

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Actioned Date	Comments	Status	ECM No
26/3/19	11.001/19	Events of Christchurch – New Zealand Friday 15 March 2019	<p>That Council:</p> <ol style="list-style-type: none"> 1. On behalf of all residents of the Clarence Valley offer condolences to all those touched by the tragic events that occurred in Christchurch New Zealand last Friday 15 March 2019 and convey that expression to the Mayor of Christchurch, her fellow Councillors and to the Christchurch community. 2. Open a “Book of Condolence” to the citizens of Christchurch for Clarence Valley residents to sign and the book be available until 30 April 2019 at Council’s Libraries at Grafton, Maclean, Yamba and Iluka and Council’s customer service offices at Grafton and Maclean. 3. Approve the Mayor and General Manager to attend a memorial service in Christchurch at the appropriate time at which the “Book of Condolence” be presented to the Mayor of Christchurch. 4. Explore locations in the Grafton area for a permanent memorial to be erected to recognise the tragic events of 15 March 2019 and a report be provided to Council at a future Council meeting identifying potential locations and memorial options. 5. Recognise the difficult time the local Tarrant family is facing and call on the community to be supportive at this time. 	Ashley Lindsay	<p>1/4/19</p> <p>3/5/19</p> <p>10/9/19</p> <p>21/2/20</p> <p>23/6/20</p> <p>31/8/20</p> <p>14/9/21</p>	<p>Condolence books delivered to the named locations Monday, 25 March 2019</p> <p>Signed condolence pages being made into book. Condolence Book ready for delivery.</p> <p>Social Cohesion Forum held facilitated by Multicultural NSW</p> <p>Condolence Book together with letter from Mayor sent to Christchurch Mayor</p> <p>Acknowledgement letter received from Mayor of Christchurch</p> <p>Final update report to Council October 2021</p>	B	
22/10/19	6a.19.027	Strategic Road Improvement Reserve	<p>That Council:</p> <ol style="list-style-type: none"> 1. Undertake further analysis to identify specific projects on Clarence Way, Armidale Road and Orara Way for future funding. 2. Undertake Route Corridor Reviews into all of the identified sealed roads and prioritise the project outcomes from these reviews. 3. Undertake further technical and Benefit Ratio assessments of all unsealed roads to develop a prioritised road upgrading list. 4. Allocate up to \$150,000 to be equally funded from Section 7.11 and recurrent funds to undertake a high-level feasibility assessment for a bypass of Yamba along the reserved corridor. 	Jamie Fleeting / Adam Cameron	<p>9/12/19</p> <p>31/08/20</p>	<p>AD - Items 1, 2 and 3 are in progress.</p> <p>AD - Items 1, 2 and 3 are still in progress. AC – Item 4 - Work on scoping the required technical studies has commenced.</p>	B	2415405
17/12/19	6c.19.100	Acquisition of Part Crown Reserve for Stormwater Infrastructure	<p>That Council:</p> <ol style="list-style-type: none"> 1. Acquire an easement over the stormwater pipes located on Lot 3 DP 1005547. 2. Enter into a Deed of Agreement with the landowner of Lot 104 DP 1047026 setting out that the landowner is to meet all costs associated with the acquisition and that the easement will be registered separately to the subdivision. 	Kylee Baker	<p>6/2/2020</p> <p>22/6/20</p> <p>3/8/2020</p> <p>31/08/2020</p> <p>29/09/2020</p> <p>7/12/2020</p> <p>30/4/2021</p> <p>30/8/2021</p>	<p>No action commenced yet.</p> <p>PWA engaged to action. Waiting on deed of agreement.</p> <p>Deed of agreement executed. Application lodged with Crown Lands for consent.</p> <p>Application is with Crown Lands for consideration.</p> <p>Application is with Crown Lands for consideration.</p> <p>Application is with Crown Lands for consideration</p> <p>Waiting on Crown Lands for consideration</p> <p>No updates</p>	B	2448189

<p>17/12/19</p>	<p>6c.19.101</p>	<p>Acquisition of Land for Road Purposes</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Acquire part Lots - Lot 96 DP 751373, Lot 1 DP 826316, Lot 501 DP 703273, Lot 113 DP 751373, Lot 4 DP 746328, Lot 5 DP 1155528 and Lot 5 DP 746328 at Harwood as public road. 2. Acquire Lots 1-2 DP 126896 and part Lots – Lot 1 DP 435557 and Lot 2 DP 523333 at Palmers Island as public road. 3. Acquire part Lots – Lot 101 DP 1188377, Lot 2 DP 576021, Lot 1 DP 1078824 at Yamba as public road. 4. Meet all survey and legal costs. 5. Delegate authority to the General Manager to execute the documents associated with the survey and acquisition of the above mentioned Lots. 	<p>Kylee Baker</p>	<p>6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020 7/12/2020 30/4/2021 30/8/2021</p>	<p>Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending survey Palmers Island – contracts to exchange Yamba – pending survey</p> <p>Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – pending survey commencement.</p> <p>Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – Surveyor engaged and survey in progress</p> <p>Harwood – pending registration of survey plans Palmers Island – completed. Yamba – currently being surveyed</p> <p>No further progress</p> <p>Harwood – 1 complete. 2 pending registration of survey plans 1 pending finalisation by solicitor Palmers Island – complete. Yamba – 1 landowner still negotiating agreement 1 plan registered solicitor finalising</p> <p>Harwood – 2 complete. 1 pending registration of survey plans 1 pending finalisation by solicitor Palmers Island – complete. Yamba – 1 landowner still negotiating agreement 1 complete</p>	<p>B</p>	<p>2448190</p>
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<p>17/12/19</p>	<p>6c.19.102</p>	<p>Closure and Sale of Part Queen Street Iluka Road Reserve – Concept Design Plan</p>	<p>That: 1. Council approve the concept design plan as per Attachment A subject to: a) A minimum of 40 car parking spaces being provided as public car parking area. b) The car parking area being constructed to Council standards and including kerb and guttering. c) The inclusion of suitable street landscaping. d) A foot path being incorporated into the design. e) The existing water main being relocated. f) The construction of the car parking being completed within 5 years from the date of settlement of the transfer of the road reserve or as part of the development of the premise on the adjoining land Lots 4-5 Section 2 DP 758535, whichever occurs first. 2. Council proceed with the closure, survey and sale of the road reserve as per Points 1-7 of Item 15.216/18 of 11 December 2018 meeting. 3. Income received from the sale of the road be retained for roadworks within the village of Iluka.</p>	<p>Kylee Baker</p>	<p>23/12/19 6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020 7/12/2020 30/4/2021 30/8/2021</p>	<p>CB - Future budget variation noted to account for income relating to 3. KB – Applicant advised. Solicitor is preparing legal documents Pending legal documents. KB – Contracts executed. To be exchanged and then survey commenced. KB - Contracts exchanged. Surveyor engaged and survey in progress. KB – Surveyor engaged and survey in progress Currently being surveyed KB – closure survey registered, closure gazetted, pending survey for lot consolidation Lots consolidated, pending settlement</p>	<p>B</p>	<p>2448191</p>
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Item No.	Report Title	Council Resolution – 28 July 2020	Officer	Date	Comments	Status	ECM No.
6a.20.026	Market Scoping Study - Harwood Marine Precinct	That Council: 1. Notes it continues in-principle support for the establishment of Clarence Valley marine-related industry including the current basic concept of a Harwood Marine Precinct. 2. Advise the Department of Regional NSW that it will make no contribution toward a Market Sounding or any market development initiatives on the basis that Council considers the cost of private developer market research should not be met by Council. 3. Receive a report at the earliest opportunity outlining the constraints and opportunities of a marine precinct in the Clarence Valley.	Adam Cameron	6/10/20	Have met with Harwood Marine who have engaged a consultant (their funds) to prepare a plan to stage development of the newly zoned land dealing with flooding (some fill needed) and other infrastructure provision issues for the site	B	
6c.20.109	Property Rationalisation – Former Visitor Information Centre, South Grafton – Lot 2 DP 839420	That: 1. Council decline the offer as set out in Confidential Attachment A. 2. Council appoint an independent party to prepare the Planning Proposal to rezone the land to B5 Business Development. 3. The budget for the rezoning costs be funded from Property Management FP995005.	Kylee Baker	3/8/2020 1/9/20 29/9/20 4/11/20 30/4/21 30/8/2021	Agent advised offer declined. PP commenced. EOI advertising for consultant to prepare PP brief. PP consultant applications received and being reviewed. Bennell & Assoc awarded contract. Proposal finalised. Lodged with Council for assessment and processing. Pending further information to be provided by consultant. Lodged with State Planning Department. Waiting on their approval.	B	
Item No.	Report Title	Council Resolution – 22 September 2020	Officer	Date	Comments	Status	ECM No.
07.20.012	Cr Toms – Report to Council on Advertising Expenditure Disclosed in Audited Financial Statements for 2018 and 2019	That Council incorporate into future budget reports the advertising breakup by Service and Sub-Service.	Kate Maginnity	6/10/2020	Under investigation. Advertising is a one of 223 Natural Account Codes and is currently reported with 17 others under Administration Expenses. Council groups its natural accounts for reporting in a 'parent/child' arrangement for compliance with Accounting Standards.	A	2152770

Item No.	Report Title	Council Resolution 27 October 2020	Officer	Date	Comments	Status	ECM No.
6c.20.153	Disposal of Council Property – Lot 1 DP 1154607 Known as Flood Levee Grafton	That Council <ol style="list-style-type: none"> Subdivide Lot 1 DP 1154607 into lots matching the current lot layout and register on title an appropriate easement for access and protection of flood infrastructure, Approach adjoining landowners to purchase the adjacent lot as per the terms set out in the confidential attachment A. Delegate authority to the General Manager to execute documents associated with the subdivision and transfers. 	Kylee Baker	7/12/2020 30/4/2021 30/8/21	Solicitor engaged, preparing letters of offer Pending final figures from surveyor so GM can liaise with landowner representative Landowners agreed. Solicitor finalising deed of agreement.	B	
6c.20.160	Update – Cyclist Safety & Improvements to Cycleway Network in Grafton	That: <ol style="list-style-type: none"> Council endorse establishing a Road Safety Officer (RSO), with 50% of the salary co funded from Transport for NSW (TfNSW). Council endorse inclusion of its contribution of up to \$64,600 to FP 95300, for inclusion in the Q2 QBRS to be reported in February 2021. A further report be provided with details and estimates of any additional resources that are required and in consideration of endorsement of item 1. A new Active Transport Plan be developed that incorporates and updates the existing (2015) Pedestrian Access and Mobility Plan (PAMP) and Bike Plan and is placed on public exhibition prior to adoption. 	Jamie Fleeting	30/4/21	An agreement between CVC and TfNSW for the co-funding (4 year program) of a Road Safety Officer (RSO) has recently been reached and staff have commenced the next stage of recruitment in conjunction with TfNSW (alignment of position descriptions etc) for that new role.	B	
07.20.014	Installation of a kerb ramp at Iluka Spenser Street Boat Ramp Picnic Area	That <ol style="list-style-type: none"> Council install a kerb ramp to facilitate access from the kerb and gutter to the reserve at an estimated cost of \$1,250 before the Christmas holiday period ensuring people with disabilities can access the reserve. The location of the kerb ramp is to be determined by staff in consideration of a future designated disabled access car parking spot. Consideration be given to the connection of footpaths to the open space facilities through a design process that considers Native Title with a budget and implementation schedule to be reported to Council for the 2021/22 capital works program. Funding for the kerb ramp to be allocated from Sub-Service (311) Local Roads- K & G Maintenance (PJ 931125). The Disability Action Plan be a standing item on Council's Access Committee Agenda to ensure regular discussions and consultation. 	Jamie Fleeting	24/11/20	Points 1, 2, and 4 have been completed with the kerb ramp being installed. Point 3 – still being investigated. Point 5 – Noted – Access Committee advised	B	

Item No.	Report Title	Council Resolution – 24 November 2020	Officer	Date	Comments	Status	ECM No.
6b.20.087	Flinders Park Draft Plan of Management	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the preparation of a draft plan of management for the Flinders Park reserve area. 2. Authorise the General Manager to refer the draft plan to the NSW Department of Planning, Industry and Environment (DPIE) as owner of Flinders Park (Reserve 85724) for comment using Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>). 3. Place the draft plan on public exhibition (after it has been returned by DPIE and any corrections regarding Flinders Park are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i>. 4. Conduct a public hearing regarding adding additional categories of 'community' land effectively altering the category(s) assigned by the Minister. 5. Accept submissions on the draft plan for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i>. 6. Bring the draft plan back to Council after the submission period has closed for consideration of its adoption or re-exhibition as per the requirements of section 40 of the <i>Local Government Act 1993</i>. 	Danny Parkin	<p>18/12/20</p> <p>3/03/2021</p> <p>31/03/2021</p> <p>27/04/2021</p> <p>6/8/21</p>	<p>1. Noted</p> <p>2. Draft PoM and completed Form B sent to DPIE - Crown Lands as owner of R85724 under GMs signature on the 2/12/20.</p> <p>3-6. In progress – still waiting on Crown Lands to review and give permission to place draft PoM on public exhibition</p> <p>Advice received from Crown Lands noting that Council can now publicly exhibit draft PoM once the Category Map has been updated.</p> <p>Category Map updated – however, waiting on return of draft Yamba Sports Complex PoM to exhibit both at the same time as a public hearing is required for both.</p> <p>Draft Flinders Park PoM placed on public exhibition until 20 September 2021.</p>	B	

Item No.	Report Title	Council Resolution 15 December 2020	Officer	Date	Comments	Status	ECM No.
6b.20.096	Review of Grafton and South Grafton Flood Planning Level (or Residential Habitable Floor Level Requirements) & Amendment to Development Control Plans	That: 1. The floodplain management provisions for all lots approved by development application after the adoption of the amended floodplain management provisions in all relevant Clarence Valley Development Control Plans are amended to require that: i. all new residential development must have a primary habitable floor level of a minimum of 500mm above the 1% flood height for the site of the development; and ii. flood compatible building materials be used for any part of such premises that are below the level of the minimum primary habitable floor level; and iii. any other necessary amendments to effect these changes are drafted; 2. The proposed DCP amendments are publicly exhibited for a period of at least 28 days; 3. A report be prepared for Council's consideration as soon as practical after completion of the public exhibition period; and 4. Advice of Council's resolution on the abovementioned report be referred to the CVC Floodplain Committee for information.	Scott Lenton	12/1/21 6/9/21	Preparation of draft DCP amendments to be commenced in late-January. Public exhibition will follow once draft DCP completed. Preparation of Draft DCP delayed due to other strategic planning priorities. Effect of Council resolution does not result in substantive change to existing DCP controls.	B	
6b.20.098	Ngayundi Yamba Sports Complex – Draft Plan of Management	That Council: 1. Authorise the General Manager to refer the draft plan to the NSW Department of Planning, Industry and Environment (DPIE) as owner of Ngayundi Yamba Sports Complex (Reserve 98072) for comment using Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>); 2. Place the draft plan of management on public exhibition (after it has been returned by DPIE and any corrections regarding Ngayundi Yamba Sports Complex are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i> . 3. Conduct a public hearing regarding the proposed addition of extra categories of 'community' land effectively altering the category(s) assigned by the Minister. 4. Accept submissions on the draft plan of management for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i> . 5. Prepare a report to Council on the draft plan of management in consideration of public submissions after the public exhibition period has closed for consideration of its adoption or re-exhibition as per the requirements of section 40 of the <i>Local Government Act 1993</i> .	Danny Parkin	22/12/2020 3/03/2021 8/04/2021 6/6/2021 6/7/2021 Early August 2021 30/8/2021	1. Draft POM referred to DPIE under the A/GMs signature 2-5. In progress – still waiting on Crown Lands to review and give permission to place draft PoM on public exhibition Crown Lands have advised that there are 21 draft PoMs in front of Council's PoM – no date given for when they expect to review draft PoM Advised by Crown Lands that the draft PoM had progressed in the queue Sent request for update on progress – no reply received Spoke with Jane Adam who advised that the draft PoM was still in the queue No change from above entry. Significant delay in turnaround of Draft PoM (ie 9 months). Staff regularly follow-up status with DPIE.	B	

Item No.	Report Title	Council Resolution – 23 February 2021	Officer	Date	Comments	Status	ECM No.
05.21.002	REX Airlines Ceasing Services to Grafton	That 1. Council write to the Deputy Prime Minister the Hon Michael McCormack and the Member for Page Kevin Hogan seeking their support and requesting the Federal Government extend their financial support for regional airline services via the RANS program for another 12 months to 31 March 2022. 2. The General Manager commence negotiations urgently with Lismore City Council to develop a proposal to find a replacement airline service for the Sydney/Grafton/Lismore and return route.	Ashley Lindsay	8/3/21 31/3/21	Letters sent as per point 1. RANS program extended by Federal Government for 6 months to 30 September 2021. REX have continued flights into Grafton/Lismore.	B	2203253
6a.21.003	Proposed Sale of No. 2 and 4 Short Street, Maclean	That Council: 1. Authorise a planning proposal to be prepared and lodged to the Planning Gateway seeking an amendment to the Clarence Valley LEP 2011 to add an additional permitted use for the purpose of dwelling house to Lot 2 DP366148, 2 Short Street, Maclean; 2. Delegate authority to the General Manager to engage a consultant to prepare and lodge a development application on Council's behalf for the conversion of the premise on Lot 85 and 86 DP13075, being 4 Short Street, Maclean, to a dwelling house by utilising Clause 5.10(10) of the Clarence Valley LEP; 3. Allocate \$20,000 from the Strategic Building Reserve (RA 10520) to FP995005 Council Property Management to fund the DA and associated consultant costs; and 4. Delegate authority to the General Manager to execute documentation associated with the preparation and processing of the planning proposal and development application, including necessary reports from consultants.	Kylee Baker	8/3/21 30/4/2021 30/8/21	Being actioned Consultant engaged to prepare DA for 4 Short St Internal PP preparation commenced for 2 Short St 2 Short St still being prepared 4 Short St application lodged with Council. Being assessed.	B	2203284
6a.21.006	Clarence Coast Holiday Parks Capital Projects Review	That Council as Crown Land Manager: 1. Allocate \$700,000 from RA79000 (HPk Bank Account) for the upgrade of the Brooms Head Holiday Park on-site sewage management system (FP560101) and allocate an upper limit fee (as detailed in the confidential attachment) to RA79000 (HPk Bank Account) Reserve for the extinguishment of Native Title. 2. Allocate \$25,000 from RA79000 (HPk Bank Account) to fund current financial year expenses to complete survey, design and investigation works. 3. Defer the Minnie Water (FP560428 - \$500,000) and Iluka Riverside Holiday Parks (FP560570 – \$500,000) amenities upgrades and reallocate \$1,000,000 of funding to FP560101 – Brooms Head Holiday Park Septic System Upgrade. 4. Following the completion of the investigations and OSMS designs for the Brooms Head Holiday Park OSM system upgrade, further information and consultation with adjoining property holders and community be undertaken before works proceed to tender and/or construction.	Peter Birch	25/2/21 24/06/2021 27/8/21	1,2,3 – Budget variation submitted 4. Noted 4. Contact with Brooms Head adjoining residents made and update project meeting held. Letter box distribution made to broader BH community and FAQ on web site with project information. Structural dune assessment being undertaken for BHHP OSM upgrade as part of final design investigation and not yet complete. 4 Structural dune assessment completed and pending review/update workshop.	B	2203500

Item No.	Report Title	Council Resolution – 30 March 2021	Officer	Date	Comments	Status	ECM No.
6a.21.012	Unauthorised Freedom Camping Program - Extension and Conclusion of Working Group	That: <ol style="list-style-type: none"> Council allocate budget of \$3,000 for two Variable Messaging Signs (VMS) for use over Easter holidays to be funded from Ranger Operations – contractors (PJ 994190-7353-2201). Council approve the installation of “No Parking Midnight-5am” signage along Clarence Street near Flinders Park to be funded from Parks Signage Renewals (PJ 550203). Council consider “No Parking Midnight-5.00am” signage along The Crescent at Angourie as part of a future parking study. The Working Group on Campers group conclude following the proposed May 2021 meeting. Council convey its deepest thanks to the staff and community participants on this committee for the work and time they committed to assist with an issue that has become a problem in many of our towns and villages during holiday periods. 	Adam Cameron	27/4/21	VMS advanced warning signs installed over Easter using available resources and budgets Clarence Street signage is currently scheduled to be implemented in May 2021 May 2021 meeting of Working Group on Campers to be arranged	B	
6a.21.014	Acquisition of Part Reserve 95853 Grafton – Part Frank McGuren Park	That Council: <ol style="list-style-type: none"> Proceed with the compulsory acquisition of the land described as Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 for the purpose of resolving the existing encroachment of a Council owned building on Crown Land in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. Agree to the acquisition by agreement in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for an agreed value of \$78,300.00 (including GST). Make an application to the Minister and the Governor for approval to acquire Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i>. Classify the land as operational land. 	Kylee Baker	30/4/2021 30/8/21	Crown Lands accepted compensation. Application to Minister being prepared for acquisition. Pending legal advice on Native Title.	B	
6c.21.025	Permanent Road Closures – Unused Roads off Boormans Lane Southgate	That Council: <ol style="list-style-type: none"> Note the requirement for preservation of dwelling eligibility for Dwelling-Eligible Lots that would otherwise lose that eligibility on 23 December 2021 under CVC LEP 2011 is: Development Application for dwelling on the applicant’s Lot 78 DP 851836 must be lodged with Council on or before 23 December 2021, and further notes that is contrary to the advice shown in the report Key Issues part of paragraph 2 wherein it is stated: “..... requires a development application for a dwelling to be lodged and approved prior to this date.” Approve the closure of the roads and subsequent sale to the applicant subject entirely to the applicant giving to Council an irrevocable undertaking to register on the applicant’s title or titles a Limited Right of Way that allows access only when Grafton-Lawrence Road is closed during times of a local emergency. Transfer the 2 closed roads to the applicant on receipt of the irrevocable undertaking required at point 2 of this resolution at a consideration of one-tenth of the amount shown in the confidential attachment with the reduction in consideration given to partially account for the cost of preparation and registration of the Limited Right of Way. 	Kylee Baker	30/4/2021 30/8/21	Landowners solicitor advised of resolution. Pending acceptance by landowner. Landowner agreed. Pending survey and deed of agreement.	B	

Item No.	Report Title	Council Resolution – 27 April 2021	Officer	Date	Comments	Status
6b.21.017	Clarence Valley Council Generic Plan of Management (Draft)	<p>That Council:</p> <ol style="list-style-type: none"> Note the preparation of this draft <i>Clarence Valley Community Land, Crown Reserves and other Public Places Generic Plan of Management 2021 – 2030</i> (generic PoM) for all Council-owned land and Crown land managed by Council set aside and/or embellished as public open space or developed for a specific community purpose not covered by a site specific plan of management. Authorise the General Manager to notify the Minister for Crown Lands in writing of the initial categorisation of Lot 1 DP1267098 (added to reserve R70140), and Lot 2 DP1267098 (added to reserve R140029) as 'Park' using the Department's <i>Initial categorisation – written notice of assigned categorisation form</i>. Authorise the General Manager to refer the draft generic PoM to the NSW Department of Planning, Industry and Environment (DPIE) Crown Lands Division as owner of the Crown land covered by this generic PoM for comment; including the submission of Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>) to alter the categories assigned to particular Crown reserves detailed at Schedule 2AA of the draft generic PoM. Authorise the General Manager to apply to be made the Crown land manager for the Crown land currently devolved on Council detailed in Schedule 2B of the generic PoM. Place the draft Generic PoM on public exhibition (after it has been returned by DPIE and any corrections regarding the Crown land covered under the generic PoM are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i>. Conduct at least two (2) public hearings (one in Maclean and one in Grafton) regarding the categorisation of recently acquired Council-owned 'community' land by the PoM (detailed in Schedule 1AA and 1AB of the generic PoM); and the categorisation of 'community' Crown land effectively altering the category(s) assigned by the Minister (detailed at Schedule 2AA of the draft generic PoM). Accept submissions on the draft Generic PoM for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i>. Bring the draft Generic PoM back to Council after the submission period has closed for consideration of its adoption, or re-exhibition (if applicable), as per the requirements of section 40 of the <i>Local Government Act 1993</i>. 	Danny Parkin & Jasmine Oakes	28/4/2021 10/5/2021 24/6/2021 30/8/2021	<p>1. Noted</p> <p>2. 3 & 4. Letter signed by GM sent to DPIE for Ministerial consideration and consent to matters listed</p> <p>5 – 8. In progress waiting on DPIE Council CLM unit to process/reply to Council</p> <p>5 – 8. In progress waiting on DPIE Council CLM unit to process/reply to Council. Staff regularly follow-up status with DPIE.</p>	B
6c.21.039	Acquisition of Part Lot 1 DP1265565 for Road	<p>That Council:</p> <ol style="list-style-type: none"> Endorse the acquisition of part Lot 1 DP1265565 for road purposes in accordance with the plan shown in Figure 1. Approve for all costs associated with the acquisition (estimated to be \$33,500) including but not limited to survey and plan registration costs, Council fees, valuation fees and legal fees (including the landowner's reasonable legal fees) to be borne by Council and funded from RA 10899 Road Acquisitions. Delegate authority to the General Manager to approve and negotiate compensation payable to the landowner based on an independent valuation and to sign all documents necessary to acquire the land. 	Kylee Baker	30/4/21 30/8/2021	<p>Landowner advised. Solicitor engaged.</p> <p>Pending valuation report.</p>	B
07.21.008	Cr Toms – Correction of Council Position on REZ2016/0001	<p>That Council:</p> <ol style="list-style-type: none"> Write to the NSW Minister for Planning and Public Spaces advising Council is now aware that one of the grounds advised as reason for the Minister not approving the Proposal: being "<i>lack of any evidence that there was any support for the proposal from Councillors</i>", is incorrect. 	Adam Cameron			

Item No.	Report Title	Council Resolution – 27 April 2021	Officer	Date	Comments	Status
		2. Further advise that it has and did support the rezoning of part of Lot 2 DP598769 School Road Palmers Island to facilitate the development of a marine based industry. 3. Advise the Minister of this resolution. 4. Withhold implementation of the preceding points until the advice provided to Cr Toms referred to in Point 2 is provided to the General Manager and Councillors.				
08.21.004	Calypso Yamba Holiday Park – Native Title Matters	Resolved as per officer recommendation. Report to come back to Council.	Danny Parkin	4/5/2021 18/5/2021 24/6/2021	Councillor briefing by Marsden Law Group arranged for Tuesday 18 May 2021. Council briefed by Marsdens. Marsdens to convene meeting between Yaegl TOAC and their legal representatives and Council and their legal representatives. Meeting scheduled for 6 July	B

Item No.	Report Title	Council Resolution – May 2021	Officer	Date	Comments	Status
6a.21.024	Everyone Can Play 2021-22 Project Priorities	That Council <ol style="list-style-type: none"> 1. Receive and note the playground priorities for funding. 2. Submit applications for Yamba Oval (upgrade) and Wherrett Park (new) as identified in this report and include as part of the sketch design that will be developed for the purposes of applying for the grant for the Wherrett Park (new) the following: <ol style="list-style-type: none"> a. A fully wheelchair compliant (wheel on wheel off not requiring transfer) piece of equipment similar to the wheelchair accessible carousel at Jacaranda Park b. Sensory equipment similar to the Rainbow Harp and the Sand Factory at Jacaranda Park c. Accessible paths and/or wet pour rubber softfall where appropriate throughout the Park providing access to all equipment (accessible and non-accessible equipment). 	David Sutton	8/6/21	Applications being prepared	B
6c.21.051	2020/21 Monthly Financial Report – April 2021	That Council: <ol style="list-style-type: none"> 1. Receive and note the monthly financial information report for April 2021, attached to this report. 2. Endorse the proposed General Fund variations as set out in this report totalling \$59,705, which will be included in the 2020/21 General Purpose Financial Statements Refer to Audit report. 3. Endorse the proposed variations, which increase Financial Reserves by \$406,918, which will be included in the 2020/21 General Purpose Financial Statements Refer to Audit report. 	Michael Salvestro	31/8/21	Budget Variations not yet drafted	A
6c.21.054	Partial Land Acquisition for Road Purposes – Ardent Street, South Grafton – Road and Drain	That <ol style="list-style-type: none"> 1. Council endorse the partial acquisition of Lot 3 DP 825809 as per the area shown in Figure 1. 2. All costs including the landowner's reasonable costs associated with the acquisition be borne by Council including but not limited to survey, valuation, Council fees and legal fees. 3. The General Manager be delegated authority to negotiate the compensation payable to the landowner and sign all documents necessary to acquire the land for road purposes. 4. The acquired land be classified as Operational land and then dedicated as public road. 	Kylee Baker	30/8/2021	Valuation received. Landowner considering.	B
6c.21.065	Acquisition of Land for Road Purposes - McIntyres Lane, Gulmarrad	That Council: <ol style="list-style-type: none"> 1. Acquire part of Lot 2 DP 327815 for road purposes (approximately 1828m²) and offer a compensation amount as detailed in the confidential attachment. 2. Replace and reinstate the affected fence to a standard agreed with the landowner. 3. Delegate authority to the General Manager to execute all documents associated with the land acquisition. 	Dylan Kelly	9/6/21 2/9/21	Acquisition process started. Acceptance from landowner. Survey and property team progressing.	B

Item No.	Report Title	Council Resolution – 22 June 2021	Officer	Date	Comments	Status
6b.21.038	Draft Fisher Park Plan of Management	That Council: 1. Note the preparation of the draft plan of management for Fisher Park, Grafton; 2. Place the draft plan of management on public exhibition for a period of not less than 28 days as required under the <i>Local Government Act 1993</i> ; 3. Accept written submissions on the draft plan of management for a period of not less than 42 days from when the plan of management is placed on public exhibition as required under the <i>Local Government Act 1993</i> ; and 4. Adopt the draft plan of management at the end of the exhibition period provided there is no submission received that requires a review of the intent and substantial changes to be made to the draft plan of management, as exhibited.	Danny Parkin	25/6/2021 25/6/2021 30/8/2021	1. Noted 2-3. Draft Fisher Park PoM placed on public exhibition from 25 June until 9 August 2021 4. Submissions still being reviewed and amendments to draft plan being made	B
Item No.	Report Title	Council Resolution – July 2021	Officer	Date	Comments	Status
05.21.007	Postponement of the Local Government Elections	That Council write to the Minister for Local Government, the Hon Shelley Hancock MP, with a copy being sent to Councillor Linda Scott, President of Local Government NSW and the Australian Local Government Association: 1. Requesting any costs associated with the delay, including facilities for Returning Officers, to be borne by the State Government. 2. Requesting consideration of an extension to the requirement of s290 of the Local Government Act, to allow the Mayor to be elected within five weeks after the local government election, with deliberation given to the availability of resources and limited ability for newly elected councillors to meet early in the New Year.	Ashley Lindsay			
6a.21.036	Proposed Additional Staff Resources for Planning & Environment Directorate	That Council endorse the allocation of additional resources to include an additional Senior Building Surveyor, an additional District Building Surveyor/Building Inspector and an additional Planning Support Officer in accordance with Option 3 detailed in the body of the report.	Kerry Harre	30/07/2021	Work commenced on preparing position descriptions and the recruitment process	C
6b.21.052	Planning Proposal REZ2021/0001 - Lot 2 DP 839420, 2 Spring Street, South Grafton	That Council: 1. As the Planning Proposal Authority, endorse the planning proposal and seek a Gateway Determination to amend the Clarence Valley Local Environmental Plan 2011 to rezone Lot 2 DP 839420, 2 Spring Street, South Grafton from SP3 Tourist to B5 Business Development; 2. Forward the planning proposal to the Department requesting a 'Gateway' Determination, pursuant to Section 3.34 (1) of the Environmental Planning and Assessment Act 1979; and 3. Not seek to be the local plan-making authority for this matter under Section 3.36 of the Environmental Planning and Assessment Act 1979.	Terry Dwyer	31/08/21	The matter was lodged with DPIE via the NSW Planning Portal on 6 August 2021 and then again on 23 August 2021. Awaiting assessment and issue of Gateway determination.	B
6b.21.054	Clarenza Urban Release Area Draft DCP and Road Contributions Plan	That Council: 1. Endorses the Draft DCP Chapter for Clarenza Urban Release Area and places the Draft DCP on public exhibition in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. 2. Provides notification of the Draft DCP to property owners within and adjacent to the Clarenza Urban Release Area (URA) and other relevant stakeholders; and 3. Prepares a Contributions Plan to enable developer contributions to be collected (on a per lot basis) to cover costs associated with preparation of the Contributions Plan and the future construction of the proposed link road connecting the north and south villages of the Clarenza URA.	Deborah Wray/ Scott Lenton			
6b.21.055	Clarence Valley Local Environmental Plan 2011 – Proposed Housekeeping Amendment 2021	That Council as the Planning Proposal authority: 1. Prepare a Planning Proposal for CVLEP Housekeeping Amendments 2021 for the matters described in Schedule 1; 2. Forward the Planning Proposal to the Department of Planning Industry and Environment requesting a Gateway Determination, pursuant to Section 3.34 (1) of the Environmental Planning and Assessment Act 1979; and 3. Advise the Department that should the Gateway Determination allow the Planning Proposal to proceed, that it will accept any local plan-making delegations offered under Section 3.36 of the Environmental Planning and Assessment Act, 1979.	Terry Dwyer	5/08/21 31/8/21	Planning Proposal to be drafted for submission to DPIE via the NSW Planning Portal. Planning Proposal currently being drafted for submission to DPIE via the NSW Planning Portal.	B
6c.21.092	Request to Vary Policy – Donated Facilities on Public Land – on Crown Land	That Council: 1. As Crown Land Manager, accept the placement of a donated public seat to be funded by the family of the late Henry Caldwell on Minnie Water Foreshore Reserve. 2. Allow a plaque to be fixed by Toni Borthwick on behalf of the children and grandchildren of the late Gloria and Henry Caldwell to the donated public seat using the words <i>The RSL, RFS & Minnie Water community acknowledge the contribution of Henry 'Corky' Caldwell</i>	David Sutton	02/08/2021	Customer advised of resolution, seat to be ordered with other furniture to achieve economy of scale, plaque being fabricated.	C

Item No.	Report Title	Council Resolution – July 2021	Officer	Date	Comments	Status
		<i>Volunteer, WW2 veteran, Order of Australia & Queens Medal recipient.</i>				
6c.21.098	Naming of Road "Shirley Adams Way"	That Council 1. Receive and note the information provided in the report, regarding progress with naming the roadway on the Summerland Way from the roundabout on Big River Way, South to the traffic lights at the Clarence Street intersection "Shirley Adams Way". 2. Once the process of naming the new Grafton Bridge is complete, Council proceed to name the roadway on the Summerland Way from the roundabout on Big River Way, South Grafton to the traffic lights at the Clarence Street intersection "Shirley Adams Way".	Jamie Fleeting			
Item No.	Report Title	Council Resolution – August 2021	Officer	Date	Comments	Status
05.21.008	Infrastructure Contributions Reforms	That Council: 1. Calls on the NSW Government to withdraw the Environmental Planning and Assessment Amendment (Infrastructure Contributions) Bill 2021 (the Bill) from the NSW Parliament. 2. Calls on the NSW Government to undertake further consultation with the local government sector on any proposed reforms to the infrastructure contributions system. 3. Calls on the NSW Government to de-couple the Independent Pricing and Regulatory Tribunal led review of the rate peg to include population growth from the infrastructure contributions reforms. 4. Writes to the local State Member Chris Gulaptis MP, the Premier the Hon Gladys Berejiklian MP , Treasurer the Hon Dominic Perrottet MP, Minister for Planning and Public Spaces the Hon Rob Stokes MP and Minister for Local Government the Hon Shelley Hancock MP seeking them to withdraw the Bill. 5. Writes to the Shadow Treasurer the Hon Daniel Mookhey MLC, Shadow Minister for Planning and Public Spaces Mr Paul Scully MP, Shadow Minister for Local Government Mr Greg Warren MP, The Greens Mr David Shoebridge MLC, Shooters, Fishers and Farmers Party the Hon Robert Borsak MLC, Pauline Hanson's One Nation the Hon Mark Latham MLC, Animal Justice Party the Hon Emma Hurst MLC, Christian Democratic Party (Fred Nile Group) the Hon Fred Nile MLC, Independent Mr Justin Field, Portfolio Committee Chair The Greens Ms Cate Faehmann, Portfolio Committee Deputy Chair Animal Justice Party the Hon Mark Pearson MLC and Committee members Liberal Party the Hon Catherine Cusack MLC and the Hon Shayne Mallard MLC, The Nationals the Hon Ben Franklin MLC and Australian Labor Party the Hon Rose Jackson MLC, the Hon Adam Searle MLC and the Member for Clarence, Mr Chris Gulaptis MP seeking their support in securing the withdrawal of the Bill from the NSW Parliament and outlining Council's concerns with the Bill. 6. Alerts the local media to the threat of future ratepayer funds being expended rather than developer levies for new infrastructure brought about by increased development under the proposed legislation and shares and promotes these messages via its digital and social media channels and via its networks. 7. Affirms its support to LGNSW and requests LGNSW continue advocating on our behalf to protect local government from any amendments to infrastructure contributions which leaves councils and communities exposed to expending ratepayer funds on new infrastructure made necessary by new development, currently the responsibility of developers.	Ashley Lindsay	7/9/21	Letters emailed 7/9/21.	B
6a.21.040	Request for Extension of Lodgement for the 2020/21 Annual Financial Statements	That Council submit a request to the Office of Local Government for extension to the 30 November for lodgement of the audited 2020/21 Annual Financial Statements.	Michael Salvestro	09/09/2021	Audit Office reviewing request letter before Council submits to OLG.	B
6b.21.058	DA2021/0085 Industrial Shed, 61 Trenayr Road, Junction Hill	That DA2021/0085 be approved subject to the imposition of conditions contained in Schedule 1 after amendment of those conditions to provide the operating hours to be identical to the current operating hours of the site.	Pat Ridgway	2/09/2021	Notice of Determination issued and submitters notified	C
6b.21.059	MOD2021/0041 Modification of DA2019/0331 to Increase the Height of Building and Lift	That after consideration of the modification application MOD2021/0041 and clause 4.6 of the Clarence Valley Local Environmental Plan 2011 (CVLEP) Council approve a further minor variation to the 9 metre maximum building height prescribed by clause 4.3 of the Height of Buildings Map	Pay Ridgway	6/09/2021	Notice of determination of Amendment and Amended plans issued	C

Item No.	Report Title	Council Resolution – August 2021	Officer	Date	Comments	Status																								
6b.21.060	Overrun, 56 Yamba Road, Yamba Proposed LEP Amendment to Correct Error in Land Descriptions for 3 Council Owned Lots at Swan Creek	<p>in the CVLEP and 8 metre maximum height specified in State Environmental Planning Policy (Housing for Seniors or People with a disability) 2004 as proposed by the applicant.</p> <p>That:</p> <ol style="list-style-type: none"> Council prepare a request to consider an expedited amendment under Section 3.22 of the Environmental Planning and Assessment Act 1979 (the Act) which aims to correct the land descriptions for three (3) lots at Swan Creek in Schedule 4 Classification and reclassification of public land, Part 1 Land classified, or reclassified, as operational land - no interests changed of the CVLEP 2011, as indicated below: <table border="1"> <thead> <tr> <th>Locality</th> <th>Change from</th> <th>Change to</th> </tr> </thead> <tbody> <tr> <td>Swan Creek</td> <td>Lot 1, DP 1109372, being the residence at School Drive</td> <td>Lot 1, DP 1190372, being the residence at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 2, DP 1109372, being the former school at School Drive</td> <td>Lot 2, DP 1190372, being the former school at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 3, DP 1109372, being vacant land at School Drive</td> <td>Lot 3, DP 1190372, being vacant land at School Drive</td> </tr> </tbody> </table> <ol style="list-style-type: none"> In the event of an expedited amendment under Section 3.22 of the Act not being successful, that Council prepare a planning proposal under Section 3.33 of the Act which aims to correct the land descriptions for three (3) lots at Swan Creek in Schedule 4 Classification and reclassification of public land, Part 1 Land classified, or reclassified, as operational land - no interests changed of the CVLEP 2011, as indicated below: <table border="1"> <thead> <tr> <th>Locality</th> <th>Change from</th> <th>Change to</th> </tr> </thead> <tbody> <tr> <td>Swan Creek</td> <td>Lot 1, DP 1109372, being the residence at School Drive</td> <td>Lot 1, DP 1190372, being the residence at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 2, DP 1109372, being the former school at School Drive</td> <td>Lot 2, DP 1190372, being the former school at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 3, DP 1109372, being vacant land at School Drive</td> <td>Lot 3, DP 1190372, being vacant land at School Drive</td> </tr> </tbody> </table> <ol style="list-style-type: none"> Authorise the General Manager to forward the expedited amendment request to the Minister requesting the making of an amending local environmental plan under Section 3.22 of the Act. Authorise the General Manager to forward a planning proposal to the Minister requesting the issue of a Gateway Determination under Section 3.34 (1) of the Act if an expedited amendment is not accepted. Not seek to be the local plan-making authority for this matter under Section 3.36 of the Act. 	Locality	Change from	Change to	Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive	Swan Creek	Lot 2, DP 1109372, being the former school at School Drive	Lot 2, DP 1190372, being the former school at School Drive	Swan Creek	Lot 3, DP 1109372, being vacant land at School Drive	Lot 3, DP 1190372, being vacant land at School Drive	Locality	Change from	Change to	Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive	Swan Creek	Lot 2, DP 1109372, being the former school at School Drive	Lot 2, DP 1190372, being the former school at School Drive	Swan Creek	Lot 3, DP 1109372, being vacant land at School Drive	Lot 3, DP 1190372, being vacant land at School Drive	Terry Dwyer	9/9/21	No action taken as of 9/9/21.	A
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6b.21.061	Request from Clarence Village Limited for S64 Funds Contribution for DA2010/0592 Staged Multi-Unit Residential Development (21 Units) at 95 Armidale Street, South Grafton	<p>PART B</p> <p>That Council</p> <ol style="list-style-type: none"> Receive a report to the October Council meeting that provides for an allocation in the Affordable Housing Policy and including a draft set of guidelines to which not-for-profit registered charitable organisations may apply for funding. Consider an annual General Fund allocation from available surplus working capital to the Affordable Housing Reserve during preparation of future draft budgets. 	Ashley Lindsay	27/8/21 13/10/21 13/10/21	The matter is being progressed. Report prepared for October meeting. Correspondence issues	C																								
6b.21.062	Submission: Integrity of the NSW Biodiversity Offset Scheme	<p>That Council:</p> <ol style="list-style-type: none"> Believes that the concept of offsetting is basically flawed. 	Heather Mitchell	27/8/21	Officer to send submission to the NSW Parliamentary inquiry into the Integrity of the NSW Biodiversity Offset Scheme	C																								

Item No.	Report Title	Council Resolution – August 2021	Officer	Date	Comments	Status
		2. Incorporate in its submission this view and to justify it with the information contained in the officer's report.				
6c.21.100	Brooms Head Holiday Park Transitional Sites on Crown Land	That Council receive at the September Meeting, and following consultation with the current registered traditional/transitional campers or their nominated representative and an inspection by those Councillors who wish to attend at the site prior to the September meeting, a report including a draft Plan of Management that includes: <ol style="list-style-type: none"> 1. continuation of the relevant current natural attrition principle components of 1987 Plan of Management and, 2. options for improvement of public access to and amenity of the foreshore area together with greater park management efficiency by: <ol style="list-style-type: none"> a. the agreed aggregation of remainder sites and, b. the priority offer from time to registered traditional/transitional campers of acceptable alternative sites. 	Peter Birch	27/8/2021	Legal advice being sought on lawfulness of resolution	B
6c.21.101	Request for Reduction in Water Connection Fee – Property 127183	That: <ol style="list-style-type: none"> 1. Property 127183 be charged a water connection fee of \$1,433 in accordance with the emailed advice provided to the property owner. 2. The General Manager be authorised to charge the connection fee advised in response to requests received through the "Information on Sewer/Water Connection Charges" form on Council's website. 	Greg Mashiah	27/8/2021	Property owner advised of resolution.	C
6c.21.103	Clarence Care and Support	That Council <ol style="list-style-type: none"> 1. Note the final update on transition of Clarence Care and Support to Wesley Mission, provided in this report. 2. Allocate \$500,000 of Clarence Care and Support surplus funds from those identified in the report, to priority pedestrian footpaths identified in the Pedestrian Access Mobility Plan for completion in 2021/2022 – 2022/2023. 3. Commence planning for Stage 2 of the Maclean Community Precinct in conjunction with delivery of Stage 1. 4. Allocate \$2.7M Clarence Care and Support remaining surplus funds from those identified in the report, estimated to be \$2.7M to design and construction of Stage 2 of the Maclean Community Precinct, prioritising the Maclean Library relocation. 5. Allocate sale proceeds for 2 Short Street Maclean to Stage 2 of the Maclean Community Precinct. 6. Receive a report on delivery of Stage 2 Maclean Community Precinct once detailed design and cost estimates are prepared. 7. Consider the related financial transactions to support these allocations in the October Quarterly Budget Review Statement. 	Laura Black	2/9/2021	Variations to be advised in Q1 QBRs.	C
6c.21.104	Acquisition of Part Ellis State Forest and Part Clouds Creek State Forest for Road Purposes	That Council: <ol style="list-style-type: none"> 1. Proceed with the compulsory acquisition of the land described as part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest for the purpose of road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991. 2. Make an application to the Minister and the Governor for approval to acquire part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest by compulsory process under section 177(1) of the Roads Act 1993. 3. In addition to dot points 1 and 2, the General Manager is given delegated authority to decide to proceed to rectify the alignment of that part of Armidale Road bordered by the Clouds Creek and Ellis State Forests, by a road opening and closing process under Part 1 and Part 4 of the Roads Act 1993. Any portions of former public road are to be given as compensation to the Forestry Corporation of NSW under section 44 of the Roads Act 1993. 	Kylee Baker	30/8/2021	Deed being reviewed by Forestry Corp.	B

Item No.	Report Title	Council Resolution – August 2021	Officer	Date	Comments	Status
		<ol style="list-style-type: none"> 4. Enter into a deed of agreement and memorandum of understanding (MOU) with Forestry Corporation NSW for early access to the subject land to commence works prior to the acquisition being completed. 5. Delegate authority to the General Manager to execute documents relating to the deed of agreement, memorandum of understanding, acquisition of the land and the road opening and closing. 				
6c.21.105	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of its 4 August 2021 meeting be adopted by Council.	Tony Smith	13/10/21	Noted	C
6c.21.106	Permanent Road Closure – Part Schultz Road Billys Creek Adjacent to Lot 7 DP 264070	<p>That Council:</p> <ol style="list-style-type: none"> 1. Close part of Schultz Road, Billy's Creek road reserve adjacent to Lot 7 DP 264070 as shown in Figure 1, 2. Classify the new lot (closed road) as operational land. 3. Transfer the new lot (closed road) to the landowner of Lot 7 DP 264070 for the value of \$9,360.00 with the landowner being liable for all costs associated with the closure and transfer, 4. Delegate authority to the General Manager to execute documents associated with the closure and transfer. 	Kylee Baker	9/9/2021	No action taken as yet.	B
6e.21.016	T21/15 Supply and Delivery of Bitumen Sealing Works for 2021/22	<p>That:</p> <ol style="list-style-type: none"> 1. Council accept the tendered rates from NSW Spray Seal Pty Ltd for tender number RFT21/15 for the supply and delivery of bitumen surfacing works within the Clarence Valley Council area for the period of 25 August 2021 to 30 June 2022 to be funded from allocations contained in cost centres 805, 806 and 807 and as required under the Transport for NSW Service's Routine Maintenance Council Contract (cost centre 808). 2. Subject to suitable performance of the contractor, the General Manager be authorised to approve and execute the appropriate contract extensions. 3. The Council seal to be affixed to any required contractual documents. 	Ross McCann	10/9/21	Letter of offer sent to successful tenderer and the unsuccessful tenderers have been notified.	C

Item No.	Report Title	Council Resolution – September 2021	Officer	Date	Comments	Status
6a.21.043	Create the Treelands Drive Community Hub in Yamba and Maclean Community Precinct (Phase 1) Detailed Designs Tender Delegation	That Council: 1. Under S377 of the Local Government Act delegate to the General Manager to accept open tenders for professional services for the detailed designs for the 'Create the Treelands Drive Community Hub in Yamba' and 'Maclean Community Precinct (Phase 1)' projects. 2. Receive a report back to the November 2021 Council meeting with the outcome of the detailed design tender process for both projects.	Peter Birch	24/09/2021	Tender released for detailed design services. Addendum to extend tender period loaded till 26/10/2021	B
6a.21.045	Petition – River Breeze Estate – Clearwater Close and Ibis Court, Grafton	That Council receive and note the Petition calling on Council to convene a community meeting with residents of the River Breeze Estate, Grafton to discuss and address residents' concerns and note the General Manager's advice that a community meeting as requested will be held within 2 weeks' time from the date of this meeting.	Carmen Landers	1/10/21	Meeting held with residents in Grafton on 1/10/21	C
6b.21.063	DA2021/0466 Proposed Carport at 43 Alice Street, Grafton	That DA2021/0466 be approved subject to a 2.0m setback to the front boundary as offered by the applicant, measured to the closest part of the carport subject to the draft advices and conditions.	Greg McCarthy	30/9/21	Consent issued and submitter advised of outcome.	C
6b.21.064	DA2021/0303 Dwelling at 5 Carrington Street, Palmers Island	That DA2021/0303 be refused on the following grounds: 1. Non-compliance with Clause 7.6 of the CVC Local Environmental Plan – 'Development of land subject to riverbank erosion' and Clause T7.3 of the CVC Residential Development Control Plan. 2. The location and design of the dwelling will have adverse impacts on the privacy and amenity of the two adjoining properties. 3. The location of the proposed dwelling will overshadow the effluent disposal area at 3 Carrington Street and the proposed effluent irrigation area at 5 Carrington Street will be overshadowed by the existing dwelling at 7 Carrington Street.	Greg McCarthy	6/10/21	Notice of determination (refusal) issued and submitters advised of outcome.	C
6b.21.065	DA2021/0060 Proposed Carport at 173 Alice Street, Grafton	That DA2021/0060 be approved as submitted subject to the draft conditions of approval contained in the attachments to this report.	Greg McCarthy	8/10/21	Consent issued	C
6b.21.066	DA2021/0055 Bait Processing and Cold Storage Facility, 3 Deering Street Yamba	That: 1. After consideration of the application under clause 4.6 of the <i>Clarence Valley Local Environmental Plan 2011</i> (CVLEP) Council support a variation to the 9 metre maximum building height prescribed by clause 4.3 and Height of Buildings Map and approve the proposed height variations to the cool room and anti room (11.2m and 9.145m) sought by the Applicant, and 2. DA2021/0055 be approved subject to the imposition of conditions contained in Schedule 1.	Pat Ridgway			
6b.21.067	MOD2021/0034 – Modification of SUB2005/5058 – Amend Subdivision Layout – 362 North Street, Grafton	That Council accept MOD2021/0034 is substantially the same development as approved under SUB2005/5058 and approve the modification subject to the amended Conditions and Advices contained in Schedule 1.	James Hamilton	5/10/2021	Notice of determination issued to applicant and submitters advised of Council outcome.	C
6b.21.068	REV2021/0008 – Section 8.2 Review of DA2021/0004 - General Industry (Car Wash) - Relating to Section 64 Water and Sewer Headwork Charges	That Council refuse REV2021/0008 as the Applicant's proposal is inconsistent with Points 3(ii) and Point 6(vi) of Resolution 6a.21.027 at the 22 June 2021 Council meeting as the development was approved prior to 1 July 2021.	James Hamilton	30/09/2021	Notice of determination issued to Applicant.	C
6b.21.069	Planning Proposal REZ2020/0004 – South Maclean Highway Service Centre	That Council: 1. Endorse planning proposal REZ2020/0004 to amend Schedule 1 of the Clarence Valley Local Environmental Plan 2011 to enable an additional use of land known as Lot 2 DP 634170, Schwonberg Street, Townsend for the purposes of a highway service centre, subject to development consent; and	Stephen Timms	11/10/21	Following PCO directions for Council to make the amendments to the CVLEP.	C

Item No.	Report Title	Council Resolution – September 2021	Officer	Date	Comments	Status
		2. Exercise its delegated authority under section 3.36(2) of the <i>Environmental Planning and Assessment Act 1979</i> to finalise the amendment to the <i>Clarence Valley Local Environmental Plan 2011</i> .				
6b.21.070	Lot Size Issue – R5 Large Lot Residential	That Council: 1. Endorse planning proposal REZ2020/0003 to amend Council's Lot Size Maps under the <i>Clarence Valley Local Environmental Plan 2011</i> to enable dwelling eligibility to continue on those lots identified at Table 1 and 2 of this report; and 2. Exercise its delegated authority under section 3.36(2) of the <i>Environmental Planning and Assessment Act 1979</i> to finalise the amendment to the <i>Clarence Valley Local Environmental Plan 2011</i> .	Scott Lenton	11/10/21	Following PCO directions for Council to make the amendments to the CVLEP.	C
6b.21.071	Consideration to 'Opt In' to 'Special Flood Consideration' Clause in the Clarence Valley Local Environmental Plan	That Council advise the NSW Department of Planning, Industry and Environment that it would like to 'Opt In' for the optional 'special flood considerations' clause to be added to the <i>Clarence Valley Local Environmental Plan 2011</i> .	Scott Lenton	01/10/21	Advice sent	C
6b.21.072	Amendment To Water Quality Targets For New Development In Clarence Valley Development Control Plans	That: 1. The Clarence Valley Development Control Plans for Development in Residential Zones, Business Zones, Industrial Zones, and Environmental Protection, Recreation and Special Use Zones are amended by replacing the existing Water Quality Targets table with the targets at Table 2 of this report; 2. The Clarence Valley Development Control Plan for Development in Business Zones is amended by replacing the objectives at clause G1 so that they are consistent with the objectives at clause H1 of the Development in Residential Zones DCP; 3. The Clarence Valley Sustainable Water Requirements: Information for Applicants (November 2004) is amended by replacing Tables 2 and 3 with the targets at Table 2 of this report, combining Sections 5.1 and 5.2 under a new heading 'Water Quality Targets for new Development', and that Tables 6-12 of guideline are deleted along with any references to those Tables, and that associated edits (for example, table of contents) are completed; 4. The amendments to the Clarence Valley Development Control Plans and Information for Applicants guide are placed on public exhibition in accordance with the requirements of the <i>Environmental Planning and Assessment Act 1979</i> and Regulation 2000 for a minimum of 28 days; 5. A report is provided to Council after the public exhibition period to consider any submissions and that in the event no submissions are received that request change to the amended DCPs and Information for Applicants guide then Council notify the public, in accordance with the <i>Environmental Planning and Assessment Act 1979</i> and Regulation 2000, that the amendments will be effective from the date such notice is published on Council's website.	Scott Lenton	01/10/21		B
6b.21.073	Update to Council's Application to the Minister for Lands and Forestry to Classify Certain Crown Reserves as 'Operational' Land	That Council: 1. Note the outcome of its request as Crown Land Manager for Ministerial consent to classify certain Crown reserves under its control as 'Operational' land for the purpose of the reserve's management under the <i>Local Government Act 1993</i> ; 2. As a Crown Land Manager continue to negotiate an appropriate outcome for the remaining reserves under consideration by the Minister's delegate; 3. As Crown Land Manager make a separate application to the Minister for Water, Property and Housing under the General Manager's signature to become the Crown Land Manager of R1093 (Lake Minnie Water) and R1094 (Lake Hiawatha) and request the Minister to consent to the classification of these reserves as 'Operational'; and	Danny Parkin	5/10/2021		B

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		4. In its capacity as the Local Roads Authority prepare a separate report, to be brought back to Council at a later date, detailing the process and cost to compulsorily acquire the land on which the public roads that traverse the Crown Reserves detailed in this report.				
6b.21.074	Clarence Valley Local Heritage Grants Program 2021-22	That Council: 1. Endorses grant offers to Applicants for Project ID 1, 2, 4, 6, 7, 8, 9 and 11 matching the amount shown in the Option 1 Grant Offer column in the table at Attachment A and advises successful Applicants of the relevant conditions for payment and acquittal requirements; 2. Advertises a second round of the 2021/22 Local Heritage Grants Program for the Clarence Valley LGA utilising the balance of the 2021/22 Local Heritage Grants Program budget with no priority area being allocated; 3. Receive a report containing details of second round applications and assessment with recommendations for allocation; and 4. Advise the unsuccessful Applicants for Round 1 that they will be reconsidered in Round 2 on merit along with any other applications provided additional details are submitted to ensure applications satisfy all the eligibility criteria prior to the close of the Round 2 Program.	Deborah Wray	6/10/21	Offers sent to successful applicants. Advice given to other applicants to re-apply. Round 2 organised for readvertisement.	C
6c.21.112	Council Meeting Checklist – Update on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	7/10/21	Noted	C
6c.21.113	Extension of the Disability Inclusion Action Plan	That Council endorse the one-year extension of the Disability Inclusion Action Plan (DIAP) for 2021/2022.	Alex Moar	1.10.21	Plan added to website and internal stakeholders notified	B
6c.21.114	Transfer of Public Road to National Parks & Wildlife Service	That Council: 1. Support the addition of the unused section of Council public road within Lot 1 DP 1259385, to the Everlasting Swamp National Park, in accordance with provisions of the <i>National Parks and Wildlife Act 1974</i> ; 2. Support a change to the zoning under the <i>Clarence Valley Local Environmental Plan 2011</i> for the unformed road reserve, Lot 1 DP 1259385 and any nearby lots forming part of the Everlasting Swamp National Park and Nature Reserve that are not currently zoned E1 National Parks and Nature Reserves zone to be changed to that zone and request NPWS to seek that change through publication of a gazette notice by the NSW Minister for Planning and Public Spaces; 3. Support a change of zoning for any future land transferred or gazetted to be included in the NPWS estate as E1 National Parks and Nature Reserves zone and request NPWS to seek that change through publication of a gazette notice by the NSW Minister for Planning and Public Spaces; and 4. Delegate authority to the General Manager to execute documents associated with the transfer if required.	Kylee Baker	7/10/2021	Advised NPWS of Council consent. NPWS will now process.	C
6c.21.115	2021/22 Monthly Financial Report – August 2021	That Council: 1. Receive and note the monthly financial information report for August 2021, attached to this report. 2. Endorse the proposed variations, which decrease Financial Reserves by \$1,132,085 for inclusion in the September Quarterly Budget Review Statement to be reported in October 2021.	Michael Salvestro	08/10/21	1. Noted To be included in Sept QBRS	C B
6c.21.116	Policy Report	That: 1. The Access to Council Documents Policy V5.0 be placed on public exhibition and be adopted pending no feedback that changes the intent of the policy. 2. The Sports Tourism Policy V1.0 be placed on public exhibition and be adopted pending no feedback that changes the intent of the policy. 3. Council adopt the Water Usage Concession for Dialysis Machines in Private Households Policy V4.1.	Bligh Grant	07/01021	1. Placed on exhibition for 28 days 2. As above Adopted and placed in Council policies online .	C
6c.21.118	Clarence and Lower Clarence Sports	That Council: 1. receive and note the Minutes from Monday 23 August 2021 Clarence Sports Committee and Lower Clarence Sports Committee meetings.	Gavin Beveridge	05/10/21	1. Noted 2-4. Funding approval letters being drafted and Work Orders generated.	B

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	Committees – Minutes of Meetings	<ol style="list-style-type: none"> 2. endorse the recommendation by the Lower Clarence Sports Committee that \$8,862.83 (ex GST) is allocated to the Harwood Cricket Club for Synthetic Pitch at Harwood Oval. 3. endorse the recommendation by the Lower Clarence Sports Committee that \$8,200.00 (ex GST) is allocated to the Lower Clarence Tennis Association for Upgrade Surface of Two Tennis Courts at Ryan Park Tennis Complex. 4. endorse the recommendation by the Lower Clarence Sports Committee that \$2,815.00 (ex GST) is allocated to the Maclean Dirt Bike Club for Replace Canteen Roof at Flood Refuge Reserve, Townsend. 				
6c.21.119	Updated See Park Masterplan	<p>That Council</p> <ol style="list-style-type: none"> 1. Note the safety, budget and natural amenity impacts of the amendments. 2. Allocate a budget of \$2,000 from the general fund for the design amendments and for inclusion in the Q1 QBRS to be reported in October 2021. 3. Receive a report back to Council by October 2021 with the updated concept masterplan design. 	Rachelle Passmore	11/10/2021	Noted. Updated masterplan in progress and report being prepared for October Council.	B
6c.21.120	Alcohol Prohibited Area Temporary Revocation – Jacaranda Festival	<p>That Council:</p> <ol style="list-style-type: none"> 1. revoke the alcohol prohibition area at Market Square for the 2021 Jacaranda Festival from midday Friday 29 October 2021 to 5:30pm Sunday 7 November 2021. 2. revoke the alcohol prohibition area at See Park for the 2021 Jacaranda Festival from 9:00pm Saturday 23 October 2021 to 11:00pm Saturday 23 October 2021. 	David Sutton	06/10/2021	Jacaranda Festival Committee advised with copy of minute provided.	C
6e.21.017	Tender 21/023 Horizontal Directional Drilling Services Supply Panel	<p>That:</p> <ol style="list-style-type: none"> 1. A Panel of Suppliers be established under the contract terms and conditions of Tender 21/023 – Horizontal Directional Drilling services for the period 1 October 2021 to 30 June 2023. 2. The Panel of Suppliers comprise: <ol style="list-style-type: none"> a. Ameidat Pty Ltd T/A Coffs Coast Under Road Boring b. Maxibor Australia Pty Ltd c. Inncontrol Pty Ltd T/A Gosling Electrical d. Jones Group (NSW) Pty Ltd e. Ledonne Constructions Pty Ltd f. Ozcom Holdings Pty Ltd T/A Ozcom Drilling Pty Ltd g. Utilstra Pty Ltd. 3. The General Manager be authorised to exercise an option of a 12 month contract extension if it is in the interest of Council and for contractors which are deemed to have performed satisfactorily. 	Greg Mashiah	01/10/2021	Tenderers advised they are on panel.	C
6e.21.018	Tender 21/024 Vacuum Excavation Services Supply Panel	<p>That:</p> <ol style="list-style-type: none"> 1. A Panel of Suppliers be established under the contract terms and conditions of <i>Tender 21/024 – Vacuum Excavation Services</i> for the period 1 October 2021 to 30 June 2023. 2. The Panel of Suppliers comprise: <ol style="list-style-type: none"> a. Ameidat Pty Ltd T/A Coffs Coast Under Road Boring b. Cable & Pipe Locations P/L c. Dynamic Hydro Excavations P/L d. Eljo Pty Ltd & The Trustee for the Rico Family Trust T/A Clarence Valley Septics e. Inncontrol Pty Ltd T/A Gosling Electrical f. JR & EG Richards Pty Ltd T/A Hydro Digga Pty Ltd g. Ledonne Constructions Pty Ltd h. Ozcom Holdings Pty Ltd T/A Ozcom Drilling Pty Ltd i. Total Drain Cleaning Services Pty Ltd. 3. The General Manager be authorised to exercise the 12 month contract extension option for Contractors which are considered to have performed satisfactorily. 	Greg Mashiah	01/10/2021	Tenderers advised they are on panel.	C
6e.21.019	RFT21/21 Yamba Skate Park Extension on Crown Land	<p>That Council as Crown Land Manager of Yamba Oval & Skate Park (R82747):</p> <ol style="list-style-type: none"> 1. Accept the tender from Concrete Skateparks Pty Ltd (Administrators Appointed) for RFT21/21 Yamba Skate Park Extension for the construction of the extended skate park at a cost of \$575,000 (Incl GST) to be funded from Yamba Skate Park (FP 540549 Sub Service 341). 	Andrew Auglys	06/10/2021	Tenderer advised of meeting outcome, supplier information pack supplied to enable company registration with CVC, prestart meeting scheduled.	C

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		2. Authorise the General Manager to approve variations up to 10% of the contract value. 3. Allocate funding to a reserve as a potential compensable act for the extinguishment of native title in accordance with the attached confidential report. 4. Allocate \$100,000 from the internal reserve RA11035 Sportsfield Income Reserve to fund the additional contract sum and project contingency and included in Q1 of the Quarterly Budget Review Statement (QBRs).				