp; LOT 82 DP1054947 - APPROVED WATER STRUCTURES</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Corporate & Governance	
<b>Reviewed by</b>	A/General Manager - (Laura Black)	
<b>Attachment</b>	Confidential	

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### SUMMARY

This report advises Council of the response provided by owner of Lot 82 DP1054947 to the June resolution of Council and proposes that no further action be taken in regard to this matter.

### OFFICER RECOMMENDATION

That Council

1. takes no further action to improve simultaneous use of two water structures at Lot 81 DP 1052936;
2. does not amend the Lease Agreement for use of a pontoon at Lot 82 DP1054947 to facilitate use of water structures at Lot 81 DP 1052936; and
3. advises the owner of Lot 81 DP 1052936 that as any arrangement to access water structures, agreed with the owner of Lot 82 DP 1054947 is one of a civil nature it should be dealt with in an agreement made under the relevant instrument, which can be facilitated either by one or other of the property owner's legal advisors or the Community Justice Centre.

### LINKAGE TO OUR COMMUNITY PLAN

Theme 5 Leadership

Objective 5.2 We will have an effective and efficient organisation

Strategy 5.2.4 Ensure a safe and healthy work environment

### BACKGROUND

At the June Ordinary Meeting of Council, it was resolved:

**COUNCIL RESOLUTION – 6c.21.072**

**Toms/Novak**

**That**

- 1. Council acknowledge Mr. Hall's recent concession to move his boat two times a year with 48 hours notice to enable Mr. Beresford to use his boat ramp to service his boat.**
- 2. Council proposes a permanent no cost to Council solution to remedy the unfair situation that has arisen since June 2018 when Council approved the design and placement of the pontoon at 4 Taine Court, Lot 82 DP1054947.**
- 3. Council seek agreement from Mr. Hall for a permanent solution to the nuisance caused to Lot 81 DP1052936 by blocking their boat ramp when a boat is moored on his pontoon.**
- 4. Council support the minor change for his boat or any other boat using his pontoon to tie up 2 metres forward on his pontoon from the waterside extremity of the pontoon, and that Mr. Hall be asked to remove the mooring cleat located at that northern extremity ensuring any boat remains moored 2 metres from the waterside extremity of the pontoon ensuring a 2 metre clearance from the waterside extremity which will remove the choke point in front of the boat ramp at Lot 81 DP1052936.**
- 5. Subject to agreement contained within point 3, Council supports this minor change to Mr. Hall's pontoon approval for the following reasons:**
  - a) It will remove the choke point in front of Mr. Beresford's boat ramp allowing him unfettered use of his approved boat ramp that was approved by Council in 2004.**
  - b) It will ameliorate the significant risk of damage or injury that has been assessed by Club Marine Insurance which resulted in Mr. Beresford's boat insurance being cancelled in January 2021.**
  - c) Mr. Hall will never be inconvenienced by needing to move his boat from his pontoon twice a year to allow Mr. Beresford to use his own boat ramp.**

**Voting recorded as follows:**

**For: Ellem, Novak, Toms, Clancy, Simmons**

**Against: Williamson, Lysaught, Baker, Kingsley**

**CARRIED**

The resolution was referred to the owner of Lot 82 DP1054947 and three emails received in response.

The following is a chronology of water structure approvals for the two properties.

2004 An application to construct a pontoon was received from the owner of Lot 80 DP1052936. The pontoon was proposed to be a shared pontoon with the adjoining property Lot 81 DP1052936, without the owner of Lot 81 being a party to the application.

This application and approval were recorded against Lot 80 DP1052936 in Council's property system at the time. It was not cojoined to Lot 81 DP1052936.

2009 An application to construct a boat ramp was received from the owner of Lot 81 DP1052936. The application made no reference to an existing approved water structure (shared pontoon).

Figure 1. an aerial image of the pontoon and boat ramp at Lot 81 DP1052936, circa 2012.



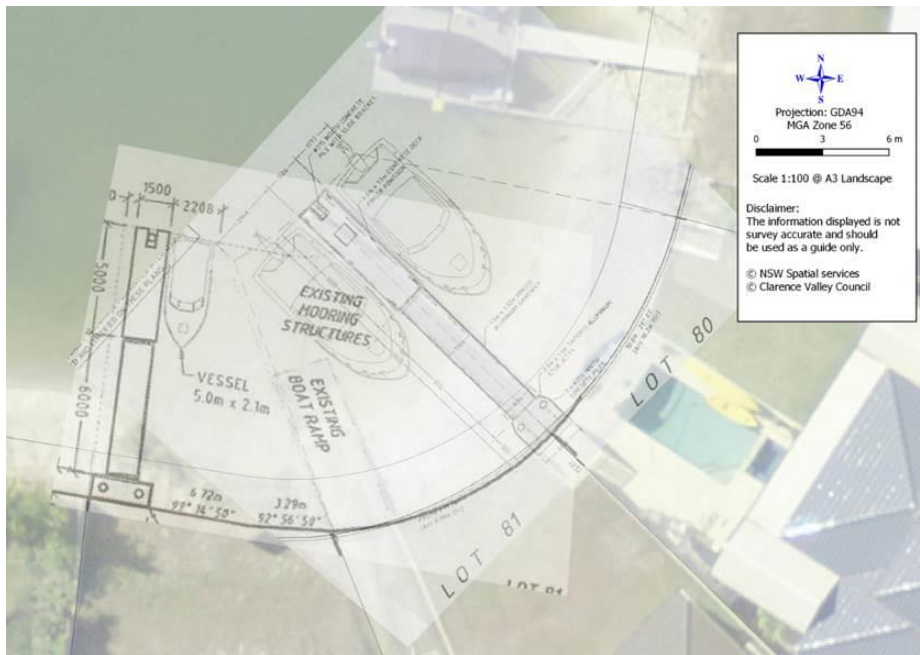
2015 The property at Lot 81 DP1052936 changed hands and after which simultaneous use of the two approved water structures by two vessels commenced.

Figure 2. an aerial image of two water structures in use at Lot 81 DP1052936, prior to construction of the pontoon at Lot 82 DP1054947, circa 2015-2016.



2016 An application to construct a pontoon was received from the owner of Lot 82 DP1054947.

Figure 3. Approved structures at Lot 82 DP1054947, Lot 81 DP 1052936 and Lot 80 DP 1052936.



The maximum mooring capacity of the pontoon at Lot 81 DP 1052936 is a vessel of 8m x 2.7m, compared to the maximum mooring capacity allowable at Lot 82 DP 1054947, which is 5m x 2.1m. The plan, which is to scale, demonstrates that much of the frontage of Lot 82 DP 1054947 is required when accessing the boat ramp at Lot 81 DP 1052936 if there is also a vessel moored at the pontoon, as a moored maximum sized vessel would appear to be in the line of access to the boat ramp.

## KEY ISSUES

In response to the June resolution of Council, the owner of Lot 82 DP1054947 advises that he does not agree to the recommendation of Council, but that he remains committed to entering a civil agreement to facilitate the access requested.

Responses from both owners in relation to the June resolution of Council are included as confidential attachments.

Staff consider the options available to Council include:

- Redesign of the pontoon and amendment of the agreement pertaining to Lot 82 DP 1054947 – risks include possible legal action and likely objection by owners of Lot 82 DP 1054947 and/or Lot 83 DP 1058382 depending on consent to amend the Lease.
- Withdraw of the second Water Structure agreement for Lot 81 DP 1052936 given the small water frontage and unfettered simultaneous use of two water structures is not available – risks include possible legal action and likely objection by the owner of Lot 81 DP 1052936.
- Take no further action.

The various pieces of correspondence received by Councillors in relation to this matter have not been provided as attachments to this report.

## COUNCIL IMPLICATIONS

### Budget/Financial

Approximately \$5,000 has been spent on legal advice and acting on behalf of Council in this matter. In addition, significant staff resources have been expended on this issue.

### Asset Management

N/A

### Policy or Regulation

Local Government Act 1993

**Consultation**

Both owners have been advised of the resolution and offered the opportunity to make a deputation.

**Legal and Risk Management**

Included in the body of the report.

All water structures on Council-owned Land (Drainage Reserves) are subject to an Agreement. Council requires that all approved water structures are fully insured, while insurance of any vessels used in conjunction with the approved water structures is the responsibility of the owner.

All water structures referred to in this report are being used per the respective agreements for use.

**Climate Change**

N/A

Prepared by	Laura Black, A/General Manager
Confidential	Attachment A Communication from owners of Lot 82 DP1054947 Attachment B Communication from owner of Lot 81 DP1052936

<b>ITEM</b>	<b>6c.21.085</b>	<b>REFUND OF WATER RECREATION STRUCTURE LICENCE FEES CHARGED</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Corporate & Governance	
<b>Reviewed by</b>	A/General Manager - (Laura Black)	
<b>Attachment</b>	Confidential	

### SUMMARY

This report brings before Council a request from a ratepayer that tenure fees charged for use of Council land be refunded.

### OFFICER RECOMMENDATION

That Council not refund fees paid for tenure agreements allowing construction and use of water recreation structures over Council owned land classified Community, as a private benefit was received for said fees.

### LINKAGE TO OUR COMMUNITY PLAN

Theme	5 Leadership
Objective	5.1 We will have a strong, accountable and representative Government
Strategy	5.1.4 Ensure transparent and accountable decision making for our community

### BACKGROUND

At the Ordinary Meeting of Council held 22 June 2021, it was resolved:

#### COUNCIL RESOLUTION – 6b.21.033

**Williamson/Ellem**

**That Council:**

- 1. Receive and note the public hearing report entitled *Public Hearing Report - Yamba Waterways* (11 May 2021), prepared by Emma Broomfield of Locale Consulting;**
- 2. Support the proposed reclassification from Community to Operational land of all lots, being legally described as Lot 223 DP 260230, Lot 286 DP 262200, Lot 10 DP 866724, Lot 12 DP 881975 and Lot 54 DP 1013843, the subject of *Planning Proposal - Reclassification of Council Land 2020 (REZ2020/0005)* as publicly exhibited and without further amendment; and**
- 3. Refer the planning proposal to the Minister for Planning and Public Spaces with a request to make the necessary amendment to the Clarence Valley Local Environmental Plan 2011.**

**Voting recorded as follows:**

**For: Simmons, Kingsley, Baker, Ellem, Clancy, Novak, Williamson, Lysaught, Toms**  
**Against: Nil**

**CARRIED**

Report 6b.21.033 identified 5 land parcels (waterways) in Yamba for reclassification from Community to Operational.





**Figure 1** – Location of the 5 land parcels (waterway) proposed to be reclassified shaded grey & red.

The report further identified that in 2016, it was found that actions and resolutions of the former pre-amalgamation councils for the area were erroneous in relation to the classification of certain public lands owned by Council. The result being that many public land parcels that were intended to be classified as Operational defaulted to the Community classification by virtue of the provisions of the Local Government Act 1993.

Both Clarence Valley Council and the former Maclean Council prior to 2016 acted under the assumption and understanding that much of its public land was classified as Operational and in good faith approved and/or licenced private water recreation structures located in/on the 5 waterway/drainage reserve lots the subject of the current reclassification process.

Land classified Community land can only be used for public purposes and is generally associated with open space e.g. public parks. Council cannot sell Community land or grant a lease, license or other estate for private purposes. Further, a Community classification does not allow private structures on Community land or access to private property over Community land.

The report identified the primary benefits of changing the land classification from Community to Operational as removing uncertainty for persons who have installed water recreation structures over the land and an ability for Council to lawfully approve and issue tenures for private water recreation structures such as pontoons and jetties that are located on the land.

There are 152 properties with at least one water recreation licences adjoining the Lots identified in report 6b.21.033, with each licence fee being \$70 for 2020/2021. Licence Agreement fees in 2014 were \$58.40.

## KEY ISSUES

The key issues are:

- Licence agreements for construction and use of water recreation structures were issued in good faith.
- Water recreation structure licence agreements provided the individual ratepayer/s with personal benefit.
- The fee for this benefit was reasonable.
- Community Land classification does not allow for the issue of a licence or agreement, but equally it does not allow for the private use.
- On realising the error in 2016, Council acted to rectify the issue to enable continued use by ratepayers in the way they had become accustomed.

- On realising the error in 2016, Council did not request removal of the water recreation structures as they were not permissible.

**NB** As the land is currently classified Community, Council can request the removal of all water recreation structures.

The recommendation of this report follows the premise that the licence fee for use of the land was issued in good faith, and in return for payment the ratepayer/s received a substantial and private benefit that would not otherwise have been available to them.

The income received from affected properties is as follows:

2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
\$6,132	\$7,0220	\$7,810.50	\$9,165.00	\$10,064.55	\$10,385.02	\$10,642.01

Should Council resolve to refund any amounts, a variation will be required in the current year budget.

## COUNCIL IMPLICATIONS

### Budget/Financial

Should Council resolve to refund licence fees for water structure construction over Council managed land, the amount refunded will be shown as a deficit variation in the Q1 Quarterly Budget Review Statement.

### Asset Management

N/A – Private water structures are not Council assets.

### Policy or Regulation

*Local Government Act 1993*

*Environmental Planning and Assessment Act 1979*

### Consultation

Nil.

### Legal and Risk Management

Local Government Act 1993

Recovery of Imposts Act 1963

Marsden's legal advice

### Climate Change

N/A

Prepared by	Laura Black, Acting General Manager
Confidential	A – Request for refund B – Confidential Advice

<b>ITEM</b>	<b>6c.21.086</b>	<b>REQUEST FROM ACCOUNT 2210912 FOR CONSIDERATION FOR REDUCTION IN WATER ACCOUNT</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Corporate & Governance	
<b>Reviewed by</b>	A/Manager - Finance & Supply (Michael Salvestro)	
<b>Attachment</b>	Confidential	

### SUMMARY

The property owner of Water Account 2210912 submitted a request on 14 May 2021, seeking a reduction on the water usage charges raised due to higher than normal usage.

### OFFICER RECOMMENDATION

That Council not grant a concession on Account 2210912 as it does not comply with the Concealed Water Leak Allowance Policy and the water leak was not repaired by a licenced plumber.

### LINKAGE TO OUR COMMUNITY PLAN

- Theme 5 Leadership
- Objective 5.2 We will have an effective and efficient organisation
- Strategy 5.2.1 Operate in a financially responsible and sustainable manner

### BACKGROUND

The property owner of Water Account 2210912 submitted a request dated 14 May 2021, seeking a reduction on the water usage charge as the property owner's partner discovered a water leak some 40 metres from the rear of the residence on the 9 January 2021. (Attachment "A")

The Definition of "A Concealed Leak" within the terms of Council's Concealed Water Leak Allowance Policy states:

*"A Concealed Leak – is water escaping from a private water service that is hidden from view and defined as occurring within pipeline breaks or connections in the ground, under slabs or Within walls and is not clearly visible to the owner. (It does not involve leakage from an appliance, Fixture, water pump, hot water or the like. Lush green or damp soil does not constitute being concealed from view.)"*

The property owner advised that she had phoned a plumber but could not get a response due to the Christmas/New Year holiday period. The property owner's partner, who was previously employed with AGL gas company as a pipe layer repaired the leak. The property owner took photos of the leak and the repair of the water pipe. (Attachment "B")

Council received an Application for Concealed Leak Allowance on the 15 June 2021 seeking a concession on the water account (Attachment "C"). A response was sent to the property owner advising that due to the partner repairing the leak and he was not a licenced plumber, Council was unable to assist with a concession (Attachment "D")

Council's Concealed Water Leak Allowance Policy states:

4.3 Clarence Valley Council grants an allowance for water lost through a concealed or hidden Leak in the private water service of customers. The allowance will be granted provided that:

- The customer was unaware of the leak and the leak was concealed from view,
- The leak was not due to the neglect of obvious defects in the private water service,
- The private water service is repaired and a report from the plumber submitted to Council confirming the repairs are in accordance with the Plumbing and Drainage Act 2011 No. 59 Section 6 Part 2 Division 1 which states:

6 Plumbing and drainage work to be carried out only by authorised persons

A person must not do any kind of plumbing and drainage work unless the person:

- (a) Holds an endorsed contractor licence or a supervisor certificate in force under the Home Building Act 1989 authorising the holder to do that kind of work, or
- (b) Does the work under the immediate supervision of the holder of such a licence or certificate, or
- (c) Holds a tradesperson certificate in force under the Home Building Act 1989 authorising the holder to do that work under supervision and does that work under the general supervision of the holder of a licence or certificate referred to in paragraph (a)

## KEY ISSUES

The previous consumption history is detailed below and indicates a relatively low usage normally:

Meter Read Date	Meter Read	Reading Days	Daily Average Consumption	Usage Per KI	Total Amount
3/03/2021	9587	120	2.542	305	771.65
3/11/2020	9282	118	1.076	127	321.31
8/07/2020	9155	154	1.558	240	597.60
5/02/2020	8915	92	2.076	191	475.59
5/11/2019	8724	89	1.213	108	268.92

The Concealed Water Leak Allowance Policy automatically denies the applicant a reduction on their water usage account as a licensed plumber did not repair the leak.

The alternative position for Council is to grant a concession by resolution.

## COUNCIL IMPLICATIONS

### Budget/Financial

If no adjustment is granted there will be no impact on the income for the 2021/2022 financial year, however if a concession is granted to this account as per the ratepayers request which, if approved, would be \$326.37 (based on the Concealed Leak Policy). Income for the 2021/22 financial year on PJ 902125-6219-1241 (Water Usage Non Residential Income) will be reduced.

### Asset Management

N/A

### Policy or Regulation

Concealed Water Leak Allowance Policy

### Consultation

N/A

### Legal and Risk Management

N/A

### Climate Change

N/A

Prepared by	Paula Krahe, Revenue Co-Ordinator
Confidential	A – Written request from the Property Owner seeking concession B – Photos of the Concealed Leak C – Application for Concealed Leak D – Council letter advising not eligible for a concession

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<b>ITEM</b>	<b>6c.21.087</b>	<b>EVENT DELIVERY POLICY</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Corporate & Governance	
<b>Reviewed by</b>	Manager - Organisational Development (Alex Moar)	
<b>Attachment</b>	Yes	

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### SUMMARY

The draft Event Delivery policy was developed at the insistence of *State Mutual*, Council's insurer. Documents used in the creation of the policy were provided by the insurance body and have been amended to work in the local setting. The policy gives cover to Council for events hosted internally, externally and on council managed land/facilities.

### OFFICER RECOMMENDATION

That Council place the draft Event Delivery Policy on exhibition for a period of 28 days and subject to there being no feedback that changes the intent of the Policy it be adopted.

### LINKAGE TO OUR COMMUNITY PLAN

- Theme 1 Society
- Objective 1.3 We will have a diverse and creative culture
- Strategy 1.3.1 Support arts, learning, cultural services, community events and festivals

### BACKGROUND

State Mutual encouraged Council to develop an Event Delivery policy to support safe events associated with the organisation. The policy has been developed in conjunction with internal key stakeholders and in partnership with community event providers. The policy and procedure are the first elements of the events management suite of documents. Phase One (completed and referenced here) development created a pathway for an event provider to follow in event development. Phase two (event management tool to streamline event documents) is beyond the scope of the attached documents.

### KEY ISSUES

The policy is a requirement of State Mutual, Council's current insurer.

The aim is to create safe events for our community and staff, the event policy has a focus on WHS issues.

There is an opportunity for further development of supporting documents to ensure usage of the policy is effective and not too cumbersome.

The procedure is an operational document, provided as an attachment to the report for greater understanding of the policy.

### COUNCIL IMPLICATIONS

#### Budget/Financial

Failure to adopt an events policy could have an impact on Council's premium with our insurer. In an extreme case, an unmitigated risk at events could cost Council through litigation.

#### Asset Management

The events policy has implications for Council managed lands and facilities. It is intended that the policy will partner with Council's 'bookable' system.

#### Policy or Regulation

Attached

**Consultation**

In development of the policy, consultation is been held with internal stakeholders and was developed in partnership with a key community events delivery agency.

**Legal and Risk Management**

The policy is supported by documents, developed through State Mutual. The basis of these documents is risk averse and will assist in bringing safer events to the Clarence Valley.

**Climate Change**

Sustainability is a consideration in developing events and can be embedded into events planning.

Prepared by	Bligh Grant, Governance Officer
Attachment	A: Event Delivery Policy (draft) B: Event Delivery Procedure

<b>ITEM</b>	<b>6c.21.088</b>	<b>2021/22 SPECIAL EVENT SPONSORSHIP PROGRAM – ROUND 1 LATE REQUESTS</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Corporate & Governance	
<b>Reviewed by</b>	Director - Corporate & Governance (Laura Black)	
<b>Attachment</b>	Nil	

## SUMMARY

This report presents a summary of two late submissions received under Round One of the Special Events Sponsorship 2020/21 program, the criteria applied in the assessment of the applications and recommendations for the allocation of funding.

## OFFICER RECOMMENDATION

That Council approve sponsorship as follows and authorise the processing of these sponsorships in accord with the adopted Event Sponsorship Policy:

1. Copmanhurst Campdraft ABCRA Championships sponsorship of \$5,000 cash (excl GST)
2. Glenreagh Bounce Back Festival sponsorship of \$1,500 cash (excl GST)

## LINKAGE TO OUR COMMUNITY PLAN

Theme	3 Economy
Objective	3.1 We will have an attractive and diverse environment for business, tourism and industry
Strategy	3.1.5 Attract and grow events which contribute to the economy with a focus on high participatory events

## BACKGROUND

Applications for sponsorship under Round One of Council's Special Events Sponsorship Program opened on 31 March 2021 and closed on 2 May 2021. The funding program was promoted through a media release, social media, CVC Noticeboard e-newsletter and Council's website. Emails were also sent to all previous applicants.

The Glenreagh Bounce Back Festival is new and the organisers were unaware of the Special Events Sponsorship Program until inquiring about council event funding after the closing date of Round 1.

The Copmanhurst Campdraft ABCRA Championships event organisers were invited to apply to the program according to the Council resolution at the May 2021 meeting.

As initiated in 2014/15, there are two rounds of calling for sponsorship applications. This is the first round, for events held between July 2021 and February 2022.

Applications were assessed against the following criteria as set out in program guidelines:

- eligibility to apply
- making a positive contribution to the local economy
- acknowledgement of Council's sponsorship
- benefit to the community
- evidence of support from groups that benefit from the event
- promotes and encourages positive exposure of the Clarence Valley
- strengthens and celebrates our community
- the organisations financial viability
- demonstrated marketing strategy, post-evaluation and income generation plan
- consideration of environmental impacts

All events are assessed against this criteria, however different request levels have particular criteria weighted more heavily, again as stated in the guidelines:

Level One \$1,500 and under	New events or in their infancy Small events that attract some visitors from outside the Clarence Valley
Level Two \$1,500 to \$5,000	Attract day visitors from outside of the Clarence Valley Have a marketing plan Are unique or promote unique characteristics of the Clarence Valley
Level Three Over \$5,000	Attract overnight visitors Have a marketing plan Are unique or promote unique characteristics of the Clarence Valley Generate an income stream to reinvest in their event Contribute significantly to the local economy

## KEY ISSUES

Information for the two late requests is listed below:

Applicant Organisation Name	Event	Start	End	Request	Sponsorship	Comment
Glenreagh Public Recreation Reserve Land Manager	Glenreagh Bounce Back Festival	5/9/21	5/9/21	\$1500	\$1500	New event, meets criteria for level 1, will attract day visitors and some overnight. Important event as Glenreagh Timber Festival cancelled.
Copmanhurst Campdraft	Copmanhurst Campdraft ABCRA Championships	23/9/21	26/9/21	\$6500	\$5000	Meets criteria for level 2. Economic benefit of \$340,600 based on numbers provided. This is similar economic benefit to Jacaranda Dragon Boat Races which Council provides sponsorship of \$5,000

The total allocated amount in the 2021/22 budget for the Special Event Sponsorship program is \$90,000 of which \$64,890 has been allocated. Should Council adopt the officer's recommendations in this report, the financial commitment will total \$6,500 making a total commitment for Round 1 of \$71,390.

This will leave \$18,610 for Round 2 applications.

## COUNCIL IMPLICATIONS

### Budget/Financial

The recommended amount falls within the current budget allocation for the program (996030). If Council adopts the recommended amount, \$18,610 will remain for Round 2 applications later in the year.

### Asset Management

N/A

### Policy or Regulation

Event Sponsorship Policy

### Consultation

Consultation occurred within the Communications and Industry Engagement Team.

### Legal and Risk Management

N/A

### Climate Change

N/A

Prepared by	Alicia Savelloni, Events Development Officer
Attachment	Nil



<b>ITEM</b>	<b>6c.21.089</b>	<b>THE CLARENCE – RIVER WAY MASTERPLAN II</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Corporate & Governance	
<b>Reviewed by</b>	A/General Manager - (Laura Black)	
<b>Attachment</b>	To be tabled	

### SUMMARY

The draft “The Clarence – River Masterplan II” was placed on public exhibition for 28 days inviting community comment. This report outlines the feedback and seeks to adopt “The Clarence – River Way Master Plan II”.

### OFFICER RECOMMENDATION

That Council note the feedback received from the community during public exhibition and adopt The Clarence – River Way Masterplan II.

### LINKAGE TO OUR COMMUNITY PLAN

Theme	3 Economy
Objective	3.1 We will have an attractive and diverse environment for business, tourism and industry
Strategy	3.1.6 Develop initiatives capitalising on the Clarence river and the Clarence Valley's competitive advantages

### BACKGROUND

At its meeting held in May, Council resolved:

*That:*

1. Council note the information received on Clarence River Way Masterplan achievements.
2. The draft “The Clarence – River Way Masterplan II” be placed on public exhibition for 28 days inviting community comment.
3. Information received during public exhibition be reported to Council in July 2021.

This report outlines the community feedback from the public exhibition period and seeks to adopt “The Clarence – River Way Masterplan II

### KEY ISSUES

The Clarence – River Way Masterplan II was placed on public exhibition for 28 days inviting comment from the community in accordance with Clarence Valley Council’s ‘On Exhibition’ procedure.

In addition to these procedures, hard copies of The Clarence – River Way Masterplan II we sent to Grafton Ngerrie Land Council and Yaegl Traditional Owners.

The Clarence – River Way Masterplan II Consultation Report (attached) includes community submissions and each response. Ten submissions were received. The Clarence – River Way Masterplan II was updated to include relevant feedback.

There were no objections or opposition to The Clarence – River Way Masterplan II.

### COUNCIL IMPLICATIONS

#### Budget/Financial

The review of the Clarence River Way Masterplan is funded through 2020/21 project budget allocation. It was completed on-time and on-budget.

#### Asset Management

N/A

**Policy or Regulation**

N/A

**Consultation**

The Clarence – River Way Masterplan II was placed on public exhibition for 28 days inviting comment from the community in accordance with Clarence Valley Council's 'On Exhibition' procedure.

The Grafton Ngerrie Land Council and Yaegl Traditional Owners have been engaged and asked to comment.

**Legal and Risk Management**

N/A

**Climate Change**

N/A

Prepared by	Elizabeth Fairweather Coordinator Community & Industry Engagement
To be tabled	Attachment A: The Clarence – River Way Masterplan II Attachment B: The Clarence – River Way Masterplan II Consultation Report

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<b>ITEM</b>	<b>6c.21.090</b>	<b>COUNCIL MEETING CHECKLIST – UPDATE ON ACTIONS TAKEN</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Office of General Manager	
<b>Reviewed by</b>	A/General Manager - (Laura Black)	
<b>Attachment</b>	Yes	

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### SUMMARY

This report updates Councillors on actions taken to implement resolutions of previous Council meetings.

### OFFICER RECOMMENDATION

That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.

### LINKAGE TO OUR COMMUNITY PLAN

- Theme 5 Leadership
- Objective 5.1 We will have a strong, accountable and representative Government
- Strategy 5.1.4 Ensure transparent and accountable decision making for our community

### BACKGROUND

A formal monthly report is required for each Council meeting to include the full checklist from the previous month and any outstanding actions from earlier meetings.

### KEY ISSUES

A checklist is issued to Managers and relevant staff after each Council meeting to enable them to provide comments on the status of resolutions adopted by Council.

The attached checklist contains actions taken on all Council resolutions from the previous month's meeting and the status/progress on all Council resolutions that have not yet been fully implemented.

Those items marked as complete will not appear on any future checklists if the officer recommendation is adopted.

### COUNCIL IMPLICATIONS

#### Budget/Financial

N/A

#### Asset Management

N/A

#### Policy or Regulation

Local Government Act 1993 S355 (1)

#### Consultation

Staff and Managers

#### Legal and Risk Management

N/A

#### Climate Change

N/A

Prepared by	Lesley McBay, Coordinator Executive Support
Attachment	Checklist

<b>ITEM</b>	<b>6c.21.091</b>	<b>ALCOHOL PROHIBITED AREA TEMPORARY REVOCATION – JACARANDA FESTIVAL</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Works & Civil	
<b>Reviewed by</b>	Manager - Open Spaces & Facilities (Peter Birch)	
<b>Attachment</b>	Yes	

## SUMMARY

Jacaranda Festival is planned to run from Friday 29 October to Sunday 7 November 2021. The Festival consists of events that permit the sale and consumption of alcohol within Market Square, Grafton. Market Square is an alcohol prohibited area and approval of the sale and consumption of alcohol within the park requires a temporary revocation of the alcohol prohibited area. This report seeks Council's endorsement for the temporary revocation of the alcohol prohibited area in Market Square.

## OFFICER RECOMMENDATION

That Council revoke the alcohol prohibition area at Market Square for the 2021 Jacaranda Festival from midday Friday 29 October 2021 to midday Sunday 7 November 2021.

## LINKAGE TO OUR COMMUNITY PLAN

Theme	3 Economy
Objective	3.1 We will have an attractive and diverse environment for business, tourism and industry
Strategy	3.1.5 Attract and grow events which contribute to the economy with a focus on high participatory events

## BACKGROUND

The Grafton Jacaranda Festival is the longest running floral festival in Australia, the Festival is held under canopies of purple blossoms from the last weekend in October to the first weekend of November every year.

The festival commences regally with the crowning of their Jacaranda Queen and Princesses. Local arts, crafts and sporting groups take the week long opportunity to showcase their work. The city of Grafton comes to a standstill on Jacaranda Thursday with the main street lined with market stalls, rides and entertaining skits performed by local businesses.

The 2021 festival events will centre around Market Square.

## KEY ISSUES

### Alcohol Prohibited Areas

The drinking of alcohol is prohibited at Market Square, Grafton all hours (24/7) [Item 15.035/19]. This prohibition is in place to promote the safe use of the park.

Alcohol prohibited areas are enforced by the police.

### Jacaranda Festival

The Jacaranda Festival is a multiday, multi faceted event (see attached program). As part of the committee's desire to grow the event and cater for resident and visiting communities expectation it is proposed that 12 events within the larger calendar of events will permit the sale and consumption of alcohol in Market Square, Grafton. The events being;

- Caringa Ball (Friday, 29 October)
- Queen Crowning (Saturday, 30 October)
- Retrofest (Sunday, 31 October)
- National Artist Concert (Sunday, 31 October)
- TAIKOZ – Japanese Drumming Dynamos (Monday, 1 November)
- Melbourne Cup Garden Party (Tuesday, 2 November)
- Last Five Years – A Musical by Jason Robert Brown (Wednesday, 3 November)

- Jacaranda Thursday (Thursday, 4 November)
- Venetian Carnival (Friday, 5 November)
- Highland Splash – Pipe Bands & Highland/Irish Dancers (Saturday, 6 November)
- Party in the Park (Saturday, 6 November)
- Jacaranda Raffle Draw (Saturday, 6 November)

The applicant has advised that alcohol will be served by qualified attendants who hold the appropriate Responsible Servicing of Alcohol (RSA) Certificates within a delineated area. Police will be notified of the event and available to attend if required, however it is envisaged that the style of the event will determine positive behaviour.

It is proposed to adjust the prohibition in this instance to allow alcohol consumption as part of this event.

**COUNCIL IMPLICATIONS**

**Budget/Financial**

N/A

**Asset Management**

N/A

**Policy or Regulation**

The following references are applicable to this report:

- Local Government Act 1993, section 644
- Council Minute 15.035/19
- Council Resolution - 6c.19.009

**Consultation**

The Application has been received from Jacaranda Festival Committee. Internal consultation has occurred with several areas of Council.

**Legal and Risk Management**

If approved, a risk management plan will be submitted by the applicant, prior to the event.

**Climate Change**

N/A

Prepared by	David Sutton, Open Spaces Coordinator
Attachment	Preliminary Program 2021 Licensed Events

<b>ITEM</b>	<b>6c.21.092</b>	<b>REQUEST TO VARY POLICY – DONATED FACILITIES ON PUBLIC LAND – ON CROWN LAND</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Works & Civil	
<b>Reviewed by</b>	Manager - Open Spaces & Facilities (Peter Birch)	
<b>Attachment</b>	Yes	

## SUMMARY

A request has been received from Toni Borthwick on behalf of the children and grandchildren of Gloria and Henry Caldwell to vary the Donated Facilities on Public Land Policy for the placement of a seat with a plaque commemorating Henry “Corky” Caldwell on Minnie Waters Foreshore Reserve opposite No. 23 Waratah Crescent, Minnie Water. As the request is not consistent with the policy, this matter is reported to Council for consideration.

## OFFICER RECOMMENDATION

That Council:

1. As Crown Land Manager, accept the placement of a donated public seat to be funded by the family of the late Henry Caldwell on Minnie Water Foreshore Reserve.
2. Not vary the Donated Facilities on Public Land Policy to allow a plaque to be fixed by Toni Borthwick on behalf of the children and grandchildren of the late Gloria and Henry Caldwell to the donated public seat.

## LINKAGE TO OUR COMMUNITY PLAN

Theme	1 Society
Objective	1.1 We will have proud and inviting communities
Strategy	1.1.3 Support, encourage and celebrate community participation, community organisations and volunteerism

## BACKGROUND

A request was received from Toni Borthwick on behalf of the children and grandchildren of Gloria and Henry Caldwell to donate a seat with a plaque commemorating Henry “Corky” Caldwell on Minnie Water Foreshore Reserve opposite No. 23 Waratah Crescent, Minnie Water.

Henry was reportedly 101 years old when he passed recently. He was a WW2 veteran who as a member of RSL for more than 60 years dedicated his life to serving his fellow veterans. Further Henry was awarded the Order of Australia in 2008 for service to the Clarence Valley and received a Queens medal in recognition of his 50 years volunteering for the town fire brigade, Rural Fire Service, Grafton Show Society and the local kennel club. In 1956 Henry ran the Olympic torch through Grafton.

The request is supported by the RSL and RFS.

## KEY ISSUES

The Donated Facilities on Public Land Policy was developed by Council to set a framework around the donation of facilities on public land. Section 4(7) of the policy states that:

*Council will not support the placement of any memorial plaques to individuals or other similar features on donated public facilities. Plaques or signs acknowledging the contribution of community groups or funding authorities will be acceptable.*

The intent of this section was to permit the donation of facilities without memorialising the facility.

The request made by Toni Borthwick on behalf of the children and grandchildren of Gloria and Henry Caldwell to donate a seat with a plaque commemorating Henry “Corky” Caldwell is a variation to Council's

policy. Regular requests of a similar nature have been received and generally past similar requests have been advised of Council's policy position that does not acknowledge individuals through fixing of plaques. The placement of a seat at this location is supported as it will provide benefit for the family and community. However, the placement of a plaque that memorialises an individual is not supported under Council policy.

Consistent with the policy it is recommended that Council not vary the policy and only accept the donated seat and concrete foundation slab.

## **COUNCIL IMPLICATIONS**

### **Budget/Financial**

If Council resolves to accept the donated the seat, plaque and foundation concrete slab, there will be no capital cost to Council as the family, and potentially the RSL, will be funding the work.

### **Asset Management**

The seat, foundation concrete slab will create a new asset, the depreciation will need to be funded. The installation will create a minor impact to operating budgets with the requirement to brush cut grass growth around the base as part of the mowing program and to undertake periodically cleaning of the seat.

If Council resolve to vary the policy and permit in the installation of a plaque it is recommended that if the plaque is vandalised, stolen or other damaged that the plaque not be replaced.

### **Policy or Regulation**

- Council's Donated Facilities on Public Land Policy s4(7) states that –  
*Council will not support the placement of any memorial plaques to individuals or other similar features on donated public facilities. Plaques or signs acknowledging the contribution of community groups or funding authorities will be acceptable*
- Native Title Act 1993 (Cth)
- Crown Land Management Act 2016
- Local Government Act 1993

### **Consultation**

Staff have discussed the request with the applicant and support the donation of the seat and foundation slab in the location identified. Staff have also advised the applicant that the installation of the plaque is inconsistent with Council's Donated Facilities on Public Land Policy and will therefore not be recommended by staff.

As part of these discussions staff have suggested the following wording with the applicant if Council resolve to vary the policy.

*The RSL, RFS & Minnie Water community acknowledge the contribution of  
Henry 'Corky' Caldwell  
Volunteer, WW2 veteran, Order of Australia & Queens Medal recipient.*

### **Legal and Risk Management**

The proposed location is Lot 7303 DP1153056 being part of Minnie Water Foreshore Reserve (R 84129), Native Title has been determined to not exist in this location.

### **Climate Change**

If Council resolves to accept the donated the seat, foundation concrete slab and plaque, this will constitute new work and with new provision of any new asset resources will be consumed and emissions produced factors that contribute to climate change, to minimise the impact the materials used will contain a high content of material that can be recycled at the end of its useful life.

Prepared by	David Sutton, Open Spaces Coordinator
Attachment	Request from Toni Borthwick



<b>ITEM</b>	<b>6c.21.093</b>	<b>REQUEST TO TRANSFER PRIVATE WATER SERVICE FROM PROPERTY 115055 TO PROPERTY 115025</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Works & Civil	
<b>Reviewed by</b>	Manager - Water Cycle (Greg Mashiah)	
<b>Attachment</b>	Confidential	

### SUMMARY

The owner of Properties 115055 and 115025 has requested the transfer of an existing private water service between the two properties. As the transfer would be classified as a new private water service, and the Sewer and Water Connection Policy does not permit new private water services, the matter is reported to Council for consideration.

### OFFICER RECOMMENDATION

That Council approve transfer of the existing private water service from Property 115055 to Property 115025, with a standard 20mm connection fee applying to the transferred connection.

### LINKAGE TO OUR COMMUNITY PLAN

- Theme 2 Infrastructure
- Objective 2.1 We will have communities that are well serviced with appropriate infrastructure
- Strategy 2.1.1 Maintain and renew water and sewer networks

### BACKGROUND

Properties 115025 and 115055 are currently in the same ownership, with property 115055 serviced by a private water service (i.e. it is more than 225 metres from Council's reticulation) which passes through property 115025 although the latter is not currently serviced and does not pay a water availability charge. The owner wishes to sell property 115025 as a serviced lot and has requested that the existing private water service be transferred between the two properties. As these are separate properties the transfer would need to be processed as a disconnection of lot 115055 and a new connection for property 115025.

### KEY ISSUES

Section 4.2.1 of the *Sewer and Water Connection Policy* indicates:  
*Only properties within 225 metres of Council's water mains via public access road or easements in Council's favour are eligible to connect to Council's water supply. As per Council resolution 15.027/16 at the April 2016 meeting, Council's Private Water Line Connection Policy was revoked, noting however that "grandfathering" conditions will continue to apply for existing services and properties serviced by private services which are being charged water availability.*

As Property 115025 does not currently pay water availability charge, under the policy it is not eligible for a water connection. One of the issues with private water services outlined in report 15.027/16 was that where the service passes through a different property Council frequently became involved in consumption disputes as the owner of the private water service is responsible for all water which passes through the water meter but the cause of the leak could be damage in the third party property. This request to transfer the private water service is considered to meet the intent of the policy in that a transfer will mean there is not an additional connection (i.e. the total number of private water connections will not be increased) and when property 115025 is sold the existing connection, if retained, would then pass through a third party property and create one of the issues the policy is trying to prevent. The request for the private service to be transferred between the properties is therefore supported. Were the request to transfer the private water service be approved, property 115055 would cease to have any entitlement for future water connection.

Under the adopted fees and charges the new water connection fee for properties not paying a water availability charge as at 28 June 2005 includes a capital component. Were the transfer request to be approved it is considered unreasonable to charge the higher connection fee as the transfer of an existing

service is not creating any additional demand on the system. As this is a variation of the adopted fees and charges, specific Council authorisation by resolution is required to charge the standard connection fee.

## **COUNCIL IMPLICATIONS**

### **Budget/Financial**

Nil

### **Asset Management**

Nil

### **Policy or Regulation**

Sewer and Water Connection Policy

### **Consultation**

Nil

### **Legal and Risk Management**

Nil

### **Climate Change**

Nil

Prepared by	Greg Mashiah, Manager Water Cycle
Confidential	Request from Property Owner

<b>ITEM</b>	<b>6c.21.094</b>	<b>CLARENCE VALLEY SPORTS AWARD</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Corporate & Governance	
<b>Reviewed by</b>	A/General Manager - (Laura Black)	
<b>Attachment</b>	To be tabled	

**SUMMARY**

The report requests Council’s consideration of funding to support the annual Clarence Valley Sports Awards (CVSA) presentation night.

**OFFICER RECOMMENDATION**

- That Council
1. Subject to the event proceeding, allocate a cash donation of \$3,000 for the 2021 Clarence Valley Sports Awards presentation night.
  2. Consider, as part of its 2022/2023 budget preparation a recurrent annual sponsorship agreement of \$3,000 for presentation of the annual Clarence Valley Sports Awards presentation.

**LINKAGE TO OUR COMMUNITY PLAN**

Theme	1 Society
Objective	1.1 We will have proud and inviting communities
Strategy	1.1.3 Support, encourage and celebrate community participation, community organisations and volunteerism

**BACKGROUND**

In 2020, Council resolved by way of a Notice of Motion (07.20.008) as follows:

1. *That Council, subject to the event proceeding, approve a cash donation of \$3,000 towards the cost for the appearance and travel expenses of a special guest MC at the 2020 Clarence Valley Sports Awards presentation night.*
2. *The donation be funded through the Community Initiatives budget.*

**KEY ISSUES**

A request has been received from the Clarence Valley Sports Awards Committee (attached).

At the end of its term is it appropriate that the current Council consider funding for the current year, but that continued annual support be considered by the new Council through a sponsorship arrangement.

**COUNCIL IMPLICATIONS**

**Budget/Financial**

The \$3,000 allocation can be funded from the Community Initiatives Program which currently has a balance of \$46,804.50 after funding allocations made at the June Ordinary Meeting.

**Asset Management**

N/A

**Policy or Regulation**

N/A

**Consultation**

N/A

**Legal and Risk Management**

N/A

**Climate Change**

N/A

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Prepared by	Laura Black, Acting General Manager
To be tabled	CVSA letter of request

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<b>ITEM</b>	<b>6c.21.095</b>	<b>GOVERNANCE REPORT 2020/21 Q4</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Corporate & Governance	
<b>Reviewed by</b>	Manager - Organisational Development (Alex Moar)	
<b>Attachment</b>	Nil	

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### SUMMARY

This report summarises the status of legal proceedings, complaints lodged, Government Information (Public Access) applications, new and/or updated Disclosure of Interest returns, declarations of interest and insurance claims in the period 1 April 2021 to 30 June 2021.

### OFFICER RECOMMENDATION

That Council receive and note the Governance report for the period 1 April 2021 to 30 June 2021.

### LINKAGE TO OUR COMMUNITY PLAN

Theme	5 Leadership
Objective	5.1 We will have a strong, accountable and representative Government
Strategy	5.1.8 Ensure good governance, effective risk management and statutory compliance

### BACKGROUND

#### *Legal Activities*

The report on legal activities is to contain details of legal activities and proceedings that have been undertaken by or against Council, except in cases where:

- (a) the security of the Council, Councillors, Council staff or Council property may be threatened;
- (b) the privacy of the personal affairs of the person may be contravened by revealing the information;
- (c) the proceedings concern a personnel or industrial relations matter involving an individual staff member (for example, unfair dismissal claims, workers compensation claims and personal injury claims);
- (d) the proceedings concern the personal hardship of any resident or ratepayer, or
- (e) a not for publication order has been made by the relevant Court or Tribunal.

The report is also to contain details of the amounts, costs and expenses paid or received by the Council.

#### *Complaints Management*

Under Council's Complaints Management Policy V5.0 a request for a service or for information about a service is not a complaint. However, they may escalate into a complaint if action is not taken within designated timeframes or is undertaken in an unprofessional or substandard manner.

The following are not complaints under Council's Complaints Management Policy:

- an objection to a Development Application (DA) or a submission made to Council in response to a call for public comment;
- a concern for service levels that are the result of limits set by Council Policy, and not the result of organisational or mechanical breakdown;
- Code of Conduct complaints.

Under the policy Council has committed to respond substantially to any complaint (other than a competitive neutrality complaint) within 21 business days after it is received. Note that this timeframe has changed from the previous policy, which specified 21 calendar days.

#### *Government Information (Public Access) Applications*

The purpose of the Government Information (Public Access) Act 2009 (GIPA) is to open government information to the public by:

- (a) authorising and encouraging the proactive public release of government information by agencies;
- (b) giving members of the public an enforceable right to access government information, and

- (c) providing that access to government information is restricted only when there is an overriding public interest against disclosure.

Information is not disclosed if disclosing it would also disclose:

- private information about a third party
- details of legal action or law enforcement
- details that would undermine competitive neutrality in connection with any functions of Council or
- details that would endanger or prejudice any system or procedure for protecting the environment.

#### *Declarations of Interests*

The Office of the Information and Privacy Commission released Information Access Guideline 1: For Local Councils on the Disclosure of Information (returns disclosing the interests of councillors and designated persons) – September 2019. All returns are to be made publicly available on Council's website. Updated returns and new returns are to be tabled at the next Council meeting after lodgement in accordance with Council's Code of Conduct.

#### *Insurance Claims*

To reduce Council's exposure to risk, Council maintains insurance cover for protection against financial loss, damage and legal liabilities.

### **KEY ISSUES**

#### *Legal Activities*

Legal advice was sought by Council across a broad range of its activities, including road construction and upgrades; property management; park administration; and rating there were no proceedings taken by or against Council to be reported.

#### *Complaints Management*

Council responded to four matters referred to it by the NSW Ombudsman during the reporting period:

- An alleged breach of privacy and other concerns around several incidents at Grafton Shopping World in late 2020/early 2021
- Concerns about the regulation of a parking zone in Grafton
- A complaint that the non-payment of rates owing had been unduly outsourced, and
- A series of concerns about the operation of a sawmill at The Pinnacles 2460.

In these four instances Council responded to the Complainant directly. In April, Council also received an enquiry into its complaints management processes from the NSW Ombudsman following Council's direct response to a complainant in March/April 2021. An account of the reforms to Council's processes was provided, including provision of the (then) draft Complaints Management Policy 5.0 which came into effect in June 2021.

Council makes two observations about its interaction with the NSW Ombudsman. First, the time that elapses between the NSW Ombudsman receiving a complaint from a constituent/customer on the one hand and Council receiving the referral of the complaint (in the form of an enquiry) from the Ombudsman on the other varied in the reporting period, from three days to eight weeks. Arguably, delays in correspondence from the Ombudsman to Council hinder Council's capacity to address issues in what complainants feel is a reasonable timeframe. Second, Council confirms that it has not received a formal referral from the NSW Ombudsman concerning issues discussed at the Ordinary Council Meeting May 2021 in relation to property development at 19 Gumnut Road Yamba (see Item 6b.21.024 of the Minutes of the Ordinary Council Meeting May 25).

In April Council provided the IPC (Information and Privacy Commission) with an update on its compliance with the GIPA Act 2009 and the GIPA Regulation 2018 following the IPC's Compliance Report of September 2020.

#### *Government Information (Public Access) (GIPA) Applications*

During the period four GIPA formal applications were decided. These were for information pertaining to:

- The Business Development Strategy and Master Plan for the redevelopment of the Brooms Head Holiday Park

- The maintenance of Sullivan’s Road, Yamba
- The process for naming the reserve road off Black Mountain Road, Nymboida, and
- Complaints about dogs in Bligh Street, South Grafton.

In all instances, partial access was decided, with the basis of withholding information being personal information and business information under Section 14 of the GIPA Act. A summary of information provided for these applications is provided on Council’s ‘Disclosure log of access applications’ page and all information will be provided on request.

Currently thee GIPA applications sit with Council.

#### *Disclosures of Interests Returns*

Quarterly updates of Disclosures of Interest returns were called for in March. Two Councillors and five managers provided updates. These are available on Council’s website. Compulsory annual returns for 2020-21 are now due.

#### *Insurance Claims*

To reduce Council’s exposure to risk, Council maintains insurance cover for protection against financial loss, damage and legal liabilities.

There were 53 claims lodged for the period.

### **INSURANCE CLAIMS 1 April 2021 to 30 June 2021**

<b>Activity</b>	<b>Total Claims</b>	<b>Not Pursued</b>	<b>Declined</b>	<b>Settled</b>	<b>Pending</b>	<b>Notification</b>	<b>Total Amount (excl GST)</b>
Motor Vehicle Claims	9	0	0	9	0	0	8,000.00
Public Liability (Property)	44	1	33	2	8	0	1,819.25
Public Liability (Injury)	0	0	0	0	0	1	427.00
Property	0	0	0	0	0	0	0.00
<b>Total</b>	<b>53</b>	<b>1</b>	<b>33</b>	<b>11</b>	<b>8</b>	<b>1</b>	<b>10,246.25</b>

Claim: A completed claim form is received by Council or a written letter of demand served on Council.

Settlement: A compensation amount agreed upon by Council in response to an incident in which Council was proven negligent.

Notification: A person notifies Council of their intention to claim but never follows through to the lodgement stage.

Pending: An investigation is on-going, and ‘negligence’ has not been determined.

Declined: The claimant has not been able to provide Council with a reason as to why they think Council is at fault.

### **COUNCIL IMPLICATIONS**

#### **Budget/Financial**

For legal proceedings taken by or against the Council, any costs incurred or recovered are allocated to the budget areas for the respective matters.

The GIPA Act provides that requests are subject to an initial fee of \$30 to cover first hour of investigation. There is an additional processing fee of \$30 per hour, after the first hour. Fees can be reduced by 50% if the agency is satisfied:

- the individual making the application is suffering financial hardship, or
- the information applied for is of special benefit to the public generally.

Council’s liability for insurance claims is limited to the excess under the respective policy. Claims up to the excess are allocated against the operational budget of the relevant directorate.

#### **Asset Management**

N/A

**Policy or Regulation**

Complaints Management Policy

Government Information (Public Access) Act 2009 (GIPA Act)

Privacy and Personal Information Protection Act 1998

Information Access Guideline 1: For Local Councils on the disclosure of information (returns disclosing the interest of councillors and designated persons) – September 2019

Council's suite of insurance policies

Civil Liabilities Act 2002 No 22

**Consultation**

Insurance Officer, Finance.

**Legal and Risk Management**

N/A

**Climate Change**

N/A

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Prepared by	Bligh Grant, Governance Officer
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<b>ITEM</b>	<b>6c.21.096</b>	<b>2020/21 OPERATIONAL PLAN – QUARTERLY REVIEW AS AT 30 JUNE 2021</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Corporate & Governance	
<b>Reviewed by</b>	A/General Manager (Laura Black)	
<b>Attachment</b>	To be tabled	

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## SUMMARY

This report provides the final quarterly review on Council's performance of fulfilling its actions, services, projects and programs in the 2020/21 Operational Plan.

## OFFICER RECOMMENDATION

That the Quarterly Operational Plan outcomes as at 30 June 2021 be noted.

## LINKAGE TO OUR COMMUNITY PLAN

Theme	5 Leadership
Objective	5.2 We will have an effective and efficient organisation
Strategy	5.2.3 Foster an organisational culture focused on customer service excellence, innovation and continuous improvement

## BACKGROUND

On 23 June 2020 Council adopted the 2020/21 Operational Plan, which specifies the objectives, strategies and activities to be achieved in this financial year.

*The Clarence 2027* identified five themes which are then broken down into objectives for Council to aspire to when setting the strategies and activities for the 2020/21 financial year.

## KEY ISSUES

The one year Operational Plan is a sub-plan of the 2017/21 Delivery Program, which identifies activities (programs, services and projects) to be delivered by Council during the 2020/21 financial year. The General Manager is required to ensure regular progress reports are provided to Council with respect to the principal activities.

Detailed progress updates for this quarter are contained in the attached report.

## COUNCIL IMPLICATIONS

### Budget/Financial

Actions contained in the 2020/21 Operational Plan that have a financial implication are included in the adopted budget, which is reported to Council each month.

### Asset Management

N/A

### Policy or Regulation

Section 404(5) of the Local Government Act 1993

### Consultation

Outcomes based on information provided by all section Managers and Directors.

### Legal and Risk Management

N/A

**Climate Change**

N/A

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Prepared by	Lesley McBay – Coordinator Executive Support
To be tabled	Quarterly Progress Report

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<b>ITEM</b>	<b>6c.21.097</b>	<b>MONTHLY INVESTMENT REPORT – JUNE 2021</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Corporate & Governance	
<b>Reviewed by</b>	A/Manager - Finance & Supply (Michael Salvestro)	
<b>Attachment</b>	Yes	

**SUMMARY**

The purpose of this report is to inform Council of the details of Council’s investment funds as at the end of each month.

**OFFICER RECOMMENDATION**

That the report indicating Council's funds investment position as at 30 June 2021 be received and noted.

**LINKAGE TO OUR COMMUNITY PLAN**

- Theme 5 Leadership
- Objective 5.2 We will have an effective and efficient organisation
- Strategy 5.2.1 Operate in a financially responsible and sustainable manner

**BACKGROUND**

This report has been completed in accordance with the *Local Government Act 1993*, Part 9, Division 5, Clause 212 of the *Local Government (General) Regulation 2005*, and Council’s Investment Policy, which requires a monthly report to Council. The report is to include the source and amount of funds invested, terms of performance, and a statement of compliance in relation to the *Local Government Act 1993*.

**KEY ISSUES**

**Source of Funds Invested**

The funds invested are funds held under internal and external restrictions. External Restricted Funds are primarily from Sewer & Water, Granting Bodies and Developer Contributions. Internal restrictions are primarily sourced from General Revenue Funding and Unspent Loans.

Based on the audited 30 June 2020 figures, funds have been sourced from the following areas:

External Reserves		Internal Reserves	
Sewerage Funds	6.37%	Plant Equipment Reserve	7.47%
Water Supply Funds	29.31%	Regional Landfill Reserves	4.12%
Developer Contributions	18.52%	Fin. Assist Grants paid in advance	4.66%
Unexpended Grants	4.80%	Waste Mngmt / Commercial Waste	3.75%
Domestic Waste Management	1.28%	Infrastructure Assets Renewals	1.35%
Holiday Parks	1.79%	Employee Leave Entitlements	2.72%
Deposits, Retentions and Bonds	1.75%	Roads & Quarries Reserves	2.71%
Other External	1.58%	Strategic Building Reserve	1.22%
		Building Asset Renewals	0.87%
		Other (refer attachment for further detail)	5.73%
	65.40%		34.60%
		Total External & Internal Reserves	100.00%

### Portfolio Credit Limits

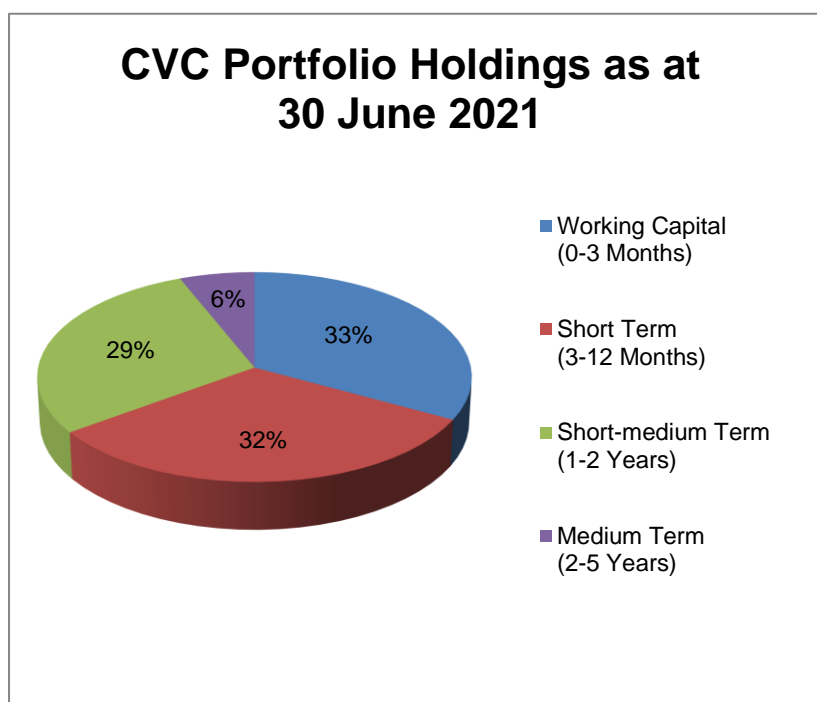
Tabled below is a summary of Council's investments as at 30 June 2021 which details compliance with Council's Investment Policy Portfolio Credit Limits.

Portfolio Credit Limits as at 30 June 2021				
Credit Rating Long Term	Investment Policy Maximum Holding	Total Investments Held	% of Total Investments	Complies with Policy (yes/no)
AAA	100.00%	4,990,280	3.76%	Yes
AA	100.00%	50,689,993	38.23%	Yes
A	60.00%	18,250,000	13.76%	Yes
BBB	50.00%	58,666,883	44.24%	Yes
<b>TOTAL INVESTMENTS</b>		<b>132,597,156</b>	<b>100.00%</b>	

Note, a permanent cap of \$250,000 per person per institution on deposits is guaranteed by the Federal Government under the *Financial Claims Scheme* and hence receives a rating of AAA.

### Portfolio Holdings by Maturity

Illustrated and tabled below is a summary of Council's investments by maturity as at 30 June 2021. Excluding "at-call" working capital, 39.22% of Council's investments are maturing within the next twelve months.



### Individual Institution or Counterparty Limits

Tabled below is a summary of Council's investments as at 30 June 2021 which details compliance with Council's Investment Policy Counterparty Limits.

Individual Institution or Counterparty Limits as at 30 June 2021					
Financial Institution	Credit Rating Long Term	Investment Policy Maximum Holding	Total Investments Held	% of Total Investments	Complies with Policy (yes/no)
<b>TERM DEPOSITS</b>					
AMP	BBB	15.00%	8,000,000	6.03%	Yes
BoQ	BBB+	15.00%	11,000,000	8.30%	Yes
Bendigo	BBB+	15.00%	3,000,000	2.26%	Yes
CBA	AA-	30.00%	3,000,000	2.26%	Yes
Credit Union Australia	BBB	15.00%	2,000,000	1.51%	Yes
Defence	BBB	15.00%	10,000,000	7.54%	Yes
ING Direct	A	15.00%	13,000,000	9.80%	Yes
ME Bank	BBB	15.00%	15,000,000	11.31%	Yes
NAB	AA-	30.00%	18,000,000	13.57%	Yes
P&N	BBB	15.00%	3,000,000	2.26%	Yes
RaboDirect	A+	15.00%	6,000,000	4.52%	Yes
Westpac	AA-	30.00%	6,000,000	4.52%	Yes
<b>TOTAL TERM DEPOSITS</b>			<b>98,000,000</b>	<b>73.91%</b>	
<b>MANAGED FUNDS</b>					
TCorp	AAA	40.00%	490,280	0.37%	Yes
<b>TOTAL MANAGED FUNDS</b>			<b>490,280</b>	<b>0.37%</b>	
<b>FUNDS AT CALL</b>					
AMP	BBB	15.00%	8,357,804	6.30%	Yes
AMP	BBB	15.00%	1,059,079	0.80%	Yes
ANZ	AA-	30.00%	6,788,450	5.12%	Yes
CBA	AA-	30.00%	10,840,060	8.18%	Yes
CBA	AA-	30.00%	7,061,483	5.33%	Yes
<b>TOTAL FUNDS AT CALL</b>			<b>34,106,876</b>	<b>25.72%</b>	
<b>TOTAL INVESTMENTS</b>			<b>132,597,156</b>	<b>100.00%</b>	

**Register of Investments - Clarence Valley Council  
as at 30 June 2021**

Financial Institution	Total Investments Held	% of Total Investments	Maturity Date	Investment Return	Credit Rating Long Term
<b>WORKING CAPITAL (0-3 MONTHS)</b>					
T-CorpIM Cash Fund	490,280	0.37%	At-Call	0.12%	AAA
AMP Bank Ltd	8,357,804	6.30%	At-Call	0.55%	BBB
AMP Bank Ltd	1,059,079	0.80%	At-Call	0.50%	BBB
ANZ Banking Group Ltd	6,788,450	5.12%	At-Call	0.05%	AA-
Commonwealth Bank of Australia	10,840,060	8.18%	At-Call	0.00%	AA-
Commonwealth Bank of Australia	7,061,483	5.33%	At-Call	0.05%	AA-
AMP Bank Ltd	1,000,000	0.75%	31/08/2021	0.80%	BBB
Bank Of Queensland Ltd	1,000,000	0.75%	06/07/2021	0.95%	BBB+
Bank Of Queensland Ltd	2,000,000	1.51%	08/07/2021	0.95%	BBB+
Credit Union Australia	2,000,000	1.51%	07/07/2021	0.50%	BBB
National Australia Bank	2,000,000	1.51%	11/08/2021	0.85%	AA-
National Australia Bank	2,000,000	1.51%	10/09/2021	0.75%	AA-
<b>TOTAL WORKING CAPITAL (0-3 MONTHS)</b>	<b>44,597,156</b>	<b>33.63%</b>		<b>0.31%</b>	
<b>SHORT TERM (3-12 MONTHS)</b>					
AMP Bank Ltd	2,000,000	1.51%	02/12/2021	1.45%	BBB
AMP Bank Ltd	3,000,000	2.26%	05/03/2022	0.95%	BBB
Bank Of Queensland Ltd	1,000,000	0.75%	02/12/2021	3.80%	BBB+
Bank Of Queensland Ltd	1,000,000	0.75%	02/12/2021	0.54%	BBB+
Bank Of Queensland Ltd	1,000,000	0.75%	09/05/2022	3.60%	BBB+
Bendigo Bank	3,000,000	2.26%	15/10/2021	0.45%	BBB+
Commonwealth Bank of Australia	3,000,000	2.26%	12/11/2021	0.55%	AA-
Defence Bank	2,000,000	1.51%	17/12/2021	0.50%	BBB
ING	2,000,000	1.51%	29/11/2021	1.55%	A
ING	3,000,000	2.26%	11/02/2022	1.60%	A
ING	2,000,000	1.51%	21/02/2022	1.60%	A
ING	3,000,000	2.26%	21/02/2022	1.60%	A
ME Bank Ltd	1,000,000	0.75%	15/02/2022	0.45%	BBB+
ME Bank Ltd	2,000,000	1.51%	03/03/2022	0.45%	BBB+
ME Bank Ltd	2,000,000	1.51%	09/05/2022	0.50%	BBB+
ME Bank Ltd	3,000,000	2.26%	11/05/2022	0.50%	BBB+
ME Bank Ltd	5,000,000	3.77%	09/06/2022	0.47%	BBB+
National Australia Bank	2,000,000	1.51%	02/12/2021	0.50%	AA-
Westpac Bank	1,000,000	0.75%	16/11/2021	1.24%	AA-
<b>TOTAL SHORT TERM (3-12 MONTHS)</b>	<b>42,000,000</b>	<b>31.67%</b>		<b>1.00%</b>	

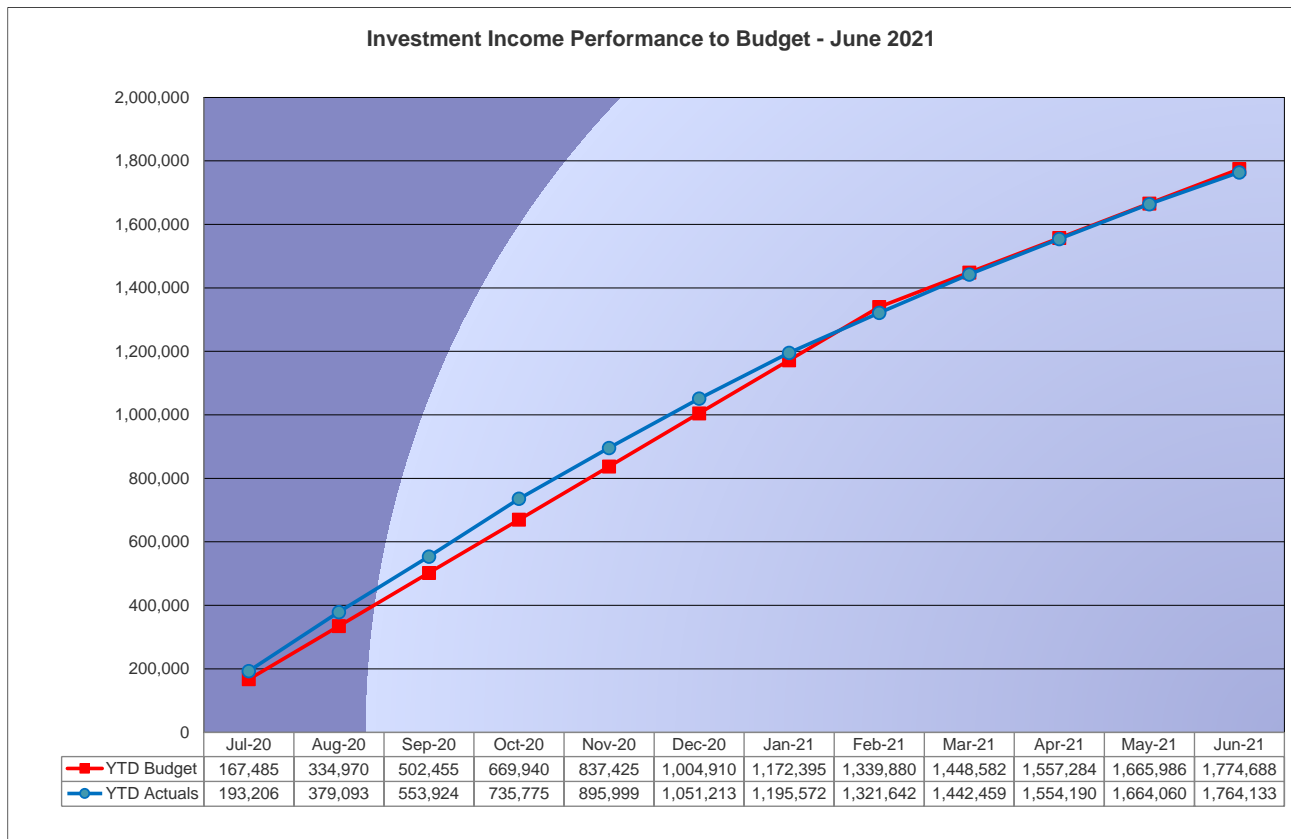
Financial Institution	Total Investments Held	% of Total Investments	Maturity Date	Investment Return	Credit Rating Long Term
<b>SHORT - MEDIUM TERM (1-2 YEARS)</b>					
AMP Bank Ltd	2,000,000	1.51%	14/11/2022	0.55%	BBB
Bank Of Queensland Ltd	1,000,000	0.75%	03/08/2022	3.60%	BBB+
Bank Of Queensland Ltd	2,000,000	1.51%	08/02/2023	3.55%	BBB+
Defence Bank	2,000,000	1.51%	21/11/2022	0.62%	BBB
Defence Bank	2,000,000	1.51%	02/12/2022	0.64%	BBB
Defence Bank	2,000,000	1.51%	03/03/2023	0.50%	BBB
Defence Bank	2,000,000	1.51%	9/03/2023	0.53%	BBB
ING	1,000,000	0.75%	04/10/2022	3.66%	A
ING	2,000,000	1.51%	02/03/2023	0.55%	A
ME Bank Ltd	2,000,000	1.51%	15/06/2023	0.50%	BBB+
National Australia Bank	2,000,000	1.51%	18/11/2022	0.60%	AA-
National Australia Bank	2,000,000	1.51%	01/12/2022	0.60%	AA-
National Australia Bank	2,000,000	1.51%	06/03/2023	0.60%	AA-
National Australia Bank	2,000,000	1.51%	05/06/2023	0.55%	AA-
National Australia Bank	2,000,000	1.51%	15/06/2023	0.55%	AA-
P&N Bank	3,000,000	2.26%	13/03/2023	0.55%	BBB
RaboDirect (Australia) Ltd	2,000,000	1.51%	13/09/2022	3.40%	A+
RaboDirect (Australia) Ltd	1,000,000	0.75%	05/12/2022	3.21%	A+
Westpac Bank	2,000,000	1.51%	18/07/2022	1.06%	AA-
Westpac Bank	2,000,000	1.51%	13/03/2023	0.94%	AA-
<b>TOTAL SHORT-MEDIUM TERM (1-2 YEARS)</b>	<b>38,000,000</b>	<b>28.66%</b>		<b>1.15%</b>	
<b>MEDIUM TERM (2-5 YEARS)</b>					
Bank Of Queensland Ltd	2,000,000	1.51%	21/08/2023	3.60%	BBB+
National Australia Bank	2,000,000	1.51%	12/01/2026	1.00%	AA-
RaboDirect (Australia) Ltd	1,000,000	0.75%	17/08/2023	3.40%	A+
RaboDirect (Australia) Ltd	2,000,000	1.51%	19/09/2023	3.40%	A+
Westpac Bank	1,000,000	0.75%	20/06/2024	0.85%	AA-
<b>TOTAL MEDIUM TERM (2-5 YEARS)</b>	<b>8,000,000</b>	<b>6.03%</b>		<b>2.53%</b>	
<b>TOTAL INVESTMENTS</b>	<b>132,597,156</b>	<b>100.00%</b>		<b>0.90%</b>	

**COUNCIL IMPLICATIONS**

**Budget/Financial**

Portfolio Investment Returns to 30 June 2021			
	Actual	Budget 2020/21	Over/(Under)
<b>This Month</b>			
Cash Deposits & FRNs	\$100,038	\$108,682	(\$8,644)
Managed Funds	\$35	\$20	\$15
	<b>\$100,073</b>	<b>\$108,702</b>	<b>(\$8,629)</b>
<b>Year to Date</b>			
Cash Deposits & FRNs	\$1,762,565	\$1,772,608	(\$10,043)
Managed Funds	\$1,568	\$2,080	(\$512)
	<b>\$1,764,133</b>	<b>\$1,774,688</b>	<b>(\$10,555)</b>

- Actual results have shown that total interest income to 30 June 2021 is \$10.555K under the 2020-21 YTD revised budget of \$1.774M.



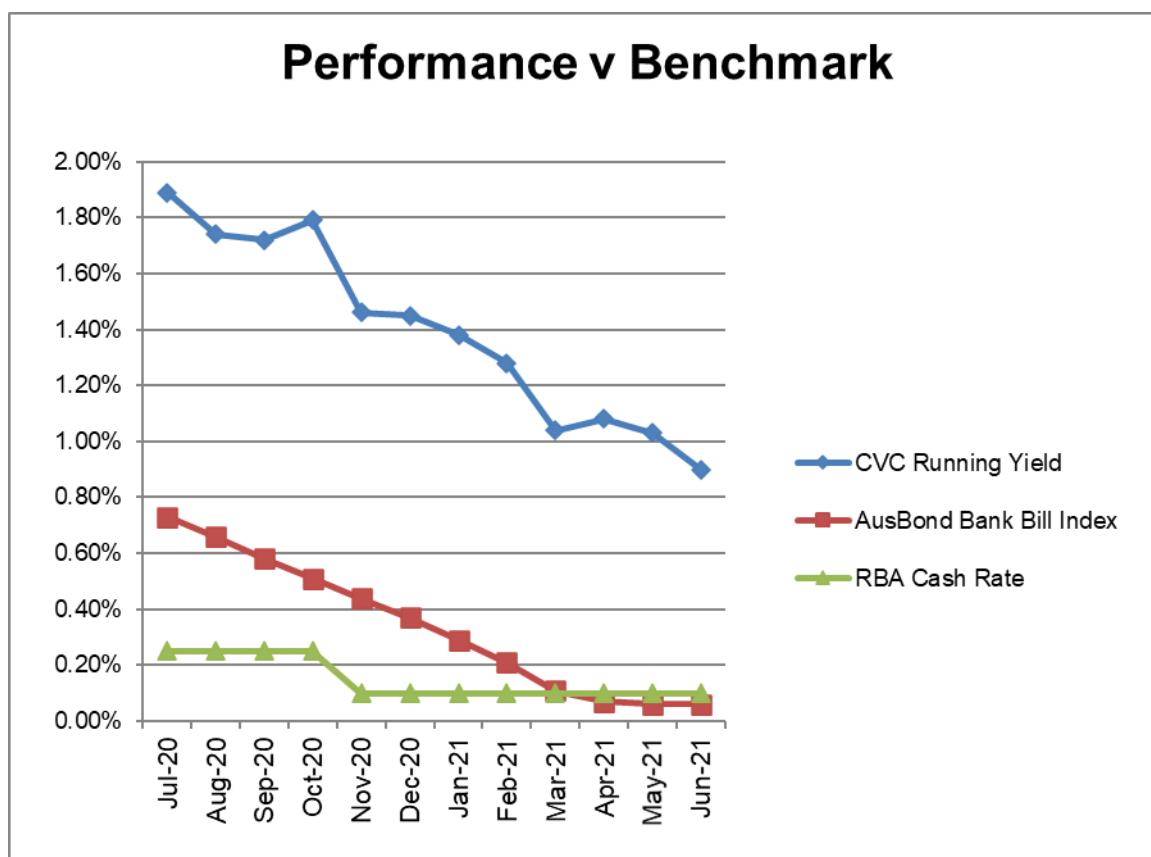


- Running yields\* to 30 June 2021 have been:

AMP Business	0.50%
AMP 31 Day Notice	0.55%
ANZ Premium Business	0.05%
CBA General	0.00%
24hr Call Account	0.05%
T-CorpIM Cash Fund	0.12%
Term Deposits	<u>1.16%</u>
<b>Total</b>	<b>0.90%</b>

\*Running yield is a measure of the return (before costs) that would be earned from current positions if there were no trades and no fluctuation in market yields.

- The RBA cash rate at the end of June was 0.10%. The benchmark AusBond Bank Bill Index was 0.06% for June.
- The current running yield of the total investment portfolio remains at elevated levels above the cash rate. At month-end, it stood at +0.90% (May 1.03%).



The following investments were transacted during June:

- BOQ \$2.0m TD matured 4/6/2021 - redeemed
- New NAB \$2.0m TD – invested 4/6/2021 at 0.55% for 2 years – matures 5/6/2023
- New ME Bank \$5.0m TD – invested 9/6/2021 at 0.47% for 1 year – matures 9/6/2022
- Rabo Bank \$2.0m TD matured 14/6/2021 – redeemed
- New NAB \$2.0m TD – invested 16/6/2021 at 0.55% for 2 years – matures 15/6/2023
- New ME Bank \$2.0m TD – invested 16/6/2021 at 0.50% for 1 year – matures 16/6/2022
- Rabo Bank \$1.0m TD matured 21/6/2021 – redeemed
- New Westpac Bank \$1.0m TD – invested 21/6/2021 at 0.85% for 3 years – matures
- BOQ \$1.0m TD matured 29/6/2021 - redeemed

#### Asset Management

N/A

**Policy or Regulation**

- *Local Government Act 1993*
- Part 9, Division 5, Clause 212 of the *Local Government (General) Regulation 2005*
- Investment Policy

**Consultation**

N/A

**Legal and Risk Management**

N/A

**Climate Change**

Climate change impact of the current investment portfolio has not been undertaken. Investments are driven by the current Investment Policy.

Prepared by	Kirsty Gooley – Acting Financial Accountant
Attachment	A: Movement of Funds Between Months – June 2021

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<b>ITEM</b>	<b>6c.21.098</b>	<b>NAMING OF ROAD "SHIRLEY ADAMS WAY"</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Works & Civil	
<b>Reviewed by</b>	A/General Manager - (Laura Black)	
<b>Attachment</b>	Nil	

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### SUMMARY

This report brings before Council progress with implementation of the Council resolution of September 2020 (MIN07.20.013) to progress actions required to name the roadway on the Summerland Way from the roundabout on Big River Way, South to the traffic lights at the Clarence Street intersection "Shirley Adams Way".

**OFFICER RECOMMENDATION**

That Council receive and note the information provided in the report, regarding progress with naming the roadway on the Summerland Way from the roundabout on Big River Way, South to the traffic lights at the Clarence Street intersection "Shirley Adams Way".

### LINKAGE TO OUR COMMUNITY PLAN

- Theme 5 Leadership
- Objective 5.1 We will have a strong, accountable and representative Government
- Strategy 5.1.4 Ensure transparent and accountable decision making for our community

### BACKGROUND

In September 2020, Council resolved

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**COUNCIL RESOLUTION – 07.20.013**

**Williamson/Lysaught**

**That Council**

- 1. Support the proposal to name the roadway on the Summerland Way from the roundabout on Big River Way, South Grafton to the traffic lights at the Clarence Street intersection "Shirley Adams Way".**
- 2. Place the proposed name on public exhibition for a period of 28 days.**
- 3. Seek approval from Transport for NSW and the Geographic Names Board for this name and.**
- 4. Meet the advertising and new signage costs from existing budget allocations.**

**Voting recorded as follows:**

**For: Kingsley, Baker, Ellem, Clancy, Novak, Williamson, Lysaught, Toms**

**Against: Nil**

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### KEY ISSUES

Community consultation is currently ongoing, by Transport for NSW (TfNSW) and Council in partnership, to determine a name for the new Grafton bridge.

Consultation with the community has identified a strong desire for the new bridge to have an Aboriginal name, and a number of suggestions have been proposed. TfNSW is continuing these discussions with the local Aboriginal community to reach an agreed consensus on the proposed name and it is expected that an outcome may be advised by August 2021.

On the basis of current consultation for naming of the Grafton bridge, TfNSW has requested that naming the roadway on the Summerland Way from the roundabout on the Big River Way, South Grafton to the traffic

lights at the Clarence Street intersection “Shirley Adams Way” be delayed until such time as the bridge has been named.

An alternative solution has been proposed to rename the road over the old bridge (which was known as Summerland Way, now known as Craig Street) ‘Shirley Adams Way’.



By the will of Council an alternative motion and resolution to that proposed in the officer’s report might be:

That Council

1. Support the proposal to name the roadway over the old Grafton bridge, currently known as “Craig Street”, “Shirley Adams Way” and in doing so seek the agreement of Shirley Adams family.
2. Place the proposed name on public exhibition for a period of 28 days.
3. Seek approval from Transport for NSW and the Geographical Names Board for this name.
4. Meet the advertising and new signage costs from existing budget allocations for such works.

## **COUNCIL IMPLICATIONS**

### **Budget/Financial**

The cost of advertising and new signage is to be met from existing budget allocations.

### **Asset Management**

Craig Street is an RMS asset.

### **Policy or Regulation**

Roads Act 1993

Roads Regulations 2018

Road and Street Naming Policy

### **Consultation**

Community consultation is proposed through Council’s website and Friday Noticeboard publication.

**Legal and Risk Management**

N/A

**Climate Change**

N/A

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Prepared by	Laura Black, Acting General Manager
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<b>ITEM</b>	<b>6c.21.099</b>	<b>WORKS REPORT</b>
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<b>Meeting</b>	Corporate, Governance & Works Committee	20 July 2021
<b>Directorate</b>	Works & Civil	
<b>Reviewed by</b>	Director - Works & Civil (Jamie Fleeting)	
<b>Attachment</b>	Nil	

**SUMMARY**

Reports on capital and major maintenance works carried out by the Works and Civil Group until late June 2021.

**OFFICER RECOMMENDATION**

That the Works report be received and noted.

**LINKAGE TO OUR COMMUNITY PLAN**


- Theme 2 Infrastructure
- Objective 2.1 We will have communities that are well serviced with appropriate infrastructure
- Strategy 2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources


**BACKGROUND**


Works are undertaken to maintain Council assets and undertake construction within budgets and timeframes established by Council. Departures from set programs and budgets are reported to Council as part of the works program reporting.


**KEY ISSUES**

The projects below highlight capital projects being undertaken during June 2021.

<b>Project:</b>	Brooms Head Water Main Replacement	
<b>Project Description:</b>	Renewal of 1.2km of 200mm diameter water main between Sandon Road and Hibiscus St	
<b>Budget:</b>	\$540,000	
<b>Expenditure:</b>		
<b>Status:</b>	<ul style="list-style-type: none"> <li>• Project commenced in June, with HDPE pipes currently being welded and strung out. Installation using horizontal directional drilling to commence in July</li> </ul>	

<b>Project:</b>	Iluka STP Hardstand	
<b>Project Description:</b>	Concrete hardstand constructed to aid in the management of biosolids produced in the treatment process.	
<b>Budget:</b>	\$425,635	
<b>Expenditure:</b>	\$425,305	
<b>Status:</b>	<ul style="list-style-type: none"> <li>90% complete</li> </ul>	

<b>Project:</b>	Ken Leeson Oval Sports Amenities Upgrade	
<b>Project Description:</b>	To upgrade the canteen, accessible public amenities, and change rooms	
<b>Budget:</b>	\$564,678	
<b>Expenditure:</b>	\$539,745	
<b>Status:</b>	<ul style="list-style-type: none"> <li>Completed. Funded by the Federal Government Community Development Programme; awaiting opening by Kevin Hogan MP</li> </ul>	

<b>Project:</b>	Townsend Industrial Estate	
<b>Project Description:</b>	To upgrade the heavy vehicle route in the Townsend Industrial Estate.	
<b>Budget:</b>	\$1,961,080	
<b>Expenditure:</b>	\$10,000	
<b>Status:</b>	<ul style="list-style-type: none"> <li>Project commenced in Early July, with first stage of road widening and kerb currently under construction.</li> </ul>	

## COUNCIL IMPLICATIONS

### Budget/Financial

N/A

### Asset Management

Maintenance standards are undertaken in accordance with that detailed in the relevant Asset Management Plan. Capital works are as detailed in the Delivery Plan and Operational Plan.

### Policy or Regulation

There are no policy or regulation implications.

### Consultation

Consultation has been held internally with Civil Services Section and Water Cycle Section and Open Spaces and Facilities Section.

**Legal and Risk Management**

There are no legal or risk management implications.

**Climate Change**

There are no climate change implications.

Prepared by	Dylan Kelly, Greg Mashiah, Peter Birch
Attachment	Nil