

ACTION SCHEDULE FROM COUNCIL MEETING

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Actioned Date	Comments	Status	ECM No
18/4/17	15.057/17	CCRT – Tree Vandalism at Flinders Park and South Head Park, Yamba – Follow Up Report (Reserve 85724)	That Council as corporate manager of the Clarence Coast Reserve Trust <ol style="list-style-type: none"> Plant out areas at Flinders Park and South Head, Yamba [Reserves 85724 and 82661 respectively] to achieve revegetation of the areas affected by the significant dieback. Approve the landscape plan for revegetation to include a combination of natural and formalized planting. Preserve the view by planting and maintaining vegetation between the view corridors with species that do not exceed the view corridor heights as shown in Figure 3.0. 	David Sutton	30/05/2017 22/08/17 7/3/18 30/7/19 02/10/20	Works to be completed in conjunction with Zig-Zag path construction to limit rework and to achieve economy of scale with work force. Related to exhibition of zig-zag pathway 15.056/17 Grant funding being sought to enable construction of complete project – no construction work planned until outcome of grant application known due to abort of work To be funded out of 2019/20 projects, revised quotes being sought Detailed design updated, request for tender documents in preparation to enable construction earlier 2021	B	1891312
26/3/19	11.001/19	Events of Christchurch – New Zealand Friday 15 March 2019	That Council: <ol style="list-style-type: none"> On behalf of all residents of the Clarence Valley offer condolences to all those touched by the tragic events that occurred in Christchurch New Zealand last Friday 15 March 2019 and convey that expression to the Mayor of Christchurch, her fellow Councillors and to the Christchurch community. Open a “Book of Condolence” to the citizens of Christchurch for Clarence Valley residents to sign and the book be available until 30 April 2019 at Council’s Libraries at Grafton, Maclean, Yamba and Iluka and Council’s customer service offices at Grafton and Maclean. Approve the Mayor and General Manager to attend a memorial service in Christchurch at the appropriate time at which the “Book of Condolence” be presented to the Mayor of Christchurch. Explore locations in the Grafton area for a permanent memorial to be erected to recognise the tragic events of 15 March 2019 and a report be provided to Council at a future Council meeting identifying potential locations and memorial options. Recognise the difficult time the local Tarrant family is facing and call on the community to be supportive at this time. 	Ashley Lindsay	1/4/19 3/5/19 10/9/19 21/2/20 23/6/20 31/8/20	Condolence books delivered to the named locations Monday, 25 March 2019 Signed condolence pages being made into book. Condolence Book ready for delivery. Social Cohesion Forum held facilitated by Multicultural NSW Condolence Book together with letter from Mayor sent to Christchurch Mayor Acknowledgement letter received from Mayor of Christchurch	B	
22/10/19	6a.19.024	Nymboida Hydro Power Station – Desktop Investigation	That Council: <ol style="list-style-type: none"> Receive and note the confidential report on the Desktop Investigation into the Economics of Clarence Valley Council Generating Electricity at the Nymboida Hydro Power Station. Hold discussions with Essential Energy as the owner, to gain agreement on options for the future ownership transfer and/or potential joint venture opportunities. Subject to the negotiations detailed in point 2, a scope of works be developed to enable quotations to be sought from suitably qualified consultants to undertake a detailed feasibility study into the recommissioning of the Nymboida Hydro Power Station. Receive quarterly update reports in the progress of points 2 and 3. Refer also Item 08.20.001 February 2020 Council meeting.	Ken Wilson	29/10/19 25/11/19 1/07/20 3/8/20 28/09/20 4/03/21	Arrangements to be made for initial meeting with Essential Energy Still waiting on response from Essential Energy There has been no substantive change or progress made with this item. Meeting held with Meridian Energy however there has been no substantive change or progress made with this item. Due to COVID 19 restricting access to the site no further action has been taken Still waiting on EE confirming their boards position on	B	2415402

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						disposing of the site and providing access to undertake feasibility study, COVID19 restrictions		
22/10/19	6a.19.027	Strategic Road Improvement Reserve	That Council: 1. Undertake further analysis to identify specific projects on Clarence Way, Armidale Road and Orara Way for future funding. 2. Undertake Route Corridor Reviews into all of the identified sealed roads and prioritise the project outcomes from these reviews. 3. Undertake further technical and Benefit Ratio assessments of all unsealed roads to develop a prioritised road upgrading list. 4. Allocate up to \$150,000 to be equally funded from Section 7.11 and recurrent funds to undertake a high-level feasibility assessment for a bypass of Yamba along the reserved corridor.	Jamie Fleeting / Adam Cameron	9/12/19 31/08/20	AD - Items 1, 2 and 3 are in progress. AD - Items 1, 2 and 3 are still in progress. AC – Item 4 - Work on scoping the required technical studies has commenced.	B	2415405
17/12/19	6c.19.100	Acquisition of Part Crown Reserve for Stormwater Infrastructure	That Council: 1. Acquire an easement over the stormwater pipes located on Lot 3 DP 1005547. 2. Enter into a Deed of Agreement with the landowner of Lot 104 DP 1047026 setting out that the landowner is to meet all costs associated with the acquisition and that the easement will be registered separately to the subdivision.	Kylee Baker	6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020 7/12/2020 30/4/21	No action commenced yet. PWA engaged to action. Waiting on deed of agreement. Deed of agreement executed. Application lodged with Crown Lands for consent. Application is with Crown Lands for consideration. Application is with Crown Lands for consideration. Application is with Crown Lands for consideration Waiting on Crown Lands	B	2448189
17/12/19	6c.19.101	Acquisition of Land for Road Purposes	That Council: 1. Acquire part Lots - Lot 96 DP 751373, Lot 1 DP 826316, Lot 501 DP 703273, Lot 113 DP 751373, Lot 4 DP 746328, Lot 5 DP 1155528 and Lot 5 DP 746328 at Harwood as public road. 2. Acquire Lots 1-2 DP 126896 and part Lots – Lot 1 DP 435557 and Lot 2 DP 523333 at Palmers Island as public road. 3. Acquire part Lots – Lot 101 DP 1188377, Lot 2 DP 576021, Lot 1 DP 1078824 at Yamba as public road. 4. Meet all survey and legal costs. 5. Delegate authority to the General Manager to execute the documents associated with the survey and acquisition of the above mentioned Lots.	Kylee Baker	6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020	Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending survey Palmers Island – contracts to exchange Yamba – pending survey Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – pending survey commencement. Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – Surveyor engaged and survey in progress	B	2448190

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						7/12/2020 30/4/21	Harwood – pending registration of survey plans Palmers Island – completed. Yamba – currently being surveyed No further progress Harwood – 1 complete. 2 pending registration of survey plans 1 pending finalisation by solicitor Palmers Island – complete. Yamba – 1 landowner still negotiating agreement 1 plan registered solicitor finalising		
17/12/19	6c.19.102	Closure and Sale of Part Queen Street Iluka Road Reserve – Concept Design Plan	That: 1. Council approve the concept design plan as per Attachment A subject to: a) A minimum of 40 car parking spaces being provided as public car parking area. b) The car parking area being constructed to Council standards and including kerb and guttering. c) The inclusion of suitable street landscaping. d) A foot path being incorporated into the design. e) The existing water main being relocated. f) The construction of the car parking being completed within 5 years from the date of settlement of the transfer of the road reserve or as part of the development of the premise on the adjoining land Lots 4-5 Section 2 DP 758535, whichever occurs first. 2. Council proceed with the closure, survey and sale of the road reserve as per Points 1-7 of Item 15.216/18 of 11 December 2018 meeting. 3. Income received from the sale of the road be retained for roadworks within the village of Iluka.	Kylee Baker / Christi Brown	23/12/19 6/2/2020	22/6/20 3/8/2020 31/08/2020 29/09/2020 7/12/2020 30/4/21	CB - Future budget variation noted to account for income relating to 3. KB – Applicant advised. Solicitor is preparing legal documents Pending legal documents. KB – Contracts executed. To be exchanged and then survey commenced. KB - Contracts exchanged. Surveyor engaged and survey in progress. KB – Surveyor engaged and survey in progress Currently being surveyed KB – closure survey registered, closure gazetted, pending survey for lot consolidation	B	2448191

Item No.	Report Title	Council Resolution – 25 February 2020	Officer	Date	Comments	Status	ECM No.
6c.20.001	Rotary Club of Yamba Storage Request at Yamba Works Depot	That Council support Yamba Rotary and acknowledge their enormous contribution over many years to the Clarence Valley community: 1. Develop an agreement to access part of the SES facility at the Yamba Works Depot until 30 June 2021 at no cost. 2. Assist the club to find an alternate location to construct a storage area to meet their needs. 3. Report back to Council the details of Council's assistance and outcomes of point 2 by December 2020.	Peter Birch	3/8/2020 8/9/2020 29/4/2021	Yamba Rotary unable to access part of SES facility till SES relocate that is expected shortly. Contact made and action proceeding on Points 1 and 2 Yamba SES advised they should be in new depot from 7/9/2020 Yamba Rotary storing material in former SES facility and have met and resolved location for new shed near Yamba STP site. In planning stage.	C	2491527

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Item No.	Report Title	Council Resolution – <u>23 June 2020</u>	Officer	Date	Comments	Status	ECM No.
6b.20.049	Planning Proposal – Part Lot 102, DP1221192, Summerland Way, Koolkhan (REZ2019/0003)	That Council: 1. Endorse minor variations to the exhibited planning proposal (REZ2019/0003) to rezone part Lot 102 DP1221192 Summerland Way, Koolkhan from E2 Environmental Conservation to E3 Environmental Management as described in this report and as indicated in the amended planning proposal# provided at Attachment 4 and that do not affect the original objectives/outcomes and accompanying explanation of provisions in Parts 1 and 2 of the planning proposal. 2. Refer the amended planning proposal to the Minister seeking the: (a) Minister's approval of the amended planning proposal without the need for re-exhibition or further community consultation, accepting the already acknowledged inconsistencies with Section 9.1 Directions 2.1 Environmental Protection Zones, and as being justified in this circumstance; and (b) Agreement of the Secretary to comply with the requirements of Section 9.1 Directions 2.1 Environmental Protection Zones and 5.10 Implementation of Regional Plans. 3. Should it receive advice from the Department of Planning Industry and Environment that the amended/varied planning proposal can proceed without the need for re-exhibition or further community consultation, proceed to exercise its delegated authority pursuant to Section 3.36 of the Environmental Planning and Assessment Act 1979 to finalise the amendment to Clarence Valley LEP 2011 to rezone part of Lot 102 DP1221192 Summerland Way, Koolkhan from E2 to E3. 4. Authorise Council staff to make any further amendments to the planning proposal that may be necessary to satisfy the Department of Planning Industry and Environment. # the amended planning proposal at Attachment 4 is provided in tracked changes mode to assist in interpreting recommended changes.	Terry Dwyer	29/07/20 27/08/20 29/09/20 6/11/20	DPIE encourages Council to consider amending the proposal as recommended by BCD to resolve these outstanding matters. Council staff are in the process of trying to resolve the BCD matters with the proponent and BCD. BCD further advises Council on the measures that could be implemented to resolve the BCD objection. The BCD advice is to be communicated to the proponent for consideration. The draft LEP is currently with NSW Parliamentary Counsel's Office undergoing legal drafting. Matter completed as Clarence Valley Local Environmental Plan 2011 (Amendment No 45) notified on 6 November 2020	C	

Item No.	Report Title	Council Resolution – <u>28 July 2020</u>	Officer	Date	Comments	Status	ECM No.
6a.20.026	Market Scoping Study - Harwood Marine Precinct	That Council: 1. Notes it continues in-principle support for the establishment of Clarence Valley marine-related industry including the current basic concept of a Harwood Marine Precinct. 2. Advise the Department of Regional NSW that it will make no contribution toward a Market Sounding or any market development initiatives on the basis that Council considers the cost of private developer market research should not be met by Council. 3. Receive a report at the earliest opportunity outlining the constraints and opportunities of a marine precinct in the Clarence Valley.	Des Schroder	6/10/20	Have met with Harwood Marine who have engaged a consultant (their funds) to prepare a plan to stage development of the newly zoned land dealing with flooding (some fill needed) and other infrastructure provision issues for the site	B	
6c.20.109	Property Rationalisation – Former Visitor Information Centre, South Grafton – Lot 2 DP 839420	That: 1. Council decline the offer as set out in Confidential Attachment A. 2. Council appoint an independent party to prepare the Planning Proposal to rezone the land to B5 Business Development. 3. The budget for the rezoning costs be funded from Property Management FP995005.	Kylee Baker	3/8/2020 1/9/20 29/9/20 4/11/20 30/4/21	Agent advised offer declined. PP commenced. EOI advertising for consultant to prepare PP brief. PP consultant applications received and being reviewed. Bennell & Assoc awarded contract. Proposal finalised. Lodged with Council for assessment and processing. Pending further information to be provided by consultant.	B	

Item No.	Report Title	Council Resolution – 25 August 2020	Officer	Date	Comments	Status	ECM No.
6c.20.125	Transfer of Lot 119 DP 1047026 (Yamba) to Council as Operational Land	That Council 1. Enter into an uncompleted works bond agreement for new works to be undertaken on Lot 119 DP 1047026 in accordance with CC2018/0688. 2. Accept the transfer of Lot 119 DP 1047026 for a nominal value of \$1.00, subject to appropriate provisions being in place to acknowledge the requirements of the existing deed relating to Stage 1 of the development and the deed proposed by the recommendation above. Classify Lot 119 DP 1047026 as operational land. 3. Delegate authority to the General Manager to execute documents associated with the transfer of the land. 4. Advise the developer, Beachside Pty Ltd, they are required to meet all of Council's costs associated with the above.	Kylee Baker	1/9/20 29/9/20 7/12/20 30/4/2021 20/8/20	No action to date. No action to date. Point 1 to be completed first, development engineer actioning Point 1 to be completed first, development engineer actioning An uncompleted works bond for \$19,500.00 for the biobasins (Lot 119 and Lot 20) as part of the subdivision works for CC2018/0688 was paid on 20 August 2020 Receipt No 839753. The bond will be released once work is done on the biobasins after 80% of the houses within the subdivision are built.	B	2142784

Item No.	Report Title	Council Resolution – 22 September 2020	Officer	Date	Comments	Status	ECM No.
6c.20.143	Acquisition of Land for Water Supply at Lawrence	That: 1. Council proceed with the compulsory acquisition of the land described as part Lot 2 DP 567494 for the purpose of water supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> . 2. Council make an application to the Minister and the Governor for approval to acquire part Lot 2 DP 567494 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> . 3. The land is to be classified as operational. 4. Authority is delegated to the Mayor and General Manager to sign any documentation necessary to complete the acquisition.	Kylee Baker	24/9/20 7/12/20 30/4/2021	Solicitor advised to proceed. Pending registration of acquisition plan Plan registered. Application is with Minister for approval.	B	2152760
07.20.012	Cr Toms – Report to Council on Advertising Expenditure Disclosed in Audited Financial Statements for 2018 and 2019	That Council incorporate into future budget reports the advertising breakup by Service and Sub-Service.	Kate Maginnity	6/10/2020	Under investigation. Advertising is a one of 223 Natural Account Codes and is currently reported with 17 others under Administration Expenses. Council groups its natural accounts for reporting in a 'parent/child' arrangement for compliance with Accounting Standards.	A	2152770
07.20.013	Cr Williamson – Naming of Road "Shirley Adams Way"	That Council 1. Support the proposal to name the roadway on the Summerland Way from the roundabout on Big River Way, South Grafton to the traffic lights at the Clarence Street intersection "Shirley Adams Way". 2. Place the proposed name on public exhibition for a period of 28 days. 3. Seek approval from Transport for NSW and the Geographic Names Board for this name and. 4. Meet the advertising and new signage costs from existing budget allocations.	Jamie Fleeting	9/2/2021 4/5/2021	Email to Transport for NSW (TfNSW) seeking comments on proposal. TfNSW preference is for the road across the 'Old Grafton Bridge' to be named 'Shirley Adams Way'. Follow up email sent to TfNSW.	B	2152859
08.20.009	Receipt of Waste from Coffs Harbour City Council	Adopted	Ken Wilson / Peter Birch	25/9/2020 25/9/20 6/10/2020 10/11/20 29/04/2021	Waiting on confidential minutes to action Minutes sent to Peter Birch Coffs Councils informed of decision and resolution in the process of being actioned Meeting organised with Coffs Council 12/11/20 Planning advice by Geolink for Coffs Council regarding landfill condition of consent received and being reviewed by CVC. Waste disposal fee provided to Coffs Council for consideration.	B	2153043

ACTION SCHEDULE FROM COUNCIL MEETING – 27 October 2020

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Item No.	Report Title	Council Resolution 27 October 2020	Officer	Date	Comments	Status	ECM No.
6c.20.152	Request for Concession on Water Usage Charges – PN107758	That Council amend the water consumption account issued for the period 24 February 2016 to 31 May 2016 to \$53.48 based on the average daily consumption for the same two periods in 2017 and 2018 and reverse legal costs totalling \$739.00 and interest of \$1,628.67 associated with the non payment of this account.	Paula Krahe	29/10/2020	Journal 141921	C	
6c.20.153	Disposal of Council Property – Lot 1 DP 1154607 Known as Flood Levee Grafton	That Council <ol style="list-style-type: none"> Subdivide Lot 1 DP 1154607 into lots matching the current lot layout and register on title an appropriate easement for access and protection of flood infrastructure, Approach adjoining landowners to purchase the adjacent lot as per the terms set out in the confidential attachment A. Delegate authority to the General Manager to execute documents associated with the subdivision and transfers. 	Kylee Baker	7/12/2020 30/4/2021	Solicitor engaged, preparing letters of offer Pending final figures from surveyor so GM can liaise with landowner representative	B	
6c.20.157	2020/21 Quarterly Budget Review Statement – September 2020	That Council receive at or before the December 2020 meeting reports on: <ol style="list-style-type: none"> Reconciliation of the efficiency savings and improvement opportunities from the Uniqco Review of Light and Heavy Plant Fleet with a report to include any further savings available. Projected efficiency savings from the rationalisation of Council's 5 depots with estimated minimum annual savings from 2020/21. Any other efficiency savings that may be available to Council. 	Jamie Fleeting / Nigel Longstaff	15/12/20 23/2/21 25/5/21	Point 2 - Refer Item 6a.20.015 reported to December 2020 Council meeting efficiency savings from the depot rationalisation project. Point 1 – Refer Item 6c.21.020 reported to February 2021 Council meeting efficiency savings realised and progress of implementation of recommendations from the Uniqco Review of Light Fleet and Heavy Plant. Point 3 – Efficiency savings being reported to May 2021 Council meeting.	C C C	
6c.20.160	Update – Cyclist Safety & Improvements to Cycleway Network in Grafton	That: <ol style="list-style-type: none"> Council endorse establishing a Road Safety Officer (RSO), with 50% of the salary co funded from Transport for NSW (TfNSW). Council endorse inclusion of its contribution of up to \$64,600 to FP 95300, for inclusion in the Q2 QBRS to be reported in February 2021. A further report be provided with details and estimates of any additional resources that are required and in consideration of endorsement of item 1. A new Active Transport Plan be developed that incorporates and updates the existing (2015) Pedestrian Access and Mobility Plan (PAMP) and Bike Plan and is placed on public exhibition prior to adoption. 	Jamie Fleeting	30/4/21	An agreement between CVC and TfNSW for the co-funding (4 year program) of a Road Safety Officer (RSO) has recently been reached and staff have commenced the next stage of recruitment in conjunction with TfNSW (alignment of position descriptions etc) for that new role.	B	

Item No.	Report Title	Council Resolution 27 October 2020	Officer	Date	Comments	Status	ECM No.
07.20.014	Installation of a kerb ramp at Iluka Spenser Street Boat Ramp Picnic Area	That 1. Council install a kerb ramp to facilitate access from the kerb and gutter to the reserve at an estimated cost of \$1,250 before the Christmas holiday period ensuring people with disabilities can access the reserve. 2. The location of the kerb ramp is to be determined by staff in consideration of a future designated disabled access car parking spot. 3. Consideration be given to the connection of footpaths to the open space facilities through a design process that considers Native Title with a budget and implementation schedule to be reported to Council for the 2021/22 capital works program. 4. Funding for the kerb ramp to be allocated from Sub-Service (311) Local Roads- K & G Maintenance (PJ 931125). 5. The Disability Action Plan be a standing item on Council's Access Committee Agenda to ensure regular discussions and consultation.	Jamie Fleeting	24/11/20	Points 1, 2, and 4 have been completed with the kerb ramp being installed. Point 3 – still being investigated. Point 5 – is on going	C B C	
08.20.011	Essential Energy and Nymboida Water Supply Assets	Recommendation adopted.	Greg Mashiah	28/10/20	Resolution noted. See further reports	C	

Item No.	Report Title	Council Resolution – 24 November 2020	Officer	Date	Comments	Status	ECM No.
6a.20.045	Northern Rivers NSW Brand	That Council: 1. Support the Northern Rivers NSW brand, in principle, by signing the MOU with Northern Rivers Together, 2. Encourage local Clarence Valley businesses to sign up to use the Northern Rivers NSW brand, 3. Not contribute \$50,000 to Northern Rivers Together to become a founding partner at this time, 4. Consult with local Clarence Valley Business Chambers of Commerce to inform Council's future support for the Northern Rivers NSW brand.	Ashley Lindsay	27/11/20 19/5/21	Email issued to Northern River Together advising of Council's resolution. Chambers advised and meeting with NR NSW Brand Mayor to sign MOU	C	
6b.20.087	Flinders Park Draft Plan of Management	That Council: 1. Note the preparation of a draft plan of management for the Flinders Park reserve area. 2. Authorise the General Manager to refer the draft plan to the NSW Department of Planning, Industry and Environment (DPIE) as owner of Flinders Park (Reserve 85724) for comment using Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>). 3. Place the draft plan on public exhibition (after it has been returned by DPIE and any corrections regarding Flinders Park are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i> . 4. Conduct a public hearing regarding adding additional categories of 'community' land effectively altering the category(s) assigned by the Minister. 5. Accept submissions on the draft plan for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i> . 6. Bring the draft plan back to Council after the submission period has closed for consideration of its adoption or re-exhibition as per the requirements of section 40 of the <i>Local Government Act 1993</i> .	Danny Parkin	18/12/20 3/03/2021 31/03/2021 27/04/2021	1. Noted 2. Draft PoM and completed Form B sent to DPIE - Crown Lands as owner of R85724 under GMs signature on the 2/12/20. 3-6. In progress – still waiting on Crown Lands to review and give permission to place draft PoM on public exhibition Advice received from Crown Lands noting that Council can now publicly exhibit draft PoM once the Category Map has been updated. Category Map updated – however, waiting on return of draft Yamba Sports Complex PoM to exhibit both at the same time as a public hearing is required for both.	C C B	
6b.20.089	Additional Fees and Charges for Clarence Valley Libraries – 3D Printing	That: 1. The following additional fees and charges at Clarence Valley Libraries be placed on public exhibition for a period of 28 days: • 3D Printing – Per Item and First Hour (or part thereof) – Minimum Charge \$3.00 including GST. • 3D Printing – Charge per Additional Hour (or part thereof) - \$3.00 including GST. 2. Subject to no submissions being made, the above fees be accepted as adopted by Council. 3. Should there be submissions, these be reported to Council for consideration.	Katrina Shillam	27/11/20 29/4/2021	Actioned. Additional fee on public exhibition for 28 days. No submissions received. Fees adopted.	C	
6c.20.171	2020/21 Monthly Financial Report – October 2020	That Council: 1. Receive and note the monthly financial information report for October 2020, attached to this report. 2. Endorse the proposed General Fund variations as set out in this report totalling (\$13,364) for inclusion in the December Quarterly Budget Review Statement to be reported in February 2021. 3. Endorse the proposed variations, which decrease Financial Reserves by \$1,007,012 for inclusion in the December Quarterly Budget Review Statement to be reported in February 2021.	Christi Brown / Michael Salvestro	2/12/20 23/02/2021	All Variation Journals posted with one exception – Jaca Park Lighting and Light up Event as new Financial Projects not yet created. Michael S – Completed. Dec QBRS reported to February Council meeting.	C	2175764

Item No.	Report Title	<u>Council Resolution – 24 November 2020</u>	Officer	Date	Comments	Status	ECM No.
6c.20.173	Request from Account 2090843 for further reduction in water account	That Council grant an additional concession of \$3,040.80 to that already granted under the Concealed Leak Policy on Account 2090843.	Paula Krahe	07/12/2020	Journal 142794	C	
6c.20.178	Blueberry Lane Woombah – Update	That Council: 1. Allocate \$20,000 from the Local Road and Community Infrastructure Grant Program to upgrade 2 km of Blueberry Lane, Woombah to a Category 2 type road. 2. Add 2 km of Blueberry Lane, Woombah to the Council Road Maintenance Register as a Category 2 type road. 3. Provide 90 days written notice to the owner of the private water service to relocate their private service. If it is not relocated from the road pavement within that time, Council advise the owner of the private water service that it will be permanently disconnected.	Jamie Fleeting / Greg Mashiah	5/02/21	3. - Private water service owner advised they will inform Council of intentions by end of week.	B	
6c.20.180	Local Roads and Community Infrastructure Program - Extension	That Council adopt the Priority 1 Projects in the attached schedule for submission for funding under the Federal Government's Local Roads and Community Infrastructure Program.	Jamie Fleeting	7/5/21	Noted	C	
6e.20.030	RFT20-32 Provision of Street Sweeping Services	That Council: 1. Accept the tender from Specialised Pavement Services Pty Ltd (ABN 46 076 353 887) for RFT20/32 (Provision of street sweeping services) for the period 1 December 2020 to 31 December 2023 at an initial lump sum annual cost of \$92,627 (including GST), to be funded from FP931130 (Urban Roads – Street Sweeping), plus schedule of rates for additional sweeping services. 2. Authorise the General Manager to approve the annual rise and fall of the lump sum amount and schedule of rates in accordance with the annual increase or decrease in the Consumer Price Index (Sydney All Groups) (CPI).	David Sutton	7/5/21	Tender documents finalised	C	

Item No.	Report Title	Council Resolution 15 December 2020	Officer	Date	Comments	Status	ECM No.
6b.20.094	Planning Proposal - Amendment of Clause 4.1B Boundary Adjustment Provisions	That Council: 1. Withdraw Planning Proposal – Amendment of Clause 4.1B Boundary Adjustment Provisions; and 2. Take all steps necessary to have a new subdivision clause included in the Clarence Valley Local Environmental Plan 2011 that captures the intent of Council resolution 07.20.003 (dated 26 May 2020) in conjunction with preparation of a strategic review of Council's rural lands, being a component of Council's Local Growth Management Strategy.	Terry Dwyer	23/12/20	DPIE advised of Council's resolution on 23 December 2020. Removed from checklist 6c.21.023 – 23/2/21 LM 27/4/2021 – Requested by GM that this remain on until point 2 completed. A brief for a Council wide Rural Lands Strategy is being developed. Staff will shortly seek proposals for the work and commence the project ASAP.	C B B	2183057
6b.20.096	Review of Grafton and South Grafton Flood Planning Level (or Residential Habitable Floor Level Requirements) & Amendment to Development Control Plans	That: 1. The floodplain management provisions for all lots approved by development application after the adoption of the amended floodplain management provisions in all relevant Clarence Valley Development Control Plans are amended to require that: i. all new residential development must have a primary habitable floor level of a minimum of 500mm above the 1% flood height for the site of the development; and ii. flood compatible building materials be used for any part of such premises that are below the level of the minimum primary habitable floor level; and iii. any other necessary amendments to effect these changes are drafted; 2. The proposed DCP amendments are publicly exhibited for a period of at least 28 days; 3. A report be prepared for Council's consideration as soon as practical after completion of the public exhibition period; and 4. Advice of Council's resolution on the abovementioned report be referred to the CVC Floodplain Committee for information.	Scott Lenton	12/1/21	Preparation of draft DCP amendments to be commenced in late-January. Public exhibition will follow once draft DCP completed.	B	
6b.20.098	Ngayundi Yamba Sports Complex – Draft Plan of Management	That Council: 1. Authorise the General Manager to refer the draft plan to the NSW Department of Planning, Industry and Environment (DPIE) as owner of Ngayundi Yamba Sports Complex (Reserve 98072) for comment using Form B (<i>Notice of plan of management for Crown reserve— Alteration of categorisation or additional/new categorisation</i>); 2. Place the draft plan of management on public exhibition (after it has been returned by DPIE and any corrections regarding Ngayundi Yamba Sports Complex are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i> . 3. Conduct a public hearing regarding the proposed addition of extra categories of 'community' land effectively altering the category(s) assigned by the Minister. 4. Accept submissions on the draft plan of management for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i> . 5. Prepare a report to Council on the draft plan of management in consideration of public submissions after the public exhibition period has closed for consideration of its adoption or re-exhibition as per the requirements of section 40 of the <i>Local Government Act 1993</i> .	Danny Parkin	22/12/2020 3/03/2021 8/04/2021	1. Draft POM referred to DPIE under the A/GMs signature 2-5. In progress – still waiting on Crown Lands to review and give permission to place draft PoM on public exhibition Crown Lands have advised that there are 21 draft PoMs in front of Council's PoM – no date given for when they expect to review draft PoM	C B	
6c.20.184	Acquisition of Easements over Crown Land – Lot 3 DP1005547 at Yamba	That 1. Council proceed to acquire the following interests by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purposes of stormwater drainage and public access: a. An easement to drain water variable width shown as F in the attached draft plan of acquisition affecting Lot 3 Deposited Plan 1005547 prepared by Wendy Ann Shepherd surveyor. b. An easement to drain water 4 wide shown as D in the attached draft plan of acquisition affecting Lot 3 Deposited Plan 1005547 prepared by Wendy Ann Shepherd surveyor. c. A Right of Carriageway 4 wide shown as R in the attached draft plan of acquisition affecting Lot 3 Deposited Plan 1005547 prepared by Wendy Ann Shepherd surveyor. 2. Minerals are to be excluded from this acquisition. 3. These acquisitions are not for the purpose of resale.	Kylee Baker	30/4/2021	Pending survey (acquisition plan) to be completed.	C	

Item No.	Report Title	Council Resolution 15 December 2020	Officer	Date	Comments	Status	ECM No.
		<ol style="list-style-type: none"> 4. The necessary applications be made to the Minister for Local Government and the Governor. 5. The General Manager be delegated authority to sign the Compulsory Acquisition Notice and all documentation associated with the acquisition of the easements affecting Lot 3 Deposited Plan 1005547. 					
6c.20.197	Clarence Care and Support	<p>That Council</p> <ol style="list-style-type: none"> 1. Note the update on transition of Clarence Care and Support to Wesley Mission, provided in this report. 2. Delegate authority to the General Manager to engage an agent to sell of Lot 2 DP366148 and Lots 85-86 DP13075 at current market value. 3. Delegate authority to the General Manager to receive a report from staff on receipt of offers in accordance with the confidential attachment A. 4. Delegate authority to the General Manager to sign all documentation relating to the sale by public auction of Lot 2 DP366148 and Lots 85-86 DP13075. 	Kylee Baker	30/4/2021	Disposal on hold. Pending resolution from 23/2/2021 to lodge DA and PP to add additional use to zone.	B	
6e.20.032	Expression of Interest Calypso Yamba Holiday Park Redevelopment on Crown Land	<p>That Council as Crown Land Manager of Calypso Yamba Holiday Park (RE81523):</p> <ol style="list-style-type: none"> 1. Invite the following contractors to submit tenders as and when required for the Calypso Yamba Holiday Park subject to satisfactory financial assessments as follows - <ol style="list-style-type: none"> a. Uniplan Pty Ltd and Wendgold Pty Ltd for EOI 20-41 Cabins; b. AGS Commercial Pty Ltd, CD Excavations Pty Ltd, Eire Constructions Pty Ltd, Ledonne Constructions Pty Ltd, Synergy Resource Management Pty Ltd for EOI 20-42 Civil and Services; c. Demex Pty Ltd, Liberty Industrial Pty Ltd, Perfect Contracting Pty Ltd, Ross Mitchell Associates Pty Ltd Synergy Resource Management Pty Ltd and reserve: All Areas Demolition for EOI 20-43 Demolition; d. Demex Pty Ltd, Environmental Pacific, Liberty Industrial Pty Ltd, Perfect Contracting Pty Ltd, Synergy Resource Management Pty Ltd for EOI 20-45 Removal of Fuel Tanks. 2. Reject all EOI submissions for EOI 20-44 (Pool) and the project team re-evaluate the procurement strategy to ensure Council achieves value for money for the contract. 	Justin Menzies	27/4/2021	All EOI's have been notified	C	
6e.20.033	RFT20-04 Grafton Waterfront Project Design Services	That Council accept the tender from Five Design Pty Ltd trading as Vee Design (ABN 30 128 249 641) for RFT20/04 Grafton Waterfront Design Service for a lump sum of \$356,458.64 (excl GST) to be funded from Grafton Waterfront Structural Works (PJ 540550 Cost Centre 341).	Andy Seaman	23/12/20	Letter of award sent.	C	
6e.20.034	RFT20-27 Ken Leeson Oval Amenities on Crown Land	<p>That Council:</p> <ol style="list-style-type: none"> 1. Accept the tender from Greg Clark Building (GCB) for RFT20-27 Ken Lesson Oval Amenities for the construction of a new change room, public toilets, and the refurbishment of the existing amenities & canteen at a cost of \$472,416.00 (excl GST) to be funded from Ken Leeson Oval Amenities (PJ 540136 Cost Centre 341) and Sports Buildings – Renewals (PJ541198 Cost Centre 341). 2. Authorise the General Manager to approve variations up to 10% of the contract value. 3. Allocate funding to a reserve as a potential compensable act for the extinguishment of native title in accordance with the attached confidential report. 4. Review the current design to include the provision of disabled access and associated fixtures to the new change rooms and report back to Council if the amendments cannot be undertaken within the tender contract value. 5. Seek concurrence from the grant funding body for any proposed amendments to the current design layout. 	Justin Menzies	27/4/21	Tender Awarded, works due to be completed end of May 2021	C	

Item No.	Report Title	Council Resolution – 23 February 2021	Officer	Date	Comments	Status	ECM No.
05.21.002	REX Airlines Ceasing Services to Grafton	That 1. Council write to the Deputy Prime Minister the Hon Michael McCormack and the Member for Page Kevin Hogan seeking their support and requesting the Federal Government extend their financial support for regional airline services via the RANS program for another 12 months to 31 March 2022. 2. The General Manager commence negotiations urgently with Lismore City Council to develop a proposal to find a replacement airline service for the Sydney/Grafton/Lismore and return route.	Ashley Lindsay	8/3/21 31/3/21	Letters sent as per point 1. RANS program extended by Federal Government for 6 months to 30 September 2021. REX have continued flights into Grafton/Lismore.	B	2203253
6a.21.003	Proposed Sale of No. 2 and 4 Short Street, Maclean	That Council: 1. Authorise a planning proposal to be prepared and lodged to the Planning Gateway seeking an amendment to the Clarence Valley LEP 2011 to add an additional permitted use for the purpose of dwelling house to Lot 2 DP366148, 2 Short Street, Maclean; 2. Delegate authority to the General Manager to engage a consultant to prepare and lodge a development application on Council's behalf for the conversion of the premise on Lot 85 and 86 DP13075, being 4 Short Street, Maclean, to a dwelling house by utilising Clause 5.10(10) of the Clarence Valley LEP; 3. Allocate \$20,000 from the Strategic Building Reserve (RA 10520) to FP995005 Council Property Management to fund the DA and associated consultant costs; and 4. Delegate authority to the General Manager to execute documentation associated with the preparation and processing of the planning proposal and development application, including necessary reports from consultants.	Kylee Baker	8/3/21 30/4/2021	Being actioned Consultant engaged to prepare DA for 4 Short St Internal PP preparation commenced for 2 Short St	B	2203284
6a.21.006	Clarence Coast Holiday Parks Capital Projects Review	That Council as Crown Land Manager: 1. Allocate \$700,000 from RA79000 (HPk Bank Account) for the upgrade of the Brooms Head Holiday Park on-site sewage management system (FP560101) and allocate an upper limit fee (as detailed in the confidential attachment) to RA79000 (HPk Bank Account) Reserve for the extinguishment of Native Title. 2. Allocate \$25,000 from RA79000 (HPk Bank Account) to fund current financial year expenses to complete survey, design and investigation works. 3. Defer the Minnie Water (FP560428 - \$500,000) and Iluka Riverside Holiday Parks (FP560570 – \$500,000) amenities upgrades and reallocate \$1,000,000 of funding to FP560101 – Brooms Head Holiday Park Septic System Upgrade. 4. Following the completion of the investigations and OSMS designs for the Brooms Head Holiday Park OSM system upgrade, further information and consultation with adjoining property holders and community be undertaken before works proceed to tender and/or construction.	Peter Birch	25/2/21	1,2,3 – Budget variation submitted 4. Noted	B	2203500
6b.21.005	REV2020/0004 – Division 8.2 Review of SUB2019/0002 in Relation to Reduced Road Pavement Width and use of Sloped Headwalls within the Cleared Zone – 208 Gardiners Road, James Creek	That Council approve the Division 8.2 Application REV2020/0004 by amending Development Application SUB2019/0002 as per Schedule 1 - Draft Amended Conditions after amendment of the Draft Schedule 1 Conditions numbered 16, 23, 37 and 47 to read: 16. The roads constructed with the proposed subdivision should have a pavement width of 7 metres consisting of a 6 metre seal with 0.5 metre shoulders. Details of the location of existing trees and proposed tree removal within the proposed road reserve is to be detailed and considered as part of the Subdivision Works Certificate. Where trees along the boundary of Lot 3 and the subject land are not in conflict with the proposed swale and associated earthworks, they will be required to be retained. 23. Access from Lots 9, 10, 11 and 12 to the right of carriageway registered under DP 1038213 and DP 1262923 is prohibited. The right of carriageway benefitting these must be extinguished prior to the release of the Subdivision Certificate for those lots. 37. Driveway culverts or concrete lined table drain crossings are required to be constructed as part of the subdivision works. Design plans and calculations for access culverts must be provided where culverts are proposed.	Kerry Harre	8/03/2021	Modified development consent issued	C	2203593

Item No.	Report Title	Council Resolution – 23 February 2021	Officer	Date	Comments	Status	ECM No.
		47. Compliance with the conditions and advice of the NSW Rural Fire Service, as contained in their letter dated 3rd February, 2021, consisting of four (4) pages, and as attached to this Notice of Determination.					
6c.21.002	Draft Wooloweyah Foreshore Reserve Vegetation Management Plan – Crown Land	That Council place the Draft Vegetation Management Plan for Wooloweyah Foreshore Reserve on public exhibition for a minimum period of 30 days and if there are no submissions or comment received that the Plan be adopted.	Heather Mitchell	8/3/21	Draft plan will be placed on public exhibition for 30 days, to expire on 12/4/21.	B	2203601
6c.21.005	Draft Clarence Valley Community Energy and Emissions Reduction Strategy	That the draft Clarence Valley Community Energy and Emissions Reduction Strategy be placed on public exhibition for a minimum period of 42 days.	Ken Wilson	25.02.2021	Action being taken to place strategy on public exhibition	B	2203604
6c.21.018	LGNSW Flying-Fox Habitat Restoration Program Funding	That Council note and endorse: 1. The Expression of Interest to participate in the Local Government NSW Flying-Fox Habitat Restoration Program 2. That further communication with LGNSW about the specifics of the program, including the ongoing costs and inputs will take place.	Heather Mitchell	8/3/21	HM to communicate further with LGNSW concerning ongoing costs of the program.	B	2203617
6c.21.024	Biosecurity Policy	That the draft Biosecurity Policy be placed on exhibition for 28 days for public consultation and if no submissions are received that it be adopted.	Tony Sullivan / Bligh Grant	8/3/21 29/4/21	On exhibition until 15/3/21 No submissions received, policy adopted and updated on website	C	2203623
08.21.001	Regional Water Supply Essential Energy Agreement	As per recommendation	Greg Mashiah	24/2/21	Essential Energy and CHCC advised of resolution	B	
08.21.002	Calypso Yamba Holiday Park – Native Title	As per recommendation	Ashley Lindsay, Dr Danny Parkin	26/02/2021 27/04/2021	Marsdens informed of Council Resolution. Resolution being actioned. Refer further report to Council on 27/04/21 - Confidential Item 08.21.004	C	

Item No.	Report Title	Council Resolution	Officer	Date	Comments	Status	ECM No.
05.21.004	General Manager's Contract of Employment	That Council: 1. Approve in accordance with Clause 8.3 of the General Manager's contract a revised Total Remuneration Package increase to \$297,852.00, effective 23 March 2021. 2. Revise the General Manager's existing three (3) year Standard Contract of Employment, which took effect on 31 August 2020, to incorporate the increased Total Remuneration Package.	Maryanne Bristow	27/04/2021	GM's contract revised. Effective first full pay period ended 18/04/2021	C	
6a.21.008	OLG Circular 21-01 Remote Attendance by Councillors at Council Meetings Consultation Paper	That Council advise the Office of Local Government of Clarence Valley Council's support for remote attendance at Council meetings by elected members to encourage and increase diversity of representation.	Lesley McBay	27/4/21	Advice sent to OLG.	C	
6a.21.012	Unauthorised Freedom Camping Program - Extension and Conclusion of Working Group	That: 1. Council allocate budget of \$3,000 for two Variable Messaging Signs (VMS) for use over Easter holidays to be funded from Ranger Operations – contractors (PJ 994190-7353-2201). 2. Council approve the installation of "No Parking Midnight-5am" signage along Clarence Street near Flinders Park to be funded from Parks Signage Renewals (PJ 550203). 3. Council consider "No Parking Midnight-5.00am" signage along The Crescent at Angourie as part of a future parking study. 4. The Working Group on Campers group conclude following the proposed May 2021 meeting. 5. Council convey its deepest thanks to the staff and community participants on this committee for the work and time they committed to assist with an issue that has become a problem in many of our towns and villages during holiday periods.	Adam Cameron	27/4/21	VMS advanced warning signs installed over Easter using available resources and budgets Clarence Street signage is currently scheduled to be implemented in May 2021 May 2021 meeting of Working Group on Campers to be arranged	B	
6a.21.014	Acquisition of Part Reserve 95853 Grafton – Part Frank McGuren Park	That Council: 1. Proceed with the compulsory acquisition of the land described as Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 for the purpose of resolving the existing encroachment of a Council owned building on Crown Land in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> . 2. Agree to the acquisition by agreement in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for an agreed value of \$78,300.00 (including GST). 3. Make an application to the Minister and the Governor for approval to acquire Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> . 4. Classify the land as operational land.	Kylee Baker	30/4/2021	Crown Lands accepted compensation. Application to Minister being prepared for acquisition.	B	
6a.21.015	Naming of Main Pavilion at Maclean Showground – on Crown Land – Supplementary Report to Item 6a.21.010	That Council as Crown Land Manager of Reserve 88428: 1. Endorse the name of Rocky Mouth Pavilion - <i>Bilwaali-gu Umaaga</i> for the recently constructed main pavilion at Maclean Showground. 2. Erect a facility name sign on the pavilion and officially open and name the pavilion the "Rocky Mouth Pavilion - <i>Bilwaali-gu Umaaga</i> " at the 2021 Maclean Show and invite Aboriginal representatives. 3. Investigate the installation of a Commemorative Names Board within the facility.	Gavin Beveridge	1/4/21	1. Noted 2. Received quotation for sign 3. Noted	B	
6b.21.008	SUB2019/0044 Four Lot Subdivision Lot 260 DP751388 and Lot 368 DP751388 Micalo Road, Micalo Island	That Council: 1. Approve SUB2019/0044 subject to the conditions contained in Schedule 1 including the transfer of the road lengths to Council, and 2. Accept the inclusion of the additional lengths of road in the Roads Asset Register of Council's Roads Policy once the road is constructed to the required standards. 3. Amend Advices 4-d and 5-c to require a bond for 50% for the cost of the road works.	Pat Ridgway	9/4/2021	Notice of determination issued to applicant	C	

Item No.	Report Title	Council Resolution	Officer	Date	Comments	Status	ECM No.
6b.21.009	DA2019/0152 – Temporary Use of Land (Function Centre) – Micalo Road, Micalo Island	That Council give temporary approval for continued use as a function centre for two years subject to the amended Advices and Conditions as tabled at this meeting.	James Hamilton	12/4/21	Notice of determination issued to applicant and submitters advised of outcome.	C	
6b.21.010	DA2020/0658 Proposed Carport - 3 Gumnut Road, Yamba	That DA2020/0658 for a proposed carport be approved as per Schedule 1 of the draft Advices and Conditions contained within this report.	Scott Whitehouse	9/4/21	Notice of Determination issued	C	
6c.21.025	Permanent Road Closures – Unused Roads off Boormans Lane Southgate	That Council: 1. Note the requirement for preservation of dwelling eligibility for Dwelling-Eligible Lots that would otherwise lose that eligibility on 23 December 2021 under CVC LEP 2011 is: Development Application for dwelling on the applicant's Lot 78 DP 851836 must be lodged with Council on or before 23 December 2021, and further notes that is contrary to the advice shown in the report Key Issues part of paragraph 2 wherein it is stated: "..... requires a development application for a dwelling to be lodged and approved prior to this date." 2. Approve the closure of the roads and subsequent sale to the applicant subject entirely to the applicant giving to Council an irrevocable undertaking to register on the applicant's title or titles a Limited Right of Way that allows access only when Grafton-Lawrence Road is closed during times of a local emergency. 3. Transfer the 2 closed roads to the applicant on receipt of the irrevocable undertaking required at point 2 of this resolution at a consideration of one-tenth of the amount shown in the confidential attachment with the reduction in consideration given to partially account for the cost of preparation and registration of the Limited Right of Way.	Kylee Baker	30/4/2021	Landowners solicitor advised of resolution. Pending acceptance by landowner.	B	
6c.21.026	Classification of Lot 34 DP 1270278 at Gulmarrad as Operational Land	That Council classify Lot 34 DP 1270278 located at Frogmouth Drive, Gulmarrad, as operational land.	Kylee Baker	30/4/2021	Noted	C	
6c.21.027	Policies – New and Reviewed – Communications Policy and Social Media Policy	That Council place the following draft policies on public exhibition for a period of 28 days and if there are no submissions made, that they be adopted as per attached: i. Communications Policy ii. Social Media Policy	Alex Moar / Bligh Grant	07/04/2021	Draft policies uploaded and on exhibition until 27 April. Contact details/more information/inquiries to Bligh Grant.	C	
6c.21.028	Request from Account 2153377 for Consideration for Reduction in Water Account	That Council grant a concession of \$660.16 on Account 2153377 in respect of sewer usage charges on the commercial property where a water leak was detected in a hot water system and there was no discharge into the sewer network.	Paula Krahe	12/04/2021	Letter Sent and Credit Applied	C	
6c.21.029	2020/21 Monthly Financial Report – February 2021	That Council: 1. Receive and note the monthly financial information report for February 2021, attached to this report. 2. Endorse the proposed General Fund variations as set out in this report totalling (\$291,098) for inclusion in the March Quarterly Budget Review Statement to be reported in April 2021. 3. Endorse the proposed variations, which decrease Financial Reserves by \$2,225,889 for inclusion in the March Quarterly Budget Review Statement to be reported in April 2021.	Christi Brown	12/4/21	All journals posted – no further action required	C	
6c.21.031	Funding Offer and Grant Applications – Fixing Country Bridges	That: 1. Council note the Fixing Country Bridges funding announcement. 2. Council delegate authority to the General Manager to execute documentation associated with funding. 3. The Council's common seal be affixed to the Fixing Country Bridges funding deeds if required.	Adele McGeary	12/4/21 27/4/21	Awaiting finalised deeds. Deeds signed by General Manager and returned for execution by Transport for NSW	C	

Item No.	Report Title	Council Resolution	Officer	Date	Comments	Status	ECM No.
6c.21.032	Unsealed Roads Material Trials – Update	That Council: 1. Receive and note this report on unsealed roads material trials. 2. Receive a further report to the April 2021 meeting that would consider the prioritisation of the unsealed road maintenance program in preparation for the 2021/22 Operational Plan.	Ross McCann	8/4/21	Due to flooding report will be deferred to the May meeting.	A	
6c.21.033	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of its 1 March 2021 meeting be adopted by Council.	Jamie Fleeting	8/4/21	Actions Completed	C	
6c.21.034	Coastal Management Program – Stage 1 Scoping Study	That Council: 1. Adopt the Clarence Valley Coastline and Estuaries Coastal Management Program Stage 1: Scoping Study (Coastline) and proceed with Stages 2, 3 and 4 (subject to grant funding). 2. Proceed with Stage 1 (Scoping Study) of the Estuary Coastal Management Program (subject to grant funding).	Greg Mashiah & Peter Wilson	31/3/21	Adopted strategy placed on website and grant applications submitted	C	
6e.21.002	Supply & Install of Road Safety Barriers	That: 1. Council accepts the tendered prices from GRI Road Services Pty Ltd, AJ & LJ Irwin Family Trust Trading as Irwin Fencing Pty Ltd, Guardrail Systems Pty Ltd, A1 Highways Pty Ltd & Schramm Group Pty Ltd (Regional Procurement Initiative @ Tender REGPRO362021) for the period 1 April 2021 to 31 March 2024. 2. A provision be allowed for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2025.	Trevor Pate	27/04/2021	Successful tenderers advised.	C	
6e.21.003	Provision of Traffic Control Services	That: 1. Council accepts the tendered prices from Altus Traffic, Lack Group, Workforce Road Services, Complete Staff Solutions and Ahoy Traffic Control. (Regional Procurement Initiative @ Tender REGPRO382021) for the period 1 April 2021 to 31 March 2024. 2. A provision be allowed for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2025.	Trevor Pate	27/04/2021	Successful tenderers advised.	C	
6e.21.004	RFT20/51 – Detailed Design Development for Grafton Aquatic Centre Redevelopment, Located on Crown Land	That: 1. Council accept the tender from Facility Design Group Pty Ltd (ABN 75 083 999 624) for RFT 20/51 Detailed Design Development for Grafton Aquatic Centre Redevelopment of \$578,207 (GST inclusive), to be funded from PJ996766 (Grafton Pool Detailed Design). 2. The budget allocation for PJ996766 be increased by \$122,283 (ex GST) to be funded from the renewal and pool reserves RA10957. 3. The General Manager be authorised to approve variations up to 5% of the contract sum.	Sisa Rasaku				
6e.21.005	RFT21-01 Grafton Saleyards infrastructure Upgrade Project	That: 1. Council accept the tender from Innovative Design & Manufacturing Pty Ltd trading as Thompson Longhorn (ABN 65 095 625 871) for RFT21-01 Grafton Saleyards Upgrade Project for a Lump Sum of \$1,148,719 (including GST), to be funded by \$1million Drought Communities Programme Extension and Saleyard Asset Replacement Reserve RA10910. 2. Council endorse the total project budget of \$1,241,048 (excluding GST) with the funding shortfall of \$241,048 (excluding GST) to be funded from the Saleyard Asset Replacement Reserve RA10910. 3. The General Manager be authorised to approve variations up to 5% of the contract sum.	Andy Seaman	31/3/21	Letter of award issue to Thompson Longhorn 31/3/21	C	
6e.21.006	RFT 20/40 - Maclean 21ML Reservoir Roof Replacement	That: 1. Council accept the tender from Wicks & Parker Engineering Pty Ltd for RFT20/40 (Replacement of the Maclean 21ML water reservoir roof) at a cost of \$325,513.00 (GST inclusive) to be funded from FP950569 (Maclean 21ML Reservoir Roof Renewal). 2. The General Manager be authorised to approve variations up to 15% of the contract sum.	Laurie Day	6/4/21	Letter of award issued to Wicks and Parker	C	
10.21.001	March 2021 Floods – Financial Assistance to Offset Increased Water Consumption for Clean Up	That Council provide property owners within the Clarence Valley who have experienced increased water consumption whilst cleaning their properties following the March 2021 flood with a rebate on their water consumption account of up to \$40.00 on the following basis: 1. Properties in the villages of Brushgrove, Chatsworth, Harwood, Palmers Island and Southgate and in Lawrence between Grafton Street and the river will receive the rebate automatically without the need to apply; and	Greg Mashiah	6/4/21	Action completed. Application form placed on website	C	

Item No.	Report Title	Council Resolution	Officer	Date	Comments	Status	ECM No.
		2. Those in other areas who have been affected will need to submit an application form accompanied by photographic evidence or a statutory declaration.					

Item No.	Report Title	Council Resolution	Officer	Date	Comments	Status
05.21.006	Donation – Harwood Cricket Club	That Council pay Harwood Cricket Club the amount of \$7,500 as a donation towards the cost for the 2020/21 mowing of Harwood Cricket Oval and curating the turf wicket situated thereon to be funded from the Community Initiatives Budget PJ 997113, noting the Council Resolution 07.20.007 should have referred to the 2019/2020 season funding.	Sammy Lovejoy	30/04/21	A decision letter and payment will be processed.	C
6a.21.017	Integrated Planning and Reporting Framework 2021/2022	That <ol style="list-style-type: none"> 1. The following draft IP&R Suite of documentation be endorsed for public exhibition from Wednesday 28 April 2021 until close of business Wednesday 2 June 2021: <ol style="list-style-type: none"> a. the revised 2017 – 2022 Delivery Program (Attachment B) b. the 2021/22 Operational Plan (Attachment C) c. the Resourcing Strategy incorporating: (Attachment D) <ul style="list-style-type: none"> • the Long Term Financial Plan (2021/22 to 2030/31) • the Workforce Management Strategy (2021/22 – 2021/24) • the Asset Management Strategy (2021/22 – 2030/31) 2. The 2021/22 Fees and Charges (Attachment E) be endorsed for public exhibition from Wednesday 28 April 2021 until close of business on Wednesday 2 June 2021. 3. Members of the public be invited to make written submissions with regard to the draft documentation, while it is on public exhibition. 4. Following the period of public exhibition, the draft documents as amended as a result of consideration of public submissions, be considered for adoption at the June Ordinary Meeting of Council. 	Kate Maginnity	28/4/21	<ol style="list-style-type: none"> 1. Now available on website 2. Uploaded to website 3. Notification has gone out 4. Further report to be brought back to Council in June 	B
6a.21.018	2021 Debt Review Update	That Council <ol style="list-style-type: none"> 1. Update its Loan Borrowing Policy to reflect the increased Sustainable Debt Level of \$197M as outlined in the Ernst & Young March 2021 Debt Review Update. 2. Invite Ernst & Young to present the review to the Council following the 2021 election, to inform future consideration of borrowing opportunities. 	Michael Salvestro	6/05/2021	Reported to Council to confirm intent of resolution in May.	C
6a.21.019	IPART Review of Rate Peg to Include Population Growth	That Council make a written submission to the Independent Pricing and Regulatory Tribunal's in response to the discussion paper, titled ' <i>The rate peg to include population growth</i> ', providing responses to questions as detailed in the Key Issues section of this report, by 3 May 2021.	Ashley Lindsay	3/05/2021	Submission provided to IPART and acknowledgement of receipt of the submission from IPART has been received.	C
6b.21.012	DA2020/0671 – Demolition and Redevelopment of Existing Sedgers Reef Hotel Including Installation of Temporary Hotel – Lots 4 and 5 Section 2 DP758535 and Part of Queen Street Road Reserve – No. 74-80 Queen Street, Iluka	That DA2020/0671 be approved subject to the imposition of conditions contained in Schedule 1.	Carmen Landers	4/5/2021	Notice of Determination issued and submitters notified.	C
6b.21.013	DA2021/0166 – Dual Occupancy – 545 Rushforth Road, South Grafton	That Council: <ol style="list-style-type: none"> 1. Support the requested variation under Clause 4.6 – Exceptions to Development Standards of the <i>Clarence Valley Local Environmental Plan 2011</i> to enable the proposed second dwelling to be located approximately 200 metres from the existing dwelling; and 2. Approve Development Application DA2021/0166 subject to the draft conditions and advices contained in Schedule 1 attached. 	James Hamilton	29/04/2021	Notice of determination issued to Applicant	C
6b.21.014	DA2019/0191 – Supercheap Auto – 19 Through Street, South Grafton – Request for Waiving of Section 64 Contributions	That Council <ol style="list-style-type: none"> 1. Accept the proposed development will have no nett increase on Council sewer and water infrastructure and/or services. 	Carmen Landers	7/5/2021	Applicant notified of Council resolution	C

Item No.	Report Title	Council Resolution	Officer	Date	Comments	Status
		2. Agree no extra charges or contributions are payable on the basis of no nett increase. 3. Receive on an urgent basis a report informing on options available to its revenue policy that would if adopted correct the inequities of current policy for non-residential development found in this application where floor area is used as the basis for calculation rather than realistic actual use of the subject development.				
6b.21.015	REV2021/0003 – Request to Review Conditions on DA 2020/0769 for a Dwelling and Shed at 54 Williams Crescent, Wooli	That Council 1. Approve the review application REV2021/0003. 2. Waive the review application fee due to the uncertain wording of the consent and associated conditions relating to garage dimensions.	Kerry Harre			
6b.21.016	Grafton CBD Plan and Transport Strategy – Temporary Trials and Community Engagement	That Council resolves to: 1. Support two temporary trials of CBD activation to promote the Grafton CBD Plan and Transport Strategy, including widening footpaths, trialling nose in parking, landscaping safety measures, along with cyclist, pedestrian, and aesthetic improvements generally consistent with plans at Figure 1 and 2 of this report. 2. Note the draft Grafton CBD Plan and Transport Strategy and supporting documents will be on public exhibition from 7 May to 4 June 2021 and that all submissions, analysis, and recommendations will be reported to Council at the July Council meeting.	Stephen Timms			
6b.21.017	Clarence Valley Council Generic Plan of Management (Draft)	That Council: 1. Note the preparation of this draft <i>Clarence Valley Community Land, Crown Reserves and other Public Places Generic Plan of Management 2021 – 2030</i> (generic PoM) for all Council-owned land and Crown land managed by Council set aside and/or embellished as public open space or developed for a specific community purpose not covered by a site specific plan of management. 2. Authorise the General Manager to notify the Minister for Crown Lands in writing of the initial categorisation of Lot 1 DP1267098 (added to reserve R70140), and Lot 2 DP1267098 (added to reserve R140029) as 'Park' using the Department's <i>Initial categorisation – written notice of assigned categorisation form</i> . 3. Authorise the General Manager to refer the draft generic PoM to the NSW Department of Planning, Industry and Environment (DPIE) Crown Lands Division as owner of the Crown land covered by this generic PoM for comment; including the submission of Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>) to alter the categories assigned to particular Crown reserves detailed at Schedule 2AA of the draft generic PoM. 4. Authorise the General Manager to apply to be made the Crown land manager for the Crown land currently devolved on Council detailed in Schedule 2B of the generic PoM. 5. Place the draft Generic PoM on public exhibition (after it has been returned by DPIE and any corrections regarding the Crown land covered under the generic PoM are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i> . 6. Conduct at least two (2) public hearings (one in Maclean and one in Grafton) regarding the categorisation of recently acquired Council-owned 'community' land by the PoM (detailed in Schedule 1AA and 1AB of the generic PoM); and the categorisation of 'community' Crown land effectively altering the category(s) assigned by the Minister (detailed at Schedule 2AA of the draft generic PoM).	Danny Parkin & Jasmine Oakes			

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		7. Accept submissions on the draft Generic PoM for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i> . 8. Bring the draft Generic PoM back to Council after the submission period has closed for consideration of its adoption, or re-exhibition (if applicable), as per the requirements of section 40 of the <i>Local Government Act 1993</i> .				
6c.21.018	Bushfire Community Recovery & Resilience Fund – Phase Two Stream 2	That Council acknowledge that these projects have been awarded the following funds and the General Manager be authorised to sign the associated funding agreements: 1. \$297,000 for Community Resilience Program; 2. \$293,948 for Reconnecting with Nature; 3. \$280,202 for Cultural Heritage and Storytelling.	Jemma Williams & Sammy Lovejoy	06/05/2021	Funding agreements have now been signed and returned to Resilience NSW	C
6c.21.039	Acquisition of Part Lot 1 DP1265565 for Road	That Council: 1. Endorse the acquisition of part Lot 1 DP1265565 for road purposes in accordance with the plan shown in Figure 1. 2. Approve for all costs associated with the acquisition (estimated to be \$33,500) including but not limited to survey and plan registration costs, Council fees, valuation fees and legal fees (including the landowner's reasonable legal fees) to be borne by Council and funded from RA 10899 Road Acquisitions. 3. Delegate authority to the General Manager to approve and negotiate compensation payable to the landowner based on an independent valuation and to sign all documents necessary to acquire the land.	Kylee Baker	30/4/21	Landowner advised. Solicitor engaged.	B
6c.21.040	Special Event Sponsorship Request – Maclean Lions District Convention	That Council approve sponsorship of \$7,640 (plus GST) for the Lions Australia District 201N1 Convention 2021 to be held in Maclean in October with the sponsorship to be funded from Council's 2020/21 Special Event Sponsorship Program (996030).	Alicia Savelloni	3/5/21	Applicant advised, Sponsorship Agreement sent	C
6c.21.041	Council Meeting Checklist – Update on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Lesley McBay	29/4/21	All those items with a status of "C" have been removed from the rolling checklist and will not appear on any future checklists	C
6c.21.042	Asset Management Policy	As the changes are only minor and relate mainly to formatting, that the updated Asset Management Policy be adopted by Council.	Nigel Longstaff & Bligh Grant		Posted on Council's policy page 3 May	C
6c.21.043	2020/21 Quarterly Budget Review Statement – March 2021	That Council: 1. Receive and note the information in the Quarterly Budget Review Statement to 31 March 2021. 2. Approve General Fund variations detailed in this report totalling \$518,886, which results in a projected General Fund Budget Deficit of \$272,079 for the year. 3. Approve the variations for the Financial Reserves as detailed in this report totalling \$673,427, which results in a projected decrease in the External and Internal Reserves Funds of \$27,442,842.	Christi Brown	29/4/2021	Revised Budget updated accordingly within our Corporate Finance System.	C
6c.21.044	Draft North Coast Regional Water Strategy	That Council: 1. Notes the draft <i>North Coast Regional Water Strategy</i> . 2. Endorses the submission to the draft North Coast Regional Water Strategy which reaffirms Council's opposition to any mining (metals and coal) in the Clarence River catchment and any diversion of water from the Clarence catchment.	Greg Mashiah	29/4/21	Submission sent	C
6c.21.045	Alcohol Prohibited Area: McLachlan Park, Maclean – on Crown Land	That Council: 1. Seek the approval of the Local Area Police Commander to alter the hours of operation for the Alcohol Prohibited Area at McLachlan Park, Maclean to AT ALL TIMES; 2. If approved, install signage to make designated area operational; and 3. Update its Alcohol Free Zones and Alcohol Prohibited Areas webpage to reflect any changes.	Gavin Beveridge	03/05/21	1. Letter sent seeking approval 2. Pending outcome of 1 3. Pending outcome of 1	B

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07.21.005	Cr Clancy – Amendment to Investment Policy	That Council 1. Review its Investment Policy in its entirety on its due date and include options to Council for investing in non-fossil fuel investment institutions. 2. Following review of its Investment Policy a report be provided to Council for further consideration.	Michael Salvestro	6/05/2021	Referred to Council's Investment Advisor for advice on impact on Council's Investment Policy.	B
07.21.006	Cr Clancy – Response to John Barilaro MP re Mining	That Council: 1. Note that at the Council meeting on November 24 Council resolved inter alia to "oppose mining in the Clarence River Catchment and to seek the support of both state and federal governments to impose a moratorium on further mining exploration licences and to cancel existing licences." 2. Acknowledge that this motion does not affect existing mines or quarrying operations; 3. Thank the Hon. John Barilaro for his response on behalf of the Minister for Energy and Environment, Hon. Matt Kean MP and advising that Council was not seeking an explanation of the process of developing mining in the Clarence River Catchment but was advising the state government of its strong opposition to mining in the Clarence River Catchment; 4. Advise Hon. John Barilaro that the council, representing the community's strong opposition to such mining, is asking for the Clarence River Catchment to be scheduled in the relevant environmental, planning and mining legislation as a no-go zone for minerals mining due to the Catchment's almost unique natural and cultural values, many of which depend on the Clarence River and its tributaries, and which support essential and valuable industries which contribute to the local economy as well as providing drinking water for the Clarence Valley (51,000+ residents) and Coffs Harbour City Council (76,000+ residents) and water for local agricultural industries; 5. Write to the Premier of New South Wales, the Hon. Gladys Berejiklian advising her of Council's resolution and seeking her support for a moratorium on mining in the Clarence River Catchment; 6. Write to the adjoining councils that have responsibility for areas draining into the Clarence River Catchment requesting that they support council's stand and ask them to pass resolutions to oppose mining in areas affecting the Clarence River Catchment.	Des Schroder			
07.21.007	Cr Toms – Yamba Triathlon December 2021 Sponsorship	That Council 1. Provide sponsorship of \$4,500.00 plus GST for the Yamba Triathlon to be held on the first weekend in December 2021, and 2. Also provide fees due to Sports Marketing Australia in accordance with the agreement with Council Clause 2.14 Trailing Fees.	Alicia Savelloni	3/5/21	SMA advised	C
07.21.008	Cr Toms – Correction of Council Position on REZ2016/0001	That Council: 1. Write to the NSW Minister for Planning and Public Spaces advising Council is now aware that one of the grounds advised as reason for the Minister not approving the Proposal: being "lack of any evidence that there was any support for the proposal from Councillors", is incorrect. 2. Further advise that it has and did support the rezoning of part of Lot 2 DP598769 School Road Palmers Island to facilitate the development of a marine based industry. 3. Advise the Minister of this resolution. 4. Withhold implementation of the preceding points until the advice provided to Cr Toms referred to in Point 2 is provided to the General Manager and Councillors.	Adam Cameron			

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08.21.004	Calypso Yamba Holiday Park – Native Title Matters	Resolved as per officer recommendation. Report to come back to Council.	Danny Parkin	4/5/2021	Councillor briefing by Marsden Law Group arranged for Tuesday 18 May 2021.	B