

Clarence Valley Citizen of the Year Awards

FREQUENTLY ASKED QUESTIONS

How does the awards process work?

- Clarence Valley Council residents are invited to nominate someone who makes them proud.
- Nominations are short-listed.
- Nominations are judged by a community selection panel. The selection panel is chaired by a nominated Councillor as the event advocate who oversees the selection process.
- All those nominated are invited by the Awards.
- Award winners in each category are announced at the awards ceremony in January.

When do nominations close:

Friday, 31 October 2025.

Who is eligible to be nominated?

Any Clarence Valley resident.

How do I nominate?

To nominate, you simply need to complete the form online, fill in a form located at the Grafton and Maclean Customer Service Centres or contact Council staff if you need assistance completing a nomination.

Do I have to know the person I nominate?

No. You can nominate a friend, family member, community leader, colleague or even someone well-known - as long as they are a Clarence Valley resident.

What happens after I have completed a nomination?

- Entries will be judged by a community selection panel.
- The selection panel's decision will be final and no correspondence will be entered into.
- Winners will be announced at a special awards ceremony in January.

Nominees and the primary nominator will receive invitations to the awards ceremony.

How can I check if my nomination has been received?

If you have submitted your nomination online - you will receive an automatic message confirming Clarence Valley Council has received your nomination, alternately you can contact Council staff and request a copy.

What are the selection criteria for nominees?

Selection criteria can be found on our website event page.

If someone has previously received an Award, can they be nominated again?

Yes. However, a person cannot receive a second award in the same category. For example a nominee cannot receive Citizen of the Year twice but can be considered for recognition in a separate category.

If I nominate someone and they do not receive an award, can I nominate them the following year?

Yes, you can nominate them for as many future years as you like.

How are the recipients selected?

Nominations are judged by a community selection panel. The selection panel is chaired by a Councillor nominated by Council as the event Advocate who oversees the selection process.

The panel endeavours to be a representation of residents from across the whole Clarence Valley including professionals, volunteers, young, elderly, First Nation and those of culturally diverse backgrounds.

What is supporting documentation?

Supporting documentation can include (but is not limited to):

- Personal references
- Portfolios
- Resumes
- Newspaper articles
- Websites

If you are nominating online, you can attach supporting documentation to the form. If you use a hard copy nomination form you need to provide additional information as a hard copy.