

ACTION SCHEDULE FROM COUNCIL MEETING

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Actioned Date	Comments	Status	ECM No
26/3/19	11.001/19	Events of Christchurch – New Zealand Friday 15 March 2019	That Council: <ol style="list-style-type: none"> On behalf of all residents of the Clarence Valley offer condolences to all those touched by the tragic events that occurred in Christchurch New Zealand last Friday 15 March 2019 and convey that expression to the Mayor of Christchurch, her fellow Councillors and to the Christchurch community. Open a “Book of Condolence” to the citizens of Christchurch for Clarence Valley residents to sign and the book be available until 30 April 2019 at Council’s Libraries at Grafton, Maclean, Yamba and Iluka and Council’s customer service offices at Grafton and Maclean. Approve the Mayor and General Manager to attend a memorial service in Christchurch at the appropriate time at which the “Book of Condolence” be presented to the Mayor of Christchurch. Explore locations in the Grafton area for a permanent memorial to be erected to recognise the tragic events of 15 March 2019 and a report be provided to Council at a future Council meeting identifying potential locations and memorial options. Recognise the difficult time the local Tarrant family is facing and call on the community to be supportive at this time. 	Ashley Lindsay	1/4/19 3/5/19 10/9/19 21/2/20 23/6/20 31/8/20	Condolence books delivered to the named locations Monday, 25 March 2019 Signed condolence pages being made into book. Condolence Book ready for delivery. Social Cohesion Forum held facilitated by Multicultural NSW Condolence Book together with letter from Mayor sent to Christchurch Mayor Acknowledgement letter received from Mayor of Christchurch	B	
22/10/19	6a.19.027	Strategic Road Improvement Reserve	That Council: <ol style="list-style-type: none"> Undertake further analysis to identify specific projects on Clarence Way, Armidale Road and Orara Way for future funding. Undertake Route Corridor Reviews into all of the identified sealed roads and prioritise the project outcomes from these reviews. Undertake further technical and Benefit Ratio assessments of all unsealed roads to develop a prioritised road upgrading list. Allocate up to \$150,000 to be equally funded from Section 7.11 and recurrent funds to undertake a high-level feasibility assessment for a bypass of Yamba along the reserved corridor. 	Jamie Fleeting / Adam Cameron	9/12/19 31/08/20	AD - Items 1, 2 and 3 are in progress. AD - Items 1, 2 and 3 are still in progress. AC – Item 4 - Work on scoping the required technical studies has commenced.	B	2415405
17/12/19	6c.19.100	Acquisition of Part Crown Reserve for Stormwater Infrastructure	That Council: <ol style="list-style-type: none"> Acquire an easement over the stormwater pipes located on Lot 3 DP 1005547. Enter into a Deed of Agreement with the landowner of Lot 104 DP 1047026 setting out that the landowner is to meet all costs associated with the acquisition and that the easement will be registered separately to the subdivision. 	Kylee Baker	6/2/2020 22/6/20 3/8/2020 31/08/2020 29/09/2020 7/12/2020 30/4/21 30/8/21	No action commenced yet. PWA engaged to action. Waiting on deed of agreement. Deed of agreement executed. Application lodged with Crown Lands for consent. Application is with Crown Lands for consideration. Application is with Crown Lands for consideration. Application is with Crown Lands for consideration Waiting on Crown Lands No update	B	2448189
17/12/19	6c.19.101	Acquisition of Land for Road Purposes	That Council: <ol style="list-style-type: none"> Acquire part Lots - Lot 96 DP 751373, Lot 1 DP 826316, Lot 501 DP 703273, Lot 113 DP 751373, Lot 4 DP 746328, Lot 5 DP 1155528 and Lot 5 DP 746328 at Harwood as public road. Acquire Lots 1-2 DP 126896 and part Lots – Lot 1 DP 435557 and Lot 2 DP 523333 at Palmers Island as public road. Acquire part Lots – Lot 101 DP 1188377, Lot 2 DP 576021, Lot 1 DP 1078824 at Yamba as public road. Meet all survey and legal costs. Delegate authority to the General Manager to execute the documents associated with the survey and acquisition of the above mentioned Lots. 	Kylee Baker	6/2/2020 22/6/20	Matters progressing. Landowners consulted. Some at survey stage. Harwood – pending survey Palmers Island – contracts to exchange Yamba – pending survey	B	2448190

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					31/08/2020	Matters progressing. Landowners consulted. Some at survey stage.		
					29/09/2020	Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – pending survey commencement.		
					7/12/2020	Harwood – pending registration of survey plans Palmers Island – contracts exchanged. Settlement pending. Yamba – Surveyor engaged and survey in progress Harwood – pending registration of survey plans Palmers Island – completed. Yamba – currently being surveyed No further progress		
					30/4/21	Harwood – 1 complete. 2 pending registration of survey plans 1 pending finalisation by solicitor Palmers Island – complete. Yamba – 1 landowner still negotiating agreement 1 plan registered solicitor finalising		
					30/8/21	Harwood – 2 complete. 1 pending registration of survey plans 1 pending finalisation by solicitor Palmers Island – complete. Yamba – 1 landowner still negotiating agreement 1 complete		
17/12/19	6c.19.102	Closure and Sale of Part Queen Street Iluka Road Reserve – Concept Design Plan	That: 1. Council approve the concept design plan as per Attachment A subject to: a) A minimum of 40 car parking spaces being provided as public car parking area. b) The car parking area being constructed to Council standards and including kerb and guttering. c) The inclusion of suitable street landscaping. d) A foot path being incorporated into the design. e) The existing water main being relocated. f) The construction of the car parking being completed within 5 years from the date of settlement of the transfer of the road reserve or as part of the development of the premise on the adjoining land Lots 4-5 Section 2 DP 758535, whichever occurs first. 2. Council proceed with the closure, survey and sale of the road reserve as per Points 1-7 of Item 15.216/18 of 11 December 2018 meeting. 3. Income received from the sale of the road be retained for roadworks within the village of Iluka.	Kylee Baker / Christi Brown	23/12/19 6/2/2020	CB - Future budget variation noted to account for income relating to 3. KB – Applicant advised. Solicitor is preparing legal documents	B	2448191
					22/6/20	Pending legal documents.		
					3/8/2020	KB – Contracts executed. To be exchanged and then survey commenced.		

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					31/08/2020	KB - Contracts exchanged. Surveyor engaged and survey in progress.		
					29/09/2020	KB – Surveyor engaged and survey in progress		
					7/12/2020	Currently being surveyed		
					30/4/2021	KB – closure survey registered, closure gazetted, pending survey for lot consolidation		
					30/8/2021	Lots consolidated, pending settlement		

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Item No.	Report Title	Council Resolution – 28 July 2020	Officer	Date	Comments	Status	ECM No.
6a.20.026	Market Scoping Study - Harwood Marine Precinct	That Council: 1. Notes it continues in-principle support for the establishment of Clarence Valley marine-related industry including the current basic concept of a Harwood Marine Precinct. 2. Advise the Department of Regional NSW that it will make no contribution toward a Market Sounding or any market development initiatives on the basis that Council considers the cost of private developer market research should not be met by Council. 3. Receive a report at the earliest opportunity outlining the constraints and opportunities of a marine precinct in the Clarence Valley.	Adam Cameron	6/10/20	Have met with Harwood Marine who have engaged a consultant (their funds) to prepare a plan to stage development of the newly zoned land dealing with flooding (some fill needed) and other infrastructure provision issues for the site	B	
6c.20.109	Property Rationalisation – Former Visitor Information Centre, South Grafton – Lot 2 DP 839420	That: 1. Council decline the offer as set out in Confidential Attachment A. 2. Council appoint an independent party to prepare the Planning Proposal to rezone the land to B5 Business Development. 3. The budget for the rezoning costs be funded from Property Management FP995005.	Kylee Baker	3/8/2020 1/9/20 29/9/20 4/11/20 30/4/21 30/8/21	Agent advised offer declined. PP commenced. EOI advertising for consultant to prepare PP brief. PP consultant applications received and being reviewed. Bennell & Assoc awarded contract. Proposal finalised. Lodged with Council for assessment and processing. Pending further information to be provided by consultant. Lodged with State Planning Department. Waiting on their approval.	B	

Item No.	Report Title	Council Resolution – 25 August 2020	Officer	Date	Comments	Status	ECM No.
6c.20.125	Transfer of Lot 119 DP 1047026 (Yamba) to Council as Operational Land	That Council 1. Enter into an uncompleted works bond agreement for new works to be undertaken on Lot 119 DP 1047026 in accordance with CC2018/0688. 2. Accept the transfer of Lot 119 DP 1047026 for a nominal value of \$1.00, subject to appropriate provisions being in place to acknowledge the requirements of the existing deed relating to Stage 1 of the development and the deed proposed by the recommendation above. Classify Lot 119 DP 1047026 as operational land. 3. Delegate authority to the General Manager to execute documents associated with the transfer of the land. 4. Advise the developer, Beachside Pty Ltd, they are required to meet all of Council's costs associated with the above.	Kylee Baker	1/9/20 29/9/20 7/12/20 30/4/2021 20/8/20 30/8/21	No action to date. No action to date. Point 1 to be completed first, development engineer actioning Point 1 to be completed first, development engineer actioning An uncompleted works bond for \$19,500.00 for the biobasins (Lot 119 and Lot 20) as part of the subdivision works for CC2018/0688 was paid on 20 August 2020 Receipt No 839753. The bond will be released once work is done on the biobasins after 80% of the houses within the subdivision are built. Completed	C	2142784

ACTION SCHEDULE FROM COUNCIL MEETING – 22 September 2020

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Item No.	Report Title	Council Resolution – 22 September 2020	Officer	Date	Comments	Status	ECM No.
6c.20.143	Acquisition of Land for Water Supply at Lawrence	That: 1. Council proceed with the compulsory acquisition of the land described as part Lot 2 DP 567494 for the purpose of water supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> . 2. Council make an application to the Minister and the Governor for approval to acquire part Lot 2 DP 567494 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> . 3. The land is to be classified as operational. 4. Authority is delegated to the Mayor and General Manager to sign any documentation necessary to complete the acquisition.	Kylee Baker	24/9/20 7/12/20 30/4/2021 30/8/21	Solicitor advised to proceed. Pending registration of acquisition plan Plan registered. Application is with Minister for approval. Acquisition gazetted. Financials to be processed.	C	2152760
07.20.012	Cr Toms – Report to Council on Advertising Expenditure Disclosed in Audited Financial Statements for 2018 and 2019	That Council incorporate into future budget reports the advertising breakup by Service and Sub-Service.	Kate Maginness	6/10/2020	Under investigation. Advertising is a one of 223 Natural Account Codes and is currently reported with 17 others under Administration Expenses. Council groups its natural accounts for reporting in a 'parent/child' arrangement for compliance with Accounting Standards.	A	2152770
08.20.009	Receipt of Waste from Coffs Harbour City Council	Adopted	Ken Wilson / Peter Birch	25/9/2020 25/9/20 6/10/2020 10/11/20 29/04/2021 24/06/2021	Waiting on confidential minutes to action Minutes sent to Peter Birch Coffs Councils informed of decision and resolution in the process of being actioned Meeting organised with Coffs Council 12/11/20 Planning advice by Geolink for Coffs Council regarding landfill condition of consent received and being reviewed by CVC. Waste disposal fee provided to Coffs Council for consideration. Awaiting advice from CHCC	B	2153043

ACTION SCHEDULE FROM COUNCIL MEETING – 27 October 2020

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Item No.	Report Title	Council Resolution 27 October 2020	Officer	Date	Comments	Status	ECM No.
6c.20.153	Disposal of Council Property – Lot 1 DP 1154607 Known as Flood Levee Grafton	That Council <ol style="list-style-type: none"> Subdivide Lot 1 DP 1154607 into lots matching the current lot layout and register on title an appropriate easement for access and protection of flood infrastructure, Approach adjoining landowners to purchase the adjacent lot as per the terms set out in the confidential attachment A. Delegate authority to the General Manager to execute documents associated with the subdivision and transfers. 	Kylee Baker	7/12/2020 30/4/2021 30/8/21	Solicitor engaged, preparing letters of offer Pending final figures from surveyor so GM can liaise with landowner representative Landowners agreed. Solicitor finalising deed of agreement.	B	
6c.20.160	Update – Cyclist Safety & Improvements to Cycleway Network in Grafton	That: <ol style="list-style-type: none"> Council endorse establishing a Road Safety Officer (RSO), with 50% of the salary co funded from Transport for NSW (TfNSW). Council endorse inclusion of its contribution of up to \$64,600 to FP 95300, for inclusion in the Q2 QBRS to be reported in February 2021. A further report be provided with details and estimates of any additional resources that are required and in consideration of endorsement of item 1. A new Active Transport Plan be developed that incorporates and updates the existing (2015) Pedestrian Access and Mobility Plan (PAMP) and Bike Plan and is placed on public exhibition prior to adoption. 	Jamie Fleeting	30/4/21	An agreement between CVC and TfNSW for the co-funding (4 year program) of a Road Safety Officer (RSO) has recently been reached and staff have commenced the next stage of recruitment in conjunction with TfNSW (alignment of position descriptions etc) for that new role.	B	
07.20.014	Installation of a kerb ramp at Iluka Spenser Street Boat Ramp Picnic Area	That <ol style="list-style-type: none"> Council install a kerb ramp to facilitate access from the kerb and gutter to the reserve at an estimated cost of \$1,250 before the Christmas holiday period ensuring people with disabilities can access the reserve. The location of the kerb ramp is to be determined by staff in consideration of a future designated disabled access car parking spot. Consideration be given to the connection of footpaths to the open space facilities through a design process that considers Native Title with a budget and implementation schedule to be reported to Council for the 2021/22 capital works program. Funding for the kerb ramp to be allocated from Sub-Service (311) Local Roads- K & G Maintenance (PJ 931125). The Disability Action Plan be a standing item on Council's Access Committee Agenda to ensure regular discussions and consultation. 	Jamie Fleeting	24/11/20	Points 1, 2, and 4 have been completed with the kerb ramp being installed. Point 3 – still being investigated. Point 5 – Noted – Access Committee advised	B	

Item No.	Report Title	Council Resolution – 24 November 2020	Officer	Date	Comments	Status	ECM No.
6b.20.087	Flinders Park Draft Plan of Management	<p>That Council:</p> <ol style="list-style-type: none"> Note the preparation of a draft plan of management for the Flinders Park reserve area. Authorise the General Manager to refer the draft plan to the NSW Department of Planning, Industry and Environment (DPIE) as owner of Flinders Park (Reserve 85724) for comment using Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>). Place the draft plan on public exhibition (after it has been returned by DPIE and any corrections regarding Flinders Park are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i>. Conduct a public hearing regarding adding additional categories of 'community' land effectively altering the category(s) assigned by the Minister. Accept submissions on the draft plan for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i>. Bring the draft plan back to Council after the submission period has closed for consideration of its adoption or re-exhibition as per the requirements of section 40 of the <i>Local Government Act 1993</i>. 	Danny Parkin	18/12/20	1. Noted	B	
				3/03/2021	2. Draft PoM and completed Form B sent to DPIE - Crown Lands as owner of R85724 under GMs signature on the 2/12/20.		
				31/03/2021	3-6. In progress – still waiting on Crown Lands to review and give permission to place draft PoM on public exhibition		
				27/04/2021	Advice received from Crown Lands noting that Council can now publicly exhibit draft PoM once the Category Map has been updated.		
				6/8/21	Category Map updated – however, waiting on return of draft Yamba Sports Complex PoM to exhibit both at the same time as a public hearing is required for both.		
					Draft Flinders Park PoM placed on public exhibition until 20 September 2021.		

ACTION SCHEDULE FROM COUNCIL MEETING – 15 December 2020

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution 15 December 2020	Officer	Date	Comments	Status	ECM No.
6b.20.096	Review of Grafton and South Grafton Flood Planning Level (or Residential Habitable Floor Level Requirements) & Amendment to Development Control Plans	That: 1. The floodplain management provisions for all lots approved by development application after the adoption of the amended floodplain management provisions in all relevant Clarence Valley Development Control Plans are amended to require that: i. all new residential development must have a primary habitable floor level of a minimum of 500mm above the 1% flood height for the site of the development; and ii. flood compatible building materials be used for any part of such premises that are below the level of the minimum primary habitable floor level; and iii. any other necessary amendments to effect these changes are drafted; 2. The proposed DCP amendments are publicly exhibited for a period of at least 28 days; 3. A report be prepared for Council's consideration as soon as practical after completion of the public exhibition period; and 4. Advice of Council's resolution on the abovementioned report be referred to the CVC Floodplain Committee for information.	Scott Lenton	12/1/21 6/9/21	Preparation of draft DCP amendments to be commenced in late-January. Public exhibition will follow once draft DCP completed. Preparation of Draft DCP delayed due to other strategic planning priorities. Effect of Council resolution does not result in substantive change to existing DCP controls.	B	
6b.20.098	Ngayundi Yamba Sports Complex – Draft Plan of Management	That Council: 1. Authorise the General Manager to refer the draft plan to the NSW Department of Planning, Industry and Environment (DPIE) as owner of Ngayundi Yamba Sports Complex (Reserve 98072) for comment using Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>); 2. Place the draft plan of management on public exhibition (after it has been returned by DPIE and any corrections regarding Ngayundi Yamba Sports Complex are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i> . 3. Conduct a public hearing regarding the proposed addition of extra categories of 'community' land effectively altering the category(s) assigned by the Minister. 4. Accept submissions on the draft plan of management for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i> . 5. Prepare a report to Council on the draft plan of management in consideration of public submissions after the public exhibition period has closed for consideration of its adoption or re-exhibition as per the requirements of section 40 of the <i>Local Government Act 1993</i> .	Danny Parkin	22/12/2020 3/03/2021 8/04/2021 6/6/2021 6/7/2021 Early August 2021 30/8/2021	1. Draft POM referred to DPIE under the A/GMs signature 2-5. In progress – still waiting on Crown Lands to review and give permission to place draft PoM on public exhibition Crown Lands have advised that there are 21 draft PoMs in front of Council's PoM – no date given for when they expect to review draft PoM Advised by Crown Lands that the draft PoM had progressed in the queue Sent request for update on progress – no reply received Spoke with Jane Adam who advised that the draft PoM was still in the queue No change from above entry. Significant delay in turnaround of Draft PoM (ie 9 months). Staff regularly follow-up status with DPIE.	B	

ACTION SCHEDULE FROM COUNCIL MEETING – 23 February 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 23 February 2021	Officer	Date	Comments	Status	ECM No.
05.21.002	REX Airlines Ceasing Services to Grafton	That 1. Council write to the Deputy Prime Minister the Hon Michael McCormack and the Member for Page Kevin Hogan seeking their support and requesting the Federal Government extend their financial support for regional airline services via the RANS program for another 12 months to 31 March 2022. 2. The General Manager commence negotiations urgently with Lismore City Council to develop a proposal to find a replacement airline service for the Sydney/Grafton/Lismore and return route.	Ashley Lindsay	8/3/21 31/3/21	Letters sent as per point 1. RANS program extended by Federal Government for 6 months to 30 September 2021. REX have continued flights into Grafton/Lismore.	B	2203253
6a.21.003	Proposed Sale of No. 2 and 4 Short Street, Maclean	That Council: 1. Authorise a planning proposal to be prepared and lodged to the Planning Gateway seeking an amendment to the Clarence Valley LEP 2011 to add an additional permitted use for the purpose of dwelling house to Lot 2 DP366148, 2 Short Street, Maclean; 2. Delegate authority to the General Manager to engage a consultant to prepare and lodge a development application on Council's behalf for the conversion of the premise on Lot 85 and 86 DP13075, being 4 Short Street, Maclean, to a dwelling house by utilising Clause 5.10(10) of the Clarence Valley LEP; 3. Allocate \$20,000 from the Strategic Building Reserve (RA 10520) to FP995005 Council Property Management to fund the DA and associated consultant costs; and 4. Delegate authority to the General Manager to execute documentation associated with the preparation and processing of the planning proposal and development application, including necessary reports from consultants.	Kylee Baker	8/3/21 30/4/2021 30/8/21	Being actioned Consultant engaged to prepare DA for 4 Short St Internal PP preparation commenced for 2 Short St 2 Short St still being prepared 4 Short St application lodged with Council. Being assessed.	B	2203284
6a.21.006	Clarence Coast Holiday Parks Capital Projects Review	That Council as Crown Land Manager: 1. Allocate \$700,000 from RA79000 (HPk Bank Account) for the upgrade of the Brooms Head Holiday Park on-site sewage management system (FP560101) and allocate an upper limit fee (as detailed in the confidential attachment) to RA79000 (HPk Bank Account) Reserve for the extinguishment of Native Title. 2. Allocate \$25,000 from RA79000 (HPk Bank Account) to fund current financial year expenses to complete survey, design and investigation works. 3. Defer the Minnie Water (FP560428 - \$500,000) and Iluka Riverside Holiday Parks (FP560570 – \$500,000) amenities upgrades and reallocate \$1,000,000 of funding to FP560101 – Brooms Head Holiday Park Septic System Upgrade. 4. Following the completion of the investigations and OSMS designs for the Brooms Head Holiday Park OSM system upgrade, further information and consultation with adjoining property holders and community be undertaken before works proceed to tender and/or construction.	Peter Birch	25/2/21 24/06/2021 27/8/21	1,2,3 – Budget variation submitted 4. Noted 4. Contact with Brooms Head adjoining residents made and update project meeting held. Letter box distribution made to broader BH community and FAQ on web site with project information. Structural dune assessment being undertaken for BHHP OSM upgrade as part of final design investigation and not yet complete. 4 Structural dune assessment completed and pending review/update workshop.	B	2203500

ACTION SCHEDULE FROM COUNCIL MEETING – 30 March 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 30 March 2021	Officer	Date	Comments	Status	ECM No.
6a.21.012	Unauthorised Freedom Camping Program - Extension and Conclusion of Working Group	That: <ol style="list-style-type: none"> Council allocate budget of \$3,000 for two Variable Messaging Signs (VMS) for use over Easter holidays to be funded from Ranger Operations – contractors (PJ 994190-7353-2201). Council approve the installation of “No Parking Midnight-5am” signage along Clarence Street near Flinders Park to be funded from Parks Signage Renewals (PJ 550203). Council consider “No Parking Midnight-5.00am” signage along The Crescent at Angourie as part of a future parking study. The Working Group on Campers group conclude following the proposed May 2021 meeting. Council convey its deepest thanks to the staff and community participants on this committee for the work and time they committed to assist with an issue that has become a problem in many of our towns and villages during holiday periods. 	Adam Cameron	27/4/21	VMS advanced warning signs installed over Easter using available resources and budgets Clarence Street signage is currently scheduled to be implemented in May 2021 May 2021 meeting of Working Group on Campers to be arranged	B	
6a.21.014	Acquisition of Part Reserve 95853 Grafton – Part Frank McGuren Park	That Council: <ol style="list-style-type: none"> Proceed with the compulsory acquisition of the land described as Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 for the purpose of resolving the existing encroachment of a Council owned building on Crown Land in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. Agree to the acquisition by agreement in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for an agreed value of \$78,300.00 (including GST). Make an application to the Minister and the Governor for approval to acquire Lots 1 and 2 DP 1270948 being part of Lots 197 and 202 DP 751371 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i>. Classify the land as operational land. 	Kylee Baker	30/4/2021 30/8/21	Crown Lands accepted compensation. Application to Minister being prepared for acquisition. Pending legal advice on Native Title.	B	
6c.21.025	Permanent Road Closures – Unused Roads off Boormans Lane Southgate	That Council: <ol style="list-style-type: none"> Note the requirement for preservation of dwelling eligibility for Dwelling-Eligible Lots that would otherwise lose that eligibility on 23 December 2021 under CVC LEP 2011 is: Development Application for dwelling on the applicant’s Lot 78 DP 851836 must be lodged with Council on or before 23 December 2021, and further notes that is contrary to the advice shown in the report Key Issues part of paragraph 2 wherein it is stated: “..... requires a development application for a dwelling to be lodged and approved prior to this date.” Approve the closure of the roads and subsequent sale to the applicant subject entirely to the applicant giving to Council an irrevocable undertaking to register on the applicant’s title or titles a Limited Right of Way that allows access only when Grafton-Lawrence Road is closed during times of a local emergency. Transfer the 2 closed roads to the applicant on receipt of the irrevocable undertaking required at point 2 of this resolution at a consideration of one-tenth of the amount shown in the confidential attachment with the reduction in consideration given to partially account for the cost of preparation and registration of the Limited Right of Way. 	Kylee Baker	30/4/2021 30/8/21	Landowners solicitor advised of resolution. Pending acceptance by landowner. Landowner agreed. Pending survey and deed of agreement.	B	

ACTION SCHEDULE FROM COUNCIL MEETING – 27 April 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 27 April 2021	Officer	Date	Comments	Status
6b.21.016	Grafton CBD Plan and Transport Strategy – Temporary Trials and Community Engagement	That Council resolves to: 1. Support two temporary trials of CBD activation to promote the Grafton CBD Plan and Transport Strategy, including widening footpaths, trialling nose in parking, landscaping safety measures, along with cyclist, pedestrian, and aesthetic improvements generally consistent with plans at Figure 1 and 2 of this report. 2. Note the draft Grafton CBD Plan and Transport Strategy and supporting documents will be on public exhibition from 7 May to 4 June 2021 and that all submissions, analysis, and recommendations will be reported to Council at the July Council meeting.	Stephen Timms	6/9/21	Trials completed during public exhibition of the Grafton CBD Precinct Plan and associated strategies. Outcome of trials reported to Council's July meeting in conjunction with the post-exhibition report on the Precinct Plan.	C
6b.21.017	Clarence Valley Council Generic Plan of Management (Draft)	That Council: 1. Note the preparation of this draft <i>Clarence Valley Community Land, Crown Reserves and other Public Places Generic Plan of Management 2021 – 2030</i> (generic PoM) for all Council-owned land and Crown land managed by Council set aside and/or embellished as public open space or developed for a specific community purpose not covered by a site specific plan of management. 2. Authorise the General Manager to notify the Minister for Crown Lands in writing of the initial categorisation of Lot 1 DP1267098 (added to reserve R70140), and Lot 2 DP1267098 (added to reserve R140029) as 'Park' using the Department's <i>Initial categorisation – written notice of assigned categorisation form</i> . 3. Authorise the General Manager to refer the draft generic PoM to the NSW Department of Planning, Industry and Environment (DPIE) Crown Lands Division as owner of the Crown land covered by this generic PoM for comment; including the submission of Form B (<i>Notice of plan of management for Crown reserve—Alteration of categorisation or additional/new categorisation</i>) to alter the categories assigned to particular Crown reserves detailed at Schedule 2AA of the draft generic PoM. 4. Authorise the General Manager to apply to be made the Crown land manager for the Crown land currently devolved on Council detailed in Schedule 2B of the generic PoM. 5. Place the draft Generic PoM on public exhibition (after it has been returned by DPIE and any corrections regarding the Crown land covered under the generic PoM are made) for a period not less than 28 days as required under the <i>Local Government Act 1993</i> . 6. Conduct at least two (2) public hearings (one in Maclean and one in Grafton) regarding the categorisation of recently acquired Council-owned 'community' land by the PoM (detailed in Schedule 1AA and 1AB of the generic PoM); and the categorisation of 'community' Crown land effectively altering the category(s) assigned by the Minister (detailed at Schedule 2AA of the draft generic PoM). 7. Accept submissions on the draft Generic PoM for a period not less than 42 days from the date the plan is placed on public exhibition as required under the <i>Local Government Act 1993</i> . 8. Bring the draft Generic PoM back to Council after the submission period has closed for consideration of its adoption, or re-exhibition (if applicable), as per the requirements of section 40 of the <i>Local Government Act 1993</i> .	Danny Parkin & Jasmine Oakes	28/4/2021 10/5/2021 24/6/2021 30/8/2021	1. Noted 2. 3 & 4. Letter signed by GM sent to DPIE for Ministerial consideration and consent to matters listed 5 – 8. In progress waiting on DPIE Council CLM unit to process/reply to Council 5 – 8. In progress waiting on DPIE Council CLM unit to process/reply to Council. Staff regularly follow-up status with DPIE.	C C B B
6c.21.039	Acquisition of Part Lot 1 DP1265565 for Road	That Council: 1. Endorse the acquisition of part Lot 1 DP1265565 for road purposes in accordance with the plan shown in Figure 1. 2. Approve for all costs associated with the acquisition (estimated to be \$33,500) including but not limited to survey and plan registration costs, Council fees, valuation fees and legal fees (including the landowner's reasonable legal fees) to be borne by Council and funded from RA 10899 Road Acquisitions.	Kylee Baker	30/4/21 30/8/2021	Landowner advised. Solicitor engaged. Pending valuation report.	B

ACTION SCHEDULE FROM COUNCIL MEETING – 27 April 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 27 April 2021	Officer	Date	Comments	Status
		3. Delegate authority to the General Manager to approve and negotiate compensation payable to the landowner based on an independent valuation and to sign all documents necessary to acquire the land.				
07.21.005	Cr Clancy – Amendment to Investment Policy	That Council 1. Review its Investment Policy in its entirety on its due date and include options to Council for investing in non-fossil fuel investment institutions. 2. Following review of its Investment Policy a report be provided to Council for further consideration.	Michael Salvestro	6/05/2021 17/8/21	Referred to Council's Investment Advisor for advice on impact on Council's Investment Policy. Report (6c.21.102) tabled 17 August Council meeting.	C
07.21.008	Cr Toms – Correction of Council Position on REZ2016/0001	That Council: 1. Write to the NSW Minister for Planning and Public Spaces advising Council is now aware that one of the grounds advised as reason for the Minister not approving the Proposal: being " <i>lack of any evidence that there was any support for the proposal from Councillors</i> ", is incorrect. 2. Further advise that it has and did support the rezoning of part of Lot 2 DP598769 School Road Palmers Island to facilitate the development of a marine based industry. 3. Advise the Minister of this resolution. 4. Withhold implementation of the preceding points until the advice provided to Cr Toms referred to in Point 2 is provided to the General Manager and Councillors.	Adam Cameron			
08.21.004	Calypso Yamba Holiday Park – Native Title Matters	Resolved as per officer recommendation. Report to come back to Council.	Danny Parkin	4/5/2021 18/5/2021 24/6/2021	Councillor briefing by Marsden Law Group arranged for Tuesday 18 May 2021. Council briefed by Marsdens. Marsdens to convene meeting between Yaegl TOAC and their legal representatives and Council and their legal representatives. Meeting scheduled for 6 July	B

ACTION SCHEDULE FROM COUNCIL MEETING – 25 May 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – May 2021	Officer	Date	Comments	Status
6a.21.023	Clarence and Lower Clarence Sports Committees – Minutes of Meetings	<p>That Council:</p> <ol style="list-style-type: none"> 1. receive and note the Minutes from Monday 17 May 2021 Clarence Sports Committee and Lower Clarence Sports Committee meetings. 2. endorse the recommendation by the Lower Clarence Sports Committee to seek quotations, based on Council's engineers recommendation, to complete an analysis and options report to determine required improvements to drainage network from Ngayundi Yamba Sports Complex to the outlet and that the preferred quotation be reported to Council for consideration for funding. 3. endorse the recommendation by the Clarence Sports Committee that \$372.27 (ex GST) is allocated to the Clarence River Cricket Association to Improve Practice Nets at Ellem Oval. 4. endorse the recommendation by the Clarence Sports Committee that, if successful in the external funding application, \$9,349.00 (ex GST) is allocated to the Grafton Netball Association for Netball Court Redevelopment at Westward Park. 5. endorse the recommendation by the Clarence Sports Committee that \$5,981.82 (ex GST) is allocated to the Clarence River Yacht Club for Kitchen Facilities and Storage Shelves at Corcoran Park. 6. endorse the recommendation by the Clarence Sports Committee that Junction Hill Tennis Association application for Disabled Shower and Storage Room is not supported due to being inconsistent with the funding guidelines. 7. endorse the recommendation by the Lower Clarence Sports Committee that \$2,332.00 (ex GST) is allocated to the Maclean Football Club for Canteen Renewal at Wherrett Park. 8. endorse the recommendation by the Lower Clarence Sports Committee that \$378.72 (ex GST) is allocated to the Maclean Show Society for Livestock Water Trough at Maclean Showground. 9. endorse the recommendation by the Lower Clarence Sports Committee that \$13,780.00 (ex GST) is allocated to the Maclean Show Society for Clydesdale Building Kitchen Appliances at Maclean Showground. 10. endorse the recommendation by the Lower Clarence Sports Committee that \$1,538.24 (ex GST) is allocated to the Yamba Football Club for Player Seating, Barrier & Goal Netting at Ngayundi Yamba Sports Complex. 11. endorse the recommendation by the Lower Clarence Sports Committee that \$792.24 (ex GST) is allocated to the CR U3A Croquet Group for UV Protection Polos at Ngayundi Yamba Sports Complex. 12. endorse the recommendation by the Lower Clarence Sports Committee that Harwood Cricket Club application for Synthetic Pitch be prioritised for the next available funding round. 13. endorse the recommendation by the Lower Clarence Sports Committee that Lower Clarence Tennis Association application for Upgrade Surface of Two Tennis Courts be prioritised for the next available funding round. 14. endorse the recommendation by the Lower Clarence Sports Committee that Maclean Dirt Bike Club application for Replace Canteen Roof be prioritised for the next available funding round. 	Gavin Beveridge	27/05/21 31/08/21	Requested establishment of financial project numbers. Funding approval letters being sent to successful sporting organisations. Council's engineers recommendation to be assessed by Director.	C
6a.21.024	Everyone Can Play 2021-22 Project Priorities	<p>That Council</p> <ol style="list-style-type: none"> 1. Receive and note the playground priorities for funding. 2. Submit applications for Yamba Oval (upgrade) and Wherrett Park (new) as identified in this report and include as part of the sketch design that will be developed for the purposes of applying for the grant for the Wherrett Park (new) the following: <ol style="list-style-type: none"> a. A fully wheelchair compliant (wheel on wheel off not requiring transfer) piece of equipment similar to the wheelchair accessible carousel at Jacaranda Park 	David Sutton	8/6/21	Applications being prepared	B

ACTION SCHEDULE FROM COUNCIL MEETING – 25 May 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – May 2021	Officer	Date	Comments	Status
		<ul style="list-style-type: none"> b. Sensory equipment similar to the Rainbow Harp and the Sand Factory at Jacaranda Park c. Accessible paths and/or wet pour rubber softfall where appropriate throughout the Park providing access to all equipment (accessible and non-accessible equipment). 				
6c.21.051	2020/21 Monthly Financial Report – April 2021	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the monthly financial information report for April 2021, attached to this report. 2. Endorse the proposed General Fund variations as set out in this report totalling \$59,705, which will be included in the 2020/21 General Purpose Financial Statements Refer to Audit report. 3. Endorse the proposed variations, which increase Financial Reserves by \$406,918, which will be included in the 2020/21 General Purpose Financial Statements Refer to Audit report. 	Christi Brown	31/8/21	Budget Variations not yet drafted	A
6c.21.052	2021 Debt Review Update	That Council update its Borrowing Policy to incorporate changes as identified in red text in Attachment C, to reflect the increased Sustainable Debt Level of \$197M as outlined in the Ernst & Young March 2021 Debt Review Update which supports loan borrowings of up to an additional \$24M to fund infrastructure upgrades to Holiday Parks.	Michael Salvestro	6/9/21	Completed	C
6c.21.054	Partial Land Acquisition for Road Purposes – Ardent Street, South Grafton – Road and Drain	<p>That</p> <ol style="list-style-type: none"> 1. Council endorse the partial acquisition of Lot 3 DP 825809 as per the area shown in Figure 1. 2. All costs including the landowner's reasonable costs associated with the acquisition be borne by Council including but not limited to survey, valuation, Council fees and legal fees. 3. The General Manager be delegated authority to negotiate the compensation payable to the landowner and sign all documents necessary to acquire the land for road purposes. 4. The acquired land be classified as Operational land and then dedicated as public road. 	Kylee Baker	30/8/2021	Valuation received. Landowner considering.	B
6c.21.065	Acquisition of Land for Road Purposes - McIntyres Lane, Gulmarrad	<p>That Council:</p> <ol style="list-style-type: none"> 1. Acquire part of Lot 2 DP 327815 for road purposes (approximately 1828m²) and offer a compensation amount as detailed in the confidential attachment. 2. Replace and reinstate the affected fence to a standard agreed with the landowner. 3. Delegate authority to the General Manager to execute all documents associated with the land acquisition. 	Dylan Kelly	9/6/21 2/9/21	Acquisition process started. Acceptance from landowner. Survey and property team progressing.	B

ACTION SCHEDULE FROM COUNCIL MEETING – 22 June 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – 22 June 2021	Officer	Date	Comments	Status
6b.21.037	REZ2020/0004 – South Maclean Highway Service Centre	That Council support planning proposal REZ2020/0004 to amend the Clarence Valley Local Environmental Plan 2011 that seeks to enable an additional use of land, being Lot 2 DP 634170, Schwonberg Street, Townsend, for the purposes of a highway service centre, subject to development consent, and refer the planning proposal to the NSW Department of Planning, Industry and Environment for Gateway determination.	Stephen Timms	28/6/21 30/8/21	Gateway determination from DPIE now provided. To be publicly advertised over the next 4 weeks and reported to the next available Council meeting – most likely October. Gateway determination from DPIE now provided. Publicly exhibited 13 Aug-1 Sept and final report to the provided to September Council meeting.	C
6b.21.038	Draft Fisher Park Plan of Management	That Council: 1. Note the preparation of the draft plan of management for Fisher Park, Grafton; 2. Place the draft plan of management on public exhibition for a period of not less than 28 days as required under the <i>Local Government Act 1993</i> ; 3. Accept written submissions on the draft plan of management for a period of not less than 42 days from when the plan of management is placed on public exhibition as required under the <i>Local Government Act 1993</i> ; and 4. Adopt the draft plan of management at the end of the exhibition period provided there is no submission received that requires a review of the intent and substantial changes to be made to the draft plan of management, as exhibited.	Danny Parkin	25/6/2021 25/6/2021 30/8/2021	1. Noted 2-3. Draft Fisher Park PoM placed on public exhibition from 25 June until 9 August 2021 4. Submissions still being reviewed and amendments to draft plan being made	C C B

ACTION SCHEDULE FROM COUNCIL MEETING – 27 July 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – July 2021	Officer	Date	Comments	Status
05.21.007	Postponement of the Local Government Elections	That Council write to the Minister for Local Government, the Hon Shelley Hancock MP, with a copy being sent to Councillor Linda Scott, President of Local Government NSW and the Australian Local Government Association: 1. Requesting any costs associated with the delay, including facilities for Returning Officers, to be borne by the State Government. 2. Requesting consideration of an extension to the requirement of s290 of the Local Government Act, to allow the Mayor to be elected within five weeks after the local government election, with deliberation given to the availability of resources and limited ability for newly elected councillors to meet early in the New Year.	Ashley Lindsay			
6a.21.036	Proposed Additional Staff Resources for Planning & Environment Directorate	That Council endorse the allocation of additional resources to include an additional Senior Building Surveyor, an additional District Building Surveyor/Building Inspector and an additional Planning Support Officer in accordance with Option 3 detailed in the body of the report.	Kerry Harre	30/07/2021	Work commenced on preparing position descriptions and the recruitment process	B
6b.21.041	DA2021/0074 – Recreation Facilities (Indoor) – 140 Fitzroy Street, Grafton	That Council 1. Approve DA2021/0074 Recreation Facilities 140 Fitzroy Street Grafton. 2. Delete Condition 7 and replace with the word 'deleted'.	Alex Clark	2/08/2021 9/08/2021 26/08/2021	Advised applicant of outcome and waiting for payment of fee to allow issue of determination. Resolution sent to applicant with reminder to make payment to enable determination. Application determination issued.	C
6b.21.042	DA2021/0193 – Medical Centre, Chemist and Shop Top Housing (4 Units) 17 Coldstream Street, Yamba Lot 1 & 2 DP952124	That Council: 1. Supports the justification for the reduced laneway widening on the Coldstream Lane frontage outlined in Part R9 of Council's Business Zones Development Control Plan, and 2. Approve in principle DA2021/0193 subject to the conditions contained in Schedule 1 with the following amendment to Advice 14, "in addition to the requirements of part D 3.5 of the Building Code of Australia, "two (2) carparking spaces for people with disabilities are to be provided at a minimum width of 2.8m each", and subject to receipt of a satisfactory BASIX report prior to issue of the Construction Certificate.	Pat Ridgway	3/8/2021	Approval issued and submitters notified	C
6b.21.044	DA2020/0725 – 52 Seniors Living Units, Three (3) Lot Subdivision and Associated Filling – Lot 2 DP 790910 Carrs Drive, Yamba	That Council approve DA2020/0725 subject to the imposition of the Advices and Conditions contained in Schedule 1 after amendment of those draft Conditions as listed in the full minutes.	Carmen Landers	2/8/2021	Notice of determination issued and submitted notified	C
6b.21.046	MOD2021/0028 – Section 4.55(2) Modification of DA1994/0148 - Rotate Position of Units (4 & 5) and Amend Roof Design and Internal Layout – No. 4 Bay Street, Angourie	That Council: 1. Support a variation to the Angourie Building Height Plane Envelope and reduced front setback required by the Residential Zones DCP; and 2. Approve Section 4.55(2) Application to modify DA1994/0148 subject to the additional advices and conditions contained in Schedule 1.	Carmen Landers	3/8/2021	Notice of determination issued and submitted notified	C
6b.21.048	Objections to the Requirements of Clause 36 and 41 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 to Allow Building Dwellings Onsite	That Council: 1. Support the Section 82 Local Government Act 1993 objection under ACT2021/0212 subject to any provisions of the Local Government Act. 2. Support the Section 82 Local Government Act 1993 objection under ACT2021/0229 subject to any provisions of the Local Government Act. 3. Support the Section 82 Local Government Act 1993 objection under ACT2021/0380 subject to any provisions of the Local Government Act.	Pat Ridgway	24/8/2021	Section 82 Objections lodged with DPIE with copy of Council resolution	C
6b.21.050	Planning Proposal REZ2021/0002 – Lot 10 DP 1259162, 4 River Road, Palmers Island – Addendum Report	That Council: 1. Support the planning proposal REZ2021/0002 by way of consideration under the Rural Land Strategy and further under the Residential Zoning Study, if necessary, to amend the Clarence Valley Local Environmental Plan 2011 to rezone part Lot 10 DP 1259162, 4 River Road, Palmers Island from RU2 Rural Landscape to R5 Large Lot Residential to permit the subdivision of the land into a maximum of 6 lots of 4,000m2 (minimum). 2. Defer submission of the planning proposal to the Planning Gateway until Council is advised the applicant has provided further information addressing identified inconsistencies with the NCRP and Ministers section 9.1 Planning Directions.	Terry Dwyer	5/08/21 31/8/21	Applicant to be advised of Council decision and to be requested to submit further information. Applicant advised on 5 August 2021 of Council decision and requested that further information be submitted.	C

ACTION SCHEDULE FROM COUNCIL MEETING – 27 July 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – July 2021	Officer	Date	Comments	Status
6b.21.052	Planning Proposal REZ2021/0001 - Lot 2 DP 839420, 2 Spring Street, South Grafton	That Council: 1. As the Planning Proposal Authority, endorse the planning proposal and seek a Gateway Determination to amend the Clarence Valley Local Environmental Plan 2011 to rezone Lot 2 DP 839420, 2 Spring Street, South Grafton from SP3 Tourist to B5 Business Development; 2. Forward the planning proposal to the Department requesting a 'Gateway' Determination, pursuant to Section 3.34 (1) of the Environmental Planning and Assessment Act 1979; and 3. Not seek to be the local plan-making authority for this matter under Section 3.36 of the Environmental Planning and Assessment Act 1979.	Terry Dwyer	31/08/21	The matter was lodged with DPIE via the NSW Planning Portal on 6 August 2021 and then again on 23 August 2021. Awaiting assessment and issue of Gateway determination.	B
6b.21.053	Grafton CBD Plan, Parking Audit & Strategy, and Land Transport Strategy	That Council: 1. Approve the Grafton Precinct Plan, Car Parking Audit & Strategy and Land Transport Strategy, subject to Items 2 and 3 of this resolution, as a package of measures to improve the Grafton CBD, focussed on: a. Slowing traffic speed within Prince Street; b. Making the CBD safer and more accessible for pedestrians, the elderly, those with mobility requirements and cyclists; c. Widening footpaths, providing opportunities for outdoor dining and spaces for shaded seating; d. Ensuring adequate, safe and accessible car parking within the Grafton CBD to support business, including nose in parking in Prince Street and other areas as identified in the revised Car Parking Strategy; e. Making the CBD greener, cooler and more attractive through trees, arbours and other landscaping; f. Improving links to the Grafton Waterfront Precinct; and g. Incorporating street furnishings, infrastructure and urban art that complements Grafton's character and heritage, and provides function and visual interest. 2. Make amendments to the Car Parking Audit & Strategy to ensure that any reduction to existing car parking opportunities in Prince Street are offset by additional on-street car parking within the Grafton CBD. 3. Endorse the proposed amendments to the draft Car Parking Audit & Strategy and Land Transport Strategy, as noted at Attachments G and H; 4. Prepare a business and community (including First Nations people) engagement strategy to guide further engagement in association with the preparation of detailed design plans and project milestones for the Grafton CBD Project; 5. Review the maximum building height limit, permissible land use and other planning controls relevant to the Grafton CBD in conjunction with the review of Employment Lands and preparation of the Local Growth Management Strategy in this financial year; 6. Note the submissions received and summary of feedback at Attachment E, and overall majority support from those that provided written submissions; and 7. Publicly thank those people and organisations that have taken the time to engage in the process and to provide a submission or through meeting with and speaking to Council staff and consultants. 8. Keep Chataway Street open to traffic entering from Prince Street.	Scott Lenton	06/09/21	Recommendations 1, 2, 3 and 8 have been completed, through the Grafton Precinct Plan, Transport Strategy and Car Parking Audit and Strategy have been finalised for publishing, in accordance with the Council resolution. Recommendation 4 will be completed as the project progresses, prior to any future consultation occurring. Recommendation 5 will be completed through an Employment Land Strategy which is underway, with a draft expected in early 2022. Recommendation 6 and 7 have been completed through the Council resolution. A media statement is prepared but given COVID situation it is not the right time to publicly release that yet. A plan forward to seek grant funding/government funding and budget to undertake detailed design and move towards construction is being discussed internally and will conversations will be had with Councillors/elected MPs and state government agencies at the right time.	C
6b.21.054	Clarenza Urban Release Area Draft DCP and Road Contributions Plan	That Council: 1. Endorses the Draft DCP Chapter for Clarenza Urban Release Area and places the Draft DCP on public exhibition in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. 2. Provides notification of the Draft DCP to property owners within and adjacent to the Clarenza Urban Release Area (URA) and other relevant stakeholders; and 3. Prepares a Contributions Plan to enable developer contributions to be collected (on a per lot basis) to cover costs associated with preparation of the Contributions Plan and the future construction of the proposed link road connecting the north and south villages of the Clarenza URA.	Deborah Wray/ Scott Lenton			
6b.21.055	Clarence Valley Local Environmental Plan 2011 – Proposed Housekeeping Amendment 2021	That Council as the Planning Proposal authority: 1. Prepare a Planning Proposal for CVLEP Housekeeping Amendments 2021 for the matters described in Schedule 1; 2. Forward the Planning Proposal to the Department of Planning Industry and Environment requesting a Gateway Determination, pursuant to Section 3.34 (1) of the Environmental Planning and Assessment Act 1979; and	Terry Dwyer	5/08/21 31/8/21	Planning Proposal to be drafted for submission to DPIE via the NSW Planning Portal. Planning Proposal currently being drafted for submission to DPIE via the NSW Planning Portal.	B

ACTION SCHEDULE FROM COUNCIL MEETING – 27 July 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – July 2021	Officer	Date	Comments	Status
		3. Advise the Department that should the Gateway Determination allow the Planning Proposal to proceed, that it will accept any local plan-making delegations offered under Section 3.36 of the Environmental Planning and Assessment Act, 1979.				
6b.21.056	Clarence Valley Community Energy and Emissions Reduction Strategy	That the Clarence Valley Community Energy and Emissions Reduction Strategy be adopted with the target of reaching Net Zero emissions by 2040, with emissions in 2030 to be reduced by 35% compared with 2019 emission levels.	Ken Wilson	30/8/2021	Noted for implementation	C
6c.21.088	2021/22 Special Event Sponsorship Program – Round 1 Late Requests	That Council approve sponsorship as follows and authorise the processing of these sponsorships in accord with the adopted Event Sponsorship Policy: 1. Copmanhurst Campdraft ABCRA Championships sponsorship (Level 3) of \$6,500 cash (excl GST). 2. Glenreagh Bounce Back Festival sponsorship of \$1,500 cash (excl GST).	Alicia Savelloni	30/8/21	Event organisers have been informed. Glenreagh Bounce Back Festival have postponed to 2022. The Copmanhurst Campdraft ABCRA Championships are postponed to a date TBC. Both due to uncertainty with covid regulations	C
6c.21.092	Request to Vary Policy – Donated Facilities on Public Land – on Crown Land	That Council: 1. As Crown Land Manager, accept the placement of a donated public seat to be funded by the family of the late Henry Caldwell on Minnie Water Foreshore Reserve. 2. Allow a plaque to be fixed by Toni Borthwick on behalf of the children and grandchildren of the late Gloria and Henry Caldwell to the donated public seat using the words <i>The RSL, RFS & Minnie Water community acknowledge the contribution of Henry 'Corky' Caldwell Volunteer, WW2 veteran, Order of Australia & Queens Medal recipient.</i>	David Sutton	02/08/2021	Customer advised of resolution, seat to be ordered with other furniture to achieve economy of scale, plaque being fabricated.	B
6c.21.098	Naming of Road "Shirley Adams Way"	That Council 1. Receive and note the information provided in the report, regarding progress with naming the roadway on the Summerland Way from the roundabout on Big River Way, South to the traffic lights at the Clarence Street intersection "Shirley Adams Way". 2. Once the process of naming the new Grafton Bridge is complete, Council proceed to name the roadway on the Summerland Way from the roundabout on Big River Way, South Grafton to the traffic lights at the Clarence Street intersection "Shirley Adams Way".	Jamie Fleeting			
6e.21.015	T21/017 – Supply of Hired Plant	That Council accept the tenders onto a panel of suppliers as recommended in the confidential attachment.	Bruce Shorrocks	31/08/2021	Letters of success sent to suppliers, Deeds signed and returned. Tender in operation.	C

ACTION SCHEDULE FROM COUNCIL MEETING – 24 August 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – August 2021	Officer	Date	Comments	Status
05.21.008	Infrastructure Contributions Reforms	<p>That Council:</p> <ol style="list-style-type: none"> 1. Calls on the NSW Government to withdraw the Environmental Planning and Assessment Amendment (Infrastructure Contributions) Bill 2021 (the Bill) from the NSW Parliament. 2. Calls on the NSW Government to undertake further consultation with the local government sector on any proposed reforms to the infrastructure contributions system. 3. Calls on the NSW Government to de-couple the Independent Pricing and Regulatory Tribunal led review of the rate peg to include population growth from the infrastructure contributions reforms. 4. Writes to the local State Member Chris Gulaptis MP, the Premier the Hon Gladys Berejiklian MP, Treasurer the Hon Dominic Perrottet MP, Minister for Planning and Public Spaces the Hon Rob Stokes MP and Minister for Local Government the Hon Shelley Hancock MP seeking them to withdraw the Bill. 5. Writes to the Shadow Treasurer the Hon Daniel Mookhey MLC, Shadow Minister for Planning and Public Spaces Mr Paul Scully MP, Shadow Minister for Local Government Mr Greg Warren MP, The Greens Mr David Shoebridge MLC, Shooters, Fishers and Farmers Party the Hon Robert Borsak MLC, Pauline Hanson's One Nation the Hon Mark Latham MLC, Animal Justice Party the Hon Emma Hurst MLC, Christian Democratic Party (Fred Nile Group) the Hon Fred Nile MLC, Independent Mr Justin Field, Portfolio Committee Chair The Greens Ms Cate Faehmann, Portfolio Committee Deputy Chair Animal Justice Party the Hon Mark Pearson MLC and Committee members Liberal Party the Hon Catherine Cusack MLC and the Hon Shayne Mallard MLC, The Nationals the Hon Ben Franklin MLC and Australian Labor Party the Hon Rose Jackson MLC, the Hon Adam Searle MLC and the Member for Clarence, Mr Chris Gulaptis MP seeking their support in securing the withdrawal of the Bill from the NSW Parliament and outlining Council's concerns with the Bill. 6. Alerts the local media to the threat of future ratepayer funds being expended rather than developer levies for new infrastructure brought about by increased development under the proposed legislation and shares and promotes these messages via its digital and social media channels and via its networks. 7. Affirms its support to LGNSW and requests LGNSW continue advocating on our behalf to protect local government from any amendments to infrastructure contributions which leaves councils and communities exposed to expending ratepayer funds on new infrastructure made necessary by new development, currently the responsibility of developers. 	Ashley Lindsay	7/9/21	Letters emailed 7/9/21.	B
6a.21.037	The Clarence – River Way Masterplan II	<p>That Council</p> <ol style="list-style-type: none"> 1. Note the feedback received from the community during public exhibition. 2. Adopt The Clarence - River Way Masterplan II. 	Elizabeth Fairweather	26/08/2021	Noted	C
6a.21.039	Council Meeting Checklist	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	26/8/2021	Checklists updated	C
6a.21.040	Request for Extension of Lodgement for the 2020/21 Annual Financial Statements	That Council submit a request to the Office of Local Government for extension to the 30 November for lodgement of the audited 2020/21 Annual Financial Statements.	Michael Salvestro	09/09/2021	Audit Office reviewing request letter before Council submits to OLG.	B
6b.21.057	DA2020/0536 – Dwelling (Including Minimum Lot Size Variation) – Back Lane, Junction Hill (Being Lot 2 DP 816125)	<p>That Council:</p> <ol style="list-style-type: none"> 1. Support the requested variation under Clause 4.6 – Exceptions to Development Standards of the Clarence Valley Local Environmental Plan 2011 to enable the proposed dwelling to be constructed on a lot below the minimum lot size; and 2. Approve Development Application DA2020/0536 subject to the draft conditions and advices contained in Schedule 1 attached. 	James Hamilton	31/08/2021	Notice of determination issued and submitters notified of Council decision.	C
6b.21.058	DA2021/0085 Industrial Shed, 61 Trenayr Road, Junction Hill	That DA2021/0085 be approved subject to the imposition of conditions contained in Schedule 1 after amendment of those conditions to provide the operating hours to be identical to the current operating hours of the site.	Pat Ridgway			

ACTION SCHEDULE FROM COUNCIL MEETING – 24 August 2021

STATUS LEGEND: A – Action required; B – Being progressed; C – Completed

Item No.	Report Title	Council Resolution – August 2021	Officer	Date	Comments	Status																								
6b.21.059	MOD2021/0041 Modification of DA2019/0331 to Increase the Height of Building and Lift Overrun, 56 Yamba Road, Yamba	That after consideration of the modification application MOD2021/0041 and clause 4.6 of the Clarence Valley Local Environmental Plan 2011 (CVLEP) Council approve a further minor variation to the 9 metre maximum building height prescribed by clause 4.3 of the Height of Buildings Map in the CVLEP and 8 metre maximum height specified in State Environmental Planning Policy (Housing for Seniors or People with a disability) 2004 as proposed by the applicant.	Pay Ridgway																											
6b.21.060	Proposed LEP Amendment to Correct Error in Land Descriptions for 3 Council Owned Lots at Swan Creek	<p>That:</p> <ol style="list-style-type: none"> Council prepare a request to consider an expedited amendment under Section 3.22 of the Environmental Planning and Assessment Act 1979 (the Act) which aims to correct the land descriptions for three (3) lots at Swan Creek in Schedule 4 Classification and reclassification of public land, Part 1 Land classified, or reclassified, as operational land - no interests changed of the CVLEP 2011, as indicated below: <table border="1"> <thead> <tr> <th>Locality</th> <th>Change from</th> <th>Change to</th> </tr> </thead> <tbody> <tr> <td>Swan Creek</td> <td>Lot 1, DP 1109372, being the residence at School Drive</td> <td>Lot 1, DP 1190372, being the residence at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 2, DP 1109372, being the former school at School Drive</td> <td>Lot 2, DP 1190372, being the former school at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 3, DP 1109372, being vacant land at School Drive</td> <td>Lot 3, DP 1190372, being vacant land at School Drive</td> </tr> </tbody> </table> <ol style="list-style-type: none"> In the event of an expedited amendment under Section 3.22 of the Act not being successful, that Council prepare a planning proposal under Section 3.33 of the Act which aims to correct the land descriptions for three (3) lots at Swan Creek in Schedule 4 Classification and reclassification of public land, Part 1 Land classified, or reclassified, as operational land - no interests changed of the CVLEP 2011, as indicated below: <table border="1"> <thead> <tr> <th>Locality</th> <th>Change from</th> <th>Change to</th> </tr> </thead> <tbody> <tr> <td>Swan Creek</td> <td>Lot 1, DP 1109372, being the residence at School Drive</td> <td>Lot 1, DP 1190372, being the residence at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 2, DP 1109372, being the former school at School Drive</td> <td>Lot 2, DP 1190372, being the former school at School Drive</td> </tr> <tr> <td>Swan Creek</td> <td>Lot 3, DP 1109372, being vacant land at School Drive</td> <td>Lot 3, DP 1190372, being vacant land at School Drive</td> </tr> </tbody> </table> <ol style="list-style-type: none"> Authorise the General Manager to forward the expedited amendment request to the Minister requesting the making of an amending local environmental plan under Section 3.22 of the Act. Authorise the General Manager to forward a planning proposal to the Minister requesting the issue of a Gateway Determination under Section 3.34 (1) of the Act if an expedited amendment is not accepted. Not seek to be the local plan-making authority for this matter under Section 3.36 of the Act. 	Locality	Change from	Change to	Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive	Swan Creek	Lot 2, DP 1109372, being the former school at School Drive	Lot 2, DP 1190372, being the former school at School Drive	Swan Creek	Lot 3, DP 1109372, being vacant land at School Drive	Lot 3, DP 1190372, being vacant land at School Drive	Locality	Change from	Change to	Swan Creek	Lot 1, DP 1109372, being the residence at School Drive	Lot 1, DP 1190372, being the residence at School Drive	Swan Creek	Lot 2, DP 1109372, being the former school at School Drive	Lot 2, DP 1190372, being the former school at School Drive	Swan Creek	Lot 3, DP 1109372, being vacant land at School Drive	Lot 3, DP 1190372, being vacant land at School Drive	Terry Dwyer			
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6b.21.061	Request from Clarence Village Limited for S64 Funds Contribution for DA2010/0592 Staged Multi- Unit Residential Development (21 Units) at 95 Armidale Street, South Grafton	<p>PART A</p> <p>That Council establish an Internal Financial Reserve titled Affordable Housing and subject to the development commencement by June 2023, transfer \$237,600 from the General fund from the available balance of General Fund working capital, with this reserve to be used to pay the Clarence Village Limited's S64 contributions on the development (DA2010/0592) at 95 Armidale Street, South Grafton conditional on Clarence Village Limited providing the developed dwellings at affordable rental rates as defined by Council's Affordable Housing Policy.</p> <p>PART B</p>	Ashley Lindsay	27/8/21	Clarence Village advised of resolution	C																								
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ACTION SCHEDULE FROM COUNCIL MEETING – 24 August 2021

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Item No.	Report Title	Council Resolution – August 2021	Officer	Date	Comments	Status
		That Council 1. Receive a report to the October Council meeting that provides for an allocation in the Affordable Housing Policy and including a draft set of guidelines to which not-for-profit registered charitable organisations may apply for funding. 2. Consider an annual General Fund allocation from available surplus working capital to the Affordable Housing Reserve during preparation of future draft budgets.				
6b.21.062	Submission: Integrity of the NSW Biodiversity Offset Scheme	That Council: 1. Believes that the concept of offsetting is basically flawed. 2. Incorporate in its submission this view and to justify it with the information contained in the officer's report.	Heather Mitchell			
6c.21.100	Brooms Head Holiday Park Transitional Sites on Crown Land	That Council receive at the September Meeting, and following consultation with the current registered traditional/transitional campers or their nominated representative and an inspection by those Councillors who wish to attend at the site prior to the September meeting, a report including a draft Plan of Management that includes: 1. continuation of the relevant current natural attrition principle components of 1987 Plan of Management and, 2. options for improvement of public access to and amenity of the foreshore area together with greater park management efficiency by: a. the agreed aggregation of remainder sites and, b. the priority offer from time to registered traditional/transitional campers of acceptable alternative sites.	Peter Birch			
6c.21.101	Request for Reduction in Water Connection Fee – Property 127183	That: 1. Property 127183 be charged a water connection fee of \$1,433 in accordance with the emailed advice provided to the property owner. 2. The General Manager be authorised to charge the connection fee advised in response to requests received through the "Information on Sewer/Water Connection Charges" form on Council's website.	Greg Mashiah			
6c.21.103	Clarence Care and Support	That Council 1. Note the final update on transition of Clarence Care and Support to Wesley Mission, provided in this report. 2. Allocate \$500,000 of Clarence Care and Support surplus funds from those identified in the report, to priority pedestrian footpaths identified in the Pedestrian Access Mobility Plan for completion in 2021/2022 – 2022/2023. 3. Commence planning for Stage 2 of the Maclean Community Precinct in conjunction with delivery of Stage 1. 4. Allocate \$2.7M Clarence Care and Support remaining surplus funds from those identified in the report, estimated to be \$2.7M to design and construction of Stage 2 of the Maclean Community Precinct, prioritising the Maclean Library relocation. 5. Allocate sale proceeds for 2 Short Street Maclean to Stage 2 of the Maclean Community Precinct. 6. Receive a report on delivery of Stage 2 Maclean Community Precinct once detailed design and cost estimates are prepared. 7. Consider the related financial transactions to support these allocations in the October Quarterly Budget Review Statement.	Laura Black			
6c.21.104	Acquisition of Part Ellis State Forest and Part Clouds Creek State Forest for Road Purposes	That Council: 1. Proceed with the compulsory acquisition of the land described as part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest for the purpose of road in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.	Kylee Baker	30/8/2021	Deed being reviewed by Forestry Corp.	B

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		<ol style="list-style-type: none"> 2. Make an application to the Minister and the Governor for approval to acquire part of Lot 57 DP 752840 located in Ellis State Forest and part Lot 6-7 DP 752851 located in Clouds Creek State Forest by compulsory process under section 177(1) of the Roads Act 1993. 3. In addition to dot points 1 and 2, the General Manager is given delegated authority to decide to proceed to rectify the alignment of that part of Armidale Road bordered by the Clouds Creek and Ellis State Forests, by a road opening and closing process under Part 1 and Part 4 of the Roads Act 1993. Any portions of former public road are to be given as compensation to the Forestry Corporation of NSW under section 44 of the Roads Act 1993. 4. Enter into a deed of agreement and memorandum of understanding (MOU) with Forestry Corporation NSW for early access to the subject land to commence works prior to the acquisition being completed. 5. Delegate authority to the General Manager to execute documents relating to the deed of agreement, memorandum of understanding, acquisition of the land and the road opening and closing. 				
6c.21.105	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of its 4 August 2021 meeting be adopted by Council.	Tony Smith			
6c.21.106	Permanent Road Closure – Part Schultz Road Billys Creek Adjacent to Lot 7 DP 264070	<p>That Council:</p> <ol style="list-style-type: none"> 1. Close part of Schultz Road, Billy's Creek road reserve adjacent to Lot 7 DP 264070 as shown in Figure 1, 2. Classify the new lot (closed road) as operational land. 3. Transfer the new lot (closed road) to the landowner of Lot 7 DP 264070 for the value of \$9,360.00 with the landowner being liable for all costs associated with the closure and transfer, 4. Delegate authority to the General Manager to execute documents associated with the closure and transfer. 	Kylee Baker	9/9/2021	No action taken as yet.	
6c.21.107	See Park Masterplan	<p>That:</p> <ol style="list-style-type: none"> 1. Council note the concept Masterplan for See Park Grafton. 2. The concept Masterplan for See Park Grafton be amended to include the following; <ol style="list-style-type: none"> a. Softfall and concrete paths throughout the playground area linking all pieces of play equipment regardless of whether they are inclusive/accessible. b. One (1) wheelchair accessible piece of play equipment and minimum two (2) pieces of sensory play equipment. c. Replacement of the bridge crossing over the pond on page 10 of the concept Masterplan from stairs to a compliant wheelchair accessible bridge. d. Confirmation of three (3) accessible BBQ's and their locations noting them on the amended concept Masterplan. e. An accessible path which leads from either the corner of Turf and Bacon Street (near the BBQ shelter) or the footpath near the existing timber bridge (whichever starting location provides the least obstruction from retained plants and existing trees) down to the pond on the Turf Street side of the park. 3. The amendments in point 2 are aligned with the NSW Department of Planning, Industry & Environment's "Everyone Can Play" best practice guidelines and that the said guidelines are officially referenced in the amended concept Masterplan. 4. Council receive a report to the September 2021 Council meeting cycle with an amended concept Masterplan as per points 2 and 3 of this motion. 	Rachelle Passmore	9/9/2021	<ol style="list-style-type: none"> 1. Noted 2. A quote will be sought for the amendment of the concept design to include these elements 3. noted 4. noted 	
6c.21.111	Monthly Financial Report – July 2021	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the monthly financial information report for July 2021, attached to this report. 	Christi Brown	09/09/2021	Noted	C

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		2. Endorse the proposed General Fund variations as set out in this report totalling (\$83,608) for inclusion in the September Quarterly Budget Review Statement to be reported in October 2021.				
6e.21.016	T21/15 Supply and Delivery of Bitumen Sealing Works for 2021/22	That: 1. Council accept the tendered rates from NSW Spray Seal Pty Ltd for tender number RFT21/15 for the supply and delivery of bitumen surfacing works within the Clarence Valley Council area for the period of 25 August 2021 to 30 June 2022 to be funded from allocations contained in cost centres 805, 806 and 807 and as required under the Transport for NSW Service's Routine Maintenance Council Contract (cost centre 808). 2. Subject to suitable performance of the contractor, the General Manager be authorised to approve and execute the appropriate contract extensions. 3. The Council seal to be affixed to any required contractual documents.	Ross McCann			