

Development Application Lodgement Checklist Modification of Development Consent

Applicant Checklist <i>(Made under Sections 4.55 ad 4.56 of the Environmental Planning and Assessment Act 1979)</i>			
1. Please complete the following details for all proposals			
Have you spoken to a council officer before lodging your application?			
<input type="checkbox"/> Yes <input type="checkbox"/> No		Was it <input type="checkbox"/> Pre lodgement meeting or a <input type="checkbox"/> Duty Officer enquiry Who did you speak to? What was the date?	
Is access to the site available? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If no, state why (e.g. dog, tenant, locked gate, difficult terrain)			
Development Application No.		Date Determined:	
Description of the Development			
If you need to modify a <u>Construction Certificate</u> , you will need to lodge a separate application for an amended Construction Certificate. This applies only where the work has not yet been carried out. An amended Construction Certificate cannot be issued where the work has already been carried out.			
2. Nominate the type of Section 4.55 Modification			
Section 4.55 (1) <input type="checkbox"/>	Section 4.55(1A) <input type="checkbox"/>	Section 4.55(2) <input type="checkbox"/>	Section 4.56) <input type="checkbox"/>
These are modifications involving minor error, misdescription or miscalculation. Typically but are not limited to: <ul style="list-style-type: none"> • A change to a condition of consent where Council/applicant has made an error; • Wrong plan numbers 	Used for minor amendments that will have minimal environmental impact. Typically but are not limited to: <ul style="list-style-type: none"> • Internal design changes; • Amended landscaping details; • Drainage design • Amendments; • Changes to approved schedule of finished; • Changes in unit mix; • With no impact on privacy, height, overshadowing and the like; • May require notification in some instances. 	Used for all other modifications where environmental impacts are potentially possible. Typically changes include but are not limited to: <ul style="list-style-type: none"> • Windows; • Floor levels; • Heights; • Carparking generation; • Roof forms • S4.55(2) applications also generally require notification 	Used for all modifications to any Land and Environment Court approved development consent.

Describe the modification you propose to make including reference to any conditions you seek to modify?

Include in this section the details of any changes that have made to the development. If you have changed the proposal you will need to demonstrate the development is substantially the same as the development that was originally determined.

If the applicant cannot satisfy Council that the modifications proposed result in substantially the same development as the development for which the consent was originally granted, a new development application will be required to be submitted to Council for assessment.

3. If you have lodged a Section 4.55 (1A) Application detail how the the expected impacts of the modification are minor and detail how these are going to be limited

4. Has your proposed cost estimate increased from the original application? Yes No

Value of the increase of the work \$

5. Required information with application			
For use by the applicant	HAS THE FOLLOWING REQUIRED INFORMATION BEEN SUBMITTED: Please supply all of the following information that applied to your application. <i>NOTE: Your application will not be accepted if it is incomplete</i>	Development Assessment Officer Check	
REQUIRED	<input type="checkbox"/>	One electronic copy of all documentation in accordance with Council's Electronic Application Lodgement Digital Requirements.	<input type="checkbox"/>
	<input type="checkbox"/>	Plans showing the new work which is subject of the modification application. The work that is proposed in the applications must be either coloured or otherwise clearly clouded or otherwise highlighted on submitted plans. All levels, both existing and proposed shown on any documentation for this proposal must be to Australian Height Datum (AHD)	<input type="checkbox"/>
	<input type="checkbox"/>	An amended Basix Certificate if the proposed modification impact on any commitments made in the original Basix Certificate.	<input type="checkbox"/>
	<input type="checkbox"/>	All changes highlighted on plans and elevations are to discussed in an amended Statement of Environmental Effects or covering letter that shows the development will remain substantially the same	<input type="checkbox"/>
	<input type="checkbox"/> ♦	All relevant elevations and sections with outline of existing structures and existing ground line to be shown dotted on the elevations and dimensioned scale not less than 1:100, including all floor, ceiling and ride/roof levels to AHD. The elevations are to also indicate the permissible overall height lines, location of windows, doors and roof pitch and eaves overhang.	<input type="checkbox"/>
	<input type="checkbox"/> ♦	A4 size copy of elevations and site plan for Neighbour Notification indicating heights and external configuration. This is to include all setbacks and height dimension from ground level to the highest point of the building. The proposed modifications in this application must be shown either coloured or clouded.	<input type="checkbox"/>
♦ INDICATES THAT THE INFORMATION IS NOT REQUIRED FOR INTERNAL CHANGES I.E. WHERE NO EXTERNAL WORKS ARE PROPOSED			
Required for a residential flat building (as defined in SEPP 65)			
<input type="checkbox"/>	A Revised designed verification must be lodged with any S4.55 (2) or S4.56 (1) modification application if it was required with the original Development Application. This is to be prepared by a qualified designer (a qualified designer is defined as a person registered as an architect under the Architects Act 2003)	<input type="checkbox"/>	
<input type="checkbox"/>	Digital Record of All of the Above Information <i>Please note for lodgement of a hard copy document a fee will incur. Please see Clarence Valley Councils fees and charges online at www.clarence.nsw.gov.au</i> <i>*Maximum file size is 400mb for a single or group file. File types that the system allows for include: PDF, Word, Excel, JPEG, PNG and ZIP files. Please ensure ZIP file does not include any executable (.exe or .osx) file types.</i>	<input type="checkbox"/>	