

**Clarence Valley Access Committee  
Held in the Grafton Chambers and via Teams  
On Wednesday 19 October 2022 at 11am – 12pm**

**Attendance:****Chair:** Cr Karen Toms**Minute Taker:** Erin Brady, CVC**Attendees:** Dave Moran, Cr Karen Toms, Jason Kingsley, Alana Brooks, Ross McCann, Stephen Timms, Murray Lane, Justin Putze. On Teams: Vanette McLennan, Kate Begbie, Laura Smith-Khan.**Apologies:** Cr Steve Pickering; Bevan Sommerlad, Zoe Goodsell, Jennifer O'Brien, Jody O'Brien.**ACKNOWLEDGEMNT TO COUNTRY** by Cr Karen Toms

We acknowledge the Bundjalung people, Traditional Custodians of the land on which this meeting is taking place and pay tribute and respect to the Elders both past and present. We also acknowledge the Gumbayngirr and Yaegl Nations which lie within the Council boundary.

AGENDA ITEM	DISCUSSION / DECISION FOR ACTION	RESPONSIBILITY
<b>Minutes previous meeting –</b>		
Jason Kingsley suggested amendment. Changes were made.		
Moved – Jason Kingsley		
Second – Dave Moran		
<b>Previous Business:</b>		

<p>Outdoor dining policy</p>	<ul style="list-style-type: none"> <li>- Stephen Timms delivered slideshow of Draft Vibrant Places Policy. Stephen Timms said there were opportunities to improve accessibility, have clearer expectations for businesses and communities, raise awareness of accessibility, put accessibility and main streets on the agenda for council, community etc. The committee was asked to review the draft policy and provide feedback.</li> <li>- Dave Moran – Does council have a policy to clear the shoreline? Stephen Timms – looking for direction from this committee. Should we have a hard line? Dave Moran – When we go into a shop and point out displays are blocking shorelines, but the shop next door has there’s out, it’s confusing for everyone. Is it something council would actively enforce? Stephen Timms – Council could enforce – but that’s the last point of call. Awareness campaign first.</li> <li>- Laura Smith-Khan – wants to see detail of the policy. Stephen Timms – will share both the old and redrafted policy with the committee.</li> <li>- Committee agrees to receive old and reviewed policy and email feedback to Stephen Timms within 2 weeks. Will finalize feedback at next meeting.</li> <li>- Laura Smith-Khan – Consider accessibility of process and name of policy. Are they accessible documents?</li> <li>- Cr Karen Toms – Asked whether outdoor dining required a DA now. Do you need to fill out a form for outdoor dining and A frames – if no form – who is liable? Stephen Timms – it follows the same rules. Cr Karen Toms - the main purpose of footpath is to traverse and get places safely. Not tables etc. Need to make sure we manage that carefully. There needs to be a balance to keep community safe with Vibrant Places.</li> <li>- Kate Begbie –There is a fine line between having these vibrant places (which I’m fully supportive of) but making sure there are really tight and clear guidelines around being mindful of accessibility – e.g. chair legs sticking out.</li> <li>- Jason Kingsley – In regard to the current policy – issues we’re talking about have been ongoing for 20+ years. Section 4.6 of the Outdoor Dining Policy states – keep shoreline free. There is policy – it should be enforced.</li> <li>- Jason Kingsley - Where are we up to with nose in parking? Stephen Timms – Streets of Shared Spaces – middle of Prince Street will be turned to nose in</li> </ul>	<ul style="list-style-type: none"> <li>- Committee members to provide feedback to Council via Stephen Timms <a href="mailto:stephen.timms@clarence.nsw.gov.au">stephen.timms@clarence.nsw.gov.au</a> on the Draft Vibrant Places Policy within 2 weeks of receiving.</li> <li>- EB to share both the old and redrafted policy with the committee</li> </ul>
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	<p>parking next month. Need more funding to make it happen across the whole of CBD. It's been approved by Council – need more funding. Could explore concrete slab/bollard options. Jason Kingsley – it's going to be become confusing when Grafton's main street is a mix of nose-in and rear-in parking. We have former mayor pre-selected with sitting party. Tell both sides of government we need X amount to finish this off. Stephen Timms – Dept of Planning is looking at Grafton as a trial. Cr Karen Toms– how long will trial go on for in Fitzroy Street? Alana Brooks – parking always intended to be permanent. It's the first stage of the transition. It was prioritized because of heritage listing.</p> <ul style="list-style-type: none"> <li>- Jason Kingsley – In regards to the Vibrant Places campaign – it would be good if Access Committee and Access at A Glance be involved.</li> <li>- Jason Kingsley – Agrees with Laura Smith-Khan that changing the name of the outdoor dining policy to Vibrant Places might make it hard for people to find the policy. Laura Smith-Khan – it's important. It's not just people who know about the policy and what it's called who are searching for it.</li> <li>- Murray Lane – Council already have the Vibrant Places webpage up – the current policy framework and new portal. We hear what you're saying.</li> <li>- Jason Kingsley – Funding \$5000 – previously Economic Development promoted it. Be good if they could do that again.</li> </ul>	<ul style="list-style-type: none"> <li>- Erin Brady to talk to Comms around search terms to ensure people can find the policy on the Vibrant Places page.</li> </ul>
<p>Zig Zag path</p>	<ul style="list-style-type: none"> <li>- Alana Brooks spoke to the customer to identify the location of the issue. The customer is concerned that one of the corners in the middle is too tight to navigate in a mobility scooter.</li> </ul>	<ul style="list-style-type: none"> <li>- Alana will review</li> </ul>
<p>Ulmarra precinct planned disability parking</p>	<ul style="list-style-type: none"> <li>- Cr Karen Toms – There is a net gain of one disabled parking spot.</li> <li>- Alana Brooks talked through plans. There is one disabled parking space and a shared space. Alana Brooks asked if anyone thought the shared space and parking space should be swapped around. Jason Kingsley said he would keep the shared space where it is because there is a blister there so you have space on both sides.</li> <li>- Jason Kingsley said it would be good if we could get a disabled spot closer to the shops.</li> </ul>	

	<ul style="list-style-type: none"> <li>- Alana Brooks - the new spot was considered because of its proximity to toilets and shops. Second spot could be added at the most western end of Coldstream Street. This section of road is planned to be upgraded in stage 2 but is dependent on available budget after stage one is completed. Alana Brooks identified second disabled parking place on plans. Jason Kingsley - need to look at one closer to the Hotel because it is the centre of town – would be great in the future. The second proposed place would be ok.</li> <li>- Cr Karen Toms – Parking near the Hotel there’s a big step up from road to footpath. Will those levels at pub area be changed? Alana Brooks - this would be addressed if stage 2 progresses.</li> <li>- Cr Karen Toms- need to consider parking for boats more.</li> </ul>	
<p>Access at a Glance</p>	<ul style="list-style-type: none"> <li>- Jason Kingsley – Talked about the meeting he had with Council and the roll out of Access at a Glance at council buildings - Prince Street Chambers; Prince Street Customer Service; Rushforth Road; Maclean Admin Building; Treelands Drive Community centre; Clarence Valley Libraries; Grafton Regional Library. Prince Street and Rushforth Road will be done 10 November 2022.</li> </ul>	
<p>Arthur Street parking</p>	<ul style="list-style-type: none"> <li>- Dave Moran provided photo of cars parking along Arthur Street since line marking was installed. Dave Moran said he hadn’t seen any difference in cars parking further away from the footpath since the line was marked.</li> <li>- Dave Moran said cars parking back obstructing footpaths (with rear in parking) was a general thing in many places. Committee spoke about educating people about the impact it has on vision impaired and access in general. Cr Karen Toms - Is it something council can do in CVC Noticeboard or new magazine. Eg Did you know when you park like this.....</li> <li>- Alana Brooks said the cars are not obstructing the footpath in the photo but could review further if there is evidence of cars parking on the footpath.</li> </ul>	<ul style="list-style-type: none"> <li>- EB to speak to CVC comms and make some media .</li> </ul>

Hospital Parking	- Alana Brooks reviewed safety of bollards and confirmed they meet standards.	
Disabled Parking Maclean	- Alana Brooks said Council was meeting with Bevan Sommerlad on Tuesday next week.	
Leave Nobody Behind	- Erin Brady asked committee if they'd like to invite Michelle Villeneuve, Associate Professor, Deputy Director, Centre For Disability Research and Policy to be guest speaker at a meeting to speak about the Leave Nobody Behind Project - a research project to better assist people living with a disability in disasters. Committee said yes.	- EB to invite Michelle Villeneuve to speak at an upcoming Access Committee meeting.
Pippi Beach access & Turners Beach access	- Cr Karen Toms and Cr Steve Pickering will raise at next council meeting.	
MLAK access to public toilets	- Open spaces to get information about toilets in the CV with MLAK access. EB has also asked for an update on National Toilet Register. Also find out if there is a cost to purchase an MLAK key from Council.	- EB Follow up with Open Spaces.
<b>Correspondence</b>		
DAs for Consultation	NIL	
General Business	<ul style="list-style-type: none"> <li>- Vanette McLennan – Path opposite Yamba Public School. Was asked by school about proceeding with action. Footpaths in front of the businesses has had safety issues. Vanette will talk to Alana.</li> <li>- Public beach wheelchairs – EB is getting information on where they are, who owns them, cost, location, access hours etc.</li> </ul>	- EB to compile information for access committee.
Guest Speaker –	n/a	

<b>Meeting closed</b>	12:38pm	
<b>Next Meeting</b>	Wednesday 16 November at 11am – 12pm (extended to 12:30pm agenda dependent). Maclean.	

*K. Toms.*

Signed by Chairperson: Cr Karen Toms