

Kerbside house numbering

Policy, procedure, protocol	Policy
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Related documents	
Author	Manager Environment, Development & Strategic Planning
Section / Department	Environment, Development & Strategic Planning
Linkage to Our Community Plan	2 Infrastructure
Objective	2.1 We will have communities that are well serviced with appropriate infrastructure
Strategy	2.1.5 Provide safe and effective vehicular and pedestrian networks that balance asset conditions with available resources

1. Purpose

To establish a consistent method and standard for contractors and service organisations applying kerbside house numbering within the Clarence Valley Council area.

2. Background/legislative requirements

Kerbside house numbering has become a popular method used by property owners to highlight the location of their residence. Use of a common standard across the Clarence Valley Council area will facilitate the location of residences by various emergency services, postal deliveries and visitors.

3. Policy, protocol or procedure statement

Council will consider written applications from contractors and service organisation providers wishing to apply kerbside house numbers, subject to the following conditions and specifications being met:

- The resident's approval is required prior to application of the numbering. Residents are to be provided with a copy of these conditions prior to painting by the Contractor. These copies are to be provided at the contractor's cost. A list of specific house number locations with signed approval by the individual residents is to be kept, updated and provided periodically to Council or on Council request.
- Kerbside numbers not in accordance with the attached specification are in contravention of the local laws, and Council may request the removal of the number by the resident or carry out removal at the resident's cost.
- Council will not be held responsible for kerbside numbers that contravene this specification and have been applied by a person or organisation without this approval.
- Maintenance of the kerb number shall be the responsibility of the resident, and provided by approved contractors or service providers at resident's request.
- The resident shall ensure that the house number only is painted on the kerb. Lot numbers are not permitted.
- Council does not take responsibility for numbers destroyed or lost through kerb or road maintenance, street sweeping or any other Council activity.
- To gain written approval, Contractors and service providers must provide evidence to Council of suitable Public Liability insurance, OH&S requirements including Traffic Control provision, safe work procedures and environmental considerations. Approval will be withdrawn if insurances are not kept current or OH&S requirements are not stringently adhered to.

4. Specifications

The following specifications are to be applied to all approved kerbside numbering.

Paint Type

Paint type is to be water-based acrylic, suitable for use on concrete surfaces. A suitable concrete binder/sealer should be used under the background colour to provide a more suitable, stable, longer lasting surface.

Road marking paint or propriety brands such as DULUX Weathershield X10 or Wattle Solarguard or similar may be used.

Paint Colour

To ensure consistency, the colours proposed for the two components of the numbering system must be similar to that specified below.

- Background: DULUX colour “High Blue” Acrylic or similar
- Foreground: DULUX colour “Vivid White” Acrylic or similar

NOTE: The product and colour above is provided as a guide only. Any suitable product producing a similar colour may be used provided the colours proposed by the provider are approved by Council prior to use.

Foreground: Numerals and Letters

- Foreground colour is to be as detailed above under Paint Colour.
- House number numerals are to be 75mm high Series “D” in accordance with Australian Standards AS1744.
- Where suffixes, numerals or letters, are required, these are to be 50mm high Series “D” i.e. 75A.
- There is to be a 30mm gap between each numeral and letter.
- There is to be a 30mm gap between the edge of the background and the closest point of the closest numeral or letter.

Background

- Background colour is to be as detailed above under Paint Colour.
- Background is to be 100mm high with 10mm above and 15mm below the numerals.
- Suffix numerals and letters (50mm high) are to be in line with the base of the main numerals i.e. 15mm from base of background and 35mm from top.
- There is to be at least 30mm background on each side of the full combination of numerals and suffix, if applicable, at that location.

Location

- Numbers are to be located approximately 1.0m to the side of the driveway kerb return towards the centre of the relevant address.
- Where more than one residence with the same basic street number use the same driveway, only one set of numbers is to be used.

Method

To ensure consistency, a precisely engineered stencil is to be used to install background and numbers to totally preclude overspray and underrun. Background is to be applied over the full surface, with numerals and letters being applied onto this surface. There is to be no overrun of paint from one surface to the other.

House Numbering Schematic of various configurations

