

Ewingar Community Hall Committee
Ewingar South Tabulam Community Sports Centre

Minutes of Meeting 1st November 2022 commencing at 1630 hours at Ewingar Hall

Committee Members present:- Michael Mahon (Treasurer / Secretary / Booking Officer), Shelly Golding (Kitchen Co-Ordinator), (Committee Member), Tracey Sutton, Ross Gode, Tony McInnes, Irina Kondyurina, David Kassel.

Guests:- Charlie Callow, Ruth Harriman

Apologies:- Christopher (Rang) Warrington, Martin (Boris) Sweeney, Cindy Kassel

Michael welcomed Charlie Callow to the meeting and advised the meeting that she is currently doing her RSA course as well as her Food Handling Certificate. Charlie even though only recent arrival to the area she has volunteered to assist in the Hall operations.

Business arising from the Minutes of the last meeting 4th October 2022

No business arising.

Secretary's Report by Michael Mahon

- Minutes of the last meeting 4th October 2022 have been forward to Clarence Valley Council, Peter Birch Manager Open Spaces & Facilities.
- Michael advised the meeting upon his arrival of Monday that the Hall exit doors were left wide open.
- Tracey Edwards submitted her resignation to the Ewingar Hall Committee. Recorded in these minutes Tracey will be sad missed and thank her service to the Committee and the community.
- Review on the Hall combination keypad, after discussion for security reasons the combination be changed.
- Noted no power in Ewingar area will be out on the 6th of November.
- Ruth :- Ewingar Ready Project:- To date \$5,121.50 sponsored by Vinnies has been sent in Swags, Camp Mat, Air beds, sleeping bags, and Jumbo stretchers, etc. Also \$750.00 worth of food has been stored at Ewingar Hall to be used by the Community during an emergency for 20 people to be housed at the Hall for a week.

We need to rotate the pantry items to avoid deterioration and waste.

I'm proposing we hold a regular Lucky Number Hamper Draw to be drawn on the last hall night of the month, starting in January.

Each month I will select a variety of items from the supplies, making sure no product reaches its use by date, to the approximate value of \$100. Then I'll add to this up to \$50 of perishable items, making a hamper worth \$150.

Using a number board with 50 squares, community members can "buy" a number for \$5 each.

At 8pm the number is selected, and the winner takes all. It is not essential to be at the hall to win but the hamper will need to be picked up by next day by winner or nominated person.

I will replace the items asap and add more over time. Extra funds raised will be banked to replenish supplies after an emergency.

Benefits:

- Food stores are consistently rotated and increased
- Possible increase in hall attendance
- Community involvement in food supplies through donations
- Some money in the bank to replenish supplies after an emergency event. This strengthens our independence and resilience, reducing our need to rely on charitable grants.

Moved that this system be endorsed

Moved by:- Michael Mahon Seconded By:- Ross Gode Carried

- "Clarence Valley Council has been advised that whenever there is an event at the community hall, people are bringing their dogs to the hall. said that when they first turn up the dogs are on a lead, but the dogs are more often than not, let off the lead and are left to roam the grounds. said that the dogs sometimes get into the hall and under the food tables etc. When owners have been approached, they have been less than friendly and have abused the people". Tony Sutherland Senior Ranger. - The Ewingar Hall Committee have been informed of this complaint as well as other members of the community. The Hall Committee have placed new signs on the doors of the Hall advising no dogs allowed in the Hall.

- Clarence Valley Council email covering the following areas:-

Black Summer Bushfire Grant Funding for Ewingar Community Hall for \$109,000.00 projects. At what stage is this grant funding at present and does the Council have a timetable on these projects.

The Ewingar Hall Fire pump battery has died and as per attach invoice of \$705.10 could this account be covered by Council insurance. The replacement is a SSB Lithium Starting 12v 800CCA battery. The Fire pump controls the Hall roof sprinkles and all Hall Fire hoses. Without the key start of the Fire pump most members of the community would not be able to start the Fire Pump.

Ewingar Community Hall Solar System with gas generator backup. Arrange for a Gas Plumer to complete the installation of the generator, connecting to gas supply and a battery for the gas generator to complete the project. Also, for the installation of the Satellite internet connection with the use of Wi-Fi remote monitoring of the solar system.

Old Solar System and batteries that were removed when the new system was installed are still stored in the Ewingar Hall Mower shed. What are the Councils intentions for this equipment.

Septic system can the Council assist with arrangements to empty the system. With the increased rain the smell at time drifts into the Hall and surrounding area.

Mobile Black Spot Program - Ewingar Community Hall - 584 Ewingar Rd, Ewingar, NSW 2460. We have been engaged by Genus Services on behalf of Telstra as part of its Mobile Black Spot Program to contact property owners in the area willing to accommodate a Mobile phone installation on their land. During our investigations, we identified the above property as a possible candidate and were wondering if you would be willing to lease a small portion of land for our purpose.

Clarence Valley Council -: Re Ewingar Hall power bill. Has not reduced since the new solar system has been installed.

- Sam Crimmins licence gas fitter has reviewed the generator and plans to address the matter next week. Clarence Valley Council advised.

Treasurer's Report by Michael Mahon

Comm Bank Account Balance 1st November 2022 = **\$2,305.83**

Income Break Down

Area	Date	Bar Takings	Kitchen Takings	Donations	Hall Hire
October					
Bar Trading	04.10.2022	\$40.00			
Bar Trading	08.10.2022	\$6.00			
Bar Trading	08.10.2022	\$25.00			
Donation Bucket	08.10.2022			\$99.05	
Stuart & Charlie Hall Hire	08.10.2022				\$300.00
Bar Trading	12.10.2022	\$30.00			
Debbie Van Gelder	13.10.2022				\$25.00
Bar Trading	14.10.2022	\$427.20			
Kitchen Trading	14.10.2022		\$125.00		
Bar Trading	26.10.2022	\$50.00			
Bar Trading	28.10.2022	\$614.00			
Kitchen Trading	28.10.2022		\$246.95		
Donations	28.10.2022			\$9.05	
Bar Clean-up	29.10.2022	\$83.00			
		\$1,275.20	\$371.95	\$108.10	\$325.00
Total	=				\$2,080.25

Expenses Break Down**\$2,459.09**

Invoice	Date	Bar Stock	Kitchen Stock	Cleaning	Phone	Fuel	Gas	Dump Fees	Admin	GST	Asset	Total
October												
Dump Fees	2.10.2022							\$30.00				\$30.00
Southern Phone	4.10.2022				\$162.48							\$162.48
NSW Department of Industry	4.10.2022								\$116.00			\$116.00
Dan Murphys	5.10.2022	\$744.37								\$74.23		\$818.60
Tabby Hotel	7.10.2022	\$128.00										\$128.00
Dave's Bakehouse	13.10.2022		\$28.60									\$28.60
Casino Outdoor & Disposal	13.10.2022									\$4.09	\$40.86	\$44.95
EG Fuelco	13.10.2022					\$39.27				\$3.53		\$42.80
Aldi	13.10.2022		\$100.97	\$28.12						\$3.11		\$132.20
Darragh's Plaza Butchery	15.10.2022		\$184.50									\$184.50
Dan Murphys	26.10.2022	\$389.71								\$38.97		\$428.68
Woolworths	27.10.2022		\$37.28	\$0.15						\$0.92		\$38.35
Aldi	27.10.2022		\$127.26	\$9.98						\$1.46		\$138.70
Dump Fees	20.10.2022							\$30.00				\$30.00
Tabulam Rural Agents	31.10.2022					\$40.58	\$50.91			\$5.09		\$96.58
Southern Phone	31.10.2022				\$36.05					\$2.60		\$38.65
		\$1,262.08	\$478.61	\$38.25	\$198.53	\$79.85	\$50.91	\$60.00	\$116.00	\$134.00	\$40.86	\$2,459.09

Pending Payable Accounts

Momentum Energy	15.11.2022					\$576.61						
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Account Balance	=	\$2,305.83
Operational Floats	=	+ \$2,000.00
Cash on hand	=	+ \$3,912.40
True Balance	=	\$8,218.23

Ewingar Hall Operational Floats Break Down

• Bar Float Sales	\$400.00
• Bar Petty Cash	\$1,000.00
• Kitchen Float Sales	\$100.00
• Kitchen Petty Cash	\$500.00

Total Floats	=	\$2,000.00
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Booking Officer Report by Michael Mahon

Ewingar Hall Bookings Calendar 2022

Ewingar Community Hall Rental Prices

- Terms and Conditions that the Hall's Liquor Licence is NOT available for other events unless specifically arranged beforehand - \$100 for a half day and \$250 for a night event or full day – with a \$500 deposit.

Moved by:- Shelley Golding

Seconded by:- Ross Gode

Carried

Rental hirers are to be advised no driving on the grass areas.

- Community craft groups etc continue to be free however an expectation for a \$2 gold coin from each person walking in the door.
- Hall is to be left all clean and clear of rubbish – nothing left for Hall Committee to do otherwise a fee would be retained from deposit. Clarence Valley Council additional cleaning fees \$160 per hour and rubbish removal fees \$30.00
- If the hall is to be used for gatherings that are funded by grants, why shouldn't the hall ask a nominal fee ?
- Ewingar Hall Calendar bookings for Hall Friday Nights etc for January, February, March 2023.
- November Calendar the Hall has been hired for a private Wedding on the 2nd of November. Thanks to the members who assisted with a spring clean for this event.
- Clarence Valley Council have booked the Ewingar Hall on the 10th of November 2022 for a meeting of the Clarence Valley Council Executive. This meeting will be a public meeting and community members can address the meeting and raise current and future issues.
- Remembrance Day the 11th of November is our Hall Friday Night. The Flag will be raised during the day in respect 11am.
- Booking enquiry Aprile Lawson 17 Adults and 5 Children Thursday 16th February 2023 – Tuesday 21st February 2023 = 6 days.
- Kara Dillan email, about the ladies that held the weaving weekend wanting to hire the hall out, I was wondering if you had spoken to the committee, the ladies don't have a date yet but would be looking at 2023, but they have asked how much it would cost to hire the hall for an entire weekend. They would have about 20 women camping and would use the facilities; they would like to have an outdoor firepit (we can work out the placing and details prior to the weekend). If you can give me the cost, I will inform them and let you know any further details they give me.

November						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1 Melbourne Cup Day Ewingar Committee Meeting 4.30pm	2 Kylie & David Wedding 0456489960 onedecisiontoday@gmail.com 30 people	3	4	5	6 PACTEC AGM Landcare 1pm Kim Core
7 Craft Group by Irina 1pm – 4pm	8 Debbie Van Gelder Naturopath	9	10 Clarence Valley Council 10.30am – 12.30pm Sheila 0436811232	11 Remembrance Day Hall Night 6pm	12 Clean Up 10am	13
14 Craft Group by Irina 1pm – 4pm	15	16	17	18	19 Ewingar Trash & Treasure 10am	20
21 Craft Group by Irina 1pm – 4pm	22	23	24	25	26 Ewingar Rising Comedy Show with Mandy Nolan 6pm – 12 pm	27 Clean-up 10am
28 Craft Group by Irina 1pm – 4pm	29	30				

<i>December</i>						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2 Hall Night 6pm	3 Clean Up 10am	4
5 Craft Group by Irina 1pm – 4pm	6 Ewingar Committee Meeting 4.30pm	7	8	9	10	11
12 Craft Group by Irina 1pm – 4pm	13 Debbie Van Gelder Naturopath	14	15	16 Hall Night 6pm	17 Clean Up 10am	18
19 Craft Group by Irina 1pm – 4pm	20	21	22	23	24	25 Christmas Day
26 Boxing Day	27	28	29	30	31 New Year's Eve 6pm Ewingar Rising Booking	

Kitchen Co-Ordinator's Report by Shelly Golding

- Spring Clean conducted on the kitchen cleaning all cupboards, fridge's, dish washer and walls etc.
- Shelley advised County Crumbs Bakery to supply bread rolls to the Hall for Friday Nights. The cost of the rolls has been donated, but the Hall to transfer the cost as a donation to Ewingar RFS.
- Rang approved to purchase a new BBQ as old unit not good enough anymore.
- Shelley approved to review and purchase hand dryer for the female toilets.
- Shelley requested the kitchen menu to be changed from burgers to salad bar. Moved by:- Shelley Golding Seconded By:- Tracey Sutton Carried

Bar Operations Licensee's Report by Ross Gode

- Ewingar Rising's next event on the 26th of November. Does 100% Bar taking go to Ewingar Rising or the Hall operational account.
 1. After much discussion it was moved that the Bar taking are to be for the Hall operations.
 2. Ross Gode will be absent on this event.
 3. Ewingar Happening will be using their Liquor licence for the event and arranging RSA staff.
 4. After much discussion it was approved that Ewingar Happening have a section of one fridge to sell their old stock.
 5. Ewingar Happening are responsible for Clean-up the following day 27th of November.
- Posted on Ewingar Facebook page calling for assistance from the Community members with RSA needed to assist in Bar operations. Received no replies, the Hall Committee has paid for 5 members to renew their certificate. But at this stage they have not assisted in the bar.
- Bar cash register print out has stopped working. Cindy Kassel to address problem.
- Ross Gode advised the Bar fridge's will be turned off.

Maintenance man's Report by Ross Gode

- Tony McInnes complying asset register and reviewing the electrical safety check on all electrical equipment.
- Ross Gode to arrange electrician the check all electrical equipment and tag leads etc.
- Other areas to be addressed:-
 1. Fire Extinguisher
 2. Exit lights
 3. Battery check for Defibrillators
 4. Security Cameras and monitor. Monitor to be relocated into the Bar area.
 5. All electrical equipment on the stage area to be housed in a cabinet and wiring sorted.
 6. Pest control required for spider and other bugs.
- Ross Gode to mount First Aid kit donated by Red Cross.
- Ross Gode advised he will pick up to new battery for the Fire generator this week and install.
- Thanks to Shelley Golden for doing the rubbish trip.
- Tony McInnes volunteered to do the dump runs when required.
- Old table outside female toilet to be taken to the tip.
- The Hall exit doors were discussed that the top barrow bolts must be removed, because not in compliance with fire rules.

Groundsman's Report by David Kassel

- Grounds mowed, Bush and trees pruned, and large Silky Oak Tree dropped, green waste removed. Thank to David Kassel, Tony McInnes, Ross Gode, Tracey Sutton, Shelley Golden, Michael Mahon
- Noted that Ride on must be cleaned after use.

Trash & Treasurer Report Tony McInnes

- Tony submitted flyer for the event.
- Tony requested a cash exchange reserve to assist stall holders with large notes.
- Arrangements to be made for mail drop by Tanya
- Inquire with Jennifer and Michael could supply music during the event.
- Food and drinks:- Shelley Golden to address.
- Old Hall equipment for sale

General Business:-

- Michael inquired for a copy of the list of community members who have been issued with a UHF radio. Irina will get Alex to forward a copy.
- Noted Paul Botting's issued radio has been given to Hue.
- It was discussed that the table at the front of the hall and the chairs in the veranda area need replacement.

Meeting Closed at 1900 hours

Next Meeting to be held at Ewingar Hall on the 6th of December 2022 at 1630 hours.

Next Friday Hall Night to be held at Ewingar Hall on the 11th of November 2022 at 6pm

Next Ewingar Rising Event at Ewingar Hall on the 26th of November 2022 at 6pm hours.

Next Friday Hall Night to be held at Ewingar Hall on the 2nd of December 2022 at 6pm