

MINUTES - amended
CLARENCE REGIONAL LIBRARY COMMITTEE 13 August 2021
Online MS Teams meeting

PRESENT: Bellingen Shire Council
Jill Haynes Bellingen Shire Librarian
Cllr Toni Wright-Turner
Alison Pattinson – Manager Community Wellbeing
Rowena Sierant

Clarence Valley Council
Cllr Peter Ellem (Chair)
Cllr Karen Toms
Laura Black (Executive Officer)
Kathryn Breward Regional Librarian
Victoria Keane (Team Leader Regional resources)
Michael Salvestro (Financial Accountant)

Meeting opened at 10:30am

1. Acknowledgement of Traditional Custodians

Cllr Peter Ellem

2. APOLOGIES

NIL

3. Disclosure of Conflict of Interest

Nil

4. CONFIRMATION OF MINUTES – 14 May 2021

Moved: Alison Pattinson

Second: Cllr Peter Ellem

Adopted

The order in which the meeting progressed was changed to ensure all financial papers were considered first to enable the CVC Financial Accountant could exit the meeting once

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library

discussion was completed. The minutes for formatting purposes will remain according to item number for ease of reference.

5. Business arising from the Minutes – Meeting held 14 May 2021

5.1 UPDATE ON RECRUITMENT OF DIGITAL ENGAGEMENT POSITION

Recommendation

That the CRL Committee note the progress of the recruitment for the Grade 8 Senior Library Officer (Digital Engagement).

Moved: Cllr Karen Toms

Second: Jill Haynes

Adopted

5.2 UPDATE EXPENDITURE SPREADSHEET FOR 3RD QUARTER

The key item for clarification concerned the actual *CRL Reserve* as it should appear as at 30/6/2021.

The following reviewed changes are shown in the *CRL Reserve Forecast - August 2021*:

- Opening balance for **2021/22** is based on the estimated actual figures as they appear in the *4th Quarter June 2020/21 Spreadsheet*
 - Once final calculations are complete this amount will be adjusted in both the Quarterly spreadsheets and also the *CRL reserve forecast spreadsheet*
- The column for 2020/21 is now relabelled *2020/21 estimated actuals* (still needing the final calculations to be added).
- *Line 9-11* - no redundancies occurred in 2020/21 so the redundancy estimates have been removed.
- *Line 16* – reflects the actual amount spent on RFID equipment for 2020/21
- *Line 17* – *other equipment* has been added to reflect the amount spent from here as per the 4th quarter Income and expenditure spreadsheet
- *Line 24* – *Income interest* – this has yet to be calculated for 2020/21
- *Line 27* – this is the operational excess for 2020/21 this amount is added to the Reserve at the end of the financial year.
- *Line 30* - *final Reserve balance if the redundancies are not taken out*. This is based on the estimated actual balance as per the 4th quarter income and expenditure spreadsheet.

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library

- *Line 7 for 2021/22* – is then the estimated actual amount in the CRL reserve for 2021/22

Recommendation

That the CRL Committee note the items for clarification.

Moved: Cllr Karen Toms
Second: Cllr Toni Wright-Turner

Adopted

6. Correspondence

In-coming: Maclean Rotary Donation Letter

Out-going: letter of thanks to Maclean Rotary

Media Releases:

CRL – 2/6/2021 Scene feature business ad and volunteer feature

CVC – 16/6/2021 Urza and the Song in the Dark

CVC – 3/6/2021 Jonica Newby and Christine Sykes author visits

Noted

7. Executive Officer's Reports – Nil

8. Regional Library Reports -

8.1 DVD COLLECTION

Recommendation

That the committee note the DVD collection acquisitions.

Moved: Cllr Karen Toms

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library

Second: Cllr Toni Wright-Turner

Adopted

8.2 OUR LITERACY FOCUS

Councillor Toms congratulated the library service on its contribution to literacy for the local communities.

Recommendation

That the CRL Committee note the literacy resources and programs currently available at Clarence Regional Libraries.

Moved: Cllr Karen Toms

Second: Cllr Toni Wright-Turner

Adopted

8.3 ANNUAL STATE LIBRARY STATISTICS COMPARISON 2019/20

The Bellingen Shire Librarian queried whether it was possible to get a breakdown by Local Government Area for the *Salaries per Capita*; the Regional Librarian indicated this was not provided by the State Library Statistical report.

Recommendation

That the report of the Clarence Regional Library performance compared to other public libraries in NSW be noted and endorsed.

Moved: Cllr Karen Toms

Second: Cllr Toni Wright-Turner

Adopted

8.4 CONTRIBUTIONS FOR 2021/22 FINANCIAL YEAR

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library

Recommendation

That member Councils note their per capita contribution for the 2021/22 financial year as per the decision to continue the Library Agreement and funding formula for an additional 12 months.

Moved: Cllr Karen Toms
Second: Cllr Toni Wright-Turner

Adopted

8.5 4TH QUARTER INCOME AND EXPENDITURE SHEET

Committee requested that comparison figures are added to future spreadsheets that compare to the prior year period.

When the 4th quarter the CRL spreadsheet is reissued the CRL Annual Budget and the CRL Reserve spreadsheet will also be reissued to reflect the \$35,000 movement as well as any other relevant changes.

Recommendation

That:

- The Report on the 4th Quarter Income and Expenditure Sheet for 2020/21 is noted by the Committee, pending completion of the *Leave Accruals* and *Interests on Investments* to be completed through end of year processes.

Moved: Alison Pattinson
Second: Cllr Karen Toms

Adopted

8.6 ANNUAL BUDGET 2021/22

Note: the Regional Librarian to insert lines under Revenue for State Library Subsidy from BSC and CVC at 25% of total State Library Subsidies from each council for 2021/22 financial year. A CVC Budget Variation will be made to move the funds from CVC Public Libraries to the CRL and an Invoice will be sent to Bellingen Shire for 25% of their State Library Subsidy for 2022.

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library

Recommendation

That:

- The Report on the Clarence Regional Library Budget for 2021/22 is noted by the Committee, pending completion of the *Leave Accruals* and *Interests on Investments* to be completed through end of year processes.

Moved: Alison Pattinson

Second: Cllr Karen Toms

Adopted

9. Items for Information

9.1 The Committee was informed this would be the last CRLC meeting for Bellingen Shire Librarian, Jill Haynes as she was stepping down from her position at the end of August. Jill would however be still working for the service as a casual from this point.

The CRL Committee acknowledged Jill's contribution to the Bellingen Shire Libraries and the wider Regional Services as well as her contribution to the CRL Committee and wished her all the best for the future.

9.2 Committee were also informed the new *Executive Officer* for the CRL Committee will be the new *Manager Cultural, community and Industry*, this position is being currently recruited by Clarence Valley Council.

10. Additional Matters

10.1 RAMIFICATIONS OF POSTPONED COUNCIL ELECTIONS

Discussion covered the need for modelling around the funding formula as part of the new CRL Agreement review. The committee determined that modelling be undertaken for a 2%, 3% and 4% annual increase in funding across 10 years with the effects on collection and operations predicated. This modelling to be prepared for the February CRL Committee meeting. Discussion also considered the frequency cycle of the signing of the agreement and flagged this for consideration at the February meeting.

Recommendation

That the CRL Committee:

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library

- Note the change in date for the Local Government Elections
- Confirm the date of the next Committee meeting as: 4 November 2021
- At 4 November meeting :
 - Confirm final 4th quarter expenditure
 - Confirm final Annual Budget

Moved: Cllr Karen Toms

Second: Cllr Toni Wright-Turner

Adopted

10.2 RFID RETURN CHUTE FOR URUNGA LIBRARY USING CRL COMPUTER RESERVE

The Regional Librarian noted this would need to be a Budget Variation from the CRL Computer Reserve.

Recommendation

That the Committee:

- Endorse the use of the *CRL Computer Reserve* to facilitate the purchase of an RFID returns chute for Urunga Library as per item 8.2 15 February 2018 minutes for the CRLC
- Endorse the transfer from the *CRL Computer Reserve* of \$4,085 to facilitate this one off purchase

Moved: Cllr Karen Toms

Second: Cllr Peter Ellem

Adopted

11. Items for next meeting

11.1 eResources

11.2 updated 4th quarter income and expenditure sheets

11.3 undated Annual Budget 2021/22

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library

Michael Salvestro left the meeting at: 11:58

Meeting Closed: 12:14pm

Next meeting: Thursday 4/11/2021 Grafton

Clarence Regional Library: Bellingen, Dorrigo, Grafton, Iluka, Maclean, Urunga, Yamba and Mobile Library



EWINGAR HALL COMMITTEE – EWINGAR SOUTH TABULAM COMMUNITY SPORTS CENTRE

Meeting Minutes Thursday 5th August 2021

Location: Ewingar Hall
Date: 05.08.2021
Time: 4:30 pm
Chair / Minutes: Tracey Edwards

Attendees:

- Shelley Golding (Kitchen Co-Ordinator)
- Christopher (Rang) Warrington (President)
- Tracey Edwards (A/Secretary)
- John Wilson (Maintenance Co-Ordinator)
- Irina Kondyurina (Committee Member)
- Michael Mahon (Treasurer)

Apologies:

- Boris Sweeney
- Karen Wheeler

- **COVID Restrictions:** No Hall night until further notice. No other gatherings at the Hall at this time.
- **Water Tanks:** There is no water at the hall, we cannot find a leak or any logical reason for there to be no water unless someone is stealing it. Rang has pumped a few rungs from one tank to the other to get us by but we need to order a load of water.
Action: Michael will order 1 x tank load.
- **UHF:** Hayley Katzen and Terry Gann attended the meeting and in conjunction with John Nolan supplied some info regarding the funding they are seeking to have a UHS

repeater station installed. It appears that the best spot is on Ian Kirsh private property. Hayley informs us that Clarence Valley Council have some money towards the \$26000 quote. There are huge big towers on Pikepene and Pickabooba – is there any reason we cannot use them ? – maybe there is too much activity on the other side. Hayley is suggesting that the hall Committee be responsible for the UHF accounts - The annual licence is \$42 and annual maintenance fee is \$550 – will the hall be responsible for this? The committee agreed to pay the licence fee each year only. Maintenance will need to be managed another way. Hayley will apply for the grant to cover this and a hand station at the Hall – the one that is there atm belongs to RFS.

Hayley is also looking at applying for grants for the following workshops; Pizza Oven, Dry Rock Wall, Tiny House project, kitchen renovation and a few other ideas.

Old RFS shed could possibly be moved down to the hall for extra storage and/or use by the community as a craft shed. Will need a slab and power and water. Tools , benches, shelves etc – and someone to take on the responsibility for it all.

- **Committee Accounts:** Still have not been able to get ex secretary Nadine Myers and ex Treasurer Monika Johann to sign over the bank accounts to the new signatures of Michael Mahon and Chris Warrington. The electricity etc. is also still in old committee names, they have been asked to change it over but no response as yet. Michael has been unable to do anything as the authority is not in his name as yet – also still waiting on the first two meeting minutes from Secretary Nicola New.
- **Electricity Account** - \$430.49 - \$90 solar rebate = \$340.42 PIF 11.08.2021 by direct debit.
- **Ewingar Rising** - looks like this will need to be postponed because of COVID. All the grant money for this project is in the Hall bank account over \$50,000 and yet has nothing to do with the Hall – this money needs to be put into another account by the Ewingar Rising committee. Haylea has now taken the last of her grant money out – although once again had to take a blank cheque to get Nadine and Monika to sign it. It is very confusing for the treasurer to work out who has what funds especially when it is still not signed over.
- **Music Licence** – needs to be renewed – One Music is now the organization that it needs to go through – Michael will get this sorted once he has authority.
- **Council financial returns overdue** – Michael will send those through.
- **Solar Power** – Selectronic – Inverter Charger – 03 9727 6600 – there was talk about them putting the internet on but that does not seem to make any sense – communication is a bit sporadic.
- **Key Access** – There are too many different people with the access code for the key to the hall – combination will be reset and then only given to those that need it, and changed on a semi regular basis.

- **Lock on Container** – has been changed. There are now only 4 keys out. Michael, Rang, Ronnie and Shelley are the only ones who need a key.

**Next Meeting 7th September 2021 @ 4:30pm
(1st Tuesday of each month)**

COFFS HARBOUR CITY COUNCIL

Office of the Mayor

Phone (02) 6648 4002



2 September 2021

Dear Mayor Simmons

I refer to your letter dated 12 May 2021 seeking Coffs Harbour City Council's support for Clarence Valley Council's opposition to mining in areas affecting the Clarence River Catchment.

I can advise that at its 26 August 2021 Council Meeting, it was resolved that:

1. Coffs Harbour City Council support the adopted stance taken by Clarence Valley Council to oppose mining in areas affecting the Clarence River catchment.
2. The Mayor write to the Clarence Valley Council Mayor advising of Coffs Harbour City Council support of their stance on opposing mining on the Clarence River Catchment.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Denise Knight'.

Denise Knight RN
Mayor, City of Coffs Harbour

OFFICE OF THE MAYOR
Kyogle Council
PO Box 11
KYOGLÉ NSW 2474



15 September 2021

Cr Jim Simmons
Mayor
Clarence Valley Council
Locked Bag 23
GRAFTON NSW 2460
council@clarence.nsw.gov.au

Dear Cr Simmons

Mining in the Clarence River Catchment

Council at its 13 September 2021 Ordinary meeting unanimously resolved to “*support Clarence Valley Council’s position to oppose mining in the Clarence River Catchment and to seek support of both State and Federal Governments to impose a moratorium on further mining exploration licences and to cancel existing licences*”.

In adopting the resolution, Council took into consideration Clarence Valley Council’s concerns about the potential damage to the environment from mining, including the contamination of waterways in the catchment.

Should you require any further information, please do not hesitate to call me on 0438 931 425.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Danielle Mulholland'.

Danielle Mulholland
MAYOR





The Hon Barnaby Joyce MP

Deputy Prime Minister
 Minister for Infrastructure, Transport and Regional Development
 Leader of The Nationals
 Federal Member for New England

Ref: MC21-003948

22 AUG 2021

Mr Jim Simmons
 Mayor
 Clarence Valley Council
 Locked Bag 23
 GRAFTON NSW 2460

Dear Mayor

Thank you for your letter of 30 June 2021 on behalf of Clarence Valley Council, regarding the construction of a bridge to replace the Bluff Point Ferry.

I acknowledge the Council's support of this project and your request for Australian Government funding to construct the proposed Bridge. I appreciate your efforts to outline travel time delays experienced by your local community, including when flooding prevents the ferry operating. I can assure you that the Australian Government is committed to investing in our regions by constructing the infrastructure to boost our economy, and ensure that our regional communities are better connected, and can access jobs and services more easily. Since 2013, we have committed more than \$43 billion towards infrastructure projects in NSW, with \$3.8 billion committed to projects in the 2021-22 Budget.

While the Australian Government provides significant funding to upgrade transport infrastructure, the responsibility for identifying, prioritising and delivering infrastructure projects falls primarily with the states and territories. As a result, as per the Council's June 2021 resolution, I would encourage you to contact the NSW Minister for Regional Transport and Roads, the Hon Paul Toole MP at www.nsw.gov.au/your-government/ministers. Should the NSW Government prioritise the construction of a bridge to replace the current ferry, the Australian Government would consider funding in the context of future budgets.

Thank you again for taking the time to write and inform me of your concerns on this matter.

Yours sincerely

Barnaby Joyce MP

DOC # _____
DOC LOC _____
21 SEP 2021
CLARENCE VALLEY COUNCIL

The Hon Barnaby Joyce MP

Parliament House Canberra | (02) 6277 7520 | minister.joyce@infrastructure.gov.au

PO Box 963, Tamworth NSW 2340



The Hon Paul Toole MP
Minister for Regional Transport and Roads

Our Ref: 01295174

Councillor Jim Simmons
Mayor
Clarence Valley Council
Locked Bag 23
GRAFTON NSW 2460

Dear Cr Simmons

Thank you for your correspondence about Clarence Valley Council's support for a bridge crossing at Lawrence. I note you also wrote to the Premier and the Minister for Transport and Roads about this matter and I trust you will accept this as a response to all approaches.

I note the Lawrence Bridge Action Group had sought Council's support in lobbying for funding to build the new bridge, as resolved at Council's meeting on 22 June 2021.

Transport for NSW advises it had made strategic investigations of river crossings through a number of its projects, and as part of these investigations, did not identify a need for more crossing points at Clarence River. I am advised that network improvements have provided additional capacity and choices for travelling in the Clarence Valley Council area.

As Council may be aware, costs associated with building a new bridge would exceed \$110 million, while the economic benefits would be low. I am advised other complications include:

- Soft soil in the area
- Property acquisition of valuable farming land
- Requirement for a high level bridge crossing to maintain navigation clearance.

However, Council may be assured that Transport for NSW will continue to monitor population and traffic changes in line with development in the Lawrence and adjoining areas and the North Coast Regional Plan 2036, available at planning.nsw.gov.au/Plans-for-your-area/Regional-Plans/North-Coast/North-Coast-Regional-Plan. Transport for NSW would also be pleased to work with the Council on improving local network connectivity, including any impact on services due to flooding in the area.

If Council has any further questions about this matter, Mr Brad Crispin, Senior Manager Community and Place Partner at Transport for NSW, would be pleased to take its call on (02) 6640 1038. I trust this information is of assistance.

Yours sincerely

25/08/2021

THE HON PAUL TOOLE MP

GPO Box 5341, Sydney NSW 2001

23 September 2021

*Sent to the Mayors of:
Coffs Harbour City Council
Glen Innes Severn Council
Kyogle Council*

Dear Mayor

Opposition to Mining in the Clarence River Catchment

Thank you for your letter advising that [Council] supports Clarence Valley Council in opposing future mining in the Clarence River Catchment.

I am led to believe that the Member for Lismore Janelle Saffin will present the petition when Parliament resumes sitting.

I convey my appreciation for your Council's support and with the support received from other Council's this ensures the best opportunity for the State Government to provide the outcome wanted by a majority of residents in our communities.

Yours sincerely

Cr Jim Simmons
MAYOR

23 September 2021

Mayor Peter Petty
Tenterfield Shire Council
PO Box 214
TENTERFIELD NSW 2372

Dear Mayor Petty

Mining in the Clarence River Catchment

Peter, I appreciate the issues involved for Tenterfield Councillors in consideration of this matter and Council's resolution to not support Clarence Valley Council in opposing future mining in the Clarence River Catchment.

I would like to thank the Council for the consideration given to this matter.

Yours sincerely

Cr Jim Simmons
MAYOR