

Policy

Clarence Valley Cultural and Sports Trust

Responsible Manager (Title)	Coordinator Community Development		
Adopted by Council	20 August 2019	Minute Number 6c.19.038	
File Reference Number	2385697	Version V 6.0	Review Due April 2023
Document(s) this policy Supersedes	V5.0 – 19/04/2016 – 14.034/16		
Community Plan Linkage	1 Society		
	1.2 We will have a safe, active and healthy region		
	1.2.1 Provides, maintains and develops sport and recreation facilities and encourages greater utilisation and participation		

1 Purpose

To establish guidelines for the allocation of funds from the Clarence Valley Cultural and Sports Trust Fund that ensures that decisions relating to this assistance are equitable and transparent and that Council is accountable for them.

2 Background/legislative requirements

S.356 of the Local Government Act gives Council the power to make donations.

S.377 of the Local Government Act states that this power cannot be delegated but must be exercised by Council at a Council meeting

3 Policy statement

- 3.1 Applications will only be accepted online via the SmartyGrants link on Council's website, with uploaded supporting documentation from the applicant.
- 3.2 All applications must be submitted at least 30 days prior to an event being held, to allow for a report to be prepared for consideration at a Council meeting. *Exceptional circumstances may occur that require special consideration e.g. if applicants are not given sufficient notification by event organisers of their selection.

Under s356 of the Local Government Act, all donations are required to be authorised by a resolution of Council at a meeting. Council meeting dates can be viewed on Council's website:

www.clarence.nsw.gov.au .

Applications received after the event will not be considered.

- 3.3 In the case of the Sports Trust, assistance will only be provided for selection to compete in a recognised competition that is being organised by a registered and/or accredited organisation conducted at National or International level (i.e. the applicant has been selected to represent, or selected in a team representing, either NSW or Australia to play in a National or International competition respectively).
- 3.4 In the case of the Cultural Trust, applications shall provide details of the individual or group selection to perform/train at or facilitate activities/attend conference with a National or International level/body. The activity has to be organised by registered and/or accredited organisation.
- 3.5 All applications are to provide full details of costs and details of the event/activity.
- 3.6 Applicants must be permanent residents of the Clarence Valley Council area, and 19 years of age or younger.
- 3.7 Financial support will be to a maximum of:
 - \$300 per individual for selection at National level – i.e. selection to compete for NSW.
 - \$550 per individual for selection at International level – i.e. selection to compete for Australia.
- 3.8 The number of applications per individual shall be limited to one for selection at National level and one for selection at International level in any calendar year (i.e. maximum support of \$850 per individual).
- 3.9 Funds approved under this Policy must be used for the purpose for which they are approved. Acquittal forms must be completed by all applicants and uploaded to Council within 6 weeks of the event's completion.
- 3.10 Funds may be paid to the sponsoring organisation (school, sporting club, community group, etc.) or to a parent or guardian at Council's discretion.
- 3.11 All applications are subject to Council consideration and budget allowances.

Submission of an application does not guarantee success of funding. Previous funding to an applicant also does not guarantee funding.

4 Related Documents

Privacy Management Plan

5 Attachments

Nil