

## Clarence Valley Access Committee Minutes Held in the Maclean Committee Room and via Teams On Wednesday 16 November 2022 at 11am – 12pm

**Attendance:**

**Chair:** Cr Karen Toms

**Minute Taker:** Erin Brady CVC

**Attendees:** Cr Karen Toms, Cr Steve Pickering, Jason Kingsley, Bevan Sommerlad, Jennifer Obrien, Justin Putze, Erin Brady TEAMS: Dave Moran, Kate Begbie

**Apologies:** Alana Brooks (Road Safety Officer CVC), Ross McCann (CVC), Vanette McLennan, Jody O’Brien, Laura Smith-Khan, Stephen Timms

**ACKNOWLEDGEMNT TO COUNTRY** by

We acknowledge the Yaegl people, Traditional Custodians of the land on which this meeting is taking place and pay tribute and respect to the Elders both past and present. We also acknowledge the Gumbaynggirr and Bundjalung Nations which lie within the Council boundary.

AGENDA ITEM	DISCUSSION / DECISION FOR ACTION	RESPONSIBILITY
<b>Minutes previous meeting –</b>		
<p>Moved; Jason Kingsley Second : Cr Karen Toms</p>		
<b>Previous Business:</b>		



<p>Footpath Trading Policy</p>	<ul style="list-style-type: none"> <li>• EB gave update from Stephen Timms. Finalised draft Footpath Trading Policy is almost complete. It will be emailed via Erin Brady to the committee this week.</li> <li>• The new Footpath Trading Policy now includes clear illustrations/drawings of the outcomes we want, including protecting the 'shoreline' and configuration and minimum clearance distances for outdoor dining, advertising signs etc. The new policy is proposed to incorporate the existing outdoor dining policy along with the Mobile signs articles, merchandise and entertainment on public land policy and the busking policy. This covers most activity on footpaths and makes it clearer for Council to administer and the community and businesses to understand, including the benefits of providing more accessible footpaths while encouraging outdoor dining and successful businesses.</li> </ul>	<p>- EB to email draft policy to committee when received from ST</p>
<p>Zig Zag Path Denne Street, Iluka</p>	<ul style="list-style-type: none"> <li>• Alana Brooks has spoken with resident who raised access issues and will follow up.</li> </ul>	<p>- Remove item from agenda.</p>
<p>Access at A Glance</p>	<ul style="list-style-type: none"> <li>• Jason Kingsley – We met with CVC and following on from last meeting we've carried out access inspections of 2 public council buildings in Grafton – Prince Street and Rushforth Rd. Today we did access inspection of Maclean customer service building. Will do libraries and Grafton Regional Gallery next – possibly after Christmas. Got photo however would like other committee members in photo and also GM Laura Black to highlight council is serious about access. Would like to do another photo. Try to include Jody O'Brien with Assistance Dog and Dave Moran.</li> <li>• Cr Steve Pickering – Is there a charge for the inspections or stickers? Jason Kingsley - no charge at all. Social Futures carries out inspection and provides stickers for free.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Jason Kingsley – Is looking to go out in the CBDs and talk to businesses soon. Clarified he is doing this Access at a Glance campaign in his role at Social Futures but also as a member of the access committee. Would be great to have the access committee working in collaboration with Social Futures to deliver project.</li> <li>• Cr Karen Toms has photos of when access committee did Access at a Glance before. Will share.</li> </ul>	
Disabled carparks in Maclean	<ul style="list-style-type: none"> <li>• Bevan Sommerlad - Met 3 weeks ago with CVC.</li> <li>• Talked about locations for disabled carparks.</li> <li>• Waiting for update from CVC staff at next meeting.</li> </ul>	Alana Brooks or Ross McCann to update Access Committee on this at December meeting
Pippi Beach & Turners Beach	<ul style="list-style-type: none"> <li>- Cr Karen Toms – Spoken to GM Laura Black about getting it put on the Future Capital Works program. Wants to ensure budget allocation for new design concepts in included in CVC plans.</li> <li>• Jason Kingsley – reminded committee that committee had talked about a consultant to review access to both sites/beaches.</li> </ul>	EB follow up why minutes weren't included in the report.
MLAK access to public toilets	<ul style="list-style-type: none"> <li>• Cr Karen Toms - Iluka Community Garden / hall – confirmed you can access hall toilet with MLAK key.</li> <li>• Jennifer O'Brien - How does one buy them? Apply on online? Cr Pickering provided a link.</li> <li>• Erin Brady – Open Spaces are doing an audit on MLAK access toilets in the Clarence Valley. Will provide list when complete.</li> </ul>	
Beach wheelchair	<ul style="list-style-type: none"> <li>• Council to provide a list of beach wheelchair locations.</li> <li>• Kate Begbie – can comment on Brooms Head beach wheelchair – is in a good spot. It needs to be close to beach and accessible. One in Yamba needs to be closer to beach.</li> <li>• EB – Open Spaces cannot locate it inside the toilets at Pippi Beach but could work into design of any new access point?</li> </ul>	<ul style="list-style-type: none"> <li>- EB to compile list of beach wheel chairs and look at summer campaign promoting they are there.</li> <li>- CVC to look at storing beach wheel chair closer to Pippi Beach.</li> </ul>

<p>Accessible parking outside Prince Street council building.</p>	<ul style="list-style-type: none"> <li>• Jason Kingsley – gradient of road is quite steep. Suggest move that carpark from that end of street down to the other end where gradient of road is a lot flatter.</li> <li>• Cr Karen Toms – is there another disabled carpark in the area where they are doing work? Also there’s another one around the corner. JK – yes there is one fenced in at the moment and one around corner.</li> <li>• Jason Kingsley - Propose a lay down pad because there are issues if you have a vehicle where you enter and exit through the rear. The other one Cr Toms referred to around the corner – need to swap them so you have access ramp up to the footpath.</li> <li>• Cr Karen Toms – The accessible car park in Victoria St close to the corner of Prince St near the council chambers does not have a second park beside it.</li> <li>• Jason Kingsley proposed this motion:</li> </ul> <p>Motion:</p> <ol style="list-style-type: none"> <li>1- That the Access Committee recommend moving the accessible parking space in Prince Street, in front of admin, from river end to Victoria St end of carpark due to the gradient of the road.</li> <li>2- That the accessible carpark in Victoria Street be swapped with able-bodied carpark to allow easier access to access ramp.</li> <li>3- The 45 degree angle accessible carpark adjacent to Memorial Park – a concrete lay down pad be installed similar to new disabled parking at Grafton Hospital.</li> </ol> <p>Moved: Jason Kingsley                  Second: Jennifer O’Brien                  Carried.</p>	<p>- CVC to consider the recommendations.</p> <p>- Ross McCann / Alana Brooks</p> <p>- Jason Kingsley to check if there are two carparks at the Victoria Street disabled car park spot before proceeding with point 2.</p> <p>-</p>
<p>Correspondence</p>	<ul style="list-style-type: none"> <li>• Cr Karen Toms letter tabled from KEN &amp; CARMEL YOUNG dated 31 Oct 2022. Cr Karen Toms has forwarded email to Laura Black. Last Cr Toms heard - staff were preparing a letter for him. At time of meeting Cr Toms said Ken Young</li> </ul>	<p>- Cr Karen Toms said she’d follow up with Ken Young</p>

	<p>had let her know that he hadn't had a response. Cr Toms mentioned Wooli Toilet had been on access committee agenda.</p> <ul style="list-style-type: none"> <li>- Cr Steve Pickering - has seen the work at Wooli – there was access to toilet, lots of switch backs. Unsure if finished. No handrails, no steps.</li> <li>- Cr Karen Toms – Seek staff to urgently investigate his valid concerns. Disappointed he hasn't heard.</li> </ul>	<ul style="list-style-type: none"> <li>- Cr Toms asked for CVC staff to follow up.</li> </ul>
<p>DAs for Consultation</p>	<ul style="list-style-type: none"> <li>- DA2020/0729 71 lot subdivision and shopping complex and tavern Cnr Sheehans Lane and Brooms Head Road GULMARRAD</li> <li>- Committee agreed they definitely want to have a look at these plans when more detail is provided.</li> <li>- Jason Kingsley- would like to see this back to us with detailed design and conditions of consent. Access things can be improved in all DAs. Public spaces here – lets make sure they are accessible.</li> </ul>	<ul style="list-style-type: none"> <li>- Committee to review plans when more detail is provided.</li> </ul>
<p>General business</p>	<ul style="list-style-type: none"> <li>- Council utilising Access Committee- Justin Putze – Discussed from operational perspective it would be ideal to make part of the planning process for projects with public spaces to engage access committee at appropriate time. How can this be streamlined? Cr Karen Toms – it should be a given. Sometimes we get forgotten. Possibly training for staff for DIAP. Always remind people that that's what we're here for. Jason Kingsley – In his past role as a Councillor he said they'd receive reports to council and the access committee hadn't seen them. We've been through this time and time again. Is there some sort of process that could be implemented that could trigger something coming to the access committee? Justin Putze- Has spoken to CVC staff about gateways as a project progresses.</li> <li>- Last meeting for 2022 scheduled for 14 December at Grafton. Limited Agenda. Xmas themed. Meet at 10:45am for Access Committee photo. Spoke about possibly no January meeting.</li> </ul>	<ul style="list-style-type: none"> <li>- EB to book Grafton Chambers and invite committee members and GM LB.</li> </ul>

	<ul style="list-style-type: none"> <li>- Jason Kingsley – CVC could provide support to qualify for a couple of Access at a Glance stickers.</li> </ul> <p>Motion:</p> <ol style="list-style-type: none"> <li>1) That the Access Committee recommend to council to provide a sensory tent in the foyer of council admin buildings for children who have autism or sensory disorders.</li> <li>2) That council make available an iPad, tablet or mobile device at customer services desk in public council buildings that would provide text to speech options for customers who are hard of hearing or deaf.</li> </ol> <p>Moved Jason Kingsley Second: Jennifer O’Brien</p> <ul style="list-style-type: none"> <li>- Carried unanimously.</li> </ul>	
Guest Speaker –	n/a	
<b>Meeting closed</b>	12:09	
<b>Next Meeting</b>	Wednesday December 14 <sup>th</sup> at 11am – 12pm (extended to 12:30pm agenda dependent).	

*K. Toms.*

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Cr Karen Toms  
Chair